

JOHN J. ARMANO, Mayor



CHARLEEN SANTORA, RMC
Municipal Clerk/Administrator

Municipal Building
59 South White Horse Pike
Berlin, New Jersey 08009

Phone: (856) 767-7777x 302
Fax: (856) 753-9122

APARTMENT LICENSE REGISTRATION
Pursuant to Chapter 256 of the Code of the Borough of Berlin

Must be filed within thirty (30) days of transfer of ownership or creation of new apartments

1. Name of record owner (s) of premises:

2. Address and phone number of record owner (s) of premises:

3. Address of rental property:

4. Name and phone number of tenants:

5. If corporation, the name, address & phone number of the registered agent and corporate officers of said corporation:

6. Managing agent or maintenance service who may be contacted at any time in the event of an emergency affecting the premises:

7. If fuel oil is used to heat the building and the landlord furnishes the heat, please state the name and address of fuel oil dealer and the grade of fuel oil.

8. Name and Address of every holder of a recorded mortgage on the premises:

9. Number of sleeping rooms:

Please note: Floor plan must be submitted and attached to application.

Signature

Date

Signature of Official

Date