

BOROUGH OF BERLIN
COUNCIL MEETING MINUTES
MONDAY, MAY 6, 2013
MUNICIPAL BUILDING
59 SO. WHITE HORSE PIKE
BERLIN NJ
7 PM

MEETING CALLED TO ORDER BY MAYOR ARMANO.

FLAG SALUTE LED BY MAYOR ARMANO.

SUNSHINE NOTICE: Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and Philadelphia Inquirer showing the date, place and time of said meeting.

ROLL CALL: Mayor John J. Armano, Council President James Bilella, Council members Maccaroni, Scelso, Kupchik, Pearce and Knight.

PRESENT ALSO: Solicitor George Botcheos, Police Chief Michael DeLorenzo and CFO Stephen Miller.

• **APPROVAL OF MINUTES**

Caucus meeting of March 26, 2013
Closed session March 26, 2013
Council meeting April 1, 2013
Closed session April 1, 2013

Motion to approve with corrections to the April 1, 2013 minutes made by Councilman Pearce, seconded by Councilman Bilella. All present were in favor.

Property Maintenance report, Dan Molnar: As of today there are 21 active cases. / Received a call today from Lisa Bozalis from Armstrong Capital in response to the letter sent. Dan offered to meet with their maintenance supervisor to discuss a plan to remediate the condition of the building located at 328 S. White Horse Pike. A full report is attached to these minutes.

DEPARTMENT HEAD REPORTS FOR THE MONTH OF MARCH, 2013.

Municipal Clerks	\$2475.00
Animals	1878.80
Municipal Court	18,586.77
Tax Collector	286,982.04
Utilities	507,424.83

Permit fees	8,470.00
Zoning Fees	330.00
Community Center	1,925.00
Berlin Fire Rescue calls	40
Berlin Ambulance calls	201
Zoning officer report listed	

Motion to approve made by Councilman Maccaroni, seconded by Pearce. All present were in favor.

PRIVILEGE OF FLOOR:

Robert and Theresa Certo – 24 Dover Avenue – Mr. and Mrs. Certo requested that a sidewalk be put in at their property between the White Horse Pike and Blackwood Clementon road because of safety concerns and for beautification purposes. Mayor Armano will have the engineer take a look, but cannot guarantee that a sidewalk will be put in.

Jie Lian – 72 Leroy Avenue – Ms. Lian discussed the unimproved road between her driveway and Leroy Avenue and wanted to know if the borough could do anything to remedy the situation. Mayor Armano explained that the borough will not be doing any paving there due to drainage issues and because that road is part of the wetlands.

COMMITTEE REPORTS:

- **MAYOR JOHN ARMANO**, reminded everyone that the Sue Cardamone 5K Run was taking place in the woods neighborhood May 16th. / June 1st is the open house at the Senior Citizen’s new location and the unveiling of a new sign for the seniors will be presented. / Discussion about Police Community Day on May 19th. Decide whether or not to have a sky diver at the event due to lack of insurance coverage. Wants council’s opinion. Personally, doesn’t think it is a good idea. Chief DeLorenzo does not think it is something the borough should pursue.

Motion not to proceed with a sky diver at Police Community Day on May 19th made by Councilman Scelso, seconded by Knight. All present were in favor.

- **BUILDINGS & GROUNDS**, Chairman Gary Knight, recapped on the oil tank located at 16 Haines Avenue. Aqua Tex will be removing the oil tank and the soil will be tested. Pennoni Associates has been informed and so has the insurance company. Waiting to receive a quote.
- **STREETS & ROADS**, Chairman James Bilella, informed everyone that the borough has received a municipal aid grant for Malan Avenue in the amount of \$200,000.00 to reconstruct the avenue. / Resolution R5-21;2013 is on the agenda but there are some discrepancies so that resolution will be tabled until next month.

Expect to have bids in soon and award next month. / No additional reports on the building program at this time.

- **WATER & SEWER**, Chairman Lynn Kupchik, DEP has changed their rules this year so the borough is now able to put consumer confidence report information on the back of the bills to the residents with a direct link on the bill as well. Save about \$4,000.00 in printing and advertising this year. / Lots of calls about the hydrant flushing from residents. Notification about flushing will go on water bill and website. / Waiting on contractor in regard to well. / I and I study report will be available next month.
- **HEALTH & RECREATION**, Chairman Jim Pearce, Discussed recreational events going on in town. Friday night the Berlin AA is having their annual fundraiser at Lucien's Manor and Saturday the VFW is having a fundraiser at the VFW hall. / Camp Long-A-Coming director will be at the Police Community Day event May 19th so that campers can register. Camp info is on website. / This Thursday night the surveillance system is going to be installed in the community center. / Berlin basketball league wants to use community center for 10 free hours according to ordinance. / President of Berlin Rotary was in touch and the Rotary is donating a defibrillator to the Community Center.
- **PUBLIC SAFETY**, Chairman Scott Scelso, discussed hiring a new police officer now that there is a vacancy. Chief DeLorenzo has a Class II officer, Josh Schmidt who graduates from the Police Academy in May 2013 to take Ed Rowand's place. Seek to have someone else take another Class II spot in the near future. Ryan Heron, Class II will be graduating from the Police Academy in May 2013 as well. Both officers have been interviewed already. Councilman Scelso made a motion to bring on Josh Schmidt to Class II to replace Ed Rowand effective May 28, 2013, seconded by Pearce. All present were in favor. Ryan Heron will be sworn in as a Class II officer on May 28, 2013 as well. D.A.R.E. care is getting picked up from the body shop tomorrow. Chief DeLorenzo will take care of getting the decals for it so that it can be displayed at the Police Community Day on May 19th at the Community Center. / Provided statistics for March. Full report is attached to these minutes (Chief DeLorenzo).
- **FINANCE**, Chairman Nick Maccaroni, discussed the 2013 budget is on the agenda tonight for adoption. / Discussed expenditures for COAH. / The Courier Post voted Berlin Borough one of the best towns in South Jersey. Drew Straub from Economic Development Committee will be in attendance at the Mansion to accept on the behalf of the Borough.
- **SOLICITOR**, Chairman George Botcheos, provided an update on the Carriage Stop COAH units. Conversations back and forth with Brian Slauch to work out an outline as well as set up a meeting with Jason Schaeffer with the Court Master present.

- **ADMINISTRATOR**, Charleen Santora, Discussed resolution in regard to liquor license renewals that will be on the next agenda. All establishments will be renewed. Debbie Simone will be out of her office for the rest of the week and next week due to a passing in the family. Michael DePalma will be available to take phone calls. Calls for the Community Center will come to the Clerk's office. / Web page is looking good. / Wish the senior's good luck at their open house. / Borough offices will be closed May 27th for Memorial Day. / 300 summonses were mailed out to residents who did not register their dogs.

ORDINANCE:

2nd Reading

COLA ORDINANCE 2013-05, AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET COST OF LIVING ALLOWANCE AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

Open to the public.
Closed to the public.

Motion to adopt Ordinance No. 2013-05 made by Councilman Bilella, seconded by Maccaroni. All present were in favor.

2013 BUDGET

Meeting open to the public on Resolution R5-2-2013.

Meeting closed to the public.

RESOLUTION R5-2;2013, A RESOLUTION ALLOWING THE 2013 MUNICIPAL BUDGET TO BE READ BY TITLE ONLY AS PER 40A:4-8, AS AMENDED BY CHAPTER 259, P. L. 1995 THAT PROVIDES THAT THE BUDGET MAY BE READ BY TITLE ONLY AT THE TIME OF THE PUBLIC HEARING IF A RESOLUTION IS PASSED BY NOT LESS THAN A MAJORITY OF THE FULL GOVERNING BODY, PROVIDING THAT AT LEAST ONE WEEK PRIOR TO THE DATE OF HEARING, A COMPLETE COPY OF THE BUDGET HAS BEEN MADE AVAILABLE FOR PUBLIC INSPECTION IN THE FREE PUBLIC LIBRARY, IF ANY, LOCATED WITHIN OUR MUNICIPALITY AND A COUNTY LIBRARY. IF THERE IS NO COUNTY LIBRARY LOCATED WITHIN THE MUNICIPALITY, THEN IT MUST BE PROVIDED TO ANY COUNTY IN THE COUNTY WHEREIN THE MUNICIPALITY IS LOCATED. FURTHER, THE PUBLIC OFFICER DELEGATED THE RESPONSIBILITY FOR DELIVERY OF THE COPIES TO SAID LIBRARIES HAS COMPLETED A CERTIFICATION FORWARDED TO THE GOVERNING BODY THAT SUCH DELIVERIES WERE MADE AND COPIES HAVE BEEN MADE AVAILABLE BY THE CLERK TO PERSONS REQUESTING THEM, AND WHEREAS, THESE TWO CONDITIONS HAVE BEEN MET, NOW, THEREFORE BE IT RESOLVED, THAT THE BUDGET SHALL BE READ BY TITLE ONLY.

Motion to approve made by Councilman Maccaroni, seconded by Scelso. All present were in favor.

2013 GENERAL, WATER AND SEWER BUDGET HEARING APPROPRIATING \$7,000,436.18 FOR GENERAL BUDGET, \$2,842,605.00 WATER BUDGET AND \$693,580.00 SEWER BUDGET.

Hearing open to the public.
Hearing closed to the public.

Motion to adopt the 2013 General, Water & Sewer Budget as read by title only made by Councilman Maccaroni, seconded by Bilella. All present were in favor.

ORDINANCES, 2ND READING:

ORDINANCE NO. 2013-04, AN ORDINANCE AMENDING AND SUPPLEMENTING THE CODE OF THE BOROUGH OF BERLIN CREATING A NEW CHAPTER 18, ENTITLED, "EMERGENCY AND AMBULANCE SERVICES"

Meeting open to the public.
Meeting closed to the public.

Motion to adopt Ordinance No. 2013-04 made by Councilman Bilella, seconded by Pearce. All present were in favor.

INTRODUCTION OF ORDINANCES:

ORDINANCE NO. 2013-06, AN ORDINANCE GRANTING CONSENT AND PERMISSION TO THE SOUTH JERSEY GAS COMPANY, TO FURNISH GAS FOR LIGHT, HEAT AND POWER IN THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, STATE OF NEW JERSEY.

Motion to introduce made by Councilman Bilella, seconded by Kupchik. All present were in favor.

ORDINANCE NO. 2013-07, SALARY ORDINANCE AMENDS SALARY ORDINANCE 2013-01 SUPPLEMENTING CHAPTER 62 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED SALARIES.

Motion to introduce made by Councilman Bilella, seconded by Scelso. All present were in favor.

ORDINANCE NO. 2013-08, INTRODUCTION BY TITLE ONLY, AN ORDINANCE AMENDING CHAPTER 193, AFFORDABLE HOUSING, TO COMPORT WITH THE REQUIREMENTS OF N.J.A.C. 5:96-1 ET SEQ. AND N.J.A.C. 5:97-1 ET SEQ.

Motion to introduce made by Councilman Bilella, seconded by Maccaroni. All present were in favor.

RESOLUTIONS:

Meeting open to the public on Resolutions R5-3 through R5-22; 2013.

Meeting closed to the public.

RESOLUTION R5-3; 2013, A RESOLUTION GRANTING PERMISSION TO THE INTER-COMMUNITY CELEBRATION ASSOCIATION FOR THE OPERATION OF FIREWORKS FOR THE ANNUAL 4TH OF JULY CELEBRATION 2013 TO BE HELD IN BERLIN PARK

RESOLUTION R5-4;2013, A RESOLUTION GRANTING MUTUAL AID AND ASSISTANCE BETWEEN THE TOWNSHIP OF BERLIN, THE BOROUGH OF PINE HILL, THE TOWNSHIP OF WATERFORD AND THE BOROUGH OF BERLIN FOR THE DISPATCHING AND UTILIZATION OF PUBLIC WORKS PERSONNEL AND EQUIPMENT WHENEVER ONE OF THE MUNICIPALITIES REQUIRES SUCH MUTUAL AID AND ASSISTANCE FOR CATASTROPHIC EVENTS, MAJOR EMERGENCIES AND EXTRAORDINARY DEVASTATION CAUSED BY THREATS FROM NATURE SUCH AS MAJOR STORMS, HURRICANES, FLOODS OR FROM OTHER MANMADE THREATS

RESOLUTION R5-5;2013, AUTHORIZATION FROM BOROUGH COUNCIL FOR CHARITABLE SOLICITATION (COIN DROPS) TO BE DONE BY THE BERLIN FIRE COMPANY # 1 IN THE BOROUGH OF BERLIN FOR ONE DAY ON MAY 18, 2013 AND ONE DAY ON SEPTEMBER 21, 2013

RESOLUTION R5-6; 2013, A RESOLUTION URGING THE GOVERNOR AND THE LEGISLATURE TO RETAIN FUNDING IN THE STATE RECYCLING FUND IN THE FY2014 BUDGET

RESOLUTION R5-7;2013, APPROVAL FROM BOROUGH COUNCIL TO HAVE BIRDSALL ENGINEERS GROUP TO GO OUT TO BID ON THE 2013 ROADWAY IMPROVEMENT PROJECT FOR ELLIS AVENUE FROM CREST AVENUE TO COUNTY ROUTE 534

RESOLUTION R5-8; 2013, APPROVAL TO CANCEL OUTSTANDING CHECKS ISSUED FROM COURT FOR REFUNDS OF OVERPAYMENTS, RESTITUTION AND MISCELLANEOUS BAIL TOTALING \$201.00

RESOLUTION R5-9; 2013, A RESOLUTION OF THE BOROUGH AUTHORIZING 1ST QUARTER UTILITY BILL ADJUSTMENTS FOR;

56 Park Avenue	decrease sewer units	-93.00
21 Aristone Dr	decrease senior sewer discount	-29.00
18 Greenfield Dr.	re-program est. bill read	-94.15
173 North Ave.	water turn off	-20.00
18 Fern Circle	re-program est bill read	-289.10

RESOLUTION R5-10; 2013, A RESOLUTION AUTHORIZING THE TAX REFUND OF \$1438.40 FOR BLOCK 1802, LOT 3 DUE TO STATE TAX BOARD JUDGMENT

RESOLUTION R5-11; 2013, A RESOLUTION AUTHORIZING THE REFUND OF POLICE OUTSIDE SERVICES BALANCE

RESOLUTION R5-12;2013, APPROVAL FROM COUNCIL TO OFFICIALLY HIRE FIRE INSPECTOR RYAN SHEPPARD FOR THE BOROUGH OF BERLIN PER RECOMMENDATION FROM INSPECTOR WILLIAM BEHNKE DUE TO THE RESIGNING OF FORMER FIRE OFFICIAL AND DUE TO MR. SHEPPARD MEETING ALL THE REQUIREMENT OF THE POSITION EFFECTIVE APRIL, 2013

RESOLUTION R5-13; 2013, APPROVAL TO REFUND DOLORES KLIBER OF 10 W BROAD AVE \$35.00 INSPECTION FEE DUE TO CANCELLATION OF INSPECTION

RESOLUTION R5-14; 2013, APPROVAL OF MERCANTILE LICENSE FOR RODERICK BOYD/T/A D2 ATHLETICS, 103 SO. WHITE HORSE PIKE FOR THE SALE OF ATHLETIC APPAREL

RESOLUTION R5-15; 2013, APPROVAL FROM COUNCIL TO WAIVE VENDOR’S FEES FOR POLICE FUNCTION TO BE HELD ON MAY 19 AT THE COMMUNITY CENTER

RESOLUTION R5-16;2013, APPROVAL FROM COUNCIL TO AWARD THE 2014 AUTOMATED LABRIE TRASH TRUCK OR EQUAL BID TO HUNTER JERSEY PETERBILT OF CLARKSBURG, NJ IN THE AMOUNT OF \$249,900.00. (FUNDS CERTIFIED BY CFO)

RESOLUTION R5-17; 2013, APPROVAL OF MERCANTILE LICENSE FOR CLIFF RICHARDS, T/A BUY AND SELL IT ALL LOCATED AT 2/4 ROUTE 73, BERLIN FOR A THRIFT STORE

RESOLUTION R5-18;2013, A RESOLUTION OF THE BOROUGH AUTHORIZING THE WAIVER OF WATER USAGE FEES IMPOSED UPON THE RECREATIONAL FACILITIES WITHIN THE TOWNSHIP OF BERLIN, THE BOROUGH OF BERLIN, WINSLOW TOWNSHIP AND VOORHEES TOWNSHIP.

RESOLUTION R5-19; 2013, APPROVAL OF THE FOLLOWING CERTIFIED TEACHERS FOR THE 2013 CAMP LONG-A-COMING AT THE SALARY OF \$20.00 PER HOUR;

Diane Bonanno
266 West Pine St.
Audubon, NJ

Jen Cardamone
33 Blatherwick Drive
Berlin, NJ

Amanda Cirillo
37 U Rose Rita Terrace
Hammonton, NJ

Sharon DeNafo
101 Sweet Bay Ave.
Sicklerville, NJ

Sara Fallon
52 Harrison Ave.
Cherry Hill, NJ

Erin Maloney
118 Rutgers Blvd.
Berlin, NJ

Tammy Mosier
84 Roosevelt Blvd.
Berlin, NJ

Taylor Pilla
162 Orlando Drive
Sicklerville, NJ

RESOLUTION R5-20; 2013, A RESOLUTION AUTHORIZING AND APPROVING AN AFFORDABLE HOUSING AGREEMENT BETWEEN THE BOROUGH OF BERLIN AND TWIN OAKS COMMUNITY SERVICES

RESOLUTION R5-21; 2013, AUTHORIZATION TO APPROVE PROPOSAL FROM PENNONI ASSOCIATES FOR A PROPOSAL FOR PROFESSIONAL SERVICES FOR ELLIS AVENUE RESURFACING PROJECT IN THE AMOUNT OF \$34,120.00

RESOLUTION R5-22;2013, A RESOLUTION OF THE BOROUGH OF BERLIN AUTHORIZING THE PLANNING BOARD OF THE BOROUGH OF BERLIN TO

AMEND THE MASTER PLAN OF THE BOROUGH OF BERLIN REGARDING THE HOUSING ELEMENT AND FAIR SHARE PLAN IN ACCORDANCE WITH THE REQUIREMENTS OF N.J.S.A. 40:55D-28

Motion to table Resolution R5-21;2013 made by Councilman Bilella, seconded by Kupchik. All present were in favor.

Motion to table Resolution R5-10;2013 made by Councilman Bilella, seconded by Pearce. All present were in favor.

Motion to adopt Resolutions R5-3 through R5-22; 2013 with the exception of Resolution R5-21 and with the exception of Resolution R5-10;2013 made by Councilman Pearce, seconded by Bilella. All present were in favor.

PAYMENT OF THE BILLS FOR THE MONTH OF APRIL, 2013 IN THE AMOUNT OF \$3,048,796.93

Motion to approve the bills for the month of April made by Councilman Maccaroni, seconded by Scelso. All present were in favor.

Motion to adjourn made by Councilman Pearce, seconded by Councilwoman Kupchik. All present were in favor.

Charleen Santora, RMC
Borough Clerk