

**BOROUGH OF BERLIN  
CAUCUS MEETING MINUTES  
TUESDAY, SEPTEMBER 25, 2012  
7:00 PM  
MUNICIPAL BUILDING  
59 SO. WHITE HORSE PIKE  
BERLIN NJ 08009**

MEETING CALLED TO ORDER BY MAYOR ARMANO.

FLAG SALUTE LED BY MAYOR ARMANO.

SUNSHINE NOTICE; Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and Philadelphia Inquirer showing the date, place and time of said meeting.

ROLL CALL: Mayor John J. Armano, Council members Maccaroni, Chance, Bilella, Kupchik and Pearce were all present. .

PRESENT ALSO: Solicitor George Botcheos., Tax Assessor Terry Stagliano, Public Works Supervisor Mark Mauger and Construction/Zoning/Inspector Michael DePalma.

**DISCUSSION ITEMS**

TAX ASSESSOR TERRY STAGLIANO

SUPERINTENDENT MARK MAUGER

MICHAEL DEPALMA ( Discussion on Rental Properties Ordinance)

MAYOR JOHN J. ARMANO

Discussion on Paul Miller's letter relinquishing of command and Mayor's new appointee for this position.

BUILDINGS & GROUNDS, Chairman Scott Scelso

STREETS & ROADS, Chairman James Bilella

WATER & SEWER, Chairman Lynn Kupchik

HEALTH & RECREATION, Chairman Jim Pearce

PUBLIC SAFETY, Chairman Dennis Chance

FINANCE, Chairman Nick Maccaroni

SOLICITOR, George Botcheos

ADMINISTRATOR, Charleen Santora

ORDINANCES;

2<sup>ND</sup>. READING

ORDINANCE NO. 2012-13, AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 62 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED, "ANNUAL SALARIES FIXED".

ORDINANCE NO. 2012-14, AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 287 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED "STREETS, SIDEWALKS AND CURBS"

INTRODUCTIONS:

ORDINANCE NO. 2012-16, AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 98 ENTITLED "BOARDINGHOUSES, ROOMING HOUSES AND HOTELS".

ORDINANCE NO. 2012-17; AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 335 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED, "ZONING AND LAND USE".

ORDINANCE NO. 2012-18, AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 89 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED, ANIMALS.

RESOLUTIONS:

RESOLUTION R10-1;2012, A RESOLUTION OF THE BOROUGH OF BERLIN AUTHORIZING 3<sup>RD</sup>. QUARTER 2012 UTILITY BILL ADJUSTMENTS FOR PROPERTIES LOCATED IN BERLIN BOROUGH AND BERLIN TOWNSHIP TOTALING \$17,591.27.

RESOLUTION R10-2; 2012, APPROVAL OF BUDGET INSERTION IN THE AMOUNT OF \$190,000.00 FOR THE NJ DOT FY 2012 MUNICIPAL AID PROGRAM.

RESOLUTION R10-3; 2012, APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE RECONSTRUCTION OF MALAN AVENUE PROJECT.

RESOLUTION R10-4; 2012, A RESOLUTION OF THE BOROUGH AUTHORIZING THE SECURITY DEPOSIT REFUND OF \$316.00 FOR HYDRANT METER RENTAL BY KLINE CONSTRUCTION.

RESOLUTION R10-5;2012, A RESOLUTION TO ENTER INTO A SHARED SERVICES AGREEMENT WITH THE COUNTY OF CAMDEN FOR THE PURCHASE OF SALT FOR \$250 PER LINEAR MILE FOR THE PLOWING OF SNOW CURB TO CURB ON COUNTY ROADS IN THE BOROUGH.

MOTION TO ADJOURN: \_\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.

Charleen Santora, RMC

