

BOROUGH OF BERLIN
RE-ORGANIZATION AGENDA
SATURDAY, JANUARY 3, 2015
BERLIN COMMUNITY CENTER
SO. FRANKLIN AVENUE
BERLIN NJ
1:00 PM

The council meeting from December 22, 2014 will be resumed.

- **APPROVAL OF MINUTES**

Council meeting minutes from December 22, 2014
Closed session minutes from December 22, 2014

Motion; ____, Sec.; ____, RCV_____.

Unfinished business from December 22, 2014.

Motion to adjourn meeting of December 22, 2014_____, RCV_____.

RE-ORGANIZATION MEETING OF JANUARY 3, 2015 CALLED TO ORDER:

FLAG SALUTE:

SUNSHINE NOTICE: Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and posted on the Borough Hall Bulletin Board at the Berlin Hotel showing the date, place and time of said meeting.

INVOCATION:

Deacon Joe Beebe from St. Simon Stock will do the Invocation.

MAYOR ARMANO ACKNOWLEDGES DISTINGUISHED GUESTS

OATHS OF OFFICE:

Councilman Elect Richard H. Miller, IV will be sworn in by Attorney Lou Rubino from the firm of White & Williams. His wife Christina, daughters Ava and Brooke and son Blake will hold the Bible.

Councilman Elect Len Badolato will be sworn in by Attorney Lou Rubino. His fiancée Diana DePetro, Sister Donna Cox and daughters Gina, Catherine and Mary will hold the Bible.

ROLL CALL:

Mayor John Armano, Council members Bilella, Kupchik, Pearce, Knight, Badolato and Miller.

RESOLUTION R1-1; 2015, APPROVAL FROM BOROUGH COUNCIL TO APPOINT ATTORNEY GEORGE BOTCHEOS AS BOROUGH SOLICITOR FOR BERLIN BOROUGH YEAR 2015.

Motion; _____, Sec.; _____, Questions; RCV_____.

PRIVILEGE OF FLOOR:

- **APPOINTMENT OF COUNCIL PRESIDENT**

Motion to appoint Councilwoman Lynn Kupchik as Council President Year 2015;

Motion; _____, Sec.; _____, RCV_____.

PLANNING BOARD (MAYOR’S APPOINTMENTS)

NEW APPOINTMENTS:

- Rich Crain Class II 1/1/15 – 12/31/15
- Nick Maccaroni Class IV 1/1/15 – 12/31/18
- Dan Pomponio Class IV 1/1/15 – 12/31/18
- John McCall Alternate 1 1/1/15 – 12/31/16

PLANNING BOARD MEMBER’S RECOGNITIONS

- Mayor Armano Class I 12/31/15
- Jack Gangluff Class IV 12/31/15
- Ron Katkocin Class IV 12/31/16
- Jack Hall Class IV 12/31/16
- Carl Canfield Class IV Unexpired term of
Ken Class 12/31/15
- Nick Guerere Alternate II Unexpired term of John M
John McCall 12/31/15

PLANNING BOARD COUNCIL REPRESENTATIVE

- James Bilella

Class I Mayor’s term corresponds to time in office.
Class II Official of Municipality other than a member of the Governing
Body, 1-year term
Class III Member of the Governing Body. 1-year term
Class IV Other citizens of Municipality appointed by the Mayor. 4-year
Term. N.J.S.A. 40A:55D-23

COMMITTEE APPOINTMENTS BY MAYOR WITH CONFIRMATION FROM COUNCIL.

BUILDINGS & GROUNDS	Chairman Badolato, Co-Chairmen Miller & Kupchik
STREETS & ROADS	Chairman Knight, Co- Chairmen Bilella & Pearce
WATER & SEWER	Chairman Kupchik, Co- Chairmen Badolato & Knight
HEALTH & RECREATION	Chairman Miller, Co- Chairmen Pearce & Bilella
PUBLIC SAFETY	Chairman Pearce, Co- Chairmen Knight & Badolato
FINANCE	Chairman Bilella, Co- Chairmen Kupchik & Miller

Motion; ____, Sec.; ____, RCV_____.

MAYOR’S APPOINTMENTS OF OFFICIALS WITH THE CONFIRMATION OF COUNCIL.

- Treasurer Stacey DiVello 1/1/15 – 12/31/15
- Borough Historian Beth Pomponio 1/1/15 – 12/31/15
- Fire Official William Behnke 1/1/15 – 12/31/15
- Fire Safety Inspector Joe Cornforth 1/1/15 – 12/31/15
- Plumbing Inspector Michael DePalma 1/1/15 – 12/31/15
- Fire Chief William Behnke 1/1/15 – 12/31/15
- Zoning Official Craig Fallstick 1/1/15 – 12/31/15
- Deputy EMC Craig Fallstick 1/1/15 – 12/31/15

Motion to approve; ____, Sec.; ____, RCV_____.

DEPARTMENT HEAD RECOGNITIONS FOR OFFICIALS AND SUB-OFFICIALS FOR THE BOROUGH OF BERLIN 2015

- Administrator Charleen Santora
- Registered Municipal Clerk Charleen Santora
- Certified Municipal Registrar Charleen Santora
- Deputy Municipal Clerk Melissa Bovera 12/31/15 (3 yr)
- CFO Andriane McKendry
- Tax Assessor Theresa Stagliano
- Tax Collector Lisa Eggert
- Chief of Police Michael DeLorenzo
- Emergency Mgt. Coordinator Richard Crain 12/31/15 (3yr)
- Ambulance Captain Lou DeMarco
- Construction Official Michael DePalma
- Fire Sub Code Inspector Rick Napier
- Housing Inspector Kyle Wagner

HISTORIC PRESERVATION COMMISSION APPOINTMENTS WITH CONFIRMATION OF COUNCIL.

- Alan Blair Class A 4 yr 1/1/15 – 12/31/18
- Len Badolato Class A 4 yr 1/1/15 – 12/31/18
- Gail Mottershead Class C 4 yr Fill unexpired term of Len Badolato

Motion; ____, Sec.; ____, RCV_____.

HISTORIC PRESERVATION COMMISSION RECOGNITION OF MEMBERS:

- Millard Wilkinson Class B 2 yr 12/31/15
- Micki Armano Class C 4 yr 12/31/17
- Jack Gangluff Class C 4 yr 12/31/15
- Dan Pomponio Class C 4 yr 12/31/15
- Betty Scelso Alt 1 2 yr 12/31/15
- Dolores Motluck Alt 2 2 yr 12/31/15

- Class A A person who is knowledgeable in building design and construction Or architectural history who may reside in the borough.
- Class B A person who is knowledgeable or with a demonstrated interest in Local history who may reside outside the borough.
- Class C Members who must be residents of the Municipality who hold no Other Municipal position except they may be members of the Planning or Zoning Boards.

BOARD OF HEALTH MEMBERS APPOINTMENTS WITH CONFIRMATION OF COUNCIL.

- Liaison, Council Representative Rick Miller 1 yr 1/1/15 – 12/31/15
- Dan Molnar 3 yr 1/1/15 – 12/31/17
- Selma Rose 3 yr 1/1/15 - 12/31/17

Motion; ____, Sec.; ____, RCV_____.

BOARD OF HEALTH RECOGNITION OF MEMBERS

- Sharon VanDyke 3 yr 12/31/16
- Debbie Scelso 3 yr 12/31/16
- Mike Buchanan 3 yr 12/31/16
- Dan Cleary 3 yr 12/31/15
- Kelly Foster 3 yr 12/31/15

- **LIBRARY TRUSTEES, MAYOR’S APPOINTMENTS**

- John Armano Mayor
- Tony Trongone Community School Superintendent
- Millard Wilkinson 5 yr 1/1/15 – 12/31/19
- Alan Nickerson 4 yr 1/1/15 – 12/31/18
- Tina Hoffmann 3 yr 1/1/15 – 12/31/17
- Nancy Grover 2 yr 1/1/15 – 12/31/16
- Janet Guerere 1 yr 1/1/15 – 12/31/16
- Bob Foster 1 yr 1/1/15 – 12/31/15

COURT APPOINTMENTS WITH CONFIRMATION OF COUNCIL.

- **Municipal Prosecutor** 1 yr George Singly from the Law Firm of Singly & Gindele 1/1/2015 – 12/31/2015

Motion to appoint; _____, Sec.; _____, RCV_____.

- **Municipal Public Defender** 1 yr Mark Rinaldi 1/1/2015 – 12/31/2015

Motion to appoint; _____, Sec.; _____, RCV_____.

- **Court Administrator** 1 yr Kelly Foster 1/1/2015 – 12/31/2015

Motion to appoint; _____, Sec.; _____, RCV_____.

APPOINTMENT OF PROPERTY MAINTENANCE OFFICIALS (MAYOR’S APPOINTMENT)

- Bob Monahan Property maintenance official
- Council Representative, Gary Knight 1/1/15 – 12/31/15
- Planning Board Representative Jim Bilella 1/1/15 – 12/31/15
- Zoning Official Craig Fallstick 1/1/15 – 12/31/15
- Board of Health Rick Miller 1/1/15 – 12/31/15
- Community Representative Drew Straub 1/1/15 – 12/31/15

ECONOMIC RE-DEVELOPMENT COMMITTEE APPOINTMENTS WITH CONFIRMATION OF COUNCIL.

Rick Miller Council representative 1/1/15 – 12/31/15

Casey Buchnman	Fill un-expired term of Nick Guerere	1/1/15 - 12/31/15
Jim Bilella	Fill un-expired term of Rick Miller	1/1/15 - 12/31/15
Roger Strong	3 yr	1/1/15 - 12/31/17
Carole Vitiello	Alternate #1 1 yr	1/1/15 - 12/31/15
Ken Kerno	Alternate # 2 2 yr	1/1/15 - 12/31/16
Stephanie Hasbrook	Alternate # 3 1 yr	1/1/15 - 12/31/15

Motion; ____, Sec.; ____, RCV_____.

ECONOMIC RE-DEVELOPMENT COMMITTEE RECOGNITIONS

- James Knight 3 yr 12/31/16
- Drew Straub 3 yr 12/31/16
- Bob Suchowierski 3 yr 12/31/16
- Carl Canfield 3 yr 12/31/16
- Kevin McHugh 3 yr 12/31/15

RESOLUTIONS

Meeting open to the public on Resolutions R1-2 through R1-13; 2015

Meeting closed to the public.

RESOLUTION R1-2; 2015, AUTHORIZATION TO ADOPT A TEMPORARY BUDGET FOR YEAR 2015.

Motion; ____, Sec.; ____, RCV_____.

RESOLUTION R1-3; 2015, APPOINTMENT OF BOWMAN & COMPANY FROM VOORHEES, NJ AS AUDITORS FOR THE BOROUGH OF BERLIN YEAR 2015.

Motion; ____, Sec.; ____, RCV_____.

RESOLUTION R1-4;2015, APPOINTMENT OF PENNONI ASSOCIATES OF HADDON HEIGHTS, NJ AS GENERAL ENGINEER’S AND TAX MAP OFFICIALS FOR THE BOROUGH OF BERLIN YEAR 2015.

Motion; ____, Sec.; ____, RCV_____.

RESOLUTION R1-5; 2015, APPOINTMENT OF PENNONI ASSOCIATES OF HADDON HEIGHTS, NJ AS WATER & SEWER ENGINEERS FOR THE BOROUGH OF BERLIN YEAR 2015.

Motion; ____, Sec.; ____, RCV_____.

RESOLUTION R1-6;2015, APPOINTMENT OF EDGEWOOD ASSOCIATES OF BERLIN, NJ AS RISK MANAGEMENT CONSULTANTS IN COMPLIANCE WITH THE MEL/JIF INSURANCE COMPANY FOR THE BOROUGH OF BERLIN YEAR 2015.

Motion; ____, Sec.; ____, RCV_____.

RESOLUTION R1-7; 2015, APPOINTMENT OF SAUL EWING FROM PRINCETON, NJ AS BOND COUNSEL FOR THE BOROUGH OF BERLIN YEAR 2015.

Motion; ____, Sec.; ____, RCV_____.

RESOLUTION R1-8; 2015, APPOINTMENT OF STUART PLATT FROM THE LAW FIRM OF PLATT AND RISO, STRATFORD, NJ AS SPECIAL COAH COUNSEL FOR THE BOROUGH OF BERLIN YEAR 2015.

Motion; ____, Sec.; ____, RCV_____.

RESOLUTION R1-9; 2015, A RESOLUTION DESIGNATING THE COMMUNITY DEVELOPMENT BLOCK GRANT REPRESENTATIVES TO BE COUNCILMAN BILELLA AND ALTERNATE COUNCILMAN PEARCE FOR YEAR 2015.

Motion; ____, Sec.; ____, RCV_____.

RESOLUTION R1-10; 2015, A RESOLUTION DESIGNATING THE FUND COMMISSIONER TO BE MILLARD WILKINSON, JR. AND ALTERNATE FUND COMMISSIONER COUNCILMAN GARY KNIGHT FOR YEAR 2015.

Motion; ____, Sec.; ____, RCV_____.

RESOLUTION R1-11; 2015, A RESOLUTION DESIGNATING THE SAFETY COORDINATOR FOR THE CAMDEN COUNTY JIF TO BE MILLARD WILKINSON, YEAR 2015.

Motion; ____, Sec.; ____, RCV_____.

RESOLUTION R1-12; 2015, APPOINTMENT OF CHRIS NORMAN FROM THE LAW FIRM OF NORMAN & KINGSBURY, MOORESTOWN, NJ FOR WELL NO. 12 LITIGATION.

Motion; ____, Sec.; ____, RCV_____.

RESOLUTION R1-13;2015, A RESOLUTION APPOINTING CME ASSOCIATES FROM SOUTH HOWELL, NJ AS MUNICIPAL PLANNER FOR THE BOROUGH OF BERLIN YEAR 2015.

Motion; _____, Sec.; _____, RCV_____.

RESOLUTION R1-14; 2015, A RESOLUTION AUTHORIZING THE BOROUGH CLERK/AND OR ADMINISTRATOR AND THE DEPUTY CLERK TO ADVERTISE, RECEIVE AND OPEN BIDS.

RESOLUTION R1-15; 2015, A RESOLUTION FIXING THE RATE OF INTEREST TO BE CHARGED FOR THE DELINQUENCIES OF TAXES, WATER, SEWER AND ALL OTHER APPLICABLE MUNICIPAL CHARGES.

RESOLUTION R1-16; 2015, A RESOLUTION DESIGNATING THE COURIER POST OF CHERRY HILL, NJ (CIRCULATES 7 DAYS A WEEK) AND CENTRAL RECORDS LANSDALE, PA (CIRCULATING 1 DAY A WEEK) AS OFFICIAL NEWSPAPERS FOR BERLIN BOROUGH YEAR 2015.

RESOLUTION R1-17; 2015 A RESOLUTION ESTABLISHING THE CASH MANAGEMENT PLAN FOR YEAR 2015.

RESOLUTION R1-18; 2015, A RESOLUTION ESTABLISHING THE PUBLIC MEETING FORMAT AS FOLLOWS:

1. Meeting called to order
2. Salute to the flag
3. Roll call
4. Privilege of floor
5. Committee reports, depart head reports, discussion items
6. Ordinances
7. Public hearing on resolutions
8. Resolutions
9. Payment of the bills
10. Privilege of floor
11. Adjournment

RESOLUTION R1-19; 2015, A RESOLUTION ESTABLISHING MEETING DATES FOR THE CAUCUS/COUNCIL MEETINGS TO BE AS FOLLOWS:

7:00 PM
Caucus Meetings

7:00 PM
Council Meetings

February 3, 2015

January 3, 2015 Re-organization
January 20, 2015
February 12, 2015

March 3, 2015
April 7, 2015
May 5, 2015
June 2, 2015
July 7, 2015
August 4, 2015
September 1, 2015
October 6, 2015
November 4, 2015
December 1, 2015

March 12, 2015
April 16, 2015
May 14, 2015
June 11, 2015
July 16, 2015
August 13, 2015
September 10, 2015
October 15, 2015
November 12, 2015
December 10, 2015

RESOLUTION R1-20;2015, AUTHORIZATION TO APPROVE CONTRACT AWARD FOR GASOLINE TO FLEET SERVICES, SUNOCO OIL CO./SUN TRACT, BOX 3440, BOSTON, MA. UNDER STATE CONTRACT NUMBER T0394 58886.FUNDS CERTIFIED)

RESOLUTION R1-21; 2015, AUTHORIZATION FROM COUNCIL TO ENTER INTO AN AGREEMENT WITH COUNTYWIDE ANIMAL CARE AND CONTROL OF NEWFIELD NJ FOR ANIMAL CONTROL SERVICES FOR THE YEAR 2015. (CERTIFICATION OF FUNDS COMING FROM THE ANIMAL TRUST FUND)

RESOLUTION R1-22;2015, AUTHORIZATION FROM COUNCIL TO ENTER INTO AN AGREEMENT WITH CUMBERLAND COUNTY SPCA OF VINELAND NJ AS NEEDED FOR AN ANIMAL SHELTER AT A SET FEE OF \$90.00 PER IMPOUNDED DOG AND \$70.00 FOR EACH IMPOUNDED CAT. (FUNDS COMING FROM THE ANIMAL TRUST FUND)

Motion to approve Resolutions R1-14 through R1-22; 2015 ____, Sec.; ____, RCV_____.

PRIVILEGE OF FLOOR:

Next council meeting will be held on Tuesday, January 20, 2015 at 7 pm in the Community Center on South Franklin Avenue.

Motion to adjourn; ____, Sec.; ____, RCV_____.

Charleen Santora
RMC

