

**BOROUGH OF BERLIN  
CAUCUS MEETING MINUTES  
TUESDAY, MAY 31, 2011  
7:00 PM  
MUNICIPAL BUILDING  
59 SO. WHITE HORSE PIKE  
BERLIN NJ**

**MEETING CALLED TO ORDER BY MAYOR JOHN ARMANO.**

**FLAG SALUTE LED BY THE MAYOR.**

**SUNSHINE NOTICE:** Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and Philadelphia Inquirer showing the date, place and time of said meeting.

**ROLL CALL:** Mayor John J. Armano, Council President Scott Scelso, Council members Maccaroni, Bilella, Kupchik and Pearce were present. Councilman Chance was absent.

**PRESENT ALSO:** Solicitor George Botcheos.

Motion to hire Ryan Marrlow to the position of Patrolman for the Borough of Berlin effective June 1, 2011 was made by Pearce and seconded by Maccaroni. All were in favor.

Mayor Armano gave the Oath of Office swearing in newly appointed RYAN MARRLOW to the position of Patrolman for the Berlin Borough Police Department to take effective June 1, 2011.

Motion to go into closed session to discuss existing Nexus litigation with Planner Brian Slaugh and to discuss personnel litigation was made by Pearce and seconded by Kupchik. All were in favor.

Motion to go back into open session was made by Kupchik and seconded by Pearce. All were in favor.

**DISCUSSION ITEMS FROM DEPARTMENT HEADS AND COMMITTEES:**

**MAYOR JOHN ARMANO** Mayor Armano made a recommendation to promote Sgt. Bill Beasley for the position of Lieutenant effective July 1, 2011. A motion was made by Pearce seconded by Maccaroni. All were in favor. /Met with American Traffic Solutions, a company involved in cameras at traffic lights. Mayor explained how process works. A survey would be done at the lights at the White Horse Pike/Cross Keys Road, White Horse Pike and Taunton, White Horse Pike and Franklin Avenue at no cost to the borough. This survey would estimate what the location would produce with violations. Borough would have to go out to bid for this technology. Once bid is awarded, after survey, the bidder awarded the contract would make applications to the Dept. of Transportation. He explains that fines can be excessive at the beginning when the cameras are installed. Bidding is only done to name a supplier and there is no out of pocket

costs to the borough. Botcheos states no points are assessed to drivers that get ticketed. /Thanked Councilman Maccaroni for pressure washing the monument at the White Horse Pike and Taunton. Thanks all who came out. / Street sweeping can hold to once a year if there are financial problems. If necessary we can rent a sweeper from the Borough of Haddonfield for \$35.00 per hour. /Letter written to the county to try and get them to upgrade the intersection on Clementon and Franklin.

**BUILDINGS & GROUNDS**, Chairman Scott Scelso will give report at the council meeting.

**STREETS & ROADS**, Chairman Jim Bilella asks if the three streets that were turned over have to go to the planning board. Armano states their engineer told them to go to site plan review. Borough had given them a list of what needed to be done telling them to come back to the borough when completed. Armano confirmed this with the committee. Botcheos states when all engineering is complete he needs to see it so he can coordinate it./Mayor states a meeting will held at 1 pm tomorrow with Anthony LaRosa from Birdsall in regards to billing and what is needed to encumber money for certain projects.

**WATER & SEWER**, Chairman Lynn Kupchik states her e-mail from Superintendent Mark Mauger notes that the loop on Blaine in the Township of Berlin is almost completed and water will then be tested.

**HEALTH & RECREATION**, Chairman Jim Pearce stated the Mayor gave an excellent speech at the Memorial Day service and Jim Bilella was in full uniform. He felt it was a good event.

**FINANCE**, Chairman Nick Maccaroni states we have spent approximately \$13,000 with Clarke Canton Associates regarding the Nexus concept plan and the continual need up date council on Nexus. /Clerk e- mailed everyone forms he worked on regarding property and zoning issues. /Jiffy Lube has been sited and addressed on the White Horse Pike. /Letter sent out with mercantile licenses asking residents to address their properties.

**SOLICITOR**, George Botcheos states mediation arbitration on the Buzby Landfill with the DEP is proceeding forward. The Judge is trying to get the State to settle separately with the municipalities and he hopes this will be for a lot less money.

**ADMINISTRATOR**, Charleen Santora states that all letters were sent out to all merchants in their mercantile license renewals./Rice notice will be given out to Court Admin. for the next meeting./Explains how the property and zoning forms will be used./Discussion on the possible change to ordinances regarding trash carts.

## **INTRODUCTION OF ORDINANCES:**

**ORDINANCE NO. 2011-07, AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 8 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED, "COMMUNITY CENTER, USE OF"**

## **2<sup>nd</sup>. READING**

ORDINANCE NO. 2011-06, SALARY ORDINANCE AMENDS SALARY ORDINANCE 2009-22, AN ORDINANCE AMENDING ORDINANCE NO. 2009-10 SUPPLEMENTING CHAPTER 62 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED "SALARIES".

Mayor explains the resolution for the sharing of a court administrator that has been worked out with Waterford Township.

**RESOLUTIONS:**

RESOLUTION R6-1;2011, AUTHORIZATION FROM BOROUGH COUNCIL TO AUTHORIZE THE BOROUGH TREASURER TO REFUND KEY FOB DEPOSIT MONEY ONCE KEY HAS BEEN VERIFIED RETURNED BY CONSTRUCTION SECRETARY FOR THE ENTIRE YEAR 2011.

RESOLUTION R6-2;2011, A RESOLUTION AUTHORIZING THE REFUND OF DEVELOPER ESCROW BALANCE FOR BLOCK 200, LOT 2 IN THE AMOUNT OF \$300.00 AND BLOCK 2501, LOT 16 IN THE AMOUNT OF \$81.25.

RESOLUTION R6-3; 2011, AUTHORIZING THE CLOSURE OF THE BOROUGH OF BERLIN BANK ACCOUNTS HELD AT TD BANK.

RESOLUTION R6-4; 2011, A RESOLUTION APPOINTING SPECIAL DEPUTY COURT ADMINISTRATOR TO SERVE IN THOSE INSTANCES WHEN THE COURT ADMINISTRATOR IS NOT AVAILABLE.

RESOLUTION R6-5; 2011, A RESOLUTION SUPPORTING THE CLICK IT OR TICKET MOBILIZATION OF MAY 23, - JUNE 5, 2011.

RESOLUTION R6-6; 2011, APPROVAL FROM BOROUGH COUNCIL TO RENEW THE 2011-2012 CLUB, CONSUMPTION AND DISTRIBUTION LICENSE FOR;

TREAH, INC. T/A OLLIE GATORS PUB, 2 ROUTE 73

EVINOS CORP, INC. T/A LUCIEN'S MANOR, 81 WHITE HORSE PIKE

VENICE CATERING OF BERLIN, INC. T/A VENICE PLAZA, 281 CROSS KEYS RD.

WOODBRIAR CORP, T/A WOODBRIAR, 23 BERLIN CLEMENTON RD.

RENAISSANCE BEVERAGES, II, LLC, T/A CANAL'S DISCOUNT LIQUOR MART

ANMAC VFW POST 6253 INC, T/A VFW AND BESSEE BERLIN LLC, (ONLY ONCE SPECIAL RULING HAS BEEN APPROVED BY THE ABC) CONTINGENT UPON LICENSE FEE'S BEING PAID TO DATE AND CONTINGENT UPON TAX CLEARANCE CERTIFICATES BEING APPROVED BY THE STATE OF NEW JERSEY.

RESOLUTION R6-7;2011, A RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY SAFE AND SECURE COMMUNITIES PROGRAM ADMINISTERED BY THE DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY.

RESOLUTION R6-8;2011, AUTHORIZATION FROM BOROUGH COUNCIL FOR CHARITABLE SOLICITATION (COIN DROPS) TO BE DONE BY THE BERLIN FIRE COMPANY # 1 IN THE BOROUGH OF BERLIN JUNE 11 AND SEPTEMBER 10, 2011.

George Botcheos explains that New Jersey American Water has filed an application to increase water rates but because we are already have fixed service charges it does not affect the borough.

Motion to adjourn\_\_\_\_\_, Sec.; \_\_\_\_\_, all in favor.

Charleen Santora, RMC