

BOROUGH OF BERLIN
CAUCUS MEETING MINUTES
TUESDAY, MAY 28, 2013
MUNICIPAL BUILDING
59 SO. WHITE HORSE PIKE
BERLIN NJ
7:00 PM

MEETING CALLED TO ORDER BY MAYOR ARMANO.

FLAG SALUTE LED BY MAYOR ARMANO.

SUNSHINE NOTICE: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and Philadelphia Inquirer showing the date, place and time of said meeting.

ROLL CALL: Mayor John J. Armano, Council President James Bilella, Council members Maccaroni, Scelso, Kupchik, Pearce and Knight.

PRESENT ALSO: Solicitor George Botcheos, Superintendent Mark Mauger and Police Chief Michael DeLorenzo

RESOLUTIONS

Meeting open to the public on Resolutions R5-23 and R5-24; 2013.

Meeting closed to the public.

RESOLUTION R5-23;2013, AUTHORIZATION TO APPOINT JOSHUA SMITH TO A TEMPORARY POSITION AS A 40 HOUR CLASS II OFFICER FOR THE BOROUGH OF BERLIN POLICE DEPARTMENT EFFECTIVE MAY 28, 2013 AT THE CLASS II RATE

Motion to approve made by Councilman Scelso, seconded by Pearce. All present were in favor.

RESOLUTION R5-24;2013, AUTHORIZATION TO APPOINT RYAN HERON TO THE POSITION OF CLASS II POLICE OFFICER FOR THE BOROUGH OF BERLIN POLICE DEPARTMENT AT THE CLASS II RATE EFFECTIVE MAY 28, 2013

Motion to approve made by Councilman Scelso, seconded by Pearce. All present were in favor.

Joshua Smith was sworn in by Mayor Armano. His father Frank Smith, Jr. held the bible.

Ryan Heron was sworn in by Mayor Armano. His mother Joyce Heron held the bible.

CAUCUS MEETING

DEPARTMENT AND COMMITTEE DISCUSSIONS

- **MARK MAUGER**, Superintendent of Public Works will have a formal report at the June 3rd council meeting. Reported that the trash truck has been ordered. The well is at the same status and he is going to email the engineer. All the equipment is there and all the piping is there, but not connected. Looks like about 30 days of work.
- **MAYOR JOHN ARMANO**, attended a meeting in Somerdale to discuss Government Energy Aggregation. This allows for governments to buy energy together and save money for residents. Somerdale, Clementon and Magnolia are looking into joining, but it may not be the best option for Berlin Borough. A full document containing more detail is attached to these minutes. / Received a letter from Camden County regarding Park Police. The county does not want to pay the borough for policing the park. / Received an email from Brian Slauch in reference to the Supreme Court Case having to do with COAH money and housing organizations. / Discussed COAH issue with Senator Addiego about the resubmittal of documents for COAH and also talked about the park police issue. / Open house for the Berlin Senior's is Saturday, June 1 from 12 p.m. to 3 p.m. Dawn Addiego will present the seniors with a proclamation from the State Senate. / There is an oil tank in the front corner of the municipal building and Pennoni Associates will be investigating.
- **PUBLIC SAFETY**, Chairman Scott Scelso discussed the possibility of hiring Robert Monahan from Voorhees NJ as a part time Class II police officer. Mr. Monahan is a retired police officer who has about 25 years of experience; 16 years of experience as a detective. He would be hired to work in the Berlin Borough detective bureau working approximately 20 to 24 hours a week helping Officer Sheer. / Police cards will be distributed soon.
- **POLICE CHIEF**, Michael Delorenzo discussed he currently has a 17 man department and bringing on Robert Monahan would be the most cost effective way to obtain an 18 man squad. Due to the amount of arrests, having the opportunity to hire someone part time with experience, he feels would be an asset to the Berlin Borough Police Department and it would benefit the borough to have more men out on the street.

There was discussion amongst council members and Mayor Armano requested that Robert Monahan come to the June 3rd council meeting for an interview.

- **BUILDINGS & GROUNDS**, Gary Knight will give a full report at the June 3rd council meeting.

- **STREETS & ROADS**, Chairman James Bilella reported the Ellis Avenue Road Program is at final review with the state. Birdsall Engineers will advertise for the project, but due to Birdsall being bought out, Pennoni Associates will receive the bids and make recommendations for awarding the project. Going out to bid for the Road Program for Ellis Avenue will happen sometime next week. Construction should start in August. Sidewalks are not being done. Curb and aprons will be done only where necessary. 30 day construction schedule to complete project. / Architect gave a date of June 27th for the building project to go out to bid. Put on the June 25th agenda for him to attend the meeting to discuss site plans, surveys and remaining plans and schedule.
- **WATER & SEWER**, Chairman Lynn Kupchik will give a full report at the June 3rd council meeting.
- **HEALTH & RECREATION**, Chairman Jim Pearce reported that the Berlin Rotary donated a defibrillator for the Community Center. / Camp registrations are coming along. The deadline to register for the camp is June 7th. Ordinance 2013-07 is on the June 3rd agenda to adjust the salaries for the camp counselors.
- **FINANCE**, Chairman Nick Maccaroni informed everyone that on Monday Councilman Knight will discuss options for paying for the parking lot. / The COAH settlement hearing is scheduled for June 10th. Bills are still coming in.
- **SOLICITOR**, George Botcheos did not have anything to report.
- **ADMINISTRATOR**, Absent

ORDINANCES

2ND READING:

ORDINANCE NO. 2013-06, AN ORDINANCE GRANTING CONSENT AND PERMISSION TO THE SOUTH JERSEY GAS COMPANY, TO FURNISH GAS FOR LIGHT, HEAT AND POWER IN THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, STATE OF NEW JERSEY

ORDINANCE NO. 2013-07, AN ORDINANCE AMENDING SALARY ORDINANCE 2013-01 SUPPLEMENTING CHAPTER 62 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED SALARIES

RESOLUTIONS

Meeting open to the public on resolutions R5-10, R5-21 and resolutions R6-1; 2013 through R6-9;2013.

Meeting closed to the public.

RESOLUTION R5-10;2013, (Originally tabled) A RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, STATE OF NEW JERSEY, AUTHORIZING THE REFUND OF TAXES IN THE AMOUNT OF \$1,438.40 DUE TO STATE TAX BOARD JUDGEMENT FOR THE BLOCK 1802 LOT 3

RESOLUTION R5-21;2013, (Originally tabled) AUTHORIZATION FROM BOROUGH COUNCIL TO APPROVE THE PROPOSAL FOR PROFESSIONAL SERVICES FOR PENNONI ASSOCIATES FOR ELLIS AVENUE RESURFACING PROJECT FOR THE AMOUNT OF \$31,600.00

RESOLUTION R6-1;2013, AUTHORIZATION TO APPROVE LIQUOR LICENSES FOR THE YEAR 2013-2014 FOR THE FOLLOWING ESTABLISHMENTS CONTINGENT UPON TAX CLEARANCE FROM THE STATE OF NEW JERSEY;

OLLIE GATORS PUB, 2 ROUTE 73 BERLIN
VENICE CATERING, 281 CROSS KEYS ROAD, BERLIN
EVINOS CORP., 81 WHITE HORSE PIKE, BERLIN
WOODBRIAR CORP, 22 BERLIN CLEMENTON ROAD, BERLIN
CANAL'S DISCOUNT LIQUOR, 8 SO. ROUTE 73, BERLIN
LUCCH, LLC, T/A LUCKY LOU'S, 328 SO. WHITE HORSE PIKE, BERLIN
ANMAC VFW POST 6253 INC, 34 CHESTNUT AVENUE, BERLIN

RESOLUTION R6-2; 2013, AUTHORIZING THE REFUND OF DEVELOPER ESCROW FOR BLOCK 1002, LOT 5 IN THE AMOUNT OF \$2,912.81 AND BLOCK 1203, LOT 53 IN THE AMOUNT OF \$500.00

RESOLUTION R6-3; 2013, A RESOLUTION AUTHORIZING THE REFUND OF POLICE OUTSIDE SERVICES TO ATCO DONUTS, T/A DUNKIN DONUTS IN THE AMOUNT OF \$1300.00

RESOLUTION R6-4;2013, APPROVAL TO TRANSFER FUNDS IN THE AMOUNT OF \$1363.14 FROM THE TRUST FUND DEVELOPERS ESCROW FUND TO THE SEWER LINE ITEM DUE TO AN ERROR IN POSTING TO THE WRONG ACCOUNT

RESOLUTION R6-5;2013, APPROVAL FROM BOROUGH COUNCIL FOR CFO STEPHEN MILLER TO SEEK PERMANENT FINANCING FOR NOTES UP TO BUT NOT EXCEEDING \$5,331,450 AT THE ESTIMATED COST OF \$53,500 OR LESS

RESOLUTION R6-6;2013, A RESOLUTION APPROVING THE APPOINTMENT OF CGP&H, LLC AS THE ADMINISTRATIVE AGENT FOR CARRIAGE STOP APARTMENTS AND LONACONING APARTMENTS

RESOLUTION R6-7;2013, A RESOLUTION OF THE BOROUGH COUNCIL
ENDORING AN AMENDED HOUSING ELEMENT AND FAIR SHARE PLAN

RESOLUTION R6-8;2013, A RESOLUTION OF THE BOROUGH OF BERLIN
AUTHORIZING THE TAX REFUND FOR BLOCK 904, LOT 9, 5 SURREY COURT
DUE TO MTG. COMPANY OVERPAYMENT IN THE AMOUNT OF \$1210.76

RESOLUTION R6-9;2013, A RESOLUTION AUTHORIZING THE BOROUGH OF
BERLIN TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

Motion to adjourn made by Councilman Pearce, seconded by Kupchik. All present were
in favor.

Charleen Santora, RMC/Borough Clerk