

**BOROUGH OF BERLIN**  
**COUNCIL MEETING AGENDA**  
**THURSDAY, MAY 14, 2015**  
**BERLIN COMMUNITY SCHOOL**  
**FRANKLIN AVENUE**  
**BERLIN N J**  
**7 PM**

**MEETING CALLED TO ORDER:**

**FLAG SALUTE:**

**SUNSHINE NOTICE:** Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and posted on the bulletin board in the municipal clerk's office located at 41 So. White Horse Pike showing the date, place and time of said meeting.

**ROLL CALL:** Mayor John Armano, Council President Lynn Kupchik, Council members Bilella, Pearce, Knight, Miller and Badolato.

PRESENT ALSO: Solicitor Howard Long, CFO Adriane McKendry, Auditor, CPA Dan DiGangi from Bowman Associates, Chief Michael DeLorenzo and Zoning Officer/Construction Official Michael DePalma.

- **APPROVAL OF MINUTES:**

Council meeting minutes of April 16, 2015  
Caucus meeting of May 5, 2015

Motion to approve; \_\_\_\_, Sec.; \_\_\_\_, RCV\_\_\_\_\_.

- **APPROVAL OF DEPARTMENT HEAD REPORTS FOR THE MONTH OF APRIL, 2015.**

Tax Collectors report	\$1,686,832.91
Utility report	160,492.46
Construction permit fees	25,253.00
Zoning fees	445.00
Resale inspection fees	500.00
Community center fees	1,650.00
Municipal Clerk's fees	994.00
Animal license fees	3,481.60
Municipal court fees	
Ambulance report	77 calls for Berlin

Motion to approve; \_\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.

**PRIVILEGE OF FLOOR INCLUDING RESOLUTIONS**

**DISCUSSION ON FIRE WORK**

- **COUNCIL AND DEPARTMENT HEAD REPORTS:**
- **CHIEF OF POLICE** Michael DeLorenzo
- **CONSTRUCTION OFFICIAL/ZONING OFFICER** Michael DePalma
- **BUILDINGS & GROUNDS**, Chairman Len Badolato
- **STREETS & ROADS**, Chairman Gary Knight
- **WATER & SEWER**, Chairman Lynn Kupchik
- **HEALTH & RECREATION**, Chairman Rick Miller
- **PUBLIC SAFETY**, Chairman Jim Pearce
- **FINANCE**, Chairman Jim Bilella
- **MAYOR ARMANO**
- **SOLICITOR**, Howard Long
- **ADMINISTRATOR**, Charleen Santora

**ORDINANCES:**

**2<sup>ND</sup>. READING COLA ORDINANCE**

**ORDINANCE NO. 2015-06, AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET COST OF LIVING ALLOWANCE AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)**

Meeting open to the public on Ordinance 2015-06.

Meeting closed to the public.

Motion to adopt Ordinance No. 2015-06\_\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.

**2015 GENERAL, WATER, SEWER AND OPEN SPACE BUDGET**

**RESOLUTION R5-1; 2015**

**WHEREAS, N.J.S. 40A; 4-8**, as amended by Chapter 259, P. L. 1995 provides that the budget may be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of hearing, a complete copy of the budget has been made available for public inspection in the free public library, if any, located within our municipality and a county library. If there is no county library located within the municipality, then it must be provided to any county library in the county wherein the municipality is located. Further, the public officer delegated the responsibility for delivery of the copies to said libraries has completed a certification forwarded to the governing body that such deliveries were made and copies have been made available by the Clerk to persons requesting them; and, **WHEREAS**, these two conditions have been met; **NOW, THEREFORE BE IT RESOLVED**, that the budget shall be read by title only.

Motion; \_\_\_\_\_, Sec.; \_\_\_\_\_,  
Questions  
RCV\_\_\_\_\_.

**2015 GENERAL, WATER, SEWER AND OPEN SPACE BUDGET**  
**APPROPRIATING \$7,691,436.82 IN GENERAL, \$3,090,780.00 IN WATER**  
**\$766,400.00 IN SEWER AND \$ 112,030.00 IN OPEN SPACE.**

Hearing on 2015 General, Water, Sewer and Open Space budget open to the public.

Meeting closed on the public on the 2015 General, Water, Sewer and Open Space budget.

**RESOLUTION TO AMEND THE 2015 GENERAL, WATER, SEWER AND OPEN SPACE BUDGET AS INTRODUCED FOR CHANGE UNDER GENERAL APPROPRIATIONS UNDER PUBLIC EMPLOYEES RETIREMENT SYSTEM \$86,558.00 TO \$91,916.00 AND FROM SOCIAL SECURITY ALLOCATION \$215,500.00 TO \$210,142.00.**

Motion; \_\_\_\_\_, Sec.; \_\_\_\_\_, Questions, RCV\_\_\_\_\_.

Public Hearing on the amended 2015 General, Water, Sewer and Open Space budget.  
Public hearing closed on the amended budget hearing.

**Motion to adopt the 2015 GENERAL, WATER, SEWER AND OPEN SPACE BUDGET AS AMENDED; \_\_\_\_\_, Sec. \_\_\_\_\_, RCV\_\_\_\_\_.**

**ORDINANCES, 2<sup>ND</sup>. READING**

**ORDINANCE NO. 2015-07**, AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF BERLIN TO ADD A SIGN MAINTENANCE ORDINANCE.

Meeting open to the public on Ordinance No. 2015-07.  
Meeting closed to the public.

Motion to adopt Ordinance No. 2015-07\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.

**ORDINANCE NO. 2015-08**, AN ORDINANCE AMENDING TAX ABATEMENT PROCEDURES AND REQUIREMENTS.

Meeting open to the public on Ordinance No. 2015-08.  
Meeting closed to the public.

Motion to adopt Ordinance No. 2015-08\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.

**ORDINANCE NO. 2015-09**, AN ORDINANCE AMENDING CHAPTER 3 – ADMINISTRATION OF GOVERNMENT, ARTICLE I, REGARDING PUBLIC PORTION AT BERLIN BOROUGH COUNCIL MEETINGS.

Meeting open to the public on Ordinance No. 2015-09.  
Meeting closed to the public.

Motion to adopt Ordinance No. 2015-09; \_\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.

**INTRODUCTION OF ORDINANCES:**

**ORDINANCE NO. 2015-10**, AN ORDINANCE OF THE BOROUGH OF BERLIN IN THE COUNTY OF CAMDEN, NEW JERSEY PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS AND RELATED EXPENSES IN AND ; AUTHORIZING THE ISSUANCE OF \$2,075,000 PRINCIPAL AMOUNT OF OBLIGATIONS OF THE BOROUGH TO FINANCE SAID PURPOSES AND PROVIDING FOR OTHER MATTERS RELATING THERETO.

Motion to introduce; \_\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.

**ORDINANCE NO. 2015-11**, AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF BERLIN ESTABLISHING A FINE AND COURT FEES VIOLATION SCHEDULE FOR FAILURE TO LICENSE DOGS AND CATS.

Motion to introduce; \_\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.

**ORDINANCE NO. 2015-12**, AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF BERLIN MODIFYING THE FEES OF HE BERLIN COMMUNITY CENTER.

**Motion to introduce;** \_\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.

**RESOLUTIONS:**

**RESOLUTION R5-2; 2015,** APPROVAL FROM COUNCIL TO APPROVE CHANGE ORDER NO. 28 FOR FASOLINO CONTRACTING CORP. IN THE AMOUNT OF \$13,823.18 FOR SECURITY, FLOORS, CUPOLA REPAIRS, SECOND STORY REPAIRS, ALL IN AND FOR THE MUNICIPAL BUILDING.

**RESOLUTION R5-3; 2015** AUTHORIZATION TO APPROVE EVESHAM LOCK OF MARLTON N J TO INSTALL A NEW DOME CAMERA, EXISTING CAMERA AND, WIRING, CONNECTORS, CONDUIT AND TO REINSTALL AND CONFIGURE NEW CAMERA AND EXISTING CAMERA AT A PRICE NOT TO EXCEED \$967.70. (CFO TO CERTIFY FUNDS)

**RESOLUTION R5-4;2015** APPROVAL FROM BOROUGH COUNCIL TO WAIVE THE \$3.00 YARD SALE PERMIT FEE TO ALL BERLIN RESIDENTS FOR SATURDAY, MAY 30, 2015 DUE TO A COMMUNITY YARD SALE SPONSORED BY THE BERLIN BUSINESS ASSOCIATION.

**RESOLUTION R5-5; 2015,** AUTHORIZATION TO REFUND DEVELOPER ESCROW BALANCE FOR T MOBILE USA IN THE AMOUNT OF \$4390.50 AS PER RECOMMENDATION FROM PENNONI ASSOCIATES.

**RESOLUTION R5-6; 2015,** APPROVAL FROM COUNCIL FOR PENNONI ASSOCIATES TO CLOSE OUT GOLDEN CORRAL RESTAURANT USING THE BOND POSTING FOR THE PROPOSED AMOUNT OF \$3000. (FUNDS COMING FROM POSTED ESCROW)

**RESOLUTION R5-7;2015,** A RESOLUTION AUTHORIZING THE RE-APPOINTMENT OF TAX ASSESSOR TERRY STAGLIANO TO A SECOND FOUR YEAR APPOINTMENT COMMENCING BACK TO JULY 1, 2013 THROUGH JUNE 30, 2016.

**RESOLUTION R5-8;2015,** APPROVAL FROM BOROUGH COUNCIL TO ACCEPT PROPOSAL FROM PENNONI ASSOCIATES FOR ENGINEERING AND PIPELINE REHABILITATION PROJECT PHASE 2 FOR THE COST OF \$19,000 (TOTAL PROJECT COST ESTIMATED TO BE ABOUT \$319,000 PROFESSIONAL SERVICES ON PIPELINE REHABILITATION PROJECT PHASE 2. ESTIMATED PROJECT COST FROM PENNONI IS \$319,000. (FUNDING CERTIFIED FROM CFO OUT OF ORD 2013-3.8

**RESOLUTION R5-9;2015,** APPROVAL FOR MERCANTILE LICENSE FOR JOHN CALLANDRELLO, T/A JOHN CALLANDRELLO, LLC, FOR THE BUYING AND SELLING OF GOLD LOCATED AT 95 S. WHITE HORSE PIKE, BERLIN NJ.

**RESOLUTION R5-10; 2015.** APPROVAL OF MERCANTILE LICENSE FOR ANTHONY BASELICE, T/A AS SEEN ON TV WAREHOUSE FOR THE SALE OF

HOUSEHOLD ITEMS LOCATED AT THE BERLIN MART, CLEMENTON ROAD  
BERLIN NJ

**RESOLUTION R5-11;2015**, AUTHORIZATION TO APPROVE CHANGE ORDER # 30 IN THE AMOUNT OF \$2460.00 FROM FASOLINO CONTRACTING OF SEWELL NJ FOR THE LOWERING OF COUNTERTOP IN CLERK'S OFFICE. (CFO TO CERTIFY THE FUNDS)

**RESOLUTION R5-12;2015**, APPROVAL TO APPOINT ERIN MALONEY FROM WEST BERLIN NJ AS CAMP LONG A COMING CAMP DIRECTOR FOR YEAR 2015 AT THE RATE ESTABLISHED IN THE 2015 SALARY ORDINANCE.

**RESOLUTION R5-13;2015**, AUTHORIZATION TO APPROVE CHANGE ORDER #1 FOR TRICOMM SERVICES CORP IN THE AMOUNT OF \$991.23 FOR LABOR AND MATERIAL FOR TELE/DATA ADDITIONS ON FIRST AND SECOND FLOOR AT THE MUNICIPAL BUILDING.

**RESOLUTION R5-14;2015**, A RESOLUTION AUTHORIZING THE AUTHORIZING FOR PCS OF MOORESTOWN, NJ, BERLIN'S IT COMPANY TO INSTALL NEW AND EXISTING NETWORK AND SERVER EQUIPMENT FOR THE LOCATION AT THE MUNICIPAL BUILDING AT 59 SOUTH WHITE HORSE PIKE IN THE AMOUNT OF \$17,348.42. (CFO HAS CERTIFIED THE FUNDS FROM CAPITAL ORDINANCE)

**RESOLUTION R5-15;2015**, AUTHORIZATION FROM BOROUGH COUNCIL TO AUTHORIZE ZIPF ASSOCIATES OF BALA CYNWYD PA TO PROCEED WITH PHASE II, \$8500.00 FOR CONSTRUCTION DOCUMENTATION IN THE AMOUNT OF \$8500., PHASE III FOR BIDDING IN THE AMOUNT OF \$3000.00, PHASE IV FOR CONSTRUCTION ADMINISTRATION WHICH INCLUDES SHOP DRAWING REVIEW, \$2500., COORDINATION UP TO FOUR MEETINGS/PROGRESS REVIEWS FOR \$3000. AND SUBSTANTIAL AND FINAL COMPLETION AUDITS FOR \$2500. PLUS PHASE IV WHICH INCLUDES MAINTENANCE TO COINCIDE WITH WARRANTY AGREEMENT FOR \$2500.FOR A TOTAL OF \$22,000.00.  
Funds certified by CFO

**RESOLUTION R5-16;2015**, AUTHORIZATION FROM BOROUGH COUNCIL TO PERMIT CHARITABLE SOLICITATION (COIN DROPS) TO BE DONE BY THE BERLIN FIRE COMPANY # 1 IN THE BOROUGH OF BERLIN ON MAY 30, 2015 ND SEPTEMBER 12, 2015 PER ORDINANCE NO. 2009-21.

**RESOLUTION R5-17; 2015**, AUTHORIZATION FROM BOROUGH COUNCIL TO APPROVE CHANGE ORDER NO 31 FOR FASOLINO CONTRACTING IN THE AMOUNT OF \$942.00 FOR THE ADDITIONAL SHELF AT THE CLERK'S COUNTER IN THE MUNICIPAL CLERK'S OFFICE.

**RESOLUTION R5-18;2015**, AUTHORIZATION FROM BOROUGH COUNCIL TO ASSIGN TAX ATTORNEY JOE KEMPTER FROM KULZER & DIPADOVA OF HADDONFIELD, NJ FOR GUIDANCE ON A PAYROLL TAX ISSUE..

**RESOLUTION R5-19; 2015**, AUTHORIZATION FROM BOROUGH COUNCIL TO ENTER INTO AN AGREEMENT WITH WINSLOW TOWNSHIP FIRE DISTRICT AND THE BOROUGH FOR A MUTUAL AID AND ASSISTANCE AGREEMENT BETWEEN PARTICIPATING UNITS.

**RESOLUTION R5-20;2015**, AUTHORIZATION FROM BOROUGH COUNCIL TO APPROVE CHANGE ORDER #32 FOR FASOLINO CONTRACTING OF SEWELL NJ IN THE AMOUNT OF \$2941.20 FOR 3 ADDITIONAL HANDRAILS AS REQUIRED BY CODE IN THE MUNICIPAL BUILDING. (CFO HAS APPROVED FUNDS)

**RESOLUTION R5-21; 2015**, A RESOLUTION AUTHORIZING SPECIAL COUNSEL ON AFFORDABLE HOUSING MATTERS TO FILE A DECLARATORY JUDGMENT ACTION WITH THE TRIAL COURT SEEKING JUDICIAL APPROVAL OF THE BOROUGH'S COMPLIANCE WITH ITS THIRD ROUND AFFORDABLE HOUSING OBLIGATION IN ACCORDANCE WITH THE NEW JERSEY SUPREME COURT DECISION IN THE MATTER OF THE ADOPTION OF N.J.A.C. 5:96 AND 5:97 BY NJ COUNCIL ON AFFORDABLE HOUSING.

**RESOLUTION R5-22; 2015**, AUTHORIZATION FOR A TAX REFUND FOR BLOCK 1003 LOT 6 DUE TO MTG .COMPANY OVERPAYMENT IN THE AMOUNT OF \$1279.83.

**RESOLUTION R5-23; 2015**, AUTHORIZATION FOR A TAX REFUND FOR BLOCK 1108, LOT 29 DUE TO HOMESTEAD CREDIT IN THE AMOUNT OF \$384.94.

**RESOLUTION R5-24; 2015**, APPROVAL FOR MERCANTILE LICENSE FOR CARLOSESTRADA, T/A TWIN ROADS PIZZERIA AT 17 CLEMENTON ROAD FOR A PIZZA RESTAURANT.

**RESOLUTION R5-25; 2015**, APPROVAL FOR MERCANTILE LICENSE FOR ANTHONY VITALES CLAM BAR LOCATED AT 41 CLEMENTON ROAD FOR FOOD AND BEVERAGE SALES.

**RESOLUTION R5-26; 2015**, APPROVAL FROM COUNCIL TO APPROVE CHANGE ORDER NO. 2 FOR TRICOMM SERVICES CORP. TO PROVIDE AND SUPPLY ADDITIONAL WORK FOR THE BUILDING CONSTRUCTION OFFICE AND THE FIRE MARSHALL'S OFFICE ALONG WITH ADDITIONAL WORK NOT INCLUDED IN THEIR ORIGINAL PROPOSAL IN THE AMOUNT OF \$3361.30. (CFO TO CERTIFY THE FUNDS) (COPIES TO ALL)

**RESOLUTION R5-27; 2015, A PROCLAMATION/RESOLUTION SUPPORTING THE CLICK IT OR TICKET MOBILIZATION OF MAY 18 – 31, 2015.**

**RESOLUTION R5-28;2015, RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, STATE OF NEW JERSEY, AUTHORIZING 1<sup>ST</sup> QTR. 2015 UTILITY BILL ADJUSTMENTS**

**RESOLUTION R5-29;2015, AUTHORIZATION TO PURCHASE CHAIRS FOR THE COURT ROOM IN THE MUNICIPAL BUILDING USING NJ STATE CONTRACT A81719 FROM PAPER CLIPS, INC OF WOODRIDGE, NJ AT THE COST OF \$7,810.00 WHICH INCLUDES GANGING AND DELIVERY**

Motion to adopt Resolutions R5-2;2015 through R5-29;2015

Sec.; \_\_\_\_\_

Questions;

RCV

**PRIVILEGE OF FLOOR:**

**PAYMENT OF THE BILLS FOR THE MONTH OF APRIL, 2015 IN THE AMOUNT OF \$2,701,325.82. Motion; \_\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.**

**EXECUTIVE SESSION:**

Motion to into closed session to discuss police negotiations \_\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.

Motion to go back into open session; \_\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.

Motion to adjourn; \_\_\_\_\_, all in favor.

Charleen Santora, RMC  
Borough Clerk