

BOROUGH OF BERLIN
COUNCIL MEETING AGENDA
THURSDAY, MAY 12, 2016
MUNICIPAL BUILDING
59 SO. WHITE HORSE PIKE
BERLIN NJ

MEETING CALLED TO ORDER:

FLAG SALUTE:

SUNSHINE NOTICE: Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and posted on the Borough Hall Bulletin Board showing the date, place and time of said meeting.

ROLL CALL: Mayor Jim Bilella, Council President Jim Pearce, Council members Kupchik, Miller, Badolato, Rocco and Buchanan.

PRESENT ALSO: Solicitor Howard Long, Auditor Dan DiGangi and Administrator Charleen Santora.

- **APPROVAL OF MINUTES:**

- Workshop minutes from April 5, 2016
- Closed session minutes from April 5, 2016
- Council meeting minutes from April 14, 2016
- Closed session minutes from April 14, 2016

Motion to approve; _____, Sec.; _____, RCV_____.

- **DEPARTMENT HEAD REPORTS FOR THE MONTH OF APRIL, 2016.**

Municipal Clerk's report	\$3047.00
Animal report	4018.40
Tax Collector's report	1,626,768.93
Utility report	161,243.38
Court Administrator's report	20,674.31

Motion to approve; _____, Sec.; _____, RCV_____.

- **COUNCIL REPORTS:**

- BUILDINGS & GROUNDS, Chairman Len Badolato
- STREETS & ROADS, Chairman Michael Buchanan

- WATER & SEWER, Chairman Ron Rocco
- HEALTH & RECREATION, Chairman Rick Miller
- PUBLIC SAFETY, Chairman Jim Pearce
- FINANCE, Chairman Lynn Kupchik
- MAYOR, Jim Bilella
- SOLICITOR, Howard Long
- ADMINISTRATOR, Charleen Santora

ORDINANCES & RESOLUTIONS:

2nd reading

ORDINANCE NO. 2016-11, AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET COST OF LIVING ALLOWANCE AND TO ESTABLISH A CAP BANK. (N.J.S.A. 40A:4-45.14)

Meeting open to the public.
Meeting closed to the public.

Motion to adopt Ordinance No. 2016-11_____, Sec.; _____, RCV_____.

2016 GENERAL, WATER, SEWER AND OPEN SPACE BUDGET.

RESOLUTION R5-1;2016, Whereas, N. J. S. 40A:4-8, as amended by 7 L. 2015, c. 95 14, 20-15, provides that the budget may be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of hearing, a complete copy of the budget has been made available for public inspection and has been made available to each person upon request; and **WHEREAS**, these two conditions have been met; and **NOW, THEREFORE BE IT RESOLVED**, that the budget shall be read by title only.

Motion; _____, Sec.; _____, RCV_____.

2016 GENERAL, WATER, SEWER AND OPEN SPACE BUDGET
APPROPRIATING \$8,179,016.18 IN GENERAL, \$3,134,703.00 IN WATER,
\$807,958.00 IN SEWER AND \$112,050.00 IN OPEN SPACE.

Hearing open to the public on the 2016 General, Water, Sewer and Open Space budget.
Hearing closed to the public.

Motion to adopt the 2016 General, Water & Sewer Budget _____, Sec. _____, RCV _____.

ORDINANCE INTRODUCTIONS:

ORDINANCE NO. 2016-13, AN ORDINANCE MODIFYING CHAPTER 6 CELEBRATION ADVISORY COMMITTEE.

Motion to introduce; _____, Sec.; _____, RCV _____.

ORDINANCE NO. 2016-14, AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 218 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED “MERCANTILE LICENSES”.

Motion to introduce; _____, Sec.; _____, RCV _____.

ORDINANCE NO. 2016-15; AN ORDINANCE CREATING CHAPTER 233 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED RESIDENT PERMIT PARKING ONLY.

Motion to introduce; _____, Sec.; _____, RCV _____.

ORDINANCES 2ND. READING

ORDINANCE NO. 2016-12, AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 261 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED “SEWERS”

Meeting open to the public.
Meeting closed to the public.

Motion to adopt Ordinance No. 2016-12; _____, Sec.; _____, RCV _____.

RESOLUTIONS:

Meeting open to the public on Resolutions R5-2 through R5-17; 2016.

Meeting closed to the public.

RESOLUTION R5-2;2016, APPROVAL FROM BOROUGH COUNCIL FOR THE BERLIN VOLUNTEER FIRE COMPANY TO HOLD A COIN DROP ON ROADWAYS IN BERLIN JUNE 4 AND SEPT. 24, 2016.

RESOLUTION R5-3; 2016, A RESOLUTION OF THE BOROUGH OF BERLIN AFFIRMING THAT \$0.015 WAS ADOPTED FOR THE 2016 OPEN SPACE BUDGET LINE.

RESOLUTION R5-4; 2016, A RESOLUTION AUTHORIZING THE REFUND OF DEVELOPER ESCROW BALANCE FOR BLOCK 700, LOT 19 IN THE AMOUNT OF \$582.25.

RESOLUTION R5-5;2016, A RESOLUTION APPROVING THE 2016 CAMP LONG A COMING STAFF LIST AS FOLLOWS;

Sara Durmala, Beth Snyder, Marie Majuri, Jessica McGowan, John Meo and Brent Woods at the rate of \$20.00 per hour, Rylee Jacobs, \$8.75 per hour, Sarah Chiumento, Kevin Henley, and Haley Reese at \$8.25 per hour, Jake Caruso at \$8.00 per hour, Armen Mardikian, Sean Collilns, and Brent Cooper at \$7.75 per hour, Sophia Baldino, Kylie Easterday, Trevor Shannon, Kyle Henley, David Robinson, Michelle Squillace and Ryan Peters at \$6.25 per hour. Sub list Jamie Brown, Matt Jenkins, Debbie Mansis, Lilian Chen and Taylor Pilla.

RESOLUTION R5-6;2016, APPROVAL FROM BOROUGH COUNCIL TO RELEASE THE PERFORMANCE BOND FOR JS HOVNANIAN, MONTEBELLO WATER SERVICE PHASE 2 PER RECOMMENDATION FROM MASER ENGINEERS CONTINGENT UPON THE POSTING OF A MAINTENANCE BOND IN THE AMOUNT OF \$4852.50 AND ESCROW AN ADDITIONAL \$242.60 TO REMAINING ESCROW BALANCE..

RESOLUTION R5-7; 2016, APPROVAL FROM BOROUGH COUNCIL TO ACCEPT THE RESIGNATION OF MICHAEL LATIGONA FROM THE ECONOMIC DEVELOPMENT COMMITTEE AND THE CELEBRATION ADVISORY COMMITTEE EFFECTIVE APRIL 28, 2016, THE DATE OF HIS RESIGNATION LETTER TO THE BOROUGH.

RESOLUTION R5-8;2016, AUTHORIZATION FROM BOROUGH COUNCIL TO APPROVE THE POLICY FOR PAYROLL FOR NEW EMPLOYEES ONLY EFFECTIVE THIS DATE, MAY 12, 2016 IN REGARDS TO PAY PERIODS.

RESOLUTION R5-9;2016, A RESOLUTION AUTHORIZING THE RENEWAL OF THE SHARED SERVICES AGREEMENT BETWEEN CHERRY HILL FIRE DISTRICT # 13 AND THE BOROUGH OF BERLIN/BERLIN FIRE COMPANY # 1.

RESOLUTION R5-10; 2016, APPROVAL FROM BOROUGH COUNCIL TO ACCEPT THE RESIGNATION OF LIBRARY TRUSTEE ALAN NICKERSON EFFECTIVE IMMEDIATELY.

RESOLUTION R5-11;2016, APPROVAL FROM BOROUGH COUNCIL TO ACCEPT PROPOSAL FOR PROFESSIONAL SERVICES FROM PENNON ASSOCIATES FOR INSPECTION OF ELEVATED TANKS FOR A COST NOT TO EXCEED \$12,000. (FUNDS CERTIFIED BY CFO)

RESOLUTION R5-12;2016, APPROVING MERCANTILE LICENSES FOR FRANK FIRICANO, T/A ARIES FILTER WORKS AT 117 JACKSON ROAD FOR THE FABRICATIONS OF WATER FILTERS AND WATER TREATMENT SYSTEMS

AND MICHAEL HANSON, T/A HANSON AND ZOLLINGER, INC. AT 117 JACKSON ROAD FOR THE ASSEMBLY AND FABRICATION OF OPTICAL PRODUCTS.

RESOLUTION R5-13;2016, AUTHORIZATION TO AWARD PROJECT FOR VENTILATION FANS AT THE BERLIN COMMUNITY CENTER TO ABS ELECTRIC, INC. OF ELMER, NJ, THE LOWEST OF THREE QUOTES FOR THE AMOUNT OF \$32,452.00. (CFO HAS CERTIFIED THE FUNDS CONTINGENT UPON PAY TO PLAY EXECUTED FORMS)

RESOLUTION R5-14; 2016, APPROVAL FROM BOROUGH COUNCIL TO CANCEL OUTSTANDING CHECKS OVER SIX MONTHS ISSUED BY THE MUNICIPAL COURT FOR A TOTAL AMOUNT OF \$\$570.01

RESOLUTION R5-15;2016, AUTHORIZATION FROM COUNCIL TO APPROVE THE PROPOSAL FROM PENNONI ASSOCIATES TO MOVE FORWARD WITH THE DESIGN SERVICES FOR SIGNAL IMPROVEMENTS FOR THE INTERSECTION OF FRANKLIN AVENUE AND CLEMENTON ROAD, PHASE 1 IN THE BOROUGH OF BERLIN FOR A COST OF \$8640.00. (CFO HAS CERTIFIED THE FUNDS)

RESOLUTION R5-16; 2016, A RESOLUTION DESIGNATING NON-CONDEMNATION REDEVELOPMENT AREAS FOR THE BOROUGH OF BERLIN.

RESOLUTION R5-17;2016, APPROVAL FROM COUNCIL TO APPOINT SENNETT KRUG CHAIRMAN OF THE CELEBRATION ADVISORY COMMITTEE AND CASEY BUCHANAN VICE CHAIRMAN OF THE CELEBRATION ADVISORY COMMITTEE.

Motion to adopt Resolutions R5-2 through R5-17; 2016____, Sec.; _____, RCV_____.

- **PRIVILEGE OF FLOOR:**
- **PAYMENT OF THE BILLS** FOR THE MONTH OF APRIL, 2016 IN THE AMOUNT OF \$ 2,385,904.33.

Motion; _____, Sec, _____, RCV_____

Motion to adjourn; _____, Sec, _____, RCV_____.

Charleen Santora, RMC

