

BOROUGH OF BERLIN
COUNCIL MEETING MINUTES
MONDAY, OCTOBER 6, 2014
7:00 PM
MUNICIPAL BUILDING
59 SO. WHITE HORSE PIKE
BERLIN NJ

MEETING CALLED TO ORDER BY MAYOR ARMANO.

FLAG SALUTE LED BY MAYOR ARMANO.

SUNSHINE NOTICE: Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and Philadelphia Inquirer showing the date, place and time of said meeting.

ROLL CALL: Mayor John Armano, Council President Jim Bilella, Council members Maccaroni, Scelso, Kupchik, Pearce and Knight.

PRESENT ALSO: Solicitor George Botcheos and Administrator Charleen Santora.

APPROVAL OF MINUTES:

Caucus meeting of August 26, 2014
Council meeting of September 2, 2014

Motion to approve made by Councilman Scelso, seconded by Councilman Maccaroni. All members present were in favor.

DEPARTMENT HEAD REPORTS FOR THE MONTH OF AUGUST, 2014:

Tax Collector's report	\$3,479,603.93
Utility report	86,170.80
Municipal clerk's report	3,410.40
Zoning fee	200.00
Renter's inspection fees	500.00
Community center fees	100.00
Construction permit fees	7009.00
Municipal court	17,846.18
Fire prevention report	1,780.00

Motion to approve made by Councilman Maccaroni, seconded by Council President Bilella. All members present were in favor.

PRIVILEGE OF FLOOR:

Paul Canfield - 15 Haines Avenue – Mr. Canfield expressed his concerns about the bus company parking their buses all along the property line. The exhaust fumes are coming into his yard and they are using residential property for commercial use. Mayor Armano asked the bus company to park on the lot due to renovations. Property Maintenance will go over to the bus company and speak with them.

COMMITTEE REPORTS:

MAYOR ARMANO reported that municipal court will be moved to Waterford Twp November 15th due to renovations being done on the municipal building; Discussion about the shared services agreement resolution on the agenda – opening up the agreement to include Clementon Borough; Have not heard anything back from the representative from the Governor's office that came to observe the traffic on Taunton Avenue and the White Horse Pike and Franklin Avenue and the White Horse Pike.

BUILDINGS & GROUNDS, Chairman Gary Knight reported that exterior lighting at the library has been replaced; Fall cleanup has been in progress and the heating systems are being checked; DPW put in the new lockers at the police station last week.

STREETS & ROADS, Chairman James Bilella provided an update on the building project. Once court is moved to Waterford Twp we will start construction and renovations on the municipal building. The parking lot has been partially paved as well; Malan Avenue was paved on Friday and the next road program project will focus on Taunton Avenue and the White Horse Pike up to the railroad tracks. That should be done in early spring and the design portion will be addressed over the fall; There was discussion about the resolution on the agenda in regard to the completion of Taunton Avenue.

WATER & SEWER, Chairman Lynn Kupchik discussed Resolution R10-1 which has to do with the beginning of the process of the pipeline rehabilitation; September 30th was the end of collections for the water and sewer bill for the third quarter. The total amount collected was \$740,089.28; There were 530 water shutoff's and none of them were in Berlin Borough; About 176 residents have outstanding water bills.

HEALTH & RECREATION, Chairman Jim Pearce reported that the soccer association had their grand opening for their season; the softball fields behind the community center needs dirt (Councilman Pearce was contacted by Debbie Simone and she informed him that someone was injured due to the lack of dirt); Mayor Armano suggested that DPW Superintendent Mark Mauger be contacted to take care of the dirt and the leveling; There has been an ongoing issue with the capacity limit at the community center and Councilman Pearce would like to get a number from the Fire Marshall.

PUBLIC SAFETY, Chairman Scott Scelso provided a report on the police department for the month of August. The department handled 1,858 calls for service. 411 summonses were issued along with 34 arrests, 8 DWI arrests, 17 warrant arrests and 12 drug arrests. 9,245 miles were put on the police vehicles during patrol and other duties. 36 motor

vehicle accidents were reported with 8 resulting in injuries. A full report is attached to these minutes; The fire department had 55 calls for the month of August; The ambulance had 217 calls-91 were for Berlin Borough and 89 were for Berlin Twp; Resolution R10-25 is on the agenda to approve Nixle the notification system which will be up and running very soon.

FINANCE, Chairman Nick Maccaroni reported that after lengthy discussion with the CFO and Treasurer we have decided to stay with paychecks every week rather than bi-weekly; We will address it again next year; There is a resolution on the agenda tonight stating that it is mandatory that all employees enroll in direct deposit; Part of Washington Avenue will be dedicated to Walt McKeever on October 18th during the Fall Fest at the Fire Hall and his family will be in attendance. Walt will be turning 100 years old.

SOLICITOR, George Botcheos did not have anything to report.

ADMINISTRATOR, Charleen Santora reported Ollie Gator's is going to sponsor a beer garden at the Fall Fest. She and Chief DeLorenzo have to sign off on a permit application that is approved by the state so that Ollie Gator's is in compliance. Also, Ollie Gator's is naming Berlin Borough additionally insured; There was discussion on resolutions that are the agenda for approval; Borough offices are closed Monday, October 13th in observance of Columbus Day.

ORDINANCES:

2ND READING

ORDINANCE 2014-15, AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 162 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED, "FIRE PREVENTION" AND CHAPTER 256 ENTITLED "RENTAL PROPERTIES"

Meeting open to the public.
There was no public comment.
Meeting closed to the public.

Motion to adopt Ordinance No. 2014-15 made by Councilwoman Kupchik, seconded by Council President Bilella. All members present were in favor.

INTRODUCTION OF ORDINANCES:

ORDINANCE 2014-16; AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 309 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED "TRAILERS AND CAMP CARS".

Motion to introduce made by Councilman Maccaroni, seconded by Councilman Scelso. All members present were in favor.

ORDINANCE 2014-17; AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 278 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED SOLID WASTE.

Motion to introduce made by Councilwoman Kupchik, seconded by Council President Bilella. All members present were in favor.

ORDINANCE 2014-18, AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 246 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED "PROPERTY MAINTENANCE"

Motion to introduce made by Councilman Maccaroni, seconded by Councilman Knight. All members present were in favor.

ORDINANCE 2014-19, AN ORDINANCE TO RELINQUISH, VACATE AND EXTINGUISH PUBLIC RIGHTS IN AND TO CERTAIN PORTIONS OF PUBLIC STREETS OR ROADWAYS KNOWN AS PARK AVENUE AND NELSON AVENUE, IN THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, AND STATE OF NEW JERSEY

Motion to introduce made by Councilwoman Kupchik, seconded by Council President Bilella. All members present were in favor.

RESOLUTIONS:

Meeting open to the public on Resolutions R10-1 through R10-27;2014

Meeting closed to the public.

RESOLUTION R10-1; 2014, AUTHORIZATION FROM BOROUGH COUNCIL TO AWARD THE PIPELINE REHABILITATION PROJECT AFTER COMPETITIVE BIDDING AND PER RECOMMENDATION FROM PENNON ASSOCIATES TO INSITUFORM TECHNOLOGIES, LLC OF BALTIMORE, MD. FOR THE BASE BID AMOUNT OF \$256,315.00 AND ADD ALTERNATE # 1 IN THE AMOUNT OF \$28,026.00 (FUNDS CERTIFIED BY CFO)

RESOLUTION R10-2; 2014, AUTHORIZATION FROM BOROUGH COUNCIL TO APPROVE PROPOSAL FROM PENNONI ASSOCIATES FOR THE NJDOT FY2015 MUNICIPAL GRANT APPLICATION IN THE AMOUNT OF \$1200.00 (FUNDS CERTIFIED BY CFO)

RESOLUTION R10-3;2014, AUTHORIZATION TO RELEASE PERFORMANCE BOND FOR 3 GLENVIEW COURT PER RECOMMENDATION FROM PENNONI ASSOCIATES AS THEY ARE IN COMPLIANCE WITH THE PROJECT AND HAVE ALREADY POSTED A CASH MAINTENANCE BOND AND ESCROW

RESOLUTION R10-4;2014, APPROVAL FROM BOROUGH COUNCIL FOR THE LIQUOR LICENSE PERSON TO PERSON TRANSFER FROM VENICE CATERERS, LLC OF BERLIN NJ TO PARIS CATERERS, LLC WHEREAS THE APPLICANT IS QUALIFIED TO BE LICENSED ACCORDING TO ALL STANDARDS ESTABLISHED BY TITLE 33 OF THE NEW JERSEY STATUES AND HAS COMPLIED WITH ALL ASPECTS OF THE APPLICATION

RESOLUTION R10-5; 2014, A RESOLUTION AUTHORIZING 3RD QUARTER 2014 UTILITY BILL ADJUSTMENTS FOR THE FOLLOWING PROPERTIES;

7 HOLLY	+235.05	non registering meter now fixed
152 Tansboro Road	- 50.32	new senior citizen deductions
39 Chestnut Ave.	-50.32	new senior citizen deductions
17 S. White Horse Pike	-54,913.50	no consumption used as verified by DPW. Computer billed account as a meter rollover.

RESOLUTION R10-6; 2014, A RESOLUTION AUTHORIZING THE TAX REFUND FOR BLOCK 704, LOT 16 IN THE AMOUNT OF \$1429.0 DUE TO SALE OF PROPERTY

RESOLUTION R10-7;2014, A RESOLUTION FROM BOROUGH COUNCIL AUTHORIZING THE MANDATORY DIRECT DEPOSIT OF NET PAY FOR ALL EMPLOYEES OF THE BOROUGH OF BERLIN EFFECTIVE JANUARY 1, 2015 PER PUBLIC LAW 2013, C. 28

RESOLUTION R10-8; 2014, COUNCIL'S AGREEMENT TO ACCEPT THE RESIGNATION OF FIRE INSPECTOR RYAN SHEPPARD EFFECTIVE SEPTEMBER 24, 2014

RESOLUTION R10-9;2014, APPROVAL FROM COUNCIL TO REFUND \$60.00 TO SPICE AND STUFF LOCATED IN THE BERLIN MART DUE TO A DUPLICATE PAYMENT ON A MERCANTILE LICENSE

RESOLUTION R10-10;2014, AUTHORIZATION TO APPROVE A MERCANTILE LICENSE FOR ABDEL ASDAIRI, T/A TWIN ROADS PIZZERIA FOR A RESTAURANT BUSINESS LOCATED AT 17 CLEMENTON ROAD, BERLIN

RESOLUTION R10-11;2014, AUTHORIZATION TO APPROVE THE PROPOSAL FROM PHOENIX ADVISORS, LLC OF BORDENTOWN, N. J. TO CONDUCT THE CONTINUING DISCLOSURE SURVEY AND SERVE AS CONTINUING DISCLOSURE AGENT FOR THE BOROUGH OF BERLIN PER RECOMMENDATION FROM THE CFO FOR THE AMOUNT OF \$950. ALL INCLUSIVE FEE, \$150 FOR EACH ADDITIONAL ISSUE, CONTINUING DISCLOSURE AGENT, ONGOING \$650 PLUS \$100 FOR EACH ADDITIONAL ISSUE (CFO HAS CERTIFIED THE FUNDING)

RESOLUTION R10-12; 2014, AUTHORIZATION FROM BOROUGH COUNCIL TO RELEASE THE CASH LANDSCAPING MAINTENANCE BOND ON HAVERHILL EAST PER RECOMMENDATION FROM PENNONI ASSOCIATES IN THE AMOUNT OF \$1500.00.DUE TO THE LANDSCAPING BEING COMPLETED

RESOLUTION R10-13;2014, APPROVAL FROM BOROUGH COUNCIL TO HIRE APPLICANT HEATHER MUCKLEY WHO WAS INTERVIEWED BY THE BOARD OF DIRECTORS OF THE MARIE FLECHE LIBRARY EFFECTIVE OCTOBER 6, 2014 FOR A MAXIMUM OF 10 HOURS PER WEEK AT THE RATE OF \$8.25 PER HOUR

RESOLUTION R10-14; 2014, AUTHORIZATION TO APPROVE MERCANTILE LICENSE FOR PARIS CATERERS LOCATED AT 281 CROSS KEYS ROAD FOR A CATERING ESTABLISHMENT

RESOLUTION R10-15;2014, APPROVAL FROM COUNCIL TO APPOINT STACEY DIVELLO TO THE POSITION OF QUALIFIED PURCHASING AGENT FOR THE BOROUGH OF BERLIN EFFECTIVE JUNE 10, 2014

RESOLUTION R10-16;2014, APPROVAL FROM BOROUGH COUNCIL TO AWARD GENERAL BANKING SERVICES TO REPUBLIC BANK OF VOORHEES NEW JERSEY AFTER COMPETITIVE PROPOSALS WERE RECEIVED ON 9/24/214 BY THE CHIEF FINANCIAL OFFICER

RESOLUTION R10-17;2014, A RESOLUTION AMENDING RESOLUTION R8-6:2014 MUTUAL AID AND ASSISTANCE AGREEMENT BETWEEN PARTICIPATING UNITS CHANGING RESOLUTION TO ADD THE PARTICIPATION OF THE BOROUGH OF CLEMENTON AND TO CHANGE FROM ONE YEAR TO A THREE YEAR AGREEMENT

RESOLUTION R10-18;2014, AUTHORIZATION TO APPROVE A MERCANTILE LICENSE FOR LEONARD LIPMAN, T/A BIG LEN'S RESTAURANT EQUIPMENT, LC FOR THE SALE OF RESTAURANT EQUIPMENT AND SUPPLIES LOCATED AT 23 W WHITE HORSE PIKE, BERLIN

RESOLUTION R10-19; 2014, AUTHORIZATION TO APPROVE A MERCANTILE LICENSE FOR ALBERTA FEREBEE, T/A AUNT BERTA'S KITCHEN FOR A RESTAURANT BUSINESS LOCATED AT 41 CLEMENTON ROAD, BERLIN NJ

RESOLUTION R10-20; 2014, AUTHORIZATION TO APPROVE A MERCANTILE LICENSE FOR RYAN DIPAOLO, T/A THE COMIC CUBE FOR A COMIC BOOK BUSINESS LOCATED AT 95 WHITE HORSE PIKE, BERLIN NJ

RESOLUTION R10-21;2014, AUTHORIZATION TO APPROVE A MERCANTILE LICENSE FOR DON FREDA T/A TRIDENT ENERGY, LLC FOR A SOLAR PANEL BUSINESS LOCATED AT 175 BERLIN-CROSS KEYS ROAD

RESOLUTION R10-22;2014, AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH NIXLE CONNECT WHICH PROVIDES THE TOOLS NECESSARY TO EFFECTIVELY REACH RESIDENTS AND NON-RESIDENTS IF THEY CHOOSE FOR EVERYTHING FROM COMMUNITY OUTREACH TO EMERGENCY MITIGATION AND IS AVAILABLE AT NO COST

RESOLUTION R10-23;2014, AUTHORIZATION TO HIRE KYLE P. WAGNER OF GLOUCESTER CITY, NJ FOR THE POSITION OF PART-TIME INSPECTOR FOR RENTAL UNITS FOR THE BOROUGH OF BERLIN EFFECTIVE OCTOBER 6, 2014 AT \$40.00 PER INSPECTION

RESOLUTION R10-24;2014, APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE 2015 BERLIN BOROUGH ROAD IMPROVEMENT PROGRAM PROJECT

RESOLUTION R10-25;2014, AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH SENSUS FOR FCC NOTIFICATION FOR SPECTRUM MANAGER LEASE OWNERSHIP DISCLOSURE INFORMATION AND SPECTRUM LEASE AGREEMENT WHICH PROVIDES FOR THE AGREED UPON USE OF SPECTRUM FOR SENSUS PRODUCTS AND ENABLES SENSUS TO FILE A SPECTRUM LEASE WITH THE FCC ON THE BOROUGH OF BERLIN WATER DEPARTMENT'S BEHALF

RESOLUTION R10-26;2014, AUTHORIZATION TO AMEND RESOLUTION R9-4;2014 CORRECTING THE REDUCTION AMOUNT IN REGARD TO A CHANGE ORDER FOR THE ELLIS AVENUE ROAD PROJECT FROM \$31,117.70 TO \$29,867.70 AS PER PENNONI ASSOCIATES

RESOLUTION R10-27;2014, A RESOLUTION OF THE BOROUGH OF BERLIN AUTHORIZING THE CANCELLATION OF TAXES IN THE AMOUNT OF \$3,937.79 FOR BLOCK 1405, LOT 13 DUE TO A 100% TOTALLY DISABLED VETERAN

Motion to adopt resolutions R10-1 through R10-27 made by Council President Bilella, seconded by Councilman Knight. All members present were in favor.

- PAYMENT OF THE BILLS FOR THE MONTH OF AUGUST, 2014 IN THE AMOUNT OF \$2,438,840.88

Motion to approve made by Councilman Maccaroni, seconded by Councilman Scelso. All members present were in favor.

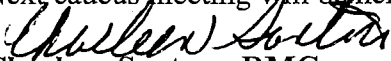
CLOSED SESSION:

Motion to go into closed session to discuss personnel matters made by Councilman Scelso, seconded by Councilman Knight. All members present were in favor.

Motion to come out of closed session; _____;Sec; _____ RCV _____

Motion to adjourn to made by Councilman Scelso, seconded by Councilman Knight. All members present were in favor.

Next caucus meeting will be held on Tuesday, October 28, 2014.


Charleen Santora, RMC