

**BOROUGH OF BERLIN
COUNCIL MEETING MINUTES
MONDAY, FEBRUARY 6, 2012
7:00 PM
MUNICIPAL BUILDING
59 SO. WHITE HORSE PIKE
BERLIN N J**

MEETING CALLED TO ORDER BY MAYOR ARMANO.

FLAG SALUTE LED BY THE MAYOR.

SUNSHINE NOTICE: Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and Philadelphia Inquirer showing the date, place and time of said meeting.

ROLL CALL: Mayor John Armano, Council President Scott Scelso, Council members Maccaroni, Bilella, Kupchik and Pearce were all present. Councilman Chance was absent.

PRESENT ALSO: Solicitor George Botcheos.

APPROVAL OF MINUTES:

Re-organization meeting minutes from 1/7/2012.

Special meeting of council from 1/17/2012.

Motion to approve was made by Pearce seconded by Bilella. All were in favor.

DEPARTMENT HEAD REPORTS FOR THE MONTH OF JANUARY, 2012.

Construction \$6,829.00

Motion to approve was made by Maccaroni seconded by Bilella. All were in favor.

PRIVILEGE OF FLOOR:

Len Badolato, 36 Jefferson Avenue, Berlin N J asks council on their opinion for moving the old post office to a new location near the train station. Mayor Armano asked him to submit a proposal to the council. He also would like to research any historic documents that may be stored in our vault.

COMMITTEE REPORTS:

MAYOR ARMANO gave most of his report at caucus. Asks council to put their strategic plan in writing and submit it at the next meeting.

BUILDINGS & GROUNDS, Chairman Scott Scelso reports that low pressure valves will be installed on heaters at the post office and the municipal building. /A smaller hot water heater will be installed by our DPW at 131 So. White Horse Pike. Sheet rock is being done.

STREETS & ROADS, Chairman Jim Bilella. 2012 Road program will be underway soon. /Change order on agenda removing items from 2011 road program that will be added to the 2012 program. Still waiting to hear if the DOT is giving any funding for Ellis and Washington.

WATER & SEWER, Chairman Lynn Kupchik. Water main breaks that occurred on Cross Keys Road and Fairview Avenue in the township were handled by the DPW.

HEALTH & RECREATION, Chairman Jim Pearce still waiting to meet with lock smith regarding the key situation. Public Works is pricing alarms for the back doors. Winslow Township's Youth's Soccer Association will be renting the community center from 2/9 thru 4/26./Meeting with the representative for the score boards for the center./Working on the signs for the donors./Working on making the exit signs covered with more protection to keep from being damaged./Will meet with Gary Knight in regards to community center.

PUBLIC SAFETY, Chairman Dennis Chance was absent. Jim Bilella was advised that a resident in the borough who had left his garage door open late into the night was contacted by our police department advising them of same and the resident praised the department for their concern.

FINANCE, Chairman Nick Maccaroni. Reminds all that the first budget workshop will be held this Saturday, February 11, 2012 at 9 am in the municipal building. /A desk document scanner will be purchased for the clerk to scan every document to then send to the zoom eliminating all paper work to be copied that is not generated by her. /Congratulates Mayor Armano for being installed at 1st Vice President of the Camden County Mayor's Association held on Friday, February 3, 2012.

SOLICITOR, George Botcheos

ADMINISTRATOR, Chairman Charleen Santora. New employee, Melissa Bovera has started her first day and is fitting in. /Asks to take off Resolution R2-21 from agenda as it is not needed.

RESOLUTION R2-1A:2012, AUTHORIZATION TO APPROVE A TEMPORARY CAPITAL BUDGET IN THE AMOUNT OF \$641,000.00.

Motion made by Maccaroni seconded by Scelso. All were in favor.

ORDINANCES:

INTRODUCTIONS:

ORDINANCE NO. 2012-01, AN ORDINANCE AMENDING SALARY ORDINANCE 2011-06 AND 2016-16 SUPPLEMENTING CHAPTER 62 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED "SALARIES".

Motion to introduce was made by Maccaroni seconded by Scelso. All were in favor.

ORDINANCE NO. 2012-02, AN ORDINANCE DELETING CHAPTER 98 OF THE CODE OF THE BOROUGH OF BERLIN AND CREATING A NEW CHAPTER 256 ENTITLED "RENTAL PROPERTIES".

Motion to introduce was made by Scelso seconded by Bilella. All were in favor.

ORDINANCE NO. 2012-03, AN ORDINANCE AUTHORIZING THE ACQUISITION OF CERTAIN REAL PROPERTY, BY GIFT, KNOWN AS THE REMAINING PORTION OF SECTION 2-A, CARRIAGE STOP, FORMERLY KNOWN AS A PORTION OF BLOCK 9, LOT 24 ON THE OFFICIAL TAX MAP OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, STATE OF NEW JERSEY PURSUANT TO N.J.S.A. 40A:-5(A)(1).

Motion to introduce was made by Scelso seconded by Pearce. All were in favor.

ORDINANCE NO. 2012-04, AN ORDINANCE AMENDING CHAPTER 335, ZONING AND LAND USE, TO CREATE THE R-4 ZONING

DISTRICT.

Motion to introduce was made by Scelso seconded by Kupchik. All were in favor.

ORDINANCE NO. 2012-06, BOND ORDINANCE FOR THE BOROUGH OF BERLIN PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS AND RELATED EXPENSES IN AND FOR THE BOROUGH, APPROPRIATING \$641,000 THEREFORE, AND AUTHORIZING THE ISSUANCE OF \$607,100 IN GENERAL IMPROVEMENT BONDS OR NOTES OF THE BOROUGH TO FINANCE THE SAME.

Motion to introduce was made by Maccaroni seconded by Bilella. All were in favor.

RESOLUTIONS:

Meeting open to the public on Resolutions R2-1 through R2-20; 2012.

Meeting closed to the public.

RESOLUTION R2-1;2012, A RESOLUTION TO APPOINT MELISSA BOVERA TO THE POSITION OF DEPUTY MUNICIPAL CLERK EFFECTIVE FEBRUARY 6, 2012 CONTINGENT UPON THE BOROUGH TO RESERVE THE RIGHT TO RESCIND THE APPOINTMENT IF APPOINTEE DOES NOT PASS THE NEW JERSEY EXAM FOR THE CERTIFIED MUNICIPAL CLERK GIVEN IN APRIL OF 2012.

RESOLUTION R2-2;2012, AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH VIRTUA WEST JERSEY HEALTH SYSTEM, INC. FOR A PERIOD OF FIVE (5) YEARS AGREEING TO THE ANNUAL CONTRIBUTION TO THE BOROUGH OF \$40,000. IN LIEU OF VIRTUA BEING TAX EXEMPT FROM LOCAL PROPERTY TAXATION.

RESOLUTION R2-3;2012, AUTHORIZATION TO APPROVE CHANGE ORDER # 1 FOR THE 2011 ROADWAY IMPROVEMENT PROGRAM WITH ARAWAK PAVING CO. FOR A REDUCTION TOTALING \$37,000. FOR REMOVING ALTERNATES # 1 AND 2 FROM THE CONTRACT LEAVING THE NEW CONTRACT AMOUNT \$\$458,412.00.

RESOLUTION R2-4;2012, AUTHORIZATION TO APPROVE PAVEMENT CORING AND TESTING FOR SOUTH ARLINGTON AVENUE FOR MARTIN A. ACKLEY ASSOCIATES, INC. FROM ATCO, NJ FOR THE AMOUNT OF \$1450.00.

RESOLUTION R2-5;2012, A RESOLUTION OF THE BOROUGH OF BERLIN AUTHORIZING A TAX SALE PURSUANT TO N.J.S.A. 54:5-19 AND THE MAILING OF TAX SALE NOTICES PURSUANT TO N.J.S.A. 54:5-26.

RESOLUTION R2-6; 2012, A RESOLUTION OF THE BOROUGH OF BERLIN AUTHORIZING THE CANCELLATION OF CERTAIN TAXES WITH DELINQUENT AND CREDIT BALANCES UNDER FIVE DOLLARS.

RESOLUTION R2-7; 2012, A RESOLUTION APPOINTING AUTHORIZED AGENT TO REPRESENT THE BOROUGH FOR TAX APPEALS TO BE THERESA L. STAGLIANO, CTA, BERLIN BOROUGH ASSESSOR.

RESOLUTION R2-8;2012, A RESOLUTION APPROVING ADMINISTRATIVE ADOPTION OF SUBDIVISION AND STREET/RIGHT OF WAY DEDICATION BETWEEN THE BOROUGH OF BERLIN AND CARRIAGE STOP TOWN HOME OWNERS ASSOCIATION ACCEPTING DEDICATION AND TITLE TO SAID STREETS/RIGHTS OF WAY FROM THE ASSOCIATION.

RESOLUTION R2-9;2012, AUTHORIZATION TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT BETWEEN AMERICAN TRAFFIC SOLUTIONS, INC. OF SCOTTSDALE, ARIZONA AND THE BOROUGH OF BERLIN FOR A TRAFFIC SAFETY CAMERA PROGRAM.

RESOLUTION R2-10;2012, AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH THE COUNTY FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING FOR THE PROGRAM YEAR 34 (2012-2013); FOR AN ALLOCATION OF \$20,700. TO BE USED FOR SENIOR BUSING.

RESOLUTION R2-11;2012, AUTHORIZATION PER RECOMMENDATION FROM BIRDSALL ENGINEERS TO RELEASE THE PERFORMANCE BOND FOR THE ARC OF CAMDEN COUNTY CONTINGENT UPON THE POSTING OF A TWO YEAR MAINTENANCE BOND IN THE AMOUNT OF \$3789.80 AND ESCROW IN THE AMOUNT OF \$750.00.

RESOLUTION R2-12; 2012, AUTHORIZATION TO APPROVE AN APPROPRIATION TRANSFER FROM INSIDE THE CAP TO INSIDE THE CAP TOTALING \$1825.00.

RESOLUTION R2-13;2012, AUTHORIZATION TO REFUND KEY FOB DEPOSITS AND ANY REFUNDS NECESSARY REGARDING THE COMMUNITY CENTER BY APPROVAL OF BOROUGH ADMINISTRATOR.

RESOLUTION R2-14; 2012, AUTHORIZATION TO REFUND \$50.00 OVERPAYMENT FOR RAFFLE LICENSE TO ST. JOAN OF ARC SCHOOL PTA OF MARLTON NJ.

RESOLUTION R2-15; 2012, APPROVAL TO ESTABLISH THE ELECTION OF THE MEMBERS OF THE BERLIN BOARD OF EDUCATION AS THE FIRST TUESDAY AFTER THE FIRST MONDAY IN NOVEMBER.

RESOLUTION R2-16;2012, APPROVAL OF MERCANTILE LICENSE FOR CHARLOTTE CHABOT, T/A BETTY BOOP HEAVEN FOR THE SALE OF BETTY BOOP ELVIS AND MARILYN MONROE COLLECTIBLES LOCATED AT 41 CLEMENTON ROAD, BERLIN.

RESOLUTION R2-17, 2012, APPROVAL FROM BOROUGH COUNCIL TO HAVE BIRDSALL ENGINEERS MOVE FORWARD WITH THE 2012 ROAD PROGRAM FOR THE PAVING OF THE 2ND SECTION OF HAINES AVENUE FROM HARKER TO GARWOOD FOR THE ENGINEERS ESTIMATE OF \$281,000 AND FOR APPROVAL TO GO OUT TO BID FOR THIS PROJECT CONTINGENT UPON THE INTRODUCTION OF A BOND ORDINANCE AUTHORIZING THIS CAPITAL EXPENDITURE.

RESOLUTION R2-18;2012, AUTHORIZATION TO RELEASE PERFORMANCE BOND PER RECOMMENDATION FROM BIRDSALL ENGINEER'S FOR LAMBERTI RESTAURANT (LUCKY LOU'S) CONTINGENT UPON THE POSTING OF A TWO YEAR MAINTENANCE BOND IN THE AMOUNT OF \$5619.78 AND AN ESCROW BALANCE OF \$750.00.

RESOLUTION R2-19;2012 A RESOLUTION AUTHORIZING THE REFUND OF DEVELOPER ESCROW BALANCE FOR BLOCK 1301, LOT 11 IN THE AMOUNT OF \$500.00 AND FOR BLOCK 1002, LOT 4 IN THE AMOUNT OF \$392.50.

RESOLUTION R2-20;2012, AUTHORIZATION FROM BOROUGH COUNCIL TO SUPPORT THE BERLIN ATHLETIC ASSOCIATION FOR SEEKING CAMDEN COUNT OPEN SPACE FUNDS FOR THE IMPROVING OF THE RECREATION FIELDS AT THE AA COMPLEX.

Motion to adopt Resolutions R2-1 through R2-20; 2012 was made by Pearce seconded by Bilella. All were in favor.

PAYMENT OF THE BILLS FOR THE MONTH OF JANUARY, 2012 IN THE AMOUNT OF \$1,432,654.51. Motion made by Maccaroni seconded by Bilella. All were in favor.

Motion to adjourn made by Pearce seconded by Bilella. All were in favor.

Charleen Santora, RMC