

**BOROUGH OF BERLIN
CAUCUS MEETING MINUTES
TUESDAY, JULY 31, 2012
MUNICIPAL BUILDING
59 SO WHITE HORSE PIKE
BERLIN N J 08009
7:00 PM**

MEETING CALLED TO ORDER BY MAYOR ARMANO.

FLAG SALUTE LED BY THE MAYOR.

SUNSHINE NOTICE: Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public 1975, Chapter 231. Said notice has been advertised in the Courier Post and Philadelphia Inquirer showing the date, place and time of said meeting.

ROLL CALL: Mayor John J. Armano, Council President Scott Scelso, Council members Maccaroni, Chance, Bilella, and Pearce were all present. Councilwoman Kupchik was absent.

PRESENT ALSO: Solicitor George Botcheos.

Motion to go into closed session to discuss Sergeant Promotions and to hold interviews for the position in the police department made by Chance seconded by Pearce. All were in favor.

Motion to go back into open session was made by Pearce seconded by Bilella. All were in favor.

Mayor Armano advised the council that his recommendation for the promotion will be Millard Wilkinson. A resolution will be put on Monday, August 6 agenda

DISCUSSION ITEMS, COUNCIL MEMBERS REPORTS

MAYOR ARMANO:

Mayor Armano gave a very detailed power point presentation on why the borough is electing to put a referendum on the November ballot to put out of the Camden County Library System. Mayor explains that this year alone the borough's contribution to the County for the library tax is \$360,412.95, up from last year. Attached to these minutes is the information regarding the savings and the time frame mandated by the County to make the break if the council moves forward depending on the sentiment of the voters this November. Council members want to make sure that the public understands the reasoning for this and the process noting that they should also be made aware that the services will improve

Mayor Armano asks the council if they would approve spending \$20.00 towards the defense of Hopewell Township vs. Verizon who has recently appealed to the tax courts their desire NOT to pay property taxes on their businesses. Mayor notes that this will affect the borough also. A motion was made by Pearce seconded by Bilella and all were in favor, however, this will be put on the council agenda as a formal resolution due to this being a caucus meeting

BUILDINGS & GROUNDS, Chairman Scott Scelso will give report at council meeting.

STREETS & ROADS, Chairman Jim Bilella will give report at council meeting.

WATER & SEWER, Chairman Lynn Kupchik was absent.

HEALTH & RECREATION, Chairman Jim Pearce will give report at council meeting.

PUBLIC SAFETY, Chairman Dennis Chance will give report at council meeting.

FINANCE, Chairman Nick Maccaroni will give report at council meeting but asks the clerk/admin. to have the sound system company come back and check the system due to all of the interference being picked up.

SOLICITOR, George Botcheos will give report at the council meeting.

ADMINISTRATOR, Charleen Santora

ORDINANCES

2nd. Reading

ORDINANCE NO. 2012-11, AN ORDINANCE REQUESTING THAT THE CLERK OF CAMDEN COUNTY INCLUDE A PUBLIC QUESTION ON THE OFFICIAL BALLOT FOR THE NEXT GENERAL ELECTION IN THE BOROUGH OF BERLIN.

ORDINANCE NO. 2012-12, AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 8 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED, "COMMUNITY CENTER, USE OF".

RESOLUTIONS:

RESOLUTION R8-1; 2012; A RESOLUTION TO ADOPT THE YEAR 34 COMMUNITY DEVELOPMENT GRANT AGREEMENT.

RESOLUTION R8-2;2012, A RESOLUTION APPROVING THE ENTERING INTO A SHARED SERVICE AGREEMENT APPLICATION FOR THE MUNICIPAL ALLIANCE GRANT FOR CALENDAR YEAR 2013 WITH GIBBSBORO BOROUGH AND VOORHEES TOWNSHIP.

RESOLUTION R8-3; 2012, 2011 AUDIT COMPLIANCE APPROVAL.

RESOLUTION R8-4; A RESOLUTION AUTHORIZING THE DUE DATE FOR TAX BILLS TO BE EXTENDED TO AUGUST 20, 2012.

RESOLUTION R8-5;2012, AUTHORIZATION TO APPROVE A REFUND OF PAYMENT IN THE AMOUNT OF \$12.00 FOR A CAMP LONG A COMING T SHIRT TO CHRISTOPHER MALONE, 22 ARISTONE DRIVE, BERLIN NJ.

R8-6; 2012, A RESOLUTION ADOPTING AN ARBITRAGE POLICY TO COMPLY WITH INTERNAL REVENUE SERVICES REQUIREMENTS.

RESOLUTION R8-7; 2012, A RESOLUTION AUTHORIZING THE REFUND OF DEVELOPER ESCROW BALANCES FOR;

BLOCK 801, LOT 17, \$53. 00

BLOCK 2008, LOT 9 \$90.50

BLOCK 518, LOT 1 \$123.75

BLOCK 1304, LOT 11 \$1616.25.

RESOLUTION R8-8; 2012, A RESOLUTION OF THE BOROUGH AUTHORIZING THE SECURITY DEPOSIT REFUND OF \$401.60 FOR HYDRANT METER RENTAL BY SAIC ENERGY COMPANY.

A resolution will be put on the council agenda for the mayor's appointment with confirmation from council for the new sergeant.

Motion to adjourn was made by Pearce seconded by Bilella. All were in favor.

Charleen Santora, RMC