

**BOROUGH OF BERLIN**  
**COUNCIL MEETING AGENDA**  
**THURSDAY, MARCH 12, 2015**  
**BERLIN COMMUNITY SCHOOL**  
**S. FRANKLIN AVENUE**  
**BERLIN NJ**  
**7:00 PM**

**MEETING CALLED TO ORDER:**

**FLAG SALUTE:**

**SUNSHINE NOTICE:** Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and posted on the Bulletin Board and Borough website showing the date, place and time of said meeting.

**ROLL CALL:** Mayor John Armano, Council President Lynn Kupchik, Council members Bilella, Pearce, Knight, Miller and Badolato.

**PRESENT ALSO:** Solicitor Howard Long and Administrator Charleen Santora

**APPROVAL OF MINUTES:**

- February 12, 2015 Council Meeting Minutes
- February 19, 2015 Budget Workshop Minutes
- March 3, 2015 Caucus Meeting Minutes
- March 3, 2015 Closed Session Minutes

Motion to approve; \_\_\_\_\_, Sec.; \_\_\_\_\_, RCV \_\_\_\_\_

**APPROVAL OF DEPARTMENT HEAD REPORTS FOR FEBRUARY 2015:**

Tax Collector's report	\$ 3,480,590.24
Utility report	\$ 46,230.01
Construction fees	\$ 8,398.00
Community Center	\$ 8,150.00
Resale inspection fees	\$ 250.00
Zoning Fees	\$ 160.00
Rental inspection fees	\$ 300.00
Municipal Clerk's report	\$ 3488.00
Animal license's	\$ 1442.00
Court Administrator's fees	\$ 17,135.52
Bureau of Fire Prevention	\$ 4,371.75
Fire Rescue Calls	63

Motion to approve; \_\_\_\_\_, Sec. \_\_\_\_\_, RCV; \_\_\_\_\_

**PRIVILEGE OF FLOOR INCLUDING QUESTIONS ON RESOLUTIONS:**

**COMMITTEE AND DEPARTMENT HEAD REPORTS:**

**BUILDINGS & GROUNDS**, Chairman Len Badolato

**STREETS & ROADS**, Chairman Gary Knight

**WATER & SEWER**, Chairman Lynn Kupchik

**HEALTH & RECREATION**, Chairman Rick Miller

**PUBLIC SAFETY**, Chairman Jim Pearce

**FINANCE**, Chairman James Bilella

**MAYOR**, John J. Armano

**SOLICITOR**, Howard Long

**ADMINISTRATOR**, Charleen Santora

**2<sup>ND</sup> READING ORDINANCES:**

**ORDINANCE NO. 2015-01**, AN ORDINANCE AMENDING ORDINANCE NO. 2014-01, SUPPLEMENTING CHAPTER 62 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED "SALARIES"

**Meeting open to the public on Ordinance No. 2015-01.**

**Meeting closed to the public.**

**Motion to amend Ordinance No. 2015-01 to add Class II Officers to the salary ordinance. Salary not to exceed \$20.00 per hour \_\_\_\_\_;Sec \_\_\_\_\_ RCV \_\_\_\_\_**

**Motion to adopt Ordinance No. 2015-01; \_\_\_\_\_ Sec; \_\_\_\_\_ RCV; \_\_\_\_\_**

**ORDINANCE NO. 2015-02**, AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF BERLIN ENTITLED "DEALERS IN PRECIOUS METALS, GEMS AND SECONDHAND GOODS"

**Meeting open to the public on Ordinance No. 2015-02.**

**Meeting closed to the public.**

**Motion to adopt Ordinance No. 2015-02; \_\_\_\_\_ Sec; \_\_\_\_\_ RCV; \_\_\_\_\_**

**ORDINANCE INTRODUCTIONS:**

**ORDINANCE NO. 2015-03, AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF BERLIN CHAPTER 25 AND ADDING NEW CHAPTER 46, ARTICLE IX**

Motion to introduce \_\_\_\_\_, Sec; \_\_\_\_\_, RCV \_\_\_\_\_

Public hearing and second reading on Ordinance No, 2015-03 will be held at the council meeting scheduled for April 16, 2015 at 7:00 p.m.

**ORDINANCE NO. 2015-04, AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF BERLIN TO ADD CHAPTER 315, ARTICLE XVIII: CRATER STREET-PROHIBITED PARKING DURING CERTAIN DATES AND TIMES**

Motion to introduce \_\_\_\_\_, Sec; \_\_\_\_\_, RCV \_\_\_\_\_

Public hearing and second reading on Ordinance No, 2015-04 will be held at the council meeting scheduled for April 16, 2015 at 7:00 p.m.

**ORDINANCE NO. 2015-05, (By title only) AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF BERLIN ESTABLISHING A FINE AND COURT FEES VIOLATION SCHEDULE FOR FAILURE TO LICENSE DOGS AND CATS**

Motion to introduce \_\_\_\_\_, Sec; \_\_\_\_\_, RCV \_\_\_\_\_

Public hearing and second reading on Ordinance No, 2015-05 will be held at the council meeting scheduled for April 16, 2015 at 7:00 p.m.

**RESOLUTIONS:**

**R3-1;2015**, APPROVAL FROM COUNCIL TO ENTER INTO AN AGREEMENT WITH ZIPF ASSOCIATES, INC. OF BALA CYNWYD, PA., A CONSULTING SERVICE COMPANY, FOR AN ELEVATOR ASSESSMENT OF THE EXISTING ELEVATOR LOCATED IN THE MUNICIPAL BUILDING AT 59 SO. WHITE HORSE PIKE IN THE AMOUNT OF \$2,750.00

**R3-2;2015**, A RESOLUTION DESIGNATING RECIPIENTS FOR THE CAMDEN COUNTY IMPROVEMENT AUTHORITY HOUSING REHABILITATION

PROGRAM AND AUTHORIZING CAMDEN COUNTY IMPROVEMENT  
AUTHORITY AS ADMINISTRATIVE AGENT # 05 D 055

**R3-3;2015**, AUTHORIZATION TO APPROVE CHANGE ORDER # 24 FOR FASOLINO CONTRACTING CORP OF SEWELL, NJ DUE TO FLOOR PREP OF CONCEALED CONDITIONS IN THE NEW POLICE BUILDING IN THE AMOUNT OF \$4,140.00 (CFO HAS CERTIFIED THE FUNDS)

**R3-4;2015**, AUTHORIZATION FROM COUNCIL PER RECOMMENDATION FROM PENNONI ASSOCIATES TO RELEASE THE MAINTENANCE BOND FOR LAMBERTI RESTAURANT (LUCKY LOU'S) AS ALL COMMENTS CONTAINED ON THE FEBRUARY 13, 2015 PUNCH LIST HAVE BEEN COMPLETED

**R3-5;2015**, APPROVAL OF MERCANTILE LICENSE FOR BRAD MEYERS T/A MODE E-CIGARETTES LOCATED AT 2 ROUTE 73 FOR THE SALE OF E-CIGARETTES

**R3-6;2015**, AUTHORIZATION TO APPROVE CHANGE ORDER # 1 FOR THE DEDUCTION OF \$16,086.09 FOR MALAN AVENUE RECONSTRUCTION PROJECT

**R3-7;2015**, APPROVAL OF MERCANTILE LICENSE FOR KEITH HOHING T/A COMTEKH, INC LOCATED AT 160 S. WHITE HORSE PIKE FOR AN IT CONSULTING AND SERVICES BUSINESS

**R3-8;2015**, APPROVAL OF MERCANTILE LICENSE FOR RICHARD GRABOWSKI, JOSEPH CRUZ AND TONY ALFANO, T/A BERLIN BREWING COMPANY FOR A BREWING COMPANY AND THE SALE OF BEER IN GROWLERS (NO LIQUOR LICENSE REQUIRED)

**R3-9;2015**, AUTHORIZATION TO HIRE DENNIS ROSENBAUM, A LICENSED FIRE INSPECTOR OF VOORHEES, NJ AS A PART TIME FIRE INSPECTOR AT AN HOURLY RATE OF \$15.00 PER RECOMMENDATION FROM FIRE INSPECTOR WILLIAM BEHNKE

**R3-10; 2015**, APPROVAL OF MERCANTILE LICENSE FOR ALI NEJAT T/A BERNIE FOOD OUTLET LOCATED AT THE BERLIN MART FOR THE SALE OF FOOD

**R3-11;2015**, APPROVAL OF MERCANTILE LICENSE FOR ARSEN YEDIGAROV T/A NEW YORK EXIM CORP LOCATED AT 94 WEST WHITE HORSE PIKE FOR A USED CAR DEALERSHIP (BLOCK 301, LOT 3)

**R3-12;2015**, APPROVAL OF THE INSTALLTION OF FIVE (5) STREET LIGHTS LOCATED AROUND 59 SO. WHITE HORSE PIKE FOR THE ONE TIME COST TO THE BOROUGH OF \$3,959.35 PLUS A ONE TIME \$15.00 PROCESSING FEE AND

THEREAFTER THESE FIXTURES WILL BELONG TO ATLANTIC ELECTRIC FOR THEM TO MAINTAIN AND REPAIR; BERLIN BOROUGH WILL PAY APPROXIMATELY \$58.55 PER MONTH FOR ELECTRIC FEES

**R3-13;2015**, AUTHORIZATION TO ENTER INTO A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF BERLIN/BERLIN FIRE COMPANY #1 AND CHERRY HILL FIRE DISTRICT #13 TO PROVIDE FOR THE REPAIR OF THE FIRE DEPARTMENT'S APPARATUS FOR A ONE YEAR TERM EFFECTIVE MARCH 12, 2015

**R3-14;2015**, APPROVAL OF MERCANTILE LICENSE FOR RYAN DIPAOLO T/A RIVER CITY COMICS LOCATED AT 159 W. WHITE HORSE PIKE FOR THE SALE OF COMIC BOOKS

**R3-15;2015**, AUTHORIZATION TO APPOINT CRAIG FALLSTICK TO THE POSITION OF ZONING OFFICER FOR THE BOROUGH OF BERLIN FROM MARCH 12, 2015 THROUGH DECEMBER 31, 2015

**R3-16;2015**, AUTHORIZATION FOR BOROUGH ADMINISTRATOR TO GO OUT TO BID FOR A REAR LOADER TRASH TRUCK TO REPLACE A 1999 STERLING REAR LOADER TRASH TRUCK (FUNDING COMING FROM ORDINANCE 2014-02) (CFO HAS CERTIFIED THE FUNDS)

**R3-17;2015**, A RESOLUTION APPROVING EMERGENCY TEMPORARY APPROPRIATIONS FOR THE 2015 GENERAL, WATER AND SEWER BUDGET

**R3-18;2015**, A RESOLUTION APPROVING THE TRANSFER OF APPROPRIATION RESERVES IN THE AMOUNT OF \$12, 592.00

**R3-19; 2015**, RESOLUTION AUTHORIZING THE REFUND OF DEVELOPER ESCROW BALANCE FOR ULRICH BUILDERS IN THE AMOUNT OF \$147.50 FOR BLOCK 514, LOT 15

**R3-20;2015**, RESOLUTION AUTHORIZING THE REFUND OF DEVELOPER ESCROW BALANCE FOR ROBERT SNOG IN THE AMOUNT OF \$257.50 BLOCK 2305, LOT 2

**R3-21;2015**, RESOLUTION AUTHORIZING THE REFUND OF DEVELOPER ESCROW BALANCE FOR BARBARA MACCARELLA IN THE AMOUNT OF \$75.00 BLOCK 2006, LOT 8

**R3-22;2015**, AUTHORIZATION TO HIRE GERMAN M. SALAZAR-VENTURA AS A PART-TIME CLASS II OFFICER UP TO 29 HOURS PER WEEK FOR THE BOROUGH OF BERLIN POLICE DEPARTMENT AT THE RATE OF \$14.00 PER HOUR EFFECTIVE MARCH 23, 2015

**R3-23;2015, A RESOLUTION AMENDING RESOLUTION R1-29;2015  
ORIGINALLY ADOPTED JANUARY 20, 2015 TO REFUND \$1,115.70,  
DEVELOPERS ESCROW TO GBK COMPANY, LLC NOW AUTHORIZING  
REFUND TO GARY KNIGHT OF BERLIN, NJ DUE TO THAT COMPANY BEING  
CEASED**

Motion to approve resolutions R3-1;2015 through R3-23;2015 \_\_\_\_\_; Sec; \_\_\_\_\_  
RCV \_\_\_\_\_

**PAYMENT OF THE BILLS FOR FEBRUARY 2015 IN THE AMOUNT OF  
\$2,401,998.08**

Motion to approve made by \_\_\_\_\_ Sec; \_\_\_\_\_ RCV; \_\_\_\_\_

**PRIVILEGE OF FLOOR:**

**CLOSED SESSION TO DISCUSS POLICE NEGOTIATIONS:**

Motion to go into closed session \_\_\_\_\_; Sec \_\_\_\_\_; RCV \_\_\_\_\_

Motion to come out of closed session \_\_\_\_\_; Sec \_\_\_\_\_; RCV \_\_\_\_\_

**ADJOURNMENT:**

Motion to adjourn; \_\_\_\_\_ Sec; \_\_\_\_\_ RCV; \_\_\_\_\_



Charleen Santora, RMC