

BOROUGH OF BERLIN
CAUCUS MEETING AGENDA
TUESDAY, MARCH 3, 2015
BERLIN COMMUNITY SCHOOL
SO. FRANKLIN AVENUE
BERLIN NJ
7:00 PM

MEETING CALLED TO ORDER:

FLAG SALUTE:

SUNSHINE NOTICE: Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and posted on the Bulletin Board in the Clerk's office showing the date, place and time of said meeting.

ROLL CALL: Mayor John Armano, Council President Lynn Kupchik, Council members Bilella, Pearce, Knight, Miller and Badolato.

PRESENT ALSO: Solicitor Howard Long, Police Chief Michael DeLorenzo and Administrator Charleen Santora.

- **PRIVILEGE OF FLOOR:**
 - **COMMITTEE REPORTS, DEPARTMENT HEAD REPORTS, DISCUSSION ITEMS:**
 - **BUILDINGS & GROUNDS,** Chairmen Badolato, Knight & Kupchik.
 - **STREETS & ROADS,** Chairmen Knight, Bilella & Pearce
 - **WATER & SEWER,** Chairmen Kupchik, Badolato & Knight
 - **HEALTH & RECREATION,** Chairmen Miller, Pearce & Bilella
 - **PUBLIC SAFETY,** Chairmen Pearce, Miller & Badolato
- Discuss Winslow Township Fire District Mutual Aid Agreement
Shared Services Agreement between Cherry Hill Fire District # 13 and Borough.
- **FINANCE,** Chairmen Bilella, Kupchik & Miller
 - **MAYOR ARMANO**

- **CHIEF OF POLICE**, Michael DeLorenzo
- **ADMINISTRATOR**, Charleen Santora

Discussion on adopting an ordinance to set the specific fine and costs for failing to license a dog per recommendation from Judge Larsen.

Discussion on possibly amending the Community Center Ordinance to reflect certain areas that need clarification and to address weather cancellations.

ORDINANCES, 2ND. READING

ORDINANCE NO. 2015-01, AN ORDINANCE AMENDING ORDINANCE NO. 2014-01, SUPPLEMENTING CHAPTER 62 OF THE CODE F THE BOROUGH OF BERLIN ENTITLED “SALARIES”

ORDINANCE NO. 2015-02, AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF BERLIN ENTITLED “DEALERS IN PRECIOUS METALS, GEMS AND SECONDHAND GOODS”

RESOLUTIONS:

RESOLUTION R3-1;2015, APPROVAL FROM COUNCIL TO ENTER INTO AN AGREEMENT WITH ZIPF ASSOCIATES, INC. OF BALA CYNWYD, PA., A CONSULTING SERVICE COMPANY, FOR AN ELEVATOR ASSESSMENT OF THE EXISTING ELEVATOR LOCATED IN THE MUNICIPAL BUILDING AT 59 SO. WHITE HORSE PIKE FOR THE AMOUNT OF \$\$2750.00.

RESOLUTION R3-2;2015, A RESOLUTION DESIGNATING RECIPIENTS FOR THE CAMDEN COUNTY IMPROVEMENT AUTHORITY HOUSING REHABILITATION PROGRAM AND AUTHORIZING CAMDEN COUNTY IMPROVEMENT AUTHORITY AS ADMINISTRATIVE AGENT # 05 D 055.

RESOLUTION R3-3;2015, AUTHORIZATION T APPROVE CHANGE ORDER # 24 FOR FASOLINO CONTRACTING CORP, OF SEWELL N J DUE TO FLOOR PREP OF CONCEALED CONDITIONS IN THE NEW POLICE BUILDING IN THE AMOUNT OF \$4,140.00. (CFO HAS CERTIFIED THE FUNDS)

RESOLUTION R3-4;2015, AUTHORIZATION FROM COUNCIL PER RECOMMENDATION FROM PENNONI ASSOCIATES TO RELEASE THE MAINTENANCE BOND FOR LAMBERTI RESTAURANT (LUCKY LOU’S) AS ALL COMMENTS CONTAINED ON THE FEBRUARY 13 PUNCH LIST HAVE BEEN COMPLETED.

RESOLUTION R3-5;2015, A RESOLUTION AMENDING RESOLUTION R1-29;2015 TO REFUND \$1115.70, DEVELOPERS ESCROW TO GBK COMPANY, LLC AS

THAT COMPANY HAS CEASED TO DATE AND ESCROW SHOULD NOW BE RETURNED MR. GARY KNIGHT OF BERLIN NJ

RESOLUTION R3-6; 2015, AUTHORIZATION FROM COUNCIL TO APPROVE CHANGE ORDER # 1 AS A DEDUCT OF \$16,086.09 FOR MALAN AVENUE RECONSTRUCTION PROJECT.

RESOLUTION R3-7;2015, A RESOLUTION APPROVING THE INVESTIGATION OF CENTENNIAL SQUARE UTILITY EASEMENT BY PENNONI ASSOCIATES IN THE AMOUNT OF \$37,600, PHASE 1 TO RESEARCH EASEMENTS THROUGH REVIEW OF FILED PLANS AND DEED RESEARCH FOR \$7600 AND PHASE 2 FOR FIELD VERIFY THE LOCATION OF THE STORM WATER UTILITIES IN RELATION TO THE RECORDED EASEMENTS. FO \$30,000. (CFO TO CERTIFY THE FUNDS)

RESOLUTION R3-8;2015, AUTHORIZATION TO APPROVE A MERCANTILE LICENSE FOR RICHARD GRABOWSKI, JOSEPH CRUZ AND TONY ALFANO, T/A BERLIN BREWING COMPANY FOR A BREWING COMPANY AND THE SALE OF BEER IN GROWLERS. (NO LIQUOR LICENSE REQUIRED)

RESOLUTION R3-9;2015, APPROVAL FROM COUNCIL TO HIRE DENNIS ROSENBAUM, A LICENSED FIRE INSPECTOR OF 23 PENN ROAD, VOORHEES NJ AS A PART TIME FIRE INSPECTOR AT AN HOURLY RATE OF \$15.75 PER RECOMMENDATION FROM FIRE INSPECTOR WILLIAM BEHNKE.

RESOLUTION R3-10; 2015, APPROVAL OF MERCANTILE LICENSE FOR ALI NEJAT, T/A BERNIE FOOD OUTLET, AT THE BERLIN MART FOR THE SALE OF FOOD.

RESOLUTION R3-11;2015 APPROVAL OF MERCANTILE LICENSE FOR ARSEN YEDIGAROV, T/A NEW YORK EXIM CORP. 94 WEST WHITE HORSE PIKE, BERLIN FOR A USED CAR DEALERSHIP. BLOCK 301, LOT 3.

RESOLUTION R3-12; 2015, AUTHORIZATION TO APPROVE THE INSTALLING OF FIVE (5) STREET LIGHTS LOCATED AROUND 59 SO. WHITE HORSE PIKE FOR THE ONE TIME COST TO THE BOROUGH OF \$3,959.35 PLUS A ONE TIME \$15.00 PROCESSING FEE AND THEREAFTER THESE FIXTURES WILL BELONG TO ATLANTIC ELECTRIC FOR THEM TO MAINTAIN AND REPAIR. BERLIN BOROUGH WILL PAY APPROXIMATELY \$58.55 PER MONTH ELECTRIC FEES.

Motion to go into closed session to hold interviews for a Class 2 officer for the Berlin Borough Police Department and to discuss the Marie Fleche Library, _____, SEC.; _____, RCV_____.

Motion to go back into open session.

Motion to adjourn; _____. All in favor.

Charleen Santora, RMC