

**BOROUGH OF BERLIN**  
**COUNCIL MEETING AGENDA**  
**THURSDAY, MARCH 10, 2016**  
**MUNICIPAL BUILDING**  
**59 SO. WHITE HORSE PIKE**  
**BERLIN NJ 08009**

**MEETING CALLED TO ORDER:**

**FLAG SALUTE:**

**SUNSHINE NOTICE:** Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and posted on the Borough Hall Bulletin Board showing the date, place and time of said meeting.

**ROLL CALL:** Mayor Jim Bilella, Council President Jim Pearce, Council members Kupchik, Miller, Badolato, Rocco and Buchanan.

- **PRESENT ALSO:** Solicitor Howard Long and Administrator Charleen Santora.
- **APPROVAL OF MINUTES:**

Workshop minutes of February 2, 2016  
Closed session minutes of February 2, 2016  
Council meeting minutes of February 11, 2016  
Closed session minutes of February 11, 2016

Motion to approve; \_\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.

- **DEPARTMENT HEAD REPORTS FOR THE MONTH OF FEBRUARY, 2016 INCLUDING THE AMBULANCE CALLS FOR 2015.**

Tax Collectors report	\$3,604,372.03
Utility	94,734.31
Clerk's report	2,477.25
Animal report	1,367.60
Construction permit fees	15,500.00
Community rental fees	7,675.00
Zoning fees	215.00
Re inspection fees	100.00
Resale inspection fees	700.00
Berlin Fire Dept. (Jan & Feb)	159 incidents
Bureau of Fire Prevention	92 local inspections
	2,286.00
Zoning department report	Attached

AMBULANCE CALLS  
Property Maintenance report

2553 EMERGENCY CALLS  
538 MUTUAL ASSISTANCE  
Attached

Motion\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.

- **MAYOR AND COUNCIL REPORTS:**
- **BUILDINGS & GROUNDS,** Chairman Len Badolato
- **STREETS & ROADS,** Chairman Michael Buchanan
- **WATER & SEWER,** Chairman Ron Rocco
- **HEALTH & RECREATION,** Chairman Rick Miller
- **PUBLIC SAFETY,** Chairman Jim Pearce
- **FINANCE,** Chairman Lynn Kupchik
- **MAYOR** Jim Bilella
- **SOLICITOR,** Howard Long
- **ADMINISTRATOR,** Charleen Santora

#### **ORDINANCES, 2<sup>ND</sup>. READING.**

**ORDINANCE NO. 2016-05, AN ORDINANCE OF THE BOROUGH OF BERLIN, IN THE COUNTY OF CAMDEN, NEW JERSEY, PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS AND RELATED EXPENSES IN AND FOR THE BOROUGH AND APPROPRIATING \$1,750,000 FOR SAID PURPOSES; AUTHORIZING THE ISSUANCE OF \$1,665,660 PRINCIPAL AMOUNT OF OBLIGATIONS OF THE BOROUGH TO FINANCE SAID PURPOSES; AND PROVIDING FOR OTHER MATTERS RELATING THERETO.**

Meeting open to the public on Ordinance No. 2016-05.

Meeting closed to the public.

Motion to adopt Ordinance No. 2016-05; \_\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.

#### **ORDINANCE INTRODUCTIONS:**

**ORDINANCE NO. 2016-06, AN ORDINANCE OF THE BOROUGH OF BERLIN BANNING THE SALE OF DOGS AND CATS FROM PET SHOPS.**

Motion to introduce: \_\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.

**ORDINANCE NO. 2016-07**, AN ORDINANCE AMENDING ORDINANCE NO. 2015-01 SUPPLEMENTING CHAPTER 62 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED “SALARIES”.

Motion to introduce; \_\_\_\_\_, Sec., \_\_\_\_\_, RCV\_\_\_\_\_.

**ORDINANCE NO. 2016-08**, AN ORDINANCE AMENDING ORDINANCE NO. 2015-01 SUPPLEMENTING CHAPTER 62 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED SALARIES.

Motion to **introduce by title only**; \_\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.

**ORDINANCE NO. 2016-09**, AN ORDINANCE AMENDING CHAPTER 8 OF THE CODE OF THE BOROUGH OF BERLIN MODIFYING THE FEES OF THE BERLIN COMMUNITY CENTER USE.

Motion to **introduce by title only**; \_\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.

**ORDINANCE NO. 2016-10**, AN ORDINANCE ESTABLISHING CERTAIN FEES FOR PARTICIPATION IN CAMP LONG A COMING.

Motion to **introduce by title only**; \_\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.

**RESOLUTIONS:**

Meeting open to the public on Resolutions R3-1; 2016 to R3-24;2016  
Meeting closed to the public.

**R3-1;2016**, APPROVAL FROM COUNCIL TO USE THE PROFESSIONAL SERVICES OF PENNONI ASSOCIATES FOR THE SYNTHETIC ORGANIC COMPOUND WAIVER QUESTIONNAIRE FOR WELL # 15 IN THE AMOUNT OF \$3000. (CFO has certified the funds)

**R3-2;2016**, APPROVAL FROM COUNCIL TO PURCHASE A 36 X 48 CARVED SIGN FOR THE FOYER ENTRANCE BETWEEN THE POLICE DEPT. AND THE MUNICIPAL BUILDING FROM AMERICAN SIGNS, BERLIN NJ IN THE AMOUNT OF \$1100.00. (CFO has certified the funds).

**R3-3;2016**, AUTHORIZATION FROM BOROUGH COUNCIL TO ENTER INTO AN AGREEMENT WITH TRIAD ASSOCIATES OF VINELAND N J AS CONSULTANTS PROVIDING ADMINISTRATIVE AGENT SERVICES FOR COAH MONITORING FEES TO COME FROM THE ADMINISTRATIVE LINE UNDER COAH.

**R3-4;2016**, A RESOLUTION RESTRICTING SALES OF DOGS AND CATS AT PET SHOPS, ENCOURAGING MUNICIPALITIES TO ADOPT ORDINANCES TO DO THE SAME, AND AUTHORIZING ENFORCEMENT OF SUCH ORDINANCES BY THE DEPARTMENT OF HEALTH AND HUMAN SERVICES.

**R3-5;2016**, APPROVAL FROM COUNCIL TO PURCHASE A FAN COIL UNIT FROM DRISCOLL MECHANICAL LLC OF MT EPHRAIM, NJ, THE LOWEST OF TWO QUOTES FOR THE MUNICIPAL BUILDING AT THE COST OF \$4500.00. (CFO HAS CERTIFIED FUNDS)

**R3-06;2016**, AUTHORIZING THE APPOINTMENT OF ENVIRONMENTAL RESOLUTIONS, INC. OF MOUNT LAUREL, N. J, CME ASSOCIATES OF MARLTON, NJ AND MASER CONSULTING OF MT LAUREL NJ FOR PROFESSIONAL SERVICES FOR SPECIAL GENERAL, WATER AND SEWER PROJECTS IN THE BOROUGH OF BERLIN.

**R3-7; 2016**, APPROVAL FROM COUNCIL FOR PROPOSAL FROM PENNONI ASSOCIATES FOR ENGINEERING SERVICES REQUIRED AT THE COMMUNITY CENTER FOR A VENTILATION SYSTEM IN THE AMOUNT OF \$10,100.00. (CFO HAS CERTIFIED THE FUNDS)

**R3-8;2016**, A RESOLUTION ACKNOWLEDGING THE APPOINTMENT BY THE CERTIFIED MUNICIPAL REGISTRAR CHARLEEN SANTORA TO APPOINT A TEMPORARY DEPUTY REGISTRAR AS PER R.S. 26:8-17 AS MANDATED BY THE STATE OF NEW JERSEY.

**R3-9; 2016**, A RESOLUTION AUTHORIZING THE COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING AND GRANT ALLOCATION FOR THE SENIOR BUSING IN THE AMOUNT OF \$18,100.00 FOR YEAR 38 (2016-2017)

**R3-10;2016**, AUTHORIZATION FROM THE COUNCIL TO RE-APPOINTMENT GERMAN SALAZAR FOR ANOTHER ONE YEAR TERM AS CLASS II OFFICER FOR THE BOROUGH OF BERLIN POLICE DEPARTMENT..

**R3-11;2016**, AUTHORIZATION FROM BOROUGH COUNCIL TO RE-APPOINT BRET VETTERLY FOR ANOTHER ONE YEAR TERM AS CLASS II OFFICER FOR THE BOROUGH OF BERLIN'S POLICE DEPARTMENT.

**R3-12;2016**, APPROVAL FROM COUNCIL FOR THE POLICE DEPARTMENT TO PURCHASE BODY WORN CAMERAS FROM WATCH GUARD VISTA HD OF ALAN, TEXAS, STATE CONTRACT # A81300-T0106 IN THE AMOUNT OF \$18,869.00. (CFO HAS CERTIFIED THE FUNDS)

**R3-13; 2016**, A RESOLUTION APPROVING THE MAYOR AND ADMINISTRATOR TO SIGN THE PBA, LOCAL 362 CONTRACT EFFECTIVE JANUARY 1, 2015 THROUGH DECEMBER 31, 2017.

**R-14; 2016,** APPROVAL FOR 2016 APPROPRIATION RESERVES TRANSFER IN THE AMOUNT OF \$25,800.00.

**R3-15; 2016,** A RESOLUTION AUTHORIZING THE AMENDMENT OF THE 2016 TEMPORARY BUDGET.

**R3-16;2016,** APPROVAL FROM BOROUGH COUNCIL TO REFUND KNIGHT FUNERAL HOME \$50.00, ALL IN ONE BALLOONS \$100.00, COSTANTINO FUNERAL HOME \$100.00 AND ELITE TAX PREPARATIONS \$100.00 OF BERLIN NJ OUT OF THE CELEBRATION TRUST FUND DUE TO THE LOWERING OF THE COST OF THE FLAGS THESE VENDORS PURCHASED..

**R3-17;2016,** AUTHORIZATION FROM BOROUGH COUNCIL TO EXTEND THE LEASE AGREEMENT WITH PNC BANK LOCATED ON HARKER AVENUE , BERLIN NJ FOR A FIVE YEAR LEASE EFFECTIVE WHEN THE PRESENT LEASE RUNS OUT JULY 31, 2017 FOR ANOTHER FIVE YEARS EFFECTIVE AUGUST 1, 2017 THROUGH JULY 31, 2022 STARTING AT \$11,129.03 WITH 3% INCREASES PER YEAR EACH YEAR THEREAFTER.

**R3-18; 2016,** AUTHORIZATION FROM COUNCIL TO USE THE PROFESSIONAL SERVICES OF ENGINEER PENNONI ASSOCIATES FOR THE ADDRESSING OF SPECIFIC REMEDIATION REQUIREMENTS AT THE BERLIN BOROUGH WATER PLANT 2 LOCATED ON EVANINE DRIVE IN BERLIN FOR THE AMOUNT OF \$14,000. (CFO HAS CERTIFIED THE FUNDS)

**R3-19;2016,** APPROVAL FROM BOROUGH COUNCIL TO INSTALL TWO STREET LIGHTS ON ALREADY EXISTING POLES ON CRATER AND CROSS KEYS ROAD AND ON CRATER BY ATLANTIC CITY ELECTRIC AT A COST NOT TO EXCEED \$2614.88. (CFO HAS CERTIFIED THE FUNDS)

**R3-20;2016,** APPROVAL FROM COUNCIL TO ACCEPT THE RESIGNATION OF MARIE RYAN AS VICE CHAIR OF THE COMMUNITY ADVISORY COMMITTEE APPOINTING NEW VICE CHAIR SENNETTE KRUG EFFECTIVE IMMEDIATELY.

**R3-21; 2016,** AUTHORIZING THE EXECUTION OF A RETIREMENT AGREEMENT BY AND BETWEEN THE BOROUGH OF BERLIN AND POLICE CHIEF MICHAEL DELORENZO.

**R3-22;2016,** A RESOLUTION AUTHORIZING THE CANCELLATION OF 2016 TAXES IN THE AMOUNT OF \$4531.30 FOR BLOCK 2005 LOT 6 DUE TO A 100% TOTALLY DISABLED VETERAN.

**R3-23; 2016,** APPROVAL OF MERCANTILE LICENSE FOR MATTHEW DAVID TREMONT, T/A BULLDOZERS COLLECTIBLES AT THE BERLIN MART AND FOR FERNANDO GISONE, TA/ BERLIN UPHOLSTERY AT THE BERLIN MART.

**R3-24;2016**, A RESOLUTION REAPPOINTING DPW SUPERINTENDENT JOHN ALLESBROOK FOR RECYCLE COORDINATOR FOR THE BOROUGH OF BERLIN FOR YEAR 2015.

Motion to adopt Resolutions R3-1 through R3-24; 2016,\_\_\_\_\_, Sec., RCV\_\_\_\_\_.

- **PRIVILEGE OF FLOOR:**
- **PAYMENT OF THE BILLS FOR THE MONTH OF FEBRUARY, 2016 IN THE AMOUNT OF \$1,947,674.99** Motion;\_\_\_\_\_, Sec.;\_\_\_\_\_, Questions, RCV\_\_\_\_\_.

Motion to adjourn; \_\_\_\_\_, Sec; \_\_\_\_\_, RCV\_\_\_\_\_.

Charleen Santora, RMC  
Borough Clerk