

**BOROUGH OF BERLIN**  
**COUNCIL MEETING AGENDA**  
**THURSDAY, AUGUST 13, 2015**  
**MUNICIPAL BUILDING**  
**59 SO. WHITE HORSE PIKE**  
**BERLIN NJ**  
**7:00 PM**

**MEETING CALLED TO ORDER:**

**FLAG SALUTE:**

**SUNSHINE NOTICE:** Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and posted on the Borough Hall Bulletin Board showing the date, place and time of said meeting.

**ROLL CALL:** Mayor John J. Armano, Council President Lynn Kupchik, Council members Bilella, Pearce, Knight, Miller and Badolato.

- **PRESENT ALSO:** Solicitor Howard Long, Chief of Police Michael DeLorenzo, and Administrator Charleen Santora.

- **APPROVAL OF MINUTES:**

Caucus meeting of July 7, 2015  
Council meeting minutes of July 16, 2015  
Caucus meeting minutes of August 4, 2015  
Motion to approve; \_\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.

- **DEPARTMENT HEAD REPORTS FOR THE MONTH OF JULY, 2015.**

Municipal Clerk's report	12,057.00
Tax Collector's report	1,839,367.79
Utility report	139,757.85
Permit fees	\$12,768.00
Zoning fees	350.00
Community Center fees	1,525.00
Court Administrator report	
Written zoning officer report	

Motion; \_\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.

- **PRIVILEGE OF FLOOR, ALSO FOR RESOLUTIONS:**

- **COMMITTEE REPORTS:**
- **CHIEF OF POLICE MICHAEL DELORENZO**
- **BUILDINGS & GROUNDS, Chairman Len Badoloto**
- **STREETS & ROADS, Chairman Gary Knight**
- **WATER & SEWER, Chairman Lynn Kupchik**
- **HEALTH & RECREATION, Chairman Rick Miller**
- **PUBLIC SAFETY, Chairman Jim Pearce**
- **FINANCE, Chairman Jim Bilella**
- **MAYOR John Armano**
- **SOLICITOR, Howard Long**
- **ADMINISTRATOR, Charleen Santora**

**ORDINANCES:**

**2<sup>nd</sup>. reading**

**ORDINANCE NO. 2015-17**, AN ORDINANCE OF THE BOROUGH OF BERLIN CANCELING CERTAIN FUNDED AND UNFUNDED APPROPRIATION BALANCES IN THE AMOUNT OF \$98,299.80 AND RE-APPROPRIATING SAID FUNDS FOR OTHER CAPITAL IMPROVEMENTS, UTILITY CAPITAL IMPROVEMENTS AND FOR OTHER PURPOSES.

Meeting open to the public on Ordinance No. 2015-17.  
Meeting closed to the public.

Motion to adopt Ordinance No. 2015-17\_\_\_\_, Sec., \_\_\_\_\_, RCV\_\_\_\_\_.

**ORDINANCE NO. 2015-18**, AN ORDINANCE CREATING A CELEBRATION ADVISORY COMMITTEE WITHIN THE BOROUGH OF BERLIN.

Meeting open to the public on Ordinance No. 2015-18.  
Meeting closed to the public.

Motion to adopt Ordinance No. 2015-18\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.

**RESOLUTIONS:**

**RESOLUTION R8-1;2015**, AUTHORIZATION FROM BOROUGH COUNCIL TO AWARD CONTRACT TO OTIS ELEVATOR OF MOORESTOWN NJ, THE ONLY BIDDER FOR THE REPLACEMENT OF THE EXISTING ELEVATOR IN THE MUNICIPAL BUILDING IN THE AMOUNT OF \$140,000.AND ALTERNATE FOR \$15,000 IN THE EVENT THE CLEAR PLUMB DIAMETER OF EXISTING JACKHOLE IS INADEQUATE. (CFO HAS CERTIFIED THE FUNDS)

**RESOLUTION R8-2; 2015**, APPROVAL FROM COUNCIL TO MOVE FORWARD WITH THE PURCHASE OF A 2016 POLICE INTERCEPTOR UTILITY, ALL WHEEL DRIVE FROM THE CAPITAL BUDGET IN THE AMOUNT OF \$ \$36,296.00 AND FOR THE PURCHASE OF A POLICE INTERCEPTOR VEHICLE UNDER A THREE YEAR LEASE AGREEMENT IN THE AMOUNT OF \$\$34,549.00 ALL PURCHASED FROM CHERRY HILL WINNER FORD OF CHERRY HILL N J STATE CONTRACT #88728. (CFO HAS CERTIFIED THE FUNDS)

**RESOLUTION R8-3;2015**, AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH THE COUNTY OF CAMDEN IN CONJUNCTION WITH THE GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE WITH THE TOWNSHIP OF VOORHEES, BOROUGH OF BERLIN AND THE BOROUGH OF GIBBSBORO

**RESOLUTION R8-4;2015**, APPROVAL FROM BOROUGH COUNCIL TO HIRE DAVID GILBERT FROM WEST BERLIN, NJ FOR THE DEPARTMENT OF PUBLIC WORKS AS A STARTING LABORER EFFECTIVE JULY 27, 2015.

**RESOLUTION R8-5;2015**, AUTHORIZING THE REFUND OF DEVELOPER ESCROW FOR; BLOCK 304, LOT 1.01 IN THE AMOUNT OF \$866.50, BLOCK 401, LOT 4 IN THE AMOUNT OF \$242.50, BLOCK 304, LOT 1.01 IN THE AMOUNT OF \$750.00 (BERLIN TOWNSHIP) IN THE AMOUNT OF \$70.08.

**RESOLUTION R8-6;2015**, AUTHORIZATION TO APPROVE A MERCANTILE LICENSE FOR TODD WOJTOWICZ ,T/A MOON JUMP PRESS LOCATED AT 44 CANYON DRIVE FOR A PUBLISHING BUSINESS.

**RESOLUTION R8-7; 2015**, A RESOLUTION FROM THE BOROUGH OF BERLIN AUTHORIZING THE OVERRIDE OF THE MAYOR'S VETO ON ORDINANCE NO. 2015-15.

**RESOLUTION R8-8; 2015**, AUTHORIZATION TO APPROVE CORRECTIVE ACTION PLAN FOR YEAR 2014.

**RESOLUTION R8-9; 2015** APPROVAL FOR BUDGET INSERTION IN THE AMOUNT OF \$5500.00 FOR STATE FORESTRY SERVICES VOLUNTEER ASSISTANT GRANT.

**RESOLUTION R8-10;2015**, AUTHORIZATION TO AWARD THE PURCHASE FOR A 2016 FORD F250 PICK UP TRUCK, STATE CONTRACT # 88758, T2100 TO CHERRY HILL WINNER FORD OF CHERRY HILL, NJ IN THE AMOUNT OF \$34,321.00. (CFO HAS CERTIFIED THE FUNDS) funds)

**RESOLUTION R8-11;2015**, APPROVAL FROM COUNCIL TO WAIVE YARD SALE FEE PERMITS OF \$3.00 FOR OCTOBER 3, 2015 WHEN THE SECOND COMMUNITY YARD SALE IS HELD IN THE BOROUGH OF BERLIN.

**RESOLUTION R8-12;2015**, APPROVAL FROM BOROUGH COUNCIL TO HIRE CHARLES ARCHTER EXCAVATING OF ABSECON NJ, LOWEST OF THREE QUOTES, FOR THE TUB GRINDING OF ALL ORGANIC MATERIAL THAT IS BEING STORED AT THE DPW LOCATION ON WATSONTOWN/NEW FREEDOM ROAD FROM THE JUNE 23, 2015 STORM FOR THE AMOUNT \$15,000. (CFO HAS CERTIFIED THE FUNDS)

**RESOLUTION R8-13;2015**, APPROVAL OF MERCANTILE LICENSE FOR RICHARD WYLIE, T/A BERLIN MOBILE, 201 WHITE HORSE PIKE BERLIN NJ FOR A GAS STATION USAGE.

**RESOLUTION R8-14; 2015**, APPROVAL OF MERCANTILE LICENSE FOR JOSE GONZALEZ, T/A PRECISE AUTO, 33 S. WHITE HORSE PIKE, BERLIN FOR AUTO SERVICE AND REPAIR.

**RESOLUTION R8-15; 2015**, APPROVAL OF MERCANTILE LICENSE FOR GURVINDER SINGH, T/A COASTAL MINI MART, 33 S. WHITE HORSE PIKE, BERLIN NJ FOR THE SALE OF FOOD AND BEVERAGES.

**RESOLUTION R8-16;2015**, APPROVAL FROM BOROUGH COUNCIL TO ACCEPT ENGINEER PENNONI ASSOCIATES RECOMMENDATION TO REJECT THE BIDS FOR THE PIPELINE REHABILITATION PROJECT PHASE 2 DUE TO THE LOWEST BID SUBSTANTIALLY EXCEEDING THE COST ESTIMATES FOR THE GOODS OR SERVICES.

**RESOLUTION R8-17; 2015**, APPROVAL FROM BOROUGH COUNCIL TO AWARD TO CAMDEN GLASS, INC. OF CAMDEN, NJ. THE PROJECT FOR THE FURNISHING OF LEXAN FOR THE HOLDING CELLS IN THE NEW

JAIL CELLS IN THE POLICE DEPARTMENT IN THE AMOUNT OF \$3040.00. (CFO HAS CERTIFIED THE FUNDS)

**RESOLUTION R8-18; 2015**, AUTHORIZATION FROM BOROUGH COUNCIL FOR PENNONI ASSOCIATES TO FILE GRANT APPLICATION FOR THE NJDOT FY2016 MUNICIPAL AID FOR THE PROPOSED AMOUNT OF \$1300.00. (CFO HAS CERTIFIED THE FUNDS)

**RESOLUTION R8-19;2015**, APPROVAL FROM COUNCIL TO ENTER INTO THE YEAR XXXVII COMMUNITY DEVELOPMENT GRANT AGREEMENT BETWEEN THE CAMDEN COUNTY IMPROVEMENT AUTHORITY AND THE BOROUGH OF BERLIN FOR SENIOR TRANSPORTATION EXPENSES FOR THIS YEARS GRANT TOTAL OF \$22,700.

**RESOLUTION R8-20;2015**, AUTHORIZATION TO APPROVE CHANGE ORDERS FOR MJF ELECTRICAL CONTRACTING OF TREVOSE, PA FOR BOTH THE POLICE STATION ADDITION AND THE RENOVATION TO THE MUNICIPAL BUILDING FOR THE FOLLOWING;

CHANGE ORDER # 2            \$23,746.26 TO SUPPLY AND INSTALL NEW ELECTRICAL PANEL WITH BREAKERS FOR THE ADDITIONAL RECEPTACLES REQUI3ED PER SPECS.

CHANGE ORDER # 3            6963.25 TO RECONFIGURE OUTLETS AND CIRCUITRY IN ALL OFFICES AND MEETING ROOMS/RELOCATE AND MOVE RECEPTACLE AND DATA LOCATIONS TO MEET THE CRITERIA OF POLICE DEPARTMENTS/RAISE OUTLETS TO MEET CASE WORK REQUIREMENTS.

CHANGE ORDER # 13            6668.68 TO DEMO LIGHTING, SWITCHES, RECEPTACLES AND MISC. APPARATUS AT LOCATIONS OF 3 AREAS ON FIRST FLOOR.

CHANGE ORDER # 14            1946.37 TO ADD FIRE ALARM DEVICES IN PHASE 1 NEW ADDITION PER FIRE INSPECTOR REQUEST, INCLUDED DEVICES AND PROGRAMMING FROM OUR FIRE ALARM VENDOR. RUN WIRING ABOVE CEILINGS AND OLD WORK IN SHEETROCK WALLS.

CHANGE ORDER # 15            3954.85 TO FEED AHU FROM MDP PANEL IN EXISTING BUILDING INCLUDED JUNCTION BOX IN NEW ELECTRICAL ROOM AND RUN FEEDER 200' TO MDP LOCATION NEEDED NEW 50/3BREAKER.

CHANGE ORDER # 19            12,800. TO SUPPLY AND INSTALL NEW LIGHT FIXTURES, LAMPS, SUPPORTS, AND WIRING BETWEEN FIXTURES, SUPPLY AND INSTALL NEW SWITCHES IN EXISTING LOCATIONS FROM EXISTING CIRCUITS.

CHANGE ORDER # 23 3200. SUPPLY AND INSTALL NEW BATHROOM FIXTURES AND LAMPS CONNECTED TO EXISTING CIRCUITS AND SWITCHING.

CHANGE ORDER # 24 1000. SUPPLY AND INSTALL CIRCUIT AND WIRING FOR TIME CLOCK INSTALLED IN NEW VESTIBULE.

CHANGE ORDER # 25 1909.18 REMOVE AS REQUESTED ALL EMERGENCY LIGHTS

CHANGE ORDER # 26 2901.98 REMOVE EXISTING COURT ROOM LIGHTING

CHANGE ORDER # 27 3249.21 SUPPLY AND INSTALL NEW EXIT SIGNS AT FIVE LOCATIONS ON FIRST FLOOR/REMOVE EXISTING EXIT SIGN AND JUNCTION BOX.

(CFO HAS CERTIFIED ALL FUNDS FOR CHANGE ORDERS)

**RESOLUTION R8-21;2015, A RESOLUTION OF THE BOROUGH OF BERLIN DECLARING DEFAULT OF ANDES JUNCTION (HARMONY HOMES), BLOCK 1213, LOTS 1.01 & 1.02 AND BLOCK 1500, LOT 9, FOR CERTAIN SITE IMPROVEMENTS GUARANTEED THROUGH THE ISSUANCE OF A CASH SURETY.**

**RESOLUTION R8-22;2015, APPROVAL FROM BOROUGH COUNCIL TO REPAIR, REPLACE AND REFURBISH WELL # 9 LOCATED ON PARK DRIVE WITH UNI-TECH DRILLING, FRANKLINVILLE, NJ FOR THE AMOUNT OF \$31,600.. (CAF WILL BE SUPPLIED BY CFO BEFORE AWARD)**

Motion to adopt Resolutions R8-1 through R8-22; 2015.\_\_\_\_, Sec, \_\_\_\_\_,

Questions.

RCV\_\_\_\_\_.

- **PAYMENT OF THE BILLS FOR THE OF JULY, 2015 IN THE AMOUNT OF \$ 2,633,202.97.**

**Motion; \_\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.**

- **PRIVILEGE OF FLOOR:**

Motion to adjourn; \_\_\_\_\_, All in favor\_\_\_\_\_.

Charleen Santora, RMC  
Borough Clerk

