

**BOROUGH OF BERLIN
COUNCIL MEETING MINUTES
TUESDAY, SEPTEMBER 6, 2011
59 SO. WHITE HORSE PIKE
BERLIN NJ 08009**

MEETING CALLED TO ORDER BY MAYOR ARMANO.

FLAG SALUTE LED BY THE MAYOR.

SUNSHINE NOTICE: Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and Philadelphia Inquirer showing the date, place and time of said meeting. Read by the Clerk.

ROLL CALL: Mayor John Armano, Council President Scott Scelso, Council members Maccaroni, Chance, Kupchik and Pearce.

PRESENT ALSO: Solicitor George Botcheos.

APPROVAL OF MINUTES:

Caucus meeting of July 26, 2011.

Council meeting of August 1, 2011.

Closed session minutes of August 1, 2011.

Motion to approve made by Scelso seconded by Maccaroni except Councilman Chance abstained from the July 26, 2011 Caucus meeting. All were in favor.

APPROVAL OF DEPARTMENT HEAD REPORTS FOR JULY, 2011.

Tax Collectors report \$160,344.38

Utility reports \$184,856.44

Construction report \$2,029.00.

Municipal Clerk's report \$15,540.04

Animal report \$1741.00

Court Administrator's report \$12,156.70

Motion; Maccaroni seconded by Chance. All were in favor.

PRIVILEGE OF FLOOR

Cynthia Jennings, Berlin questions the Animal Ordinance on agenda.

Anthony D'Orto, 103 So. White Horse Pike asks if his mercantile license is on agenda.

COMMITTEE REPORTS

MAYOR JOHN ARMANO states a resolution is on agenda to move forward with the Where you Work program with State. /Moving forward with County on drainage ditches shared service agreement. /Hosing Mayors meeting 9/21 at Virtua Hospital. /Attending Mayors Conference on Thurs. at Drumthwacket. /Memorial Services at Solid Rock Baptist Church at 10:30 am on 9/11./Business Association Fall Festival is Sat, 9/24/2011.

BUILDINGS & GROUNDS, Chairman Scott Scelso. Quot4es are being sought for electrical at 131 So. White Horse Pike. /Quote4s were received to repair air conditioner at municipal building and lowest quote was for \$11,500. /Air conditioning at the hotel was not working and it was found to be faulty electrical wiring that has been repaired. /Library carpeting is done and good. All books have been set back up.

STREETS & ROADS, Chairman Jim Bilella

WATER & SEWER, Chairman Lynn Kupchik. Another letter from ERI has been sent to the State of New Jersey regarding Well # 10.

HEALTH & RECREATION, Chairman Jim Pearce. Met with Mark from Glory Day Sports who will supply his own volley ball nets. /Went over community center usage again with Debbie in construction. /Meeting with seniors tomorrow. /Working on signage for fields and donation sign. Solicitor states signage for fields may say for use with permit only should be used. /

PUBLIC SAFETY, Chairman Dennis Chance. Gave report from Hurricane Irene attached to these minutes. Police negotiations are set to start.

Mayor Armano states that for the record, Councilman Bilella has just entered the meeting.

FINANCE, Chairman Nick Maccaroni. States Public Works did a good job picking up after the Hurricane./Suggests the borough pick up a permanent solar speed sign out of the road program especially for Haines Avenue. Bilella states the latest are speed tables that when hit, you bounce. They are plow able and safer and you will not lose control. Drainage issues would have to be met. He feels we should have a few more of the light up signs, even if not permanent, for speed issues around town. Nick suggests we get a cost from the chief for the signs and put it in the cost of the road program.

STREETS & ROADS, Chairman Jim Bilella states the approval for the 2011 road program is on agenda. He suggests we move forward with the 2012 streets for grant application for Washington and Ellis Avenues. The total cost for both streets to apply will be approximately \$2000. Resolution is on agenda for council to approve.

SOLICITOR, George Botcheos spoke again with PNC Bank and they suggest we continue with 3% increments after the five years. The council wants to only go with a five year term and asked George to go back to PNC.

ADMINISTRATOR, Charleen Santora. Codification has been completed for the code books and will give out the new pages and or cd's. /Both the basketball hoops and padding are on agenda for approval./Flooring will be fixed at the center./Light order will be put in for the fixtures on the White Horse Pike./Atlantic Electric is holding two public hearings Notice will be placed on the bulletin board.

Councilwoman Kupchik asks the clerk if we hold blood drives anymore. Board of Health sets these up with the Red Cross. Kupchik states we should consider doing a blood drive. Mayor will ask the Board of Health if they will check again.

1ST. READING

ORDINANCES:

ORDINANCE NO. 2011-10, AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 8 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED, "COMMUNITY CENTER, USE OF".

Motion to introduce made by Pearce seconded by Kupchik. All were in favor.

ORDINANCE NO. 2011-11, AN ORDINANCE AUTHORIZING CHARITABLE ORGANIZATIONS TO SOLICIT CONTRIBUTIONS IN THE ROADWAY OF A HIGHWAY OTHER THAN INTERSTATE HIGHWAYS OR TOLL ROADS.

Motion to introduce made by Chance seconded by Pearce. All were in favor.

ORDINANCE NO. 2011-12, AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 89 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED, "ANIMALS".

Motion to introduce made by Chance seconded by Bilella. All were in favor.

ORDINANCE NO. 2011-13, AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 246 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED PROPERTY MAINTENANCE.

Motion to introduce made by Pearce seconded by Kupchik. All were in favor.

RESOLUTIONS:

Motion to open meeting to public on R9-1 thru R9-18; 2011 made by Scelso seconded by Chance. All were in favor.

Meeting closed to the public.

R9-1;2011, A RESOLUTION AUTHORIZING THE CANCELLATION OF 2011/2012 TAXES IN THE AMOUNT OF \$6,565.94 FOR BLOCK 1401, LOT 15, DUE TO A PERMANENTLY AND TOTALLY DISABLED VETERANS EXEMPTION.

R9-2;2011, AUTHORIZATION TO APPROVE A MERCANTILE LICENSE FOR ROBERT LONG, T/A GOOD TO GO RESTAURANT SELLING FAST FOOD LOCATED AT 4 ROUTE 73, BERLIN.

R9-3;2011, AUTHORIZATION TO APPROVE A MERCANTILE LICENSE FOR ANTHONY D'ORTO, T/A NAIL BAR FOR THE SELLING OF NAIL PRODUCTS LOCATED AT 103 SO. WHITE HORSE PIKE, BERLIN.

R9-4; 2011, AUTHORIZING THE TAX REFUND FOR BLOCK 2209, LOT 33, 9 VILLANOVA COURT DUE TO TITLE COMPANY OVERPAYMENT.

R9-5;2011, A RESOLUTION AUTHORIZING AN AWARD OF CONTRACT (BID A 33) UNDER THE CAMDEN COUNTY COOPERATIVE PRICING SYSTEM, SYSTEM IDENTIFIER # 57 CCCPS BY AND BETWEEN THE COUNTY OF CAMDEN (DEPARTMENT OF PUBLIC WORKS) AND DEER CARCASS REMOVAL SERVICES FOR PROVISION OF REMOVAL SERVICES FOR A ONE YEAR TERM.

R9-6;2011, APPROVAL FROM COUNCIL FOR MAYOR ARMANO TO SIGN A HOLD HARMLESS AGREEMENT FOR SOLID WASTE DISPOSAL WITH BERLIN TOWNSHIP IN REFERENCE TO THE TRASH TIPPING FEE RATES.

R9-7;2011, APPROVAL FROM COUNCIL TO AWARD A TRAFFIC SIGNAL CONTROL MONITORING SYSTEM CONTRACT TO AMERICAN TRAFFIC SOLUTIONS (ATS) FROM SCOTTSDALE, ARIZONA.

R9-8; 2011, A RESOLUTION FOR BERLIN BOROUGH TO JOIN THE NATIONAL MOMENT OF REMEMBRANCE OF THE 10TH. ANNIVERSARY OF SEPTEMBER 11.

R9-9;2011, APPROVAL FROM BOROUGH COUNCIL TO AWARD TO SPORT PROS, FROM WYCKOFF, NJ THE CONTRACT TO PURCHASE AND INSTALL FOUR (4) BASKETBALL BACKBOARD SYSTEMS AT THE BERLIN COMMUNITY CENTER AFTER RFQ'S WERE SOUGHT, SPORTS PRO WAS THE ONLY RESPONSIBLE QUOTE, FOR THE AMOUNT OF \$34,490.00. (CFO HAS CERTIFIED THE FUNDS FROM THE GENERAL CAPITAL FUND)

R9-10; 2011, APPROVAL TO AWARD TO SPORTS PRO OF WYCKOFF, NJ THE CONTRACT FOR THE PURCHASING AND INSTALLATION OF COLUMN PADDING AT THE COMMUNITY CENTER FOR AN AMOUNT NOT TO EXCEED \$6779.00. (CFO HAS CERTIFIED THE FUNDS FROM THE GENERAL CAPITAL FUND)

R9-11; 2011, AUTHORIZATION FROM BOROUGH COUNCIL TO APPROVE PROPOSAL FOR ENGINEERING SERVICES FOR NJDOT MUNICIPAL AID GRANT APPLICATION 2012 FOR AN AMOUNT OF \$2000. FOR WASHINGTON AND ELLIS AVENUES.

R9-12; 2011, AUTHORIZATION FROM BOROUGH COUNCIL TO APPROVE THE PROPOSAL FROM BIRDSALL ENGINEER'S FOR PROFESSIONAL SERVICES FOR CONSTRUCTION ADMINISTRATION FOR SOUTH ARLINGTON AVENUE AND THE 2011 BERLIN BOROUGH

ROADWAY IMPROVEMENT PROGRAM FOR AN AMOUNT NOT TO EXCEED \$49,500. (CFO HAS CERTIFIED THE FUNDS)

R9-13; 2011, APPROVAL FROM BOROUGH COUNCIL FOR MARTIN ACKLEY ASSOCIATES OF ATCO, NJ TO DO CORE TESTING SERVICES FOR BISHOP, PINE AND MARSHALL AVENUE FOR AN AMOUNT NOT TO EXCEED \$1450.00. (FUNDING APPROVED)

R9-14; 2011, APPROVAL TO ENTER INTO AGREEMENT WITH THE STATE OF NEW JERSEY "LIVE WHERE YOU WORK PROGRAM AT A COST NOT TO EXCEED \$650.00.

R9-15;2011, AWARDING OF 2011 ROADWAY IMPROVEMENT PROGRAM FOR SOUTH ARLINGTON AVENUE FROM NJSH 30 TO CR 534: NJDOT, PARTIALLY FUNDED BY THE DOT SUBJECT TO APPROVAL BY THE NEW JERSEY DEPARTMENT OF TRANSPORTATION TO ARAWAK PAVING OF HAMMONTON, NJ FOR AN AMOUNT OF \$495,412.00. (CFO HAS CERTIFIED FUNDS)

R9-16;2011, AUTHORIZATION TO APPROVE MERCANTILE LICENSE FOR WILLIAM A. DEVENNY T/A READY LANDSCAPE SUPPLY CTR., LLC FOR THE SELLING OF BUSHES AND SHRUBS LOCATED AT 601 SO. ROUTE 73, BERLIN.

R9-17;2011, AUTHORIZATION FROM COUNCIL TO APPROVE A MERCANTILE LICENSE FOR JOHN J. FISHER, T/A MUELLER'S ICE CREAM FOR THE SELLING OF ICE CREAM AND CANDY LOCATED AT 41 CLEMENTON ROAD, STORE 217 & 218B, BERLIN.

R9-18; 2011, APPROVAL TO CANCEL OUTSTANDING CHECKS ISSUED BY THE MUNICIPAL COURT AS REFUNDS, RESTITUTION AND MISCELLANEOUS BAIL TOTALING \$54.00.

Councilwoman Kupchik questions Resolution R9-13; 2011. Bilella states this is a requirement to close out the grant for Marshall, Bishop and Pine. It is test sampling of the road.

Councilman Maccaroni questions R9-16; 2011 questioning if there was a past problem. Fencing has been removed.

Motion to adopt Resolutions R9-1 through R9-18; 2011 made by Pearce seconded by Chance. All were in favor.

PAYMENT OF BILLS FOR THE MONTH OF AUGUST, 2011 IN THE AMOUNT OF \$2,201,308.55. Motion made by Maccaroni seconded by Kupchik. All were in favor.

Councilwoman Kupchik asked to sit in on the police negotiations. Dennis Chance will advise her when the meeting is.

Mayor Armano states his feelings will be when he meets with the executive committee of the Mayor's Association is that Berlin not interested and if anyone has any objections to let him know.

Councilwoman Kupchik states the Breast Cancer Coalition is having a breast cancer walk and asks all to get the word out.

MOTION TO ADJOURN made by Chance seconded by Kupchik. All were in favor.

Charleen Santora, RMC