

**BOROUGH OF BERLIN**  
**CAUCUS MEETING AGENDA**  
**WEDNESDAY, NOVEMBER 4, 2015**  
**MUNICIPAL BUILDING**  
**59 SO. WHITE HORSE PIKE**  
**BERLIN NJ**  
**7:00 PM**

**MEETING CALLED TO ORDER:**

**FLAG SALUTE:**

**SUNSHINE NOTICE:** Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and posted on the Borough Hall Bulletin Board showing the date, place and time of said meeting.

**ROLL CALL:** Mayor John J. Armano, Council President Lynn Kupchik, Council members Bilella, Pearce, Knight, Miller and Badoloto.

**PRESENT ALSO:** Solicitor Howard Long and Administrator Charleen Santora.

**PRIVILEGE OF FLOOR:**

**COMMITTEE AND DEPARTMENT HEAD DISCUSSIONS:**

- **BUILDINGS & GROUNDS**, Chairman Len Badoloto
- **STREETS & ROADS**, Chairman Gary Knight
- **WATER & SEWER**, Chairman Lynn Kupchik
- **PUBLIC SAFETY**, Chairman James Pearce
- **HEALTH & RECREATION**, Chairman Rick Miller
- **FINANCE**, Chairman Jim Bilella
- **MAYOR**, John Armano
- **SOLICITOR**, Howard Long
- **ADMINISTRATOR**, Charleen Santora  
**Discussion on RFP, PNC Bank and Comcast Franchise Renewal**

**ORDINANCES:**

**2<sup>ND</sup> READING:**

**ORDINANCE NO. 2015-21**, AN ORDINANCE AMENDING CHAPTER 315, SECTION 48 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED VEHICLES AND TRAFFIC

**ORDINANCE NO. 2015-22**, AN ORDINANCE AMENDING CHAPTER 218, SECTION 2 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED MERCANTILE LICENSES

**ORDINANCE NO. 2015-23**, AN ORDINANCE RESCINDING CHAPTER 86 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED AMUSEMENT DEVICES

**RESOLUTIONS:**

**R11-1;2015**, RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, STATE OF NJ, AUTHORIZING 3<sup>RD</sup> QUARTER 2015 UTILITY BILL ADJUSTMENT FOR THE FOLLOWING PROPERTY; 14 CONSTITUTION BLVD, METER IN BACKWARDS, -\$53,600.60, ACCOUNT #3210-0

**R11-2;2015**, AUTHORIZATION FROM BOROUGH COUNCIL TO APPROVE AN EMPLOYMENT CONTRACT AGREEMENT FOR THE CLERK/ADMINISTRATOR CHARLEEN SANTORA EFFECTIVE OCTOBER 1, 2015

**R11-3;2015**, AUTHORIZATION FROM BOROUGH COUNCIL TO ENTER INTO A CONTRACT WITH CASA PAYROLL OF EGG HARBOR TOWNSHIP, NJ FOR THE OUTSOURCING OF WEEKLY PAYROLL EFFECTIVE JANUARY 1, 2016, THE LOWEST QUOTE OF THREE COMPANIES AND THE MOST QUALIFIED FOR THE PAYROLL NEEDS FOR THE AMOUNT OF \$8947.95 ANNUALLY

**R11-4;2015**, APPROVAL FROM BOROUGH COUNCIL FOR CASA PAYROLL OF EGG HARBOR TWP, NJ TO COMPLETE THE 2015 MANDATORY AFFORDABLE CARE ACT REPORT FOR THE FEDERAL AND STATE GOVERNMENT FOR THE AMOUNT OF \$250.00 OR LESS

**R11-5;2015**, A RESOLUTION APPROVING THE TRANSFER OF APPROPRIATIONS FROM INSIDE THE CAP TO INSIDE THE CAP INCLUDING \$56,863.00 FOR THE CURRENT FUND AND \$660.00 FOR THE SEWER UTILITY FUND

**R11-6;2015**, A RESOLUTION RECOGNIZING BERLIN BUSINESS OWNER CARL MASCARENHAS OF PRIMAL KICKBOXING FOR BEING INDUCTED INTO THE NEW JERSEY STATE MARTIAL ARTS HALL OF FAME

**R11-7;2015**, RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, STATE OF NEW JERSEY, AUTHORIZING THE WAIVER OF WATER USAGE FEES IMPOSED UPON THE RECREATIONAL FACILITIES WITHIN THE BOROUGH OF BERLIN & TWP. OF BERLIN

**R11-8;2015**, RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, STATE OF NEW JERSEY, AUTHORIZING THE WAIVER OF WATER USAGE FEES IMPOSED UPON FIRE HYDRANTS WITHIN BERLIN BOROUGH, BERLIN TOWNSHIP, VOORHEES TOWNSHIP AND WINSLOW TOWNSHIP

**R11-9;2015**, RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, STATE OF NEW JERSEY, AUTHORIZING TAX REFUND FOR BLOCK 2100 LOT 2.20 IN THE AMOUNT OF \$4,206.88 DUE TO MORTGAGE COMPANY OVERPAYMENT FROM SALE OF PROPERTY

**PRIVILEGE OF FLOOR:**

**EXECUTIVE CLOSED SESSION TO DISCUSS PERSONNEL MATTERS:**

Motion to go into closed session \_\_\_\_\_; Sec \_\_\_\_\_ RCV \_\_\_\_\_

Motion to come out of closed session \_\_\_\_\_; Sec \_\_\_\_\_ RCV \_\_\_\_\_

Motion to adjourn made by \_\_\_\_\_Sec; \_\_\_\_\_ All in favor\_\_\_\_\_.

**Charleen Santora, RMC/Borough Clerk**