

BOROUGH OF BERLIN
COUNCIL MEETING MINUTES
TUESDAY, SEPTEMBER 2, 2014
MUNICIPAL BUILDING
59 SO. WHITE HORSE PIKE
BERLIN NJ 08009

MEETING CALLED TO ORDER BY MAYOR ARMANO.

FLAG SALUTE LED BY MAYOR ARMANO.

SUNSHINE NOTICE: Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said meeting has been advertised in the Courier Post and Philadelphia Inquirer showing the date, place and time of said meeting.

ROLL CALL: Mayor John J. Armano, Council President James Bilella, Council members Maccaroni, Scelso, Kupchik, Pearce and Knight. Councilwoman Kupchik was absent.

PRESENT ALSO: Solicitor George Botcheos, Police Chief Michael DeLorenzo and Administrator Charleen Santora.

DETECTIVE MICHAEL SCHEER WAS SWORN IN TO THE POSITION OF DETECTIVE SERGEANT FOR THE BERLIN BOROUGH POLICE DEPARTMENT. Michael Scheer's three children, Michael, Nicholas and Gabrielle held the Bible and Michael's wife Trish pinned his badge on.

CHIEF DELORENZO presented an Outstanding Police Officer Award to Patrolman Steve Palma. He received a plaque and was recognized for his outstanding efforts.

Police Chief DeLorenzo asked for council's approval on welcoming the new Data Clerk for the police department, Nancy-Geiser Tomko. Ms. Tomko was chosen out of 59 other applicants, she is a lifelong resident and speaks two languages.

Also, Chief DeLorenzo reported that the department has an officer out for about four to six months due to a severe injury. There is money allocated in the budget for the hiring of a Class II officer to fill the void and if there is no objection from council he would like to start the process. Council did not have any objections.

Councilman Scelso provided a report for the police department for the month of July 2014. The police department handled 1,993 calls for service. 291 summonses were issued along with 36 arrests, 4 DWI arrests, 20 warrant arrests and 22 drug arrests. 8,382 miles were put on the police vehicles during patrol and other duties. 29 motor vehicle accidents were reported with 6 resulting in injuries. A full report is attached to these minutes.

APPROVAL OF MINUTES:

Caucus meeting of July 29, 2014
 Closed session minutes of July 29, 2014
 Council meeting minutes of August 4, 2014
 Closed session minutes of August 4, 2014

Motion to approve made by Councilman Scelso, seconded by Council president Bilella.
 All members present were in favor.

DEPARTMENT HEAD REPORTS FOR THE MONTH OF JULY 2014:

Tax Collector's report	2,027,354.22
Municipal Court report	14,810.65
Municipal Clerk's report	17,219.10
Utility report	170,672.49
Fire prevention inspections	2,072.00
Permit fees	6,552.00
Community center fees	2,475.00
Zoning permit fees	350.00

Motion to approve made by Councilman Maccaroni, seconded by Council President Bilella. All members present were in favor.

PRIVILEGE OF FLOOR:

There was no public comment.

COMMITTEE REPORTS:

PROPERTY MAINTENANCE OFFICIAL, Robert Monahan reported that on New Freedom Road there is a private property that has dirt dumped in a large pile; a resident is complaining that her children keep going over to the dirt and they are playing on it. The private property on New Freedom Road is going to put "no trespassing" signs up. The resident complaining stated that it is illegal to have the dirt dumped on the property and she is going to provide the law or code to Mr. Monahan. When she does, Mr. Monahan will hand it over to Solicitor Botcheos for review.

MAYOR, John Armano reported that he is meeting with the redevelopment committee to discuss what help and or suggestions can be offered for two small businesses in town. He also is still waiting to have a meeting with the DOT to discuss issues on the White Horse Pike. On Wednesday (tomorrow) at 5:45 pm a solidier that was deployed for 9 months will be returning home to 13 Jefferson Avenue if anyone on council would like to attend to greet him.

BUILDINGS & GROUNDS, Chairman Gary Knight reported that the library door needs to be repaired and it is going to cost \$152.00; the elevator at 59 S. White Horse Pike has been repaired; the brick steps in the front of the municipal building have been repaired and they will also have some reconstruction done on them which will be completed by Friday.

STREETS & ROADS, Chairman James Bilella spoke about the ordinance on the agenda tonight for adoption relating to the capital improvements on the municipal building. The Road Program for Malan Avenue is moving along; it is currently under construction and the trees are being removed.

WATER & SEWER, Chairman Lynn Kupchik was absent.

HEALTH & RECREATION, Chairman Jim Pearce reported that soccer has started. The opening ceremony will be held September 6th. Also, school is starting this week and last year residents were putting up barriers on Franklin Avenue due to parking issues. There is an issue on Presidential Ave as well relative to parking. There is a "pick up-drop off" only zone and on the other side of the street and the teachers park there. Due to the fact that there are only 5 school buses and most parents drive their kids to school, Councilman Pearce wanted to know if it was possible to have the teachers park in the community center parking lot during school hours. Police Chief Michael DeLorenzo will go and evaluate the situation on Thursday when school starts and he will talk to the Superintendent as well. Ultimately, Councilman Pearce would like for there to be restricted parking on Presidential and Franklin Avenue.

PUBLIC SAFETY, Chairman Scott Scelso provided statistics for the ambulance and for the fire department. The ambulance had 196 calls for the month of July; 96 of those calls were for Berlin residents. The fire company had 70 calls. Councilman Scelso reported that he will be meeting with special counsel to go over the police contract for next year on September 10th. Also, he met with Chief DeLorenzo about administering a notification system for residents if there should be an emergency in Berlin. The project will take time to put in place; once it becomes available to the public it will be beneficial.

FINANCE, Chairman Nick Maccaroni reported that the CFO is currently revising the budgets and transfers. Right now, the fire company is having a problem with their truck and the library has some shortcomings in their budget.

SOLICITOR, George Botcheos did not have anything to report.

ADMINISTRATOR, Charleen Santora reported that there is a bid opening scheduled for September 16th at 10 am for the Pipeline Rehabilitation project; RFP's will be received on September 24 for general banking services; as soon as Berlin Twp gets back to her about the ambulance budget split a meeting will need to be set up with the finance committee and the CFO; she is currently working on a liquor license transfer in regard to Venice Plaza – the application has been filed in the clerk's office along with the transfer fees. The applicants are in the process of getting their background check. There will be

two publications of this transfer in the Courier Post back to back as required by the ABC. A resolution will be on the agenda for council to approve possibly in October; Charleen has not yet put a spending freeze on, but she will ask anyone who has waited to purchase a mandatory item to do so within the next two weeks; two resolutions have been added to tonight's agenda relative to budget insertions for grant money received.

ORDINANCES:

2ND READING

ORDINANCE NO 2014-12, AN ORDINANCE OF THE BOROUGH OF BERLIN, IN THE COUNTY OF CAMDEN, NEW JERSEY, PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS AND RELATED EXPENSES IN AND FOR THE BOROUGH AND APPROPRIATING \$300,000 FOR SAID PURPOSES; AUTHORIZING THE ISSUANCE OF \$285,000 PRINCIPAL AMOUNT OF SAID OBLIGATIONS OF THE BOROUGH TO FINANCE SAID PURPOSES; AND PROVIDING FOR OTHER MATTERS RELATING THERETO

Meeting open to the public on Ordinance No. 2014-12.

There was no public comment.

Meeting closed to the public.

Motion to adopt Ordinance No. 2014-12 made by Councilman Maccaroni, seconded by Councilman Scelso. All members present were in favor.

ORDINANCE NO. 2014-13, AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 67 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED, "WATER DEPARTMENT"

Meeting open to the public.

There was no public comment.

Meeting closed to the public.

Motion to adopt Ordinance No. 2014-13 made by Council President Bilella, seconded by Councilman Maccaroni. All members present were in favor.

ORDINANCE NO. 2014-14, AN ORDINANCE AMENDING CHAPTER 256 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED, "RENTAL PROPERTIES"

Meeting open to the public.

There was no public comment.

Meeting closed to the public.

Motion to adopt Ordinance No. 2014-14 made by Council President Bilella, seconded by Councilman Pearce. All members present were in favor.

ORDINANCE INTRODUCTION:

ORDINANCE NO. 2014-15, AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 162 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED, "FIRE PREVENTION" AND CHAPTER 256 ENTITLED "RENTAL PROPERTIES"

Motion to introduce Ordinance 2014-15 made by Councilman Pearce, seconded by Councilman Scelso. All members present were in favor.

RESOLUTIONS:

Meeting open to the public on Resolutions R9-1 through R9-19; 2014.

There was no public comment.

Meeting closed to the public.

RESOLUTION R9-1;2014, A RESOLUTION TO MOVE FORWARD WITH THE ORIGINAL APPROVAL TO PURCHASE HOLDING CELLS FOR THE NEW POLICE BUILDING FROM DEPTCOR BUREAU OF STATE USE INDUSTRIES, MARLTON, NJ FOR A TOTAL AMOUNT OF \$10,165.00 (FUNDS CERTIFIED)

RESOLUTION R9-2;2014, APPROVAL FOR CHANGE ORDER # 6 TO FASOLINO CONTRACTING CORP OF SEWELL NJ IN REGARDS TO ADDITIONAL WORK ON THE ROOF AT MUNICIPAL BUILDING IN THE AMOUNT OF \$7772.00 AND APPROVAL OF CHANGE ORDER # 7 ALSO FOR FASOLINO CONTRACTING IN THE AMOUNT OF \$2016.62 FOR DOORS AT NEW POLICE STATION

RESOLUTION R9-3;2014, APPROVAL TO AWARD CONTRACT FOR CCTV & ACCESS CONTROL SYSTEMS FOR NEW POLICE STATION TO HADDON LOCKSMITH, 200 WHITE HORSE PIKE, OAKLYN, NJ IN THE AMOUNT OF \$35,929.00 (CFO HAS CERTIFIED THE FUNDS) PAY TO PLAY HAS BEEN RECEIVED

RESOLUTION R9-4;2014, APPROVAL TO SIGN OFF ON CHANGE ORDER FOR ELLIS AVENUE ROAD PROJECT CHANGING FINAL AS BUILT QUANTITIES THAT AMOUNTS TO A REDUCTION OF \$31,117.70 PER AUTHORIZATION FROM BOROUGH ENGINEER PENNONI ASSOCIATES

RESOLUTION R9-5;2014, APPROVAL FROM BOROUGH COUNCIL TO AUTHORIZE PENNONI ASSOCIATES TO OBTAIN THREE QUOTES TO MOVE FORWARD WITH THE OUTSTANDING PUNCH LIST ITEMS FOR BLOCK 1213, LOTS 1.01 & 1.02 AND BLOCK 1500, LOT 9 FOR ANDES JUNCTION DUE TO THE FACT THAT THE PROJECT HAS NOT BEEN COMPLETED AND TO USE THE FUNDS FROM THE CASH PERFORMANCE BOND POSTED

RESOLUTION R9-6;2014, APPROVAL FROM BOROUGH COUNCIL TO OBTAIN THREE QUOTES TO MOVE FORWARD WITH THE OUTSTANDING PUNCH LIST ITEMS AT LAMBERTI RESTAURANT ON THE WHITE HORSE PIKE IN BERLIN AND TO USE THE FUNDS FROM THE CASH PERFORMANCE BOND PER RECOMMENDATION FROM PENNONI ASSOCIATES

RESOLUTION R9-7;2014, APPROVAL FROM BOROUGH COUNCIL TO MOVE FORWARD WITH PERFORMING THE AS BUILT SURVEY FOR MCDONALDS RESTAURANT, LOT 2.02, BLOCK 708 DUE TO THE FACT THAT IT HAS NOT BEEN PROVIDED AND TO USE THE FUNDING FROM THE MAINTENANCE BOND PER RECOMMENDATION FROM PENNONI ASSOCIATES

RESOLUTION R9-8;2014, APPROVAL FROM BOROUGH COUNCIL TO APPROVE PENNONI AND ASSOCIATES TO MOVE FORWARD WITH THEIR PROPOSAL FOR A TRAFFIC SIGNAL RETIMING EVALUATION AND STUDY FOR THE AMOUNT OF \$\$8850.00 (CFO HAS CERTIFIED THE FUNDS)

RESOLUTION R9-9;2014, AUTHORIZATION TO APPROVE A MERCANTILE LICENSE FOR ANTHONY PNT0, T/A PINE VALLEY MOTORS, INC. FOR A CAR SALES BUSINESS LOCATED AT 244 W. WHITE HORSE PIKE, BERLIN

RESOLUTION R9-10; 2014, AUTHORIZATION TO APPROVE A MERCANTILE LICENSE FOR JAMES MANNA, T/A BERNIE'S FOOD MARKET FOR A CONVENIENCE/FOOD STORE LOCATED AT 41 CLEMENTON ROAD, BERLIN NJ

RESOLUTION R9-11;2014, AUTHORIZATION TO APPROVE A MERCANTILE LICENSE FOR HEATHER FURTERER, T/A EVERYDAY AUTO AND TRUCK REPAIR FOR AN AUTO REPAIR BUSINESS LOCATED AT 31 EGG HARROR ROAD, BERLIN NJ

RESOLUTION R9-12; 2014, A RESOLUTION AUTHORIZING THE REFUND OF DEVELOPER ESCROW BALANCE IN THE AMOUNT OF \$215.50 FOR BLOCK 2100, LOT 11

RESOLUTION R9-13;2014, APPROVAL TAX REFUNDS FOR THE FOLLOWING BLOCK AND LOTS DUE TO CORE LOGIC OVERPAYMENT; BLOCK 902/LOT , \$1435.08, BLOCK 2207/LOT 7 IN THE AMOUNT OF \$2268.72, BLOCK 2401/LOT

30 IN THE AMOUNT OF \$1485.27 AND BLOCK 607, LOT33.01 IN THE AMOUNT OF \$1915.95

RESOLUTION R9-14; 2014, AUTHORIZATION TO REFUND \$35.00 TO RESIDENT AT 2 ARISTONE DRIVE IN BERLIN DUE TO THE APPLICATION BEING NULL AND VOID

RESOLUTION R9-15; 2014, APPROVAL FROM COUNCIL TO HAVE OTIS ELEVATOR, WHO WE HAVE A MAINTENANCE AGREEMENT WITH TO REPLACE THE SENSOR ON THE ELEVATOR AT 59 SO. WHITE HORSE PIKE AT A COST OF \$11,497.00 (CFO HAS CERTIFIED THE FUNDS)

RESOLUTION R9-16; 2014, A RESOLUTION GRANTING DEED OF PERMANENT EASEMENT TO JOSEPH AND HEATHER SPADARO, BLOCK 2501, LOT 22

RESOLUTION R9-17;2014, APPROVAL FROM BOROUGH COUNCIL TO HIRE NANCY GEISER-TOMKO FOR THE POSITION OF PART TIME DATA CLERK IN THE POLICE STATION EFFECTIVE 9/2/2014 AT THE RATE OF \$10.50 PER HOUR

RESOLUTION R9-18;2014 AUTHORIZING BUDGET INSERTION FOR NJ DIVISION OF HIGHWAY TRAFFIC SAFETY'S DRIVE SOBER GET PULLED OVER MOBILIZATION PROGRAM IN THE AMOUNT OF \$5000

RESOLUTION R9-19; 2014 AUTHORIZING BUDGET INSERTION FOR NJ ALCOHOL EDUCATION REHABILITATION ENFORCEMENT FUND IN THE AMOUNT OF \$2363.20

Motion to adopt Resolutions R9-1;2014 through R9-19;2014 made by Councilman Scelso, seconded by Councilman Maccaroni with the exception of Council President Bilella and Councilman Pearce who both voted no on Resolution R9-6;2014.

Council President Bilella chose to vote no on Resolution R9-6;2014 due to the fact that at the time that the applicant went before the planning board for approval he agreed to complete the work. Councilman Pearce said he agreed with Council President Bilella.

Council President Bilella and Councilman Pearce both were in favor of adopting resolutions R9-1;2014 through R9-5;2014 and also R9-7;2014 through R9-19;2014.

PAYMENT OF THE BILLS FOR THE MONTH OF AUGUST, 2014 IN THE AMOUNT OF \$1,237,357.53

Motion to approve made by Councilman Maccaroni, seconded by Council President Bilella. All members present were in favor.

PRIVILEGE OF FLOOR:

There was no public comment.

Next caucus meeting will be held on Tuesday, Sept. 30, 2014 and council meeting Monday, October 6, 2014.

Motion to adjourn made by Councilman Pearce, seconded by Council President Bilella. All members present were in favor.

A handwritten signature in cursive script, appearing to read "Charleen Santora".

Charleen Santora, RMC