

BOROUGH OF BERLIN
COUNCIL MEETING AGENDA
THURSDAY, DECEMBER 10, 2015
MUNICIPAL BUILDING
59 SO. WHITE HORSE PIKE
BERLIN NJ
7:00 PM

MEETING CALLED TO ORDER:

FLAG SALUTE:

SUNSHINE NOTICE: Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and posted on the Borough Hall Bulletin Board showing the date, place and time of said meeting.

ROLL CALL: Mayor John J. Armano, Council President Lynn Kupchik, Council members Bilella, Pearce, Knight, Miller and Badolato

PRESENT ALSO: Solicitor Howard Long and Administrator Charleen Santora

PRIVILEGE OF FLOOR:

APPROVAL OF MINUTES:

November 12, 2015 Council minutes
December 1, 2015 Caucus minutes

Motion to approve _____, Sec _____, RCV _____

DEPARTMENT HEAD REPORTS FOR NOVEMBER 2015:

Tax Collectors report	\$3,979,328.88
Utility report	\$77,362.37
Municipal Clerk's report	\$9,292.00
Construction permit fees	\$5,107.00
Community Center	\$1,050.00
Zoning Fees	\$125.00
Rental Inspection fees	\$8,800.00
Resale Inspections	\$1,000.00
Re -Inspections	\$100.00
Zoning report submitted	
EMS	190 calls for service

Motion to approve; _____, Sec.; _____, RCV _____.

PRIVILEGE OF FLOOR AND ON RESOLUTIONS:

COUNCIL/DEPARTMENT HEAD REPORTS:

- **BUILDINGS & GROUNDS**, Chairman Len Badoloto
- **STREETS & ROADS**, Chairman Gary Knight
- **WATER & SEWER**, Chairman Lynn Kupchik
- **PUBLIC SAFETY**, Chairman James Pearce
- **HEALTH & RECREATION**, Chairman Rick Miller
- **FINANCE**, Chairman Jim Bilella
- **MAYOR**, John Armano
- **SOLICITOR**, Howard Long
- **ADMINISTRATOR**, Charleen Santora

ORDINANCES:

2ND READING

ORDINANCE NO. 2015-24, AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF BERLIN SECTION 315-SCHEDULE 16, NO PASSING ZONES PROHIBITING PASSING ON TANSBORO ROAD FROM ROUTE 30 TO THE WHITE HORSE PIKE TO THE WINSLOW BORDER WHICH IS IMMEDIATELY PRIOR TO RIGGS ROAD

Meeting open to the public.

Meeting closed to the public.

Motion to adopt Ordinance No. 2015-24 _____, Sec _____, RCV _____

RESOLUTIONS:

R12-1;2015, A RESOLUTION AUTHORIZING THE REFUND OF

DEVELOPER ESCROW BALANCE FOR BLOCK 2002, LOT 1 IN THE AMOUNT OF \$750.00

R12-2;2015, A RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, STATE OF NJ, AUTHORIZING THE TAX REFUND FOR BLOCK 1405, LOT 8, 257 S. WHITE HORSE PIKE IN THE AMOUNT OF \$1,293.36 DUE TO MTG. CO. OVERPAYMENT

R12-3;2015, A RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, STATE OF NJ, AUTHORIZING 4TH QUARTER 2015 UTILITY BILL ADJUSTMENTS FOR THE FOLLOWING PROPERTIES;

<u>Acct. #</u>	<u>Address</u>	<u>Action</u>	<u>Adj</u>
17886-2	23 Wright Ave.	add billing for non-registering water meter	\$1,068.50
31190-3	Berlin Twp Acct-deduct for 2 non-eligible senior citizen (2@12.82)		- \$25.64

R12-4;2015, APPROVAL OF BUDGET INSERTION FOR CHAPTER 159 INTO THE GENERAL BUDGET IN THE AMOUNT OF \$5000.00 FOR THE NJ DIVISION OF HIGHWAY TRAFFIC DRIVE SOBER OR GET PULLED OVER YEAR END HOLIDAY CRACKDOWN GRANT

R12-5;2015, A RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR OUTSIDE EMPLOYMENT OF OFF-DUTY MUNICIPAL OFFICERS

R12-6;2015, A RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR DEVELOPERS' PERFORMANCE/MAINTENANCE GUARANTEES PURSUANT TO N.J.S.A. 40A:5-29

R12-7;2015, A RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR CELEBRATION TRUST DONATIONS PURSUANT TO N.J.S.A. 40A:5-29

R12-8;2015, A RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO MAKE APPROPRIATION TRANSFERS AND PAY CERTAIN CLAIMS WHEN THE REQUIRED MAJORITY OF COUNCIL WOULD NOT BE AVAILABLE TO HOLD A SPECIAL MEETING DURING THE PERIOD BETWEEN SCHEDULED COUNCIL MEETINGS DUE TO THE HOLIDAYS

R12-9;2015, A RESOLUTION AUTHORIZING THE SUBMISSION OF A STRATEGIC PLAN FOR THE BERLIN, GIBBSBORO AND VOORHEES MUNICIPAL ALLIANCE GRANT FOR FISCAL YEAR 17 FOR THE TERM JULY 1, 2016 THROUGH JUNE 30, 2017 IN THE AMOUNT OF DEDR \$37,590.00; CASH MATCH \$9,397.50; AND IN-KIND \$28,192.50

R12-10;2015, AUTHORIZATION TO APPROVE CHANGE ORDER #36 FOR

FASOLINO CONTRACTING CORPORATION FOR AN INCREASE IN THE AMOUNT OF \$8,000.00 FOR SUPPLEMENTAL SUPERVISION SERVICES THROUGHOUT THE DURATION OF THE PROJECT

R12-11;2015, AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH CUMBERLAND COUNTY SPCA FOR THE 2016 AGREEMENT FOR ANIMAL SHELTER SERVICES EFFECTIVE JANUARY 1, 2016 THROUGH DECEMBER 31, 2016 FOR AN ANNUAL AMOUNT NOT TO EXCEED \$2500

R12-12;2015, RESOLUTION AUTHORIZING THE REFUND OF POLICE OUTSIDE SERVICES BALANCE IN THE AMOUNT OF \$520.00

R12-13;2015, RESOLUTION AUTHORIZING THE REFUND OF TAXES COLLECTED ON EXEMPT VETERAN'S PROPERTY FROM THE DATE OF APPLICATION FOR EXEMPTION ONLY

R12-14;2015, RESOLUTION AUTHORIZING THE CANCELLATION OF TAXES IN THE AMOUNT OF \$1,222.23 FOR BLOCK 2201.01 LOT 40 DUE TO THE APPROVAL OF A TOTALLY DISABLED VETERAN

R12-15;2015, RESOLUTION AUTHORIZING THE CANCELLATION OF TAXES IN THE AMOUNT OF \$966.16 FOR BLOCK 2304 LOT 34 DUE TO THE APPROVAL OF A TOTALLY DISABLED VETERAN

R12-16;2015, RESOLUTION AUTHORIZING TAX REFUND FOR BLOCK 2304 LOT 34 IN THE AMOUNT OF \$966.16 DUE TO VETERAN EXEMPTION APPROVAL

R12-17;2015, AUTHORIZATION TO ACCEPT THE RESIGNATION OF SHARON VAN DYKE FROM THE BERLIN BOROUGH BOARD OF HEALTH EFFECTIVE DECEMBER 31, 2015

R12-18;2015, AUTHORIZATION TO ACCEPT THE RESIGNATION OF SELMA ROSE FROM THE BERLIN BOROUGH BOARD OF HEALTH EFFECTIVE DECEMBER 31, 2015

R12-19;2015, AUTHORIZATION OT ENTER INTO AN AGREEMENT WITH EUROFINS/QC LOCATED IN SOUTHAMPTON, PA FOR LABORATORY SERVICES FOR POTABLE WATER MONITORING FOR THE YEAR 2016 IN THE AMOUNT OF \$11,887.50

R12-20;2015, AUTHORIZATION TO CANCEL THE OUTSTANDING PURCHASE ORDER BALANCE IN THE AMOUNT OF \$12,381.48 FOR ELLIS AVENUE ROAD PROJECT TO APPLY AGAINST MALAN AVENUE ROAD PROJECT, RIDGEVIEW AVENUE ROAD PROJECT AND POLICE DEPARTMENT PARKING LOT PROJECT FOR ANY OUTSTANDING INVOICES FROM THESE PROJECTS

R12-21;2015, AUTHORIZATION TO AMEND PENNONI ASSOCIATE’S CONTRACT FOR PROFESSIONAL SERVICES TO PROVIDE PROJECT CLOSEOUT AND MAINTENANCE BOND INSPECTIONS TO INCLUDE THE TAUNTON AVENUE PHASE 2 WORK AS WELL AS THE SELECTED ALTERNATES UNDER THE CONTRACT FOR THE AMOUNT OF \$4,000 (CFO HAS CERTIFIED THE FUNDS)

R12-22;2015, AUTHORIZATION FOR THE TRANSFER OF APPROPRIATIONS FROM INSIDE THE CAP TO INSIDE THE CAP IN THE AMOUNT OF \$11,620.00

R12-23;2015, A RESOLUTION OF THE BOROUGH OF BERLIN SUPPORTING THE USE OF A “NO PASSING ZONE” ON ROUTE 30 (WHITE HORSE PIKE) AS RECOMMENDED BY THE NEW JERSEY DEPARTMENT OF TRANSPORTATION

Motion to adopt Resolution R12-1;2015 through R12-23;2015 _____, Sec _____, RCV _____

PAYMENT OF THE BILLS FOR NOVEMBER 2015 IN THE AMOUNT OF \$1,158,995.91

Motion to approve _____, Sec _____, RCV _____

PRIVILEGE OF FLOOR:

CLOSED SESSION TO DISCUSS THE AFSCME CONTRACT NEGOTIATIONS AND PBA NEGOTIATIONS:

Motion to go into closed session _____, Sec _____, RCV _____

Motion to come out of closed session _____, Sec _____, RCV _____

Motion to adjourn made by _____Sec; _____ All in favor_____.

Charleen Santora, RMC/Borough Clerk