

**BOROUGH OF BERLIN**  
**COUNCIL MEETING AGENDA**  
**THURSDAY, APRIL 14, 2016**  
**MUNICIPAL BUILDING**  
**59 SO. WHITE HORSE PIKE**  
**BERLIN N J**  
**7:00 PM**

**MEETING CALLED TO ORDER:**

**FLAG SALUTE:**

**SUNSHINE NOTICE:** Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and on the Borough Hall Bulletin Board showing the date, place and time of said meeting.

**ROLL CALL:** Mayor Jim Bilella, Council President Jim Pearce, Council members Kupchik, Miller, Badolato, Rocco and Buchanan.

**PRESENT ALSO:** Solicitor Howard Long, Auditor Dan DiGangi CFO Andriane McKendry and Administrator Charleen Santora.

- **APPROVAL OF MINUTES**

- Workshop minutes from March 1, 2016
- Closed session minutes from March 1, 2016
- Budget workshop from March 12, 2016
- Council meeting minutes from March 10, 2016
- Budget workshop minutes from April 2, 2016

Motion to approve; \_\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.

- **DEPARTMENT HEAD REPORTS FOR THE MONTH OF MARCH, 2016.**

Tax Collector's report	\$338,794.19
Utility	566,000.60
Municipal clerk's report	2,128.00
Animal report	1,521.80
Court administrator's report	28,096.66
Construction report	12,756.00
Community rental fees	3,400.00
Zoning fees	320.00
Re inspection fees	250.00
Resale inspection fees	900.00
Rental inspections	400.00

Motion to approve; \_\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.

**MAYOR AND COUNCIL REPORTS:**

- BUILDINGS & GROUNDS, Chairman Len Badolato
- STREETS & ROADS, Chairman Michael Buchanan
- WATER & SEWER, Chairman Ron Rocco
- HEALTH & RECREATION, Chairman Rick Miller
- PUBLIC SAFETY, Chairman Jim Pearce
- FINANCE, Chairman Lynn Kupchik
- MAYOR, Jim Bilella
- SOLICITOR, Howard Long
- ADMINISTRATOR, Charleen Santora

**ORDINANCES AND RESOLUTIONS BEFORE INTRODUCTION OF BUDGET.**

**ORDINANCE NO. 2016-11**, COLA ORDINANCE TO EXCEED THE MUNICIPAL BUDGET COST OF LIVING ALLOWANCE AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

Motion to introduce; \_\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.

**ORDINANCE NO. 2016-12**, AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 261 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED "SEWERS".

Motion to introduce; \_\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.

**RESOLUTIONS**

**RESOLUTION R4-1; 2016**, RESOLUTION AUTHORIZING THE DEFERRING OF SCHOOL TAXES.

Motion; \_\_\_\_\_, Sec.; \_\_\_\_\_  
Questions  
RCV\_\_\_\_\_

**RESOLUTION R4-2; 2016, A RESOLUTION TO LOCALLY EXAMINE 2016 BUDGET.**

Motion; \_\_\_\_\_; Sec.; \_\_\_\_\_  
Questions  
RCV

**RESOLUTION R4-3 2016 INTRODUCTION OF THE 2016 GENERAL, WATER & SEWER BUDGET APPROPRIATING \$8,179,016.18 FOR THE GENERAL BUDGET, \$3,134,703.00 FOR WATER, \$807,958.00 FOR SEWER AND \$112,050. FOR OPEN SPACE..**

Motion to introduce 2016 General, Water, Sewer and Open Space budget\_\_\_\_\_,  
Sec.;\_\_\_\_\_  
Questions  
RCV\_\_\_\_\_.

Public hearing will be held on Thursday, May 12, 2016 at 7 pm in the Municipal Building, 59 So. White Horse Pike, Berlin N J

**ORDINANCES, 2<sup>ND</sup>. READING**

**ORDINANCE NO. 2016-06, AN ORDINANCE OF THE BOROUGH OF BERLIN BANNING THE SALE OF DOGS AND CATS SOLD AT PET SHOPS THAT COME FROM LARGE SCALE, COMMERCIAL BREEDING FACILITIES, COMMONLY REFERRED TO AS PUPPY MILLS AND KITTEN MILLS.**

Meeting open to the public on Ordinance No. 2016-06.  
Meeting closed to public.

Motion to adopt Ordinance No. 2016-06\_\_\_\_\_, Sec.; \_\_\_\_, RCV\_\_\_\_\_.

**ORDINANCE NO. 2016-07, AN ORDINANCE AMENDING ORDINANCE NO. 2015-01 SUPPLEMENTING CHAPTER 62 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED “SALARIES”.**

Meeting open to the public on Ordinance No. 2016-07.  
Meeting closed to the public.

Motion to adopt Ordinance No. 2016-07, \_\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.

**ORDINANCE NO. 2016-08, AN ORDINANCE AMENDING SALARY ORDINANCE 2015-13 SUPPLEMENTING CHAPTER 62 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED “SALARIES”.**

Meeting open to the public on Ordinance No. 2016-08.  
Meeting closed to the public.

Motion to adopt Ordinance No. 2016-08; \_\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.

**ORDINANCE NO. 2016-09**, AN ORDINANCE AMENDING CHAPTER 8 OF THE CODE OF THE BOROUGH OF BERLIN MODIFYING FEES OF THE BERLIN COMMUNITY CENTER USE.

Meeting open to the public on Ordinance No. 2016-09..  
Meeting closed to the public

Motion to adopt Ordinance No. 2016-09\_\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.

**ORDINANCE NO. 2016-10**, AN ORDINANCE ESTABLISHING CERTAIN FEES FOR PARTICIPATION IN CAMP LONG A COMING.

Meeting open to the public on Ordinance 2016-10  
Meeting closed to the public.

Motion to adopt Ordinance No. 2016-10; \_\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.

**RESOLUTIONS**

**Meeting open to the public on Resolutions R4-4 through R4-14;2016.**

**Meeting closed to the public.**

**RESOLUTION R4-4;2016**, APPROVAL FROM BOROUGH COUNCIL TO APPROVE FOR THE PROVIDING OF EQUIPMENT, MATERIALS, CONNECTORS AND INSTALLATION OF AUDIO VIDEO EQUIPMENT ALONG WITH CEILING SPEAKERS TO STARLITE PRODUCTIONS OF MOORESTOWN NJ, LOWEST OF TWO QUOTES, IN THE AMOUNT OF \$14,070.00. (FUNDS CERTIFIED BY CFO)

**RESOLUTION R4-5;2016**, AUTHORIZATION TO RESCIND RESOLUTION R3-18;2016 THAT HAD AUTHORIZED PENNONI ASSOCIATES TO ADDRESS REMEDIATION REQUIREMENTS AT THE BERLIN BOROUGH WATER PLANT 2 LOCATED ON EVANINE DRIVE IN BERLIN FOR THE AMOUNT OF \$14,000 DUE TO THE DEP ISSUING A NO FURTHER ACTION ON THIS SITE..

**RESOLUTION R4-6;2016** RESOLUTION AUTHORIZING TAX REFUNDS DUE TO HOMESTEAD CREDIT FOR TAX EXEMPT VETERANS FOR THE FOLLOWING;

BLOCK 1405/LOT 13	352.28
BLOCK 1401/LOT 5	478.72
BLOCK 2304/LOT 34	558.25

**RESOLUTION R4-7;2016**, A RESOLUTION AUTHORIZING 1<sup>ST</sup> QUARTER 2016 UTILITY BILL ADJUSTMENTS FOR THE FOLLOWING PROPERTIES;

110 KENNEDY LANE	CHG FOR MISSING RADIO	+150.00
110 KENNEDY LANE	UNUSED CONSUMPTION	+119.45
208 FOURTH AVE.	CHG FOR MISSING RADIO	+150.00
272 PINEGE DR	CRACKED METER	+200.00
26 HOLLY DR	SHUTDOWN OF SPRINKLER	-48.00
18 HILLCROFT DR	MEETING MISSING	+250.00

**RESOLUTIONS R4-8; 2016** APPROVAL OF MERCANTILE LICENSES FOR DANYLO POPIL, T/A VUYKO STORE, LLC. 47 CLEMENTON ROAD, BERLIN FOR A GROCERY STORE, BRYAN POPPOCA, T/A PARRILLA LA NUEVA FOGATA, 25 27 W WHITE HORSE PIKE, BERLIN FOR A RESTAURANT, CHRISTINA MONEZ, T/A MAGGIE BAKE SHOP, 137 WHITE HORSE PIKE FOR A BAKE SHOP AND CHARLES HEIMLICH, T/A HEIMLICHS KARATE, 101 SO. WHITE HORSE PIKE, BERLIN FOR A KARATE SCHOOL.

**RESOLUTION R4-9;2016**, A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12 REGARDING LITIGATION MATTERS.

**RESOLUTION R4-10; 2016**, APPROVAL FROM COUNCIL TO INCREASE THE SALARY OF COURT ADMINISTRATOR \$100.00 PER MONTH EFFECTIVE APRIL 1, 2016.

**RESOLUTION R4-11;2016**, APPROVAL FROM COUNCIL TO PERMIT 22 DAY AVENUE TO OPEN UP A FIVE (5) FT SECTION OF ROAD THAT HAS A FIVE YEAR MORATORIUM TO INSTALL A SEWER LINE CONTINGENT UPON RESIDENT ADHERING TO THE INFRARED REPAIR ON THE SMALL SECTION OF THE ROADWAY. (HOME AT END OF THE ROADWAY)

**RESOLUTION R4-12;2016**, APPROVAL FROM COUNCIL TO WAIVE THE COST OF A YARD SALE PERMIT OF \$3.00 FOR THE BUSINESS ASSOCIATION MEMBERS PARTICIPATING IN THE BUSINESS ASSOCIATION SPONSORED YARD SALE BEING HELD ON JUNE 4 AND 5

**RESOLUTION R4-13;2016**, AUTHORIZATION TO APPROVE GRANT AGREEMENT BETWEEN BOROUGH OF BERLIN FIRE DEPARTMENT AND THE STATE OF NEW JERSEY BY AND FOR THE DEPARTMENT OF ENVIRONMENTAL PROTECTION GRANT IDENTIFIER FS16-211 FOR VOLUNTEER FIRE ASSISTANCE GRANT.

**RESOLUTION R4-14; 2016**, AUTHORIZING THE EXECUTION OF A LEASE EXTENSION WITH PNC BANK AND THE BOROUGH OF BERLIN.

Motion to adopt Resolutions R4-4; 2016 through R4-14; 2016\_\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.

- **PRIVILEGE OF FLOOR**
- **PAYMENT OF THE BILLS FOR THE MONTH OF MARCH, 2016 IN THE AMOUNT OF \$2,089,937.87.** Motion; \_\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.
- **EXECUTIVE SESSION APPROVED BY RESOLUTION R4-9; 2016.**

Motion to go back into open session; \_\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.

Motion to adjourn; \_\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.

Charleen Santora, RMC  
Borough Clerk