

**BOROUGH OF BERLIN
COUNCIL MEETING MINUTES
MONDAY, OCTOBER 1, 2012
6:30 PM
MUNICIPAL BUILDING
59 SO. WHITE HORSE PIKE
BERLIN NJ 08009**

MEETING CALLED TO ORDER BY MAYOR ARMANO.

FLAG SALUTE LED BY THE MAYOR.

SUNSHINE NOTICE; Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and Philadelphia Inquirer showing the date, place and time of said meeting.

ROLL CALL: Mayor John J. Armano, Council President Scott Scelso, Council members Maccaroni, Chance, Kupchik and Pearce were all present. Councilman Bilella had another commitment and was absent Mayor Armano stated.

PRESENT ALSO: Solicitor George Botcheos, Attorney Stuart Platt, Planner Brian Slaugh, Planning Board Attorney Mark Rinaldi, Councilman Elect Gary Knight and Chief of Police Michael DeLorenzo.

EXECUTIVE SESSION TO DISCUSS NEXUS AGREEMENT AND ARMSTRONG CAPITAL WITH STUART PLATT AND BRIAN SLAUGH.

Motion made by Pearce seconded by Chance. All were in favor.

Motion to go back into open session was made by Kupchik and seconded by Pearce. All were in favor.

APPROVAL OF MINUTES;

Council meeting of August 6, 2012.

Council meeting of September 4, 2012

Motion to approve was made by Pearce and seconded by Scelso. All were in favor.

PRIVILEGE OF FLOOR:

Roy Schmidt

12 Hamilton Avenue, Berlin.

Thanks DPW for cleaning up the limbs next to the fence at the railroad station. /He would like to see the windows in the hotel inspected before they are re-glazed. /He would like to have the old

post office painted and the door fixed asking for money from the borough to have this done./He is requesting historic signs placed on the historic buildings in the borough./He states there are two water shut off valves on Hamilton Avenue that are causing pot holes. Mayor Armano states he should contact the county hoping that when more people call the county, they may get results.

Mayor advised Mr. Schmidt that he asked for a written estimate on the plan and cost of refurbishing the post office to see if the borough can work it into the budget. Mr. Pomponio from the Historical Society came in before in regards to possibly moving this post office. Mayor asked for a plan. Councilman Maccaroni suggests if the post office moved, it may be beneficial to move it behind the hotel on the already placed pavers and would be safer from vandalism.

Doris Eatree

60 Sequoia Drive

Berlin N J

Asks council to see if they can curtail the noise that is coming from a business on Berlin Cross Keys Road next to Venice Caterers that is starting at 6 am in the morning. Mayor states that we will research this and asked for her number to get back to her.

Tom Little

4 Thackara Avenue

Berlin N J

He states the "Watch children "sign near his home on 4 Thackara Avenue is missing. /He is asking if there has been any decision on the speed bumps he would like on Thackara Avenue. He is also asking for the street to be one way. Mayor states the borough is looking into options.

William Behnke, Interim Fire Chief.

Invites all to Fire Prevention night on Oct. 3 at the community center. /Advised the council of the hazardous/chemical fire that happened in the Township on 9/27/2012 whereas he and several firemen were transported to Cooper Hospital due to smoke inhalation and chemical exposure. Thanks the borough administrator for taking care of getting the men sent to the borough's doctors and taking care of the paper work in a timely manner. Mayor notes the men had on their air packs. Bill notes that the dumpster burning had a number of serious chemicals. The fire fighters will be monitored. All of the equipment had to be commercially cleaned. All other equipment was cleaned as recommended by the Camden County Health Department.

Nancy O'Hara, Jack Morrison

21 South Cedar Avenue

Berlin.

They are asking the council to adopt an ordinance limiting the number of animals allowed at a residence. They have a neighbor who has five dogs and it is a noise issue. The mayor advised them to make a complaint with the police department. They are suggesting that people with these dogs be grandfathered in. The clerk was asked to check with surrounding towns to see what their limits are. if any. /Asking council to stop the amount of yard sales being held near Cedar Avenue on Berlin Clementon Road. The mayor stated that this individual home has been sited and if they continue, they will be sited again.

DEPARTMENT HEAD FINANCIAL REPORTS FOR THE MONTH OF AUGUST, 2012.

Tax report	\$4,943,403.77
Water & Sewer	58,450.36
Construction	8,598.00
Zoning Permits	375.00
Rental re-sale inspections	5,200.00
Community Center	625.00
Municipal Clerk	4,303.75
Municipal Court	15,457.71
Burial Permits	80.00
Animal fees	713.00
Fire rescue calls	47
Zoning/Construction report	
Water report	

Motion made by Maccaroni seconded by Chance. All were in favor.

COUNCIL/DEPARTMENT HEAD REPORTS:

CHIEF DELORENZO. Report attached to these minutes. He also states that he starting to advertise for the position of a police officer in an effort to put someone the start of January, 2013. /He is also doing new evaluations on his department and will be sent to anyone requesting them via e mail.

MAYOR JOHN J. ARMANO He and Chief DeLorenzo will be going to Lakeland tomorrow to sit in on the Metro Police/County Police issue. /CFO will be at the November council meeting in regards to the Best Practices submitted to the state.

BUILDINGS & GROUNDS, Chairman Scott Scelso. Permits were pulled to demolish 16 Haines Avenue.

STREETS & ROADS, Chairman James Bilella was absent.

WATER & SEWER, Chairman Lynn Kupchik Chlorination building being erected. Met with Superintendent Mark Mauger regarding an I & I study that we would look into on Gardens to Park is estimated to be about \$320,000.

HEALTH & RECREATION, Chairman Jim Pearce. No information has been received as of yet for the defibrillator that the Rotary Club may be purchasing for the borough. /Graphics for the sign at the community center is needed to complete the sign.

PUBLIC SAFETY, Chairman Dennis Chance. 47 calls were handled by the fire department for the month of August. The ambulance handled 21 calls. Former Police Chief Robert Carrara's last official day was today, Oct. 1. /Fire Chief Paul Miller resigned and William Behnke has been assigned as the interim Fire Chief until December 31, /New Class II officers were hired for the police department.

FINANCE, Chairman Nick Maccaroni. Admin. met with tax collector in regards to the borough's tax collection for this year. Tax Collector has now moved up the tax sale to help with the process. /He has looked into the issuing of permits if there is taxes owed and has found that permits cannot be held due to unpaid taxes, however, he reminds the council that Armstrong Capital owes back taxes totaling almost \$160,000. /Dan Molar who owns and operates 91 South in Berlin raised over \$4000. on Saturday at the fall festival by the entire donation of money from the hair that was cut at their stations on Broad Avenue. This money will go towards breast cancer research.

SOLICITOR, George Botcheos. Buzby Landfill is active again with a joint consent order being drafted and put together.

ADMINISTRATOR, Charleen Santora. Advised the council that the tenants at 61 So. White Horse Pike's lease is up and they have asked to renew for one year instead of three with agreeing to pay the 2% increase for 2013. The council all agreed that they would entertain this request. The solicitor will draw up an addendum to the existing lease; change it from three years to one year with the 2% increase. /In regards to the cameras that the Historical Society wants to purchase for the railroad station due to vandalism. Mr. Pomponio got another price of \$1300, or \$500. less than the original price. Admin. will see if the funds are available anywhere in an ordinance and if they are, approve the purchase this year. /Halloween will be celebrated on Oct. 31 from 4 pm to 8 pm in the borough. /Offices closed for Columbus Day on Monday, October 8, 2012.

ORDINANCES;

2ND. READING

ORDINANCE NO. 2012-13, AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 62 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED, "ANNUAL SALARIES FIXED".

Meeting opened to the public by the Mayor. No one questioned this ordinance therefore the Mayor closed the public hearing.

Motion to adopt Ordinance No. 2012-13 was made by Maccaroni seconded by Chance. All were in favor.

ORDINANCE NO. 2012-14, AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 287 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED "STREETS, SIDEWALKS AND CURBS"

Meeting opened to the public on this ordinance. No one questioned this ordinance therefore Mayor closed the public hearing.

Motion to adopt Ordinance No. 2012-14 was made by Chance seconded by Kupchik. All were in favor.

INTRODUCTIONS:

ORDINANCE NO. 2012-15, AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 89 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED, ANIMALS.

Motion to introduce made by Kupchik seconded by Pearce. All were in favor.

ORDINANCE NO. 2012-16, AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 98 ENTITLED "BOARDINGHOUSES, ROOMING HOUSES AND HOTELS".

Motion to introduce made by Chance seconded by Pearce. All were in favor.

ORDINANCE NO. 2012-17; AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 335 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED, "ZONING AND LAND USE".

Motion to introduce was made by Chance seconded by Scelso. All were in favor.

RESOLUTIONS:

Meeting open to the public on Resolutions R10-1 through R10-9; 2012.

Meeting closed to the public.

RESOLUTION R10-1;2012, A RESOLUTION OF THE BOROUGH OF BERLIN AUTHORIZING THIRD QUARTER 2012 UTILITY BILL ADJUSTMENTS FOR PROPERTIES LOCATED IN BERLIN BOROUGH AND BERLIN TOWNSHIP TOTALING \$17,591.27.

RESOLUTION R10-2; 2012, APPROVAL OF BUDGET INSERTION IN THE AMOUNT OF \$190,000.00 FOR THE NJ DOT FY 2012 MUNICIPAL AID PROGRAM.

RESOLUTION R10-3; 2012, APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE RECONSTRUCTION OF MALAN AVENUE PROJECT.

RESOLUTION R10-4; 2012, A RESOLUTION OF THE BOROUGH AUTHORIZING THE SECURITY DEPOSIT REFUND OF \$316.00 FOR HYDRANT METER RENTAL BY KLINE CONSTRUCTION.

RESOLUTION R10-5;2012, A RESOLUTION TO ENTER INTO A SHARED SERVICES AGREEMENT WITH THE COUNTY OF CAMDEN FOR THE PURCHASE OF SALT FOR \$250 PER LINEAR MILE FOR THE PLOWING OF SNOW CURB TO CURB ON COUNTY ROADS IN THE BOROUGH.

RESOLUTION R10-6; 2012, A RESOLUTION AWARDED BID FOR SOLID WASTE DISPOSAL SERVICES AND AUTHORIZING THE EXECUTION OF CONTRACT FOR THE BOROUGH OF BERLIN.

RESOLUTION R10-7;2012, A RESOLUTION AUTHORIZING THE REFUND OF CONSTRUCTION PERMIT # 2009 0056 FOR BLOCK 1108 LOT 11 IN THE AMOUNT OF \$46.00.

RESOLUTION R10-8; 2012, APPROVAL OF CHANGE ORDER NO. 2 FOR THE 2011 ROADWAY IMPROVEMENT PROJECT FOR A REDUCTION OF THE CONTRACT IN THE AMOUNT OF \$13,219.00.

RESOLUTION R10-9;2012, APPROVAL OF MERCANTILE LICENSE FOR SCOTT HYNDMAN, T/A KEG AND BARREL HOMEBREW SUPPLY, LLC FOR THE SALE OF EQUIPMENT AND SUPPLIES FOR HOME BREWING LOCATED AT 41 CLEMENTON ROAD.

Motion to adopt Resolutions R10-1 through R10-9; 2012 made by Kupchik seconded by Pearce. All were in favor.

PAYMENT OF THE BILLS FOR THE MONTH OF SEPTEMBER, 2012 IN THE AMOUNT OF \$1,407,297.44.

Motion made by Maccaroni seconded by Chance. All were in favor.

MOTION TO ADJOURN WAS MADE BY SCELISO SECONDED BY CHANCE. All were in favor.

Charleen Santora, RMC