

**BOROUGH OF BERLIN
CAUCUS MEETING MINUTES
TUESDAY, JUNE 25, 2013
MUNICIPAL BUILDING
59 SO. WHITE HORSE PIKE
BERLIN NJ
7:00 PM**

MEETING CALLED TO ORDER BY MAYOR ARMANO.

FLAG SALUTE LED BY MAYOR ARMANO.

SUNSHINE NOTICE: Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and Philadelphia Inquirer showing the date, place and time of said meeting.

ROLL CALL: Mayor John Armano, Council President James Bilella, Councilmen Maccaroni, Scelso, Kupchik, Pearce and Knight.

PRESENT ALSO: Solicitor George Botcheos, Court Administrator Kelly Foster and Superintendent of Public Works Mark Mauger.

- Tom Riley from Atlantic City Electric spoke about vegetation matters, tree trimming concerns and the reliability enhancement program. Present also was Ryan Watkins, Senior Engineer and Matt Simons, Certified Senior Forester who discussed contingency ties, vegetation management program and energy wise program.

DISCUSSION ITEMS, DEPARTMENT HEAD REPORTS

- **COURT ADMINISTRATOR,** Kelly Foster provided a court financial ticket report. Next year, add another day for court due to overflow. There is a 21% increase from last year. The increase is due to the number of tickets being given due to legitimate instances such as DWI's, driving without a license and littering. Looking into changes for the budget next year especially for the court clerk to get an increase. Currently in a shared service with Waterford Township and it's going well. Looking into collections for uncollected fees and will be in touch with Solicitor George Botcheos to get process started.
- **SUPERINTENDENT,** Mark Mauger is getting ready to prepare the White Horse Pike and center of town for the Fourth of July festivities. Berlin Township will sweep the street for free as a courtesy. About 15 to 20 trash cans have been donated for litter control for the Fourth of July.