

**BOROUGH OF BERLIN
COUNCIL MEETING MINUTES
MONDAY, APRIL 4, 2011
7:00 PM
MUNICIPAL BLDG.
59 SO. WHITE HORSE PIKE
BERLIN NJ**

MEETING CALLED TO ORDER BY MAYOR ARMANO.

FLAG SALUTE LED BY MAYOR ARMANO.

SUNSHINE NOTICE: Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and Philadelphia Inquirer showing the date, place and time of said meeting.

ROLL CALL: Mayor John J. Armano, Council President Scott Scelso, Council members Maccaroni, Chance, Bilella, and Kupchik. Councilman Pearce arrived shortly after the roll call.

PRESENT ALSO: Solicitor George Botcheos and CFO Stephen Miller.

A REQUEST TO SPEAK TO COUNCIL FROM THE SUPERINTENDENT OF THE BERLIN COMMUNITY SCHOOL, TONY TRONGONE.

Mr. Trongone did not show up at this meeting.

APPROVAL OF COUNCIL MINUTES

Budget meeting minutes from February 16, 2011.

Budget meeting minutes from March 1, 2011

Council meeting minutes from March 7, 2011.

Budget meeting minutes from March 14, 2011.

Caucus meeting minutes from March 29, 2011.

Special Session minutes from March 29, 2011

Closed Session minutes from March 29, 2011

Closed Session minutes interviews from March 29, 2011.

Closed Session minutes well # 12 litigation from March 29, 2011.

Closed Session minutes COAH from March 29, 2011.

Motion was made by Chance and seconded by Scelso. All were in favor.

DEPARTMENT HEAD REPORTS FOR THE MONTH OF FEBRUARY, 2011.

Municipal Clerk's Report \$5792.44

Animal Report \$762.00

Municipal Court \$11,978.35

Construction Report \$9,985.00

Tax Collector's Report \$2,621,281.87

Utility Report \$61,312.83

Motion to approve made by Maccaroni and seconded by Kupchik. All were in favor.

PRIVILEGE OF FLOOR:

Harry Stang, 38 So. Franklin Avenue, Berlin. Thanks DPW for clearing sidewalks in the school area that were snow covered. /Asking council if a left turn signal can be put on the traffic light at Clementon Road and Franklin Avenue going towards Berlin Auction even though it is a County light. Armano states that lights are being in this area to lower speed. He will re-address with the County.

ORDINANCE INTRODUCTION:

INTRODUCTION OF ORDINANCE 2011-04, AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET COST OF LIVING (COLA) ALLOWANCE AND TO ESTABLISH A CAP BANK.
(N.J.S.A. 40A:4-45.14)

Motion to introduce made by Maccaroni seconded by Chance. All were in favor.

RESOLUTION TO INTRODUCE THE GENERAL, WATER & SEWER BUDGET AS FOLLOWS, GENERAL, \$6,998,199.56, WATER, \$2,966,101.14 AND SEWER, \$655,498.31. FOR YEAR 2011.

Motion made by Maccaroni seconded by Scelso. All were in favor.

Budget hearing will be held on Monday, May 2, 2011 at 7:00 pm.

RESOLUTION TO AMEND THE 2011 TEMPORARY CAPITAL BUDGET FOR A TOTAL AMOUNT OF \$803,400.00.

Motion made by Maccaroni seconded by Chance. All were in favor.

COUNCIL MEMBER REPORTS;

MAYOR ARMANO Second Mayors' meeting was held in regarding to sharing police services. Two towns in Zone 3 and other three are in Zone 4 making it difficult to address because of different radio communication. Progress is being made and savings is anticipated in the future

for the types of shared services that will be done. He will keep the council advised. Notes all key players are cooperating and thanks Chief Carrara for his support. /Met with 4th of July committee. Vic Costantino is new Treasurer of this committee. Committee is going to try and support the 4th of July program solely taking the two towns out of the expense. There is a possibility of this years firework's cost being split 1/3. /Capital budget has a new senior bus listed after being unsuccessful in trying to obtain grant money from the State and also from the County.

BUILDINGS & GROUNDS, Chairman Scott Scelso gives out information on Architect Alan Blair's rates in regards to handling any renovation at 16 Haines. Alan feels the cost to renovate would come under \$200,000. He is suggesting the borough do the bidding ourselves individually to save money for all of the areas that need addressing rather than one bid for one contractor. He will move forward with getting more information.

STREETS & ROADS, Chairman Jim Bilella states grant application received by CDBG for approximately \$28,000., maximum. /Got quotes for downtown street lighting. We are looking into doing the maintenance work in house or at least getting the parts needed so AC Electric can do the installation. /2010 Road Program completed with exception of a few punch list items. Drainage working now on Park. /2011 Road Program is being bonded for Haines Avenue for full reconstruction (half section to be determined). Mill and overlay repairs along with curb repairs. This bond will include the full design for Haines. So. Arlington is being done with DOT Grant. All will determine numbers received when bid. Asphalt has gone up but fluctuates on a day to day basis.

WATER & SEWER, Chairman Lynn Kupchik states that some residents that live in the Township within the area of Blaine Avenue that we have to flush excessively until we start the repairs are asking the borough to cut a break on their water bill due to how much they have to run their water to clear it up. She suggests that once we get something in writing from any particular resident of what they are asking for we will decide as a body what if anything can be done.

HEALTH & RECREATION, Chairman Jim Pearce will make a call to get the extra flooring for the community center. /Resolution on agenda for the YMCA agreement. /Working on donation sign for community center with local business but has not heard. Will now pursue others. /Rotary will set up date with Mayor to present their donation for community center. /A Daisy Troop would like to donate a bingo board to the seniors that are hearing impaired /Mayor asks him to check the size as the VFW did donate one that is too large for the rooms. /Spoke with camp director and gave her approval to spend her excess money from last year of \$2000 to purchase tables. /Met with president of Berlin AA to discuss usage of fields. Pearce is suggesting that the usage of non profit, Berlin Groups be limited to 10 hours at no charge. Any additional time would be paid by a small fee. /Lions Club will only park on very edge of field near community center during their car show not to ruin any sprinklers./Repairs made on gaskets at the community center by DPW and roof leak has been repaired./Asking for all of the community center be put on sensors costing approximately \$1,500 to complete the building. Money would come from maintenance. All of council was in agreement./Bathrooms are being cleaned every Wednesday

morning at the center./Berlin AA may donate batting cages for the center./He will get a budget report monthly from the treasurer./First grade Tea is being held at the center (other than Wednesday.)/Field rental can be rented immediately at the fee of \$25.00 for three hours and \$25.00 for each additional hour. Our solicitor will amend the ordinance to put these fees in and have it for the next meeting. The council did not object to have the fees started before the ordinance was put in place.

PUBLIC SAFETY, Chairman Dennis Chance gave February's police report attached to these minutes noting 1649 calls were made. /Lt. Paul Miller is retiring June 30, 2011 with 25 years and will have to be replaced and a new replacement will have to be hired. Two Sgts. will have to be assigned. Chief Carrara will be the new President of the Chief's Association for one year beginning April 12. Affair will be held at Venice. /A task force is being started on Cross Keys Road due to the number of accidents from White Horse Pike to Black Horse Pike from all police departments in area. No funding from the State is involved.

FINANCE, Chairman Nick Maccaroni. Capital items were copied for all to review asking anyone for questions due to our CFO being present.

SOLICITOR, George Botcheos no report.

ADMINISTRATOR, Charleen Santora. Annual free rabies clinic held on April 2, 2011 at the DPW garage. 72 dogs and 33 cats were licensed and received vaccinations. Animal census will start beginning of May. /Re-evaluation has been completed and there is an additional \$3700. that went over and above the contracted amount of lines to be assessed. /All offices closed on Good Friday.

ORDINANCE INTRODUCTIONS:

ORDINANCE NO. 2011-03, AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 315 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED "VEHICLES AND TRAFFIC"

Motion to introduce made by Bilella seconded by Pearce. All were in favor.

ORDINANCE NO. 2011-05, BOND ORDINANCE AUTHORIZING VARIOUS ROAD IMPROVEMENTS, THE PURCHASE OF PUBLIC WORKS EQUIPMENT, FIRE DEPARTMENT EQUIPMENT AND GENERAL OPERATIONS EQUIPMENT IN AND FOR THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, NEW JERSEY, APPROPRIATING THE SUM OF \$803,400. THEREFOR AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$605,500; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING ORDINANCE.

Motion to introduce made by Maccaroni seconded by Bilella. All were in favor.

RESOLUTIONS:

Meeting open to the public on Resolutions R4-1 through R4-11; 2011.

Motion to close public hearing made by Scelso seconded by Pearce. All were in favor.

R4-1;2011, AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH THE YMCA OF MT. LAUREL, NJ FOR THE REGISTRATION OF SUMMER CAMP PROGRAM TO BE HELD AT THE COMMUNITY CENTER AT THE FEE OF \$15.00 PER CHILD PER WEEK.

R4-2;2011, APPROVAL FROM COUNCIL TO ENTER INTO AN AGREEMENT WITH THE CAMDEN COUNTY DEPARTMENT OF PARKS, APPLICATION & PERMIT # SU11-037 FOR CAMP LONG A COMING FROM JULY 6 TO JULY 29, 2011.

R4-3;2011, APPROVAL FOR A MERCANTILE LICENSE FOR CHARLES MCFADDEN, T/A 1ST PLACE RECYCLING LOCATED AT 41 CLEMENTON ROAD FOR THE SALE AND SERVICE OF COMPUTERS AND LAPTOPS.

R4-4;2011, APPROVAL FOR A MERCANTILE LICENSE FOR MARY ANN ASTORE, T/A M & D PIT STOP LOCATED AT 41 CLEMENTON ROAD FOR THE SALE OF PRE PACKAGE FOOD.

R4-5;2011, APPROVAL TO AMEND MERCANTILE LICENSE RESOLUTION R3-10;2011 APPROVED BY COUNCIL FOR THE SELLING AND SERVICING OF USED CARS TO ADD THE SALE OF MOTORCYCLES LOCATED AT 94-98 WEST WHITE HORSE PIKE, BERLIN. To be tabled. Application withdrew.

R4-6; 2011, A RESOLUTION CALLING ON THE STATE LEGISLATURE AND THE GOVERNOR TO EXEMPT THE RESERVE FOR UNCOLLECTED TAXES FROM THE 2% CAP.

R4-7;2011, AUTHORIZATION TO APPROVE A MERCANTILE LICENSE FOR DAVID MCPEAK, T/A RITA'S WATER ICE LOCATED AT 252 SOUTH WHITE HORSE PIKE FOR THE SALE OF WATER ICE AND CUSTARD.

R4-8; 2011, AUTHORIZATION FROM BOROUGH COUNCIL TO APPROVE AN EMERGENCY TEMPORARY BUDGET.

R4-9; 2011, A RESOLUTION AUTHORIZING THE REFUND OF DEVELOPER ESCROW BALANCE FOR BLOCK 2307, LOT 13 IN THE AMOUNT OF \$81.50 AND BLOCK 1205, LOT 2 IN THE AMOUNT OF \$1817.93.

R4-10; 2011, AUTHORIZATION TO APPROVE A MERCANTILE LICENSE FOR DONNA SIMONE, T/A LIMITED FOR THE SALE OF HOME DÉCOR LOCATED AT 41 CLEMENTON ROAD, BERLIN.

RESOLUTION R4-11; 2011, A RESOLUTION AMENDING THE CASH MANAGEMENT PLAN FOR THE YEAR 2011.

Councilman Bilella asked explanation for R4-11. Answer was due to bank changing coming up. /Councilman Maccaroni questioned who was involved in Resolution R4-9.

Motion to table Resolution R4-5; 2011 made by Maccaroni seconded by Maccaroni seconded by Bilella.

Motion to adopt Resolutions R4-1 through R4-11; 2011 excluding R4-5 made by Pearce seconded by Bilella. All were in favor.

PAYMENT OF BILLS FOR THE MONTH OF MARCH, 2011 IN THE AMOUNT OF \$1,530,564.75. Motion made by Maccaroni seconded by Chance. All were in favor.

Motion to adjourn made by Chance seconded by Pearce. All were in favor.

The meeting was adjourned at 7:55 pm.

Charleen Santora, RMC