

**BOROUGH OF BERLIN  
PLANNING BOARD MINUTES  
January 13<sup>th</sup>, 2014**

**CAUCUS: 7:00PM**

**REGULAR MEETING: 7:30PM**

**CALL TO ORDER:**

**FLAG SALUTE:**

**SUNSHINE STATEMENT:** This meeting is being held in compliance with the "Open Public Meetings Act: and has been duly noticed and published by law.

**SWEARING IN OF NEW AND RE-APPOINTED BOARD MEMBERS:**

|                           |               |                    |             |
|---------------------------|---------------|--------------------|-------------|
| Mayor John Armano         | Class I       | Expires 12/31/2015 | 4 Year Term |
| Councilman Nick Maccaroni | Class III     | Expires 12/31/2014 | 1 Year Term |
| Jack Gangluff             | Class IV      | Expires 12/31/2015 | 4 Year Term |
| Rick Miller               | Class II      | Expires 12/31/2017 | 1 Year Term |
| Ken Clegg                 | Class IV      | Expires 12/31/2015 | 4 Year Term |
| Richard Crain             | Class IV      | Expires 12/31/2014 | 4 Year Term |
| Jack Hall                 | Class IV      | Expires 12/31/2017 | 4 Year Term |
| Dan Pomponio              | Class IV      | Expires 12/31/2014 | 4 Year Term |
| Ron Katkocin              | Class IV      | Expires 12/31/2017 | 4 Year Term |
| Carl Canfield Jr.         | Alternate # 1 | Expires 12/31/2017 | 1 Year Term |
| John McCall               | Alternate # 2 | Expires 12/31/2017 | 2 Year Term |

**APPOINTMENT OF SOLICITOR:**

A motion to appoint Mark Rinaldi as Planning Board Solicitor made by Richard Crain, and seconded by Ron Katkocin. With no other motions, On roll call vote:

|                        |     |                           |     |
|------------------------|-----|---------------------------|-----|
| Mayor John Armano      | Yes | Councilman Nick Maccaroni | Yes |
| Chairman Jack Gangluff | Yes | Jack Hall                 | Yes |
| Richard Crain          | Yes | Dan Pomponio              | Yes |
| Ron Katkocin           | Yes | Rick Miller               | Yes |
| Carl Canfield Jr.      | Yes | John McCall               | Yes |

**APPOINTMENT OF OFFICERS:**

A motion to appoint Jack Gangluff as Chairman was made by Mayor John Armano, and Seconded by Jack Hall, with no other motions, On roll call vote:

|                        |         |                           |     |
|------------------------|---------|---------------------------|-----|
| Mayor John Armano      | Yes     | Councilman Nick Maccaroni | Yes |
| Chairman Jack Gangluff | Abstain | Jack Hall                 | Yes |
| Richard Crain          | Yes     | Dan Pomponio              | Yes |
| Ron Katkocin           | Yes     | Rick Miller               | Yes |
| Carl Canfield Jr.      | Yes     | John McCall               | Yes |

A motion to appoint Jack Hall as Vice Chairman was made by Mayor John Armano, And seconded by Councilman Nick Maccaroni, with no other motions, on roll call vote:

|                        |     |                           |         |
|------------------------|-----|---------------------------|---------|
| Mayor John Armano      | Yes | Councilman Nick Maccaroni | Yes     |
| Chairman Jack Gangluff | Yes | Jack Hall                 | Abstain |
| Richard Crain          | Yes | Dan Pomponio              | Yes     |
| Ron Katkocin           | Yes | Rick Miller               | Yes     |
| Carl Canfield Jr.      | Yes | John McCall               | Yes     |

**APPOINTMENT OF SECRETARY:**

A motion to appoint Debbie Simone as Secretary was made by Mayor John Armano, and seconded by Carl Canfield Jr. with no other motions, on roll call vote:

|                        |     |                           |     |
|------------------------|-----|---------------------------|-----|
| Mayor John Armano      | Yes | Councilman Nick Maccaroni | Yes |
| Chairman Jack Gangluff | Yes | Jack Hall                 | Yes |
| Richard Crain          | Yes | Dan Pomponio              | Yes |
| Ron Katkocin           | Yes | Rick Miller               | Yes |
| Carl Canfield Jr.      | Yes | John McCall               | Yes |

**APPOINTMENT OF ENGINEER:**

A motion to appoint Maser Consulting as Planning Board Engineer was made by Richard Crain and seconded by Ron Katkocin, with no other motions, on roll call vote:

|                        |     |                           |     |
|------------------------|-----|---------------------------|-----|
| Mayor John Armano      | Yes | Councilman Nick Maccaroni | Yes |
| Chairman Jack Gangluff | Yes | Jack Hall                 | Yes |
| Richard Crain          | Yes | Dan Pomponio              | Yes |
| Ron Katkocin           | Yes | Rick Miller               | Yes |
| Carl Canfield Jr.      | Yes | John McCall               | Yes |

**APPOINTMENT OF PLANNER:**

A motion to appoint CME Associates as Planner was made by Mayor John Armano, and seconded by Richard Crain, with no other motions, on roll call vote:

|                        |     |                           |     |
|------------------------|-----|---------------------------|-----|
| Mayor John Armano      | Yes | Councilman Nick Maccaroni | Yes |
| Chairman Jack Gangluff | Yes | Jack Hall                 | Yes |
| Richard Crain          | Yes | Dan Pomponio              | Yes |

|                   |     |             |     |
|-------------------|-----|-------------|-----|
| Ron Katkocin      | Yes | Rick Miller | Yes |
| Carl Canfield Jr. | Yes | John McCall | Yes |

RE-ADOPTION OF RULED AND REGULATIONS:

A motion to re-adopt rules and regulations was made by Dan Pomponio, and seconded by Mayor John Armano. On roll call vote, all members voted aye.

FEE FOR NOTICE OF MEETING:

A motion to approve the fee of \$25.00 for notice of meetings was made by Mayor John Armano, and seconded by Carl Canfield Jr. On roll call vote, all members voted aye.

MEETING DATES:

The Second Monday of every month is reserved for Planning Board Meetings, and the Fourth Monday of each month is reserved for Special Meetings should it be necessary due to large agendas, or special schedules as needed.

A motion to adopt the meeting dates as provided was made by Dan Pomponio and seconded by Jack Hall. On roll call vote:

|                        |     |                           |     |
|------------------------|-----|---------------------------|-----|
| Mayor John Armano      | Yes | Councilman Nick Maccaroni | Yes |
| Chairman Jack Gangluff | Yes | Jack Hall                 | Yes |
| Richard Crain          | Yes | Dan Pomponio              | Yes |
| Ron Katkocin           | Yes | Rick Miller               | Yes |
| Carl Canfield Jr.      | Yes | John McCall               | Yes |

Chairman Jack Gangluff addressed the board with regards to the Site Plan Review Committee. If anyone is willing to serve, it has been difficult getting people out due to family and work issues. There is only 1 scheduled meeting per month, however we do not meet every month. Chairman Gangluff addressed the board regarding the 3 applicants that came to the meeting today.

REPORT FOR BOROUGH OF BERLIN PLANNING BOARD ON VARIANCE APPLICATIONS DURING 2013.

A motion to approve the report for Variance applications in 2013 was made by Mayor John Armano, and seconded by Carl Canfield Jr.

PUBLIC PORTION:

ADJOURNMENT OF RE-ORGANIZATION:

A motion to adjourn re-organization was made by Mayor John Armano, and seconded by Carl Canfield Jr. On roll call vote, all members voted aye.

**REGULAR MEETING:**

**MINUTES:**

A motion to approve the minutes from December 9<sup>th</sup>, 2013 was made by Dan Pomponio and seconded by Rick Miller. Those eligible to vote, all voted aye.

**ZONING OFFICERS REPORT:**

NONE

**RESOLUTIONS:**

**Case # 13:11-1**  
**Michael McNally**  
**115 W. Taunton Avenue**  
**Berlin, Nj. 08009**  
**Block: 1306 Lot: 3.03**  
**Bulk Variance for Pool House**

A motion to memorialize the resolution for Michael McNally was made by Mayor John Armano, and seconded by Dan Pomponio. On roll call vote:

|                        |     |                           |     |
|------------------------|-----|---------------------------|-----|
| Mayor John Armano      | Yes | Councilman Nick Maccaroni | Yes |
| Chairman Jack Gangluff | Yes | Dan Pomponio              | Yes |
| Ron Katkocin           | Yes | Rick Miller               | Yes |
| Carl Canfield Jr.      | Yes | John McCall               | Yes |

**OLD BUSINESS:**

NONE

**NEW BUSINESS:**

NONE

**GOOD OF THE ORDER:**

NONE

**CORRESPONDENCE:**

Berlin Township Planning Board Agenda

**PUBLIC PORTION:**

None

**ADJOURNMENT OF REGULAR MEETING:**

Dan Pomponio made a motion to adjourn the meeting, Mayor John Armano seconded the motion. Meeting Adjourned.

Cc: Bill Behnke, Fire Marshall, Fire Chief  
Stacey DiVello, Escrow Financial Department  
Michael DePalma, Construction Official  
Terry Stagliano, Tax Assessor  
Lou DeMarco, Captain, EMS  
Chairman Andrew Simone, West Berlin Planning Board