

BOROUGH OF BERLIN
COUNCIL MEETING AGENDA
THURSDAY, JULY 16, 2015
MUNICIPAL BUILDING
59 SO. WHITE HORSE PIKE
BERLIN NJ
7:00 PM

MEETING CALLED TO ORDER:

FLAG SALUTE:

SUNSHINE NOTICE: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and posted on the Borough Hall Bulletin Board showing the date, place and time of said meeting.

ROLL CALL: Mayor John Armano, Council President Lynn Kupchik, Council members Bilella, Pearce, Knight, Miller and Badolato.

PRESENT ALSO: Solicitor Howard Long, and Administrator Charleen Santora.

• **APPROVAL OF MINUTES:**

Council meeting minutes from June 11, 2015
Emergency council meeting minutes from June 26, 2015
Closed session minutes from July 7, 2015

Motion to approve; _____, Sec.; _____, RCV_____.

• **DEPARTMENT HEAD REPORTS FOR THE MONTH OF JUNE, 2015.**

| | |
|------------------------------------|------------------------|
| Court Admin. | \$16,927.40 |
| Tax Collector's | 273,972.13 |
| Water/Sewer | 616,402.27 |
| Municipal Clerk's | 26,831.55 |
| Animals | 273.00 |
| Permit fees | 14,797.00 |
| Resale inspections | 1,200.00 |
| Community Center fees | 1,225.00 |
| Fire Prevention fees | 5,122.65 |
| Ambulance calls | Total 220 91 in Berlin |
| Zoning report given out to council | |

Motion to approve; _____, Sec.; _____, RCV_____.

- **PRIVILEGE OF FLOOR INCLUDING RESOLUTIONS:**
- **COUNCIL/DEPARTMENT HEAD REPORTS:**
- **BUILDINGS & GROUNDS, Chairman Len Badolato**
- **STREETS & ROADS, Chairman Gary Knight**
- **WATER & SEWER, Chairman Lynn Kupchik**
- **HEALTH & RECREATION, Chairman Rick Miller**
- **PUBLIC SAFETY, Chairman Jim Pearce**
- **FINANCE, Chairman Jim Bilella**
- **MAYOR John Armano**
- **SOLICITOR, Howard Long**
- **ADMINISTRATOR, Charleen Santora**

ORDINANCES:

2ND READING

ORDINANCE NO. 2015-13, SALARY ORDINANCE AMENDING SALARY ORDINANCE 2014-04 SUPPLEMENTING CHAPTER 62 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED “SALARIES”.

Meeting open to the public on Ordinance 2015-13.

Meeting closed to the public.

Motion to adopt Ordinance No. 2015-13; _____, Sec.; _____, RCV_____.

ORDINANCE NO. 2015-14, AN ORDINANCE AMENDING CHAPTER 284 – STORM SEWERS OF THE CODE OF THE BOROUGH OF BERLIN.

Meeting open to the public on Ordinance 2015-14.

Meeting closed to the public.

Motion to adopt Ordinance No. 2015-14; _____, Sec.; _____, RCV_____.

ORDINANCE NO. 2015-15, AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF BERLIN TO MODIFY THE METHOD OF APPOINTING THE PUBLIC OFFICER (PROPERTY MAINTENANCE INSPECTOR).

Meeting open to the public on Ordinance 2015-15.

Meeting closed to the public.

Motion to adopt Ordinance No. 2015-15; _____, Sec.; _____, RCV_____.

ORDINANCE NO. 2015-16, AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF BERLIN TO REGULATE RESIDENTIAL PARKING.

Meeting open to the public on Ordinance 2015-16.

Meeting closed to the public.

Motion to adopt Ordinance No. 2015-16; _____, Sec.; _____, RCV_____.

BOND ORDINANCE INTRODUCTION TO CANCEL OUT OLD ORDINANCE BALANCES.

ORDINANCE # 2015-17; AN ORDINANCE OF THE BOROUGH OF BERLIN, IN THE COUNTY OF CAMDEN, NEW JERSEY; CANCELING CERTAIN FUNDED AND UNFUNDED APPROPRIATION BALANCES IN THE AMOUNT OF \$98,299.80 AND RE-APPROPRIATING SAID FUNDS FOR OTHER CAPITAL IMPROVEMENTS, UTILITY CAPITAL IMPROVEMENTS AND FOR OTHER PURPOSES.

Motion to introduce by title only; _____, Sec.; _____, RCV_____.

RESOLUTIONS:

RESOLUTION R7-1-2016, AUTHORIZATION FROM BOROUGH COUNCIL TO USE THE SERVICES OF EITHER MR. OR MRS. MORT ROSE FROM BERLIN, NJ, THE PRESENT COMMUNITY CENTER ATTENDANTS, TO BE CALLED IN BY THE AMBULANCE CAPTAIN OR ANOTHER DESIGNATED PERSON TO SIT WITH OR ATTEND TO ANY PERON (S) THAT MAY NEED THE COOLING CENTER BETWEEN THE HOURS OF 9 AM AND 5 PM UNTIL SUCH TIME AS OTHER ARRANGEMENTS ARE TO BE MADE BY THE GOVERNING BODY.

RESOLUTION R7-2;2015, AUTHORIZATION TO ENTER INTO A NEW CONTRACT WITH THE PRESENT CLEANING SERVICE COMPANY JAN-PRO OF HADDON HEIGHTS, NJ FOR THE MUNICIPAL BUILDING AND FOR THE POLICE STATION THREE DAYS A WEEK AT THE COST OF \$975.00 OR \$225.00 PER WEEK FOR TWO BUILDINGS FROM JULY 1, 2015 TO JUNE 30, 2016.. (CFO HAS CERTIFIED THE FUNDS).

RESOLUTION R7-3;2015, A RESOLUTION DECLARING THAT THE GOVERNING BODY OF THE BOROUGH OF BERLIN STATES THAT IT HAS COMPLIED WITH N.J.A.C. 5:30-6.5 IN REGARDS TO THE 2014 AUDIT AND DOES HEREBY SUBMIT A CERTIFIED COPY OF THIS RESOLUTION AND

THE REQUIRED AFFIDAVIT TO SAID BOARD TO SHOW EVIDENCE OF SAID COMPLIANCE.

RESOLUTION R7-4; 2015, A RESOLUTION AUTHORIZING THE REFUND OF DEVELOPER ESCROW BALANCE FOR BLOCK 302, LOT 6 IN THE AMOUNT OF \$277.50.

RESOLUTION R7-5;2015, A RESOLUTION AUTHORIZING 2ND QUARTER 2015 UTILITY BILL ADJUSTMENTS FOR THE FOLLOWING PROPERTIES; 223 HADDON AVE, 625.00, PAYMENT MAILED TO OFFICE IN ERROR AND WATERFORD MATERIALS FOR \$337.80 USED EXCESS OF \$500 SECURITY DEPOSIT.

RESOLUTION R7-6;2015, APPROVAL FROM BOROUGH COUNCIL TO ACCEPT CHANGE ORDER # 2 DEDUCTION FOR THE MALAN AVENUE RECONSTRUCTION PROJECT FOR A DECREASED AMOUNT OF \$3395.00.

RESOLUTION R7-7; 2015, APPROVAL FROM BOROUGH COUNCIL TO AMEND RESOLUTION R6-17; 2015 ORIGINALLY APPROVED AS CHANGE ORDER # 34 IN THE AMOUNT OF \$10,704.00 FOR FASOLINO CONTRACTORS TO THE NEW AMOUNT OF \$8064.00. (FUNDS HAVE BEEN APPROVED)

RESOLUTION R7-8; 2015 AUTHORIZATION TO APPROVE CHANGE ORDER'S AS LISTED BELOW FROM FASOLINO CONTRACTING OF SEWELL NJ IN;

| | | |
|-------------------|-----------|--|
| CHARGE ORDER # 15 | \$9390.00 | EXTRA PAVING & SOFT AREA REMEDIATION |
| CHARGE ORDER # 16 | 2715.60 | LARGER SOFT SPOT REPAIR & CLEANOUT/VALVE BOX REPAIR/ADJUSTMENTS |
| CHANGE ORDER # 18 | 1980.00 | INSTALLATION OF OWNER PROVIDED CASEWORK/TOP |
| CHANGE ORDER # 19 | 3240.00 | MEN'S LOCKER ROOM RE-CONFIGURATION |
| CHANGE ORDER # 20 | 1225.80 | REMOVE, DISPOSE, REPLACE EXISTING AREA OF CONCRETE DUE TO EVEN RISER, CRACKS, DISPLACEMENT AND ABANDONED DRAINAGE TROUGH AS WELL AS TO CONNECT TO NEW CANOPY WALK. |
| CHANGE ORDER # 21 | 4920.00 | ADDITIONAL OF TWO ADDITIONAL LOCKERS |
| CHANGE ORDER # 22 | 360.00 | NON SLIP VCT ON 2 LANDINGS VCB IN SALLY PORT |
| CHANGE ORDER # 25 | 21,149.00 | BULLET PROOF GLASS FOR CLERK/TAX/COURT CLERK OFFICES |
| CHANGE ORDER # 29 | 1846.78 | INSTALL SIX WOOD DOORS |

CHANGE ORDER # 33

2200.00

INSTALLATION/REMOVAL OF TEMPORARY HANDRAILS AND
INSTALLATION OF PHASE 1 AND 2 FIRE EXTINGUISHERS AND CABINETS
(ALL FUNDS HAVE BEEN CERTIFIED BY CFO)

RESOLUTION R7-9; 2015, A RESOLUTION OF THE BOROUGH OF BERLIN SUPPORTING ASSEMBLY BILL A 4235 SUPPORTING LOCAL JURISDICTION TO PRINT SEPARATE TAX BILLS TO EACH TAXPAYER, ONE SHOWING THE AMOUNT OF PROPERTY TAXES DUE AND PAYABLE FOR MUNICIPAL TAX PURPOSES, THE OTHER SHALL STATE THE AMOUNT OF PROPERTY TAXES DUE AND PAYABLE FOR COUNTY PURPOSES, SCHOOL PURPOSES AND FOR THE PURPOSES OF ANY OTHER SPECIAL DISTRICT ON BEHALF OF WHICH THE MUNICIPALITY COLLECTS PROPERTY TAXES.

RESOLUTION R7-10; 2015, A RESOLUTION BY THE GOVERNING BODY OF THE BOROUGH OF BERLIN ADVOCATING THE SUPPORTING OF RESEARCH FOR FINDING A CURE FOR FIBRODYSPLASIA OSSIFICANS PROGRESSIVA.

RESOLUTION R7-11;2015, AUTHORIZATION TO APPROVE A MERCANTILE LICENSE FOR DANIEL DELLAMARINE, TA HELPING HANDS GYM LOCATED AT 37 BERLIN CLEMENTON ROAD, BERLIN FOR A FITNESS GYM FOR SPECIAL NEEDS.

RESOLUTION R7-12; 2015, AUTHORIZATION TO APPROVE A MERCANTILE LICENSE FOR DAN LAWLER, T/A AMERICAN POOL LOCATED AT 1040 SO. ROUTE 73 BERLIN FOR A POOL MANAGEMENT COMPANY.

RESOLUTION R7-13;2015, AUTHORIZATION TO AWARD THE TAUNTON AVENUE RESURFACING CONTRACT TO GARALD A BARRETT LLC OF BERLIN NJ IN THE AMOUNT OF \$189,904.91 WHICH TOTALS BASE BID PART 1 AND BASE BID PART 2 ALONG WITH AWARDING SPEED HUMPS IN THE AMOUNT OF \$6216.00, PARKING AREA AT BERLIN BOROUGH HALL IN THE AMOUNT OF \$4672.50 AND INTERSECTION REPAIR IN THE AMOUNT OF \$45,015.00. (FUNDS CERTIFIED)

RESOLUTION R7-14-2015, A RESOLUTION AUTHORIZING AND APPROVING DR. ROBERT BURCHELL TO REPRESENT THE BOROUGH OF BERLIN AS AN EXPERT IN DETERMINING THE BOROUGH'S FAIR SHARE HOUSING OBLIGATION AND AUTHORIZING THE BOROUGH TO ENTER INTO A MUNICIPAL SHARED SERVICES DEFENSE AGREEMENT FOR THE AMOUNT OF \$2000. (CFO HAS CERTIFIED THE FUNDS)

RESOLUTION R7-15;2015, A RESOLUTION OF THE BOROUGH OF BERLIN AUTHORIZING A TAX SALE PURSUANT TO N.J.S.A. 54:5-19 AND THE MAILING OF TAX SALE NOTICES PURSUANT TO N.J.S.A. 54:5-26.

RESOLUTION R7-16; 2015, APPROVAL FROM COUNCIL TO ACCEPT THE RESIGNATION OF CAROLE VITIELLO FROM THE ECONOMIC RE-DEVELOPMENT COMMITTEE EFFECTIVE EFFECTIVE MID MARCH, 2015.

RESOLUTION R7-17; 2015, A RESOLUTION AUTHORIZING THE REFUND OF DEVELOPER ESCROW BALANCE FOR THE FOLLOWING;

| | |
|--------------------|--------|
| BLOCK 1310, LOT 4 | 426.25 |
| BLOCK 1400, LOT 24 | 69.75 |
| BLOCK 1203, LOT 25 | 37.50 |
| BLOCK 2306, LOT 2 | 7.50 |
| BLOCK 2103, LOT 6 | 336.75 |

RESOLUTION R7-18; 2015, AUTHORIZATION TO RESCIND RESOLUTION R5-26; 2015 IN THE AMOUNT OF \$3361.30 AS THE WORK COMPLETED FOR THIS AMOUNT WAS NOT RELATED WITH THE ORIGINAL WORK REQUESTED.

RESOLUTION R7-19;2015, APPROVAL FOR MERCANTILE LICENSE FOR TANIA SANDERS, T/A ICANDI TRAINING STUDIO LOCATED AT 37 CLEMENTON ROAD, BERLIN FOR PERSONAL TRAINING AND SMALL GROUP TRAINING.

RESOLUTION R7-20; 2015, AUTHORIZATION TO APPROVE CHANGE ORDER FOR EVESHAM LOCK OF MARLTON NJ IN THE AMOUNT OF \$833.00 FOR ADDITIONAL HARDWARE FOR DOORS REPLACED. (CFO HAS CERTIFIED THE FUNDS)

RESOLUTION R7-21; 2015, A RESOLUTION AUTHORIZING THE DUE DATE FOR TAX BILLS TO BE EXTENDED TO AUGUST 10, 2015.

- **PRIVILEGE OF FLOOR:**
- **PAYMENT OF THE BILLS FOR THE MONTH OF JUNE IN THE AMOUNT OF \$2,096,350.69.** Motion; ____, Sec.; ____, RCV_____.

Motion to adjourn; ____, RCV_____.

Charleen Santora, RMC
Borough Clerk

