

BOROUGH OF BERLIN
COUNCIL MEETING AGENDA
JUNE 16, 2016
MUNICIPAL BUILDING
59 SO. WHITE HORSE PIKE
BERLIN N J 08009
7 PM

MEETING CALLED TO ORDER:

FLAG SALUTE:

SUNSHINE NOTICE: Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and posted on the borough hall bulletin board showing the date, place and time of said meeting.

ROLL CALL: Mayor Jim Bilella, Council President Jim Pearce, Council members Kupchik, Miller, Badolato, Rocco and Buchanan.

PRESENT ALSO: Solicitor Howard Long and Administrator Charleen Santora.

- **SWEARING IN OF NEW MUNICIPAL CLERK LOIS SAHINA.**
Husband Joe Sahina will hold the Bible.
- **APPROVAL OF MINUTES:**

Council meeting of May 12, 2016

Motion; ____, Sec.; ____, RCV_____.

- **DEPARTMENT HEAD REPORTS FOR THE MONTH APRIL AND MAY, 2016.**

(April)

Permit fees	\$	20,348.00
Zoning fees		75.00
Rental inspection fees		100.00
Re-inspection fees		100.00
Community center fees		2,350.00
Bureau of Fire Prevention		2,963.00

(May) Tax collector's report		4,524,523.90
Utility report		74,455.17
Clerks report		13,685.70
Animal report		1,203.00
Permit fees		11,319.00
Zoning fees		260.00

Rental inspection fees	500.00
Re-inspection fees	200.00
Re-sale inspection fees	1700.00
Community center fees	2500.00
Bureau of Fire Prevention	5174.00
Court Administrator	19,477.88

Motion to approve; ____, Sec.; ____RCV____.

- **COUNCIL REPORTS:**

- BUILDINGS & GROUNDS, Chairman Len Badolato
- STREETS & ROADS, Chairman Michael Buchanan
- WATER & SEWER, Chairman Ron Rocco
- HEALTH & RECREATION, Chairman Rick Miller
- PUBLIC SAFETY, Chairman Jim Pearce
- FINANCE, Chairman Lynn Kupchik
- MAYOR, Jim Bilella
- SOLICITOR, Howard Long
- ADMINISTRATOR, Charleen Santora

- **REQUEST TO SPEAK TO COUNCIL:**

Tina Hoffmann and Andy Simone from the Historic Preservation Committee in regards to a grant

ORDINANCES, 2ND READING

ORDINANCE NO. 2016-13, AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 6 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED CELEBRATION ADVISORY COMMITTEE.

Meeting open to the public on Ordinance No. 2016-13.
Meeting closed to the public.

Motion to adopt Ordinance No. 2016-13____, Sec.; ____, RCV____.

ORDINANCE NO. 2016-14, AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 218 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED “MERCANTILE LICENSES”

Meeting open to the public on Ordinance No. 2016-14.

Meeting closed to the public.

Motion to adopt Ordinance No. 2016-14____, Sec.; _____, RCV_____.

ORDINANCE NO. 2016-15, AN ORDINANCE CREATING CHAPTER 233 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED, RESIDENT PERMIT PARKING ONLY.

Meeting open to the public on Ordinance No. 2016-15.

Meeting closed to the public.

Motion to adopt Ordinance No. 2016-15____, Sec.; _____, RCV_____.

RESOLUTIONS:

Meeting open to the public on Resolutions R6-1 through R6-17; 2016

Meeting closed to the public on Resolutions.

RESOLUTION R6-1;2016, A RESOLUTION APPROVING THE TERMINATION OF RETIRING REGISTRAR OF VITAL STATISTICS CHARLEEN SANTORA EFFECTIVE JUNE 17, 2016 AND AUTHORIZING THE APPOINTMENT OF NEW REGISTRAR LOIS SAHINA FOR THE BOROUGH OF BERLIN EFFECTIVE JUNE 17, 2016.

RESOLUTION R6-2;2016, A RESOLUTION AUTHORIZING TAX REFUND FOR BLOCK 900, LOT 23 IN THE AMOUNT OF \$1782.32 DUE TO TITLE COMPANY OVERPAYMENT.

RESOLUTION R6-3;2016, A RESOLUTION OF THE BOROUGH OF BERLIN AUTHORIZING UTILITY REFUND FOR BLOCK 2100 LOT 2.11 IN THE AMOUNT OF \$1094.60 DUE TO RESIDENT OVER PAYMENT.

RESOLUTION R6-4; 2016, APPROVAL OF BUDGET INSERTION FOR NJDEP CLEAN COMMUNITIES PROGRAM, CHAPTER 159, IN THE AMOUNT OF \$18,677.61.

RESOLUTION R6-5; 2016, APPROVAL FROM BOROUGH COUNCIL TO HIRE DANIEL S. VIREECK AS SUMMER HELP FOR THE BOROUGH OF BERLIN AT THE RATE OF \$9.50 PER HOUR.

RESOLUTION R-6;2016, APPROVAL FROM COUNCIL TO RELEASE MAINTENANCE BOND FOR ELLIS AVENUE PER RECOMMENDATION FROM PENNONI ASSOCIATES AS ALL BONDED IMPROVEMENTS HAVE BEEN MET.

RESOLUTION R6-7;2016, APPROVAL FROM COUNCIL TO RELEASE BOTH PERFORMANCE BOND AND MAINTENANCE BOND FOR S. ARLINGTON AVENUE ROAD PROJECT PER RECOMMENDATION FROM PENNONI ASSOCIATES AS ALL BONDED IMPROVEMENTS HAVE BEEN MET.

RESOLUTION R6-8; 2016, APPROVAL FROM COUNCIL TO RELEASE MAINTENANCE BOND FOR THE CHLORINATION SYSTEM FOR WELL NO. 15 PROJECT PER RECOMMENDATION FROM PENNONI ASSOCIATES AS ALL BONDED IMPROVEMENTS HAVE BEEN MET.

RESOLUTION R6 9;2016, APPROVAL FROM COUNCIL TO RELEASE THE MAINTENANCE BOND FOR WAL-MART IN BERLIN TOWNSHIP FOR THE WATER SERVICE CONNECTION PROJECT PER RECOMMENDATION FROM PENNONI ASSOCIATES AS ALL PUNCH LIST ITEMS HAVE BEEN COMPLETED.

RESOLUTION R6-10; 2016 A RESOLUTION AUTHORIZING AND APPROVING AN ESCROW AGREEMENT IN THE AMOUNT OF \$13,000 WITH ROYAL FARMS OF BALTIMORE MD.

RESOLUTION R6-11; 2016, A RESOLUTION ACCEPTING THE RESIGNATION OF HOUSE INSPECTOR KYLE WAGNER EFFECTIVE JUNE 13, 2016.

RESOLUTION R6-12;2016, A RESOLUTION AMENDING RESOLUTION R3-12 ORIGINALLY FOR THE COMPANY WATCHGUARD VIDEO IN THE AMOUNT OF \$18,869.00 TO CHANGE TO PATROL PC, A STATE CONTRACT VENDOR IN THE AMOUNT OF \$20,909.00 FOR BODY THE BODY CAMERA PURCHASES TO ADHERE TO THE RECEIVING OF COUNTY GRANT FUNDS. (CFO TO CHANGE THE ORIGINAL CAF FROM \$18,869.00 TO \$20,909.00)

RESOLUTION R6-13; 2016, A RESOLUTION APPROVING THE RELEASE OF MAINTENANCE BOND FOR HAVERHILL EAST PER RECOMMENDATION FROM PENNONI ASSOCIATES AS ALL PUNCH LIST ITEMS HAVE BEEN ADDRESSED.

RESOLUTION R6-14; 2016, A RESOLUTION IN SUPPORT OF THE ADOPTION OF S2254/A3821 TO CLARIFY MUNICIPAL AFFORDABLE HOUSING OBLIGATIONS

RESOLUTION R6-15; 2016, A RESOLUTION TO REFUND A RESIDENT, LORI HERSHAFF, 116 MARSHALL CT, BERLIN, NJ \$\$540.00 FOR THE PAYMENT OF THE USE OF THE COMMUNITY CENTER. SHE WAS UNAWARE THAT IT WAS NOT AIR CONDITIONED AT THE TIME OF BOOKING

RESOLUTION R6-16; 2016. APPROVAL FROM BOROUGH COUNCIL TO APPROVE ABC CLUB LIQUOR LICENSE TO THE BERLIN VFW, LICENSE # 0405 31 008 001

RESOLUTION R6-17; 2016, AUTHORIZATION TO EXECUTE AND ENTER INTO AN AGREEMENT BETWEEN THE BOROUGH OF BERLIN AND THE MARIE FLECHE LIBRARY.

Motion to approve Resolutions **R6-1 through R6-17; 2016**____, Sec.; _____, RCV_____.

- **PRIVILEGE OF THE FLOOR**
- **PAYMENT OF THE BILLS FOR THE MONTH OF MAY, 2016 IN THE AMOUNT OF \$1,508,718.52**

Motion; _____, Sec.; _____, RCV_____.

- **Motion to go into closed session to discuss land acquisition;** _____, Sec.; _____, RCV_____.
- **Motion to go back into open session;** _____, Sec.; _____, RCV_____.
- **Motion;** _____, Sec.; _____, RCV_____.

Motion to adjourn; _____, Sec.; _____, RCV_____.

Charleen Santora
RMC, Borough Clerk
June 16, 2016