

BOROUGH OF BERLIN
CAUCUS MEETING MINUTES
TUESDAY, APRIL 7, 2015
BERLIN COMMUNITY SCHOOL
SO. FRANKLIN AVENUE
BERLIN NJ
7:00 PM

MEETING CALLED TO ORDER BY MAYOR ARMANO.

FLAG SALUTE LED BY MAYOR ARMANO.

SUNSHINE NOTICE: Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and posted on the Bulletin Board in the Clerk's office showing the date, place and time of said meeting.

ROLL CALL: Mayor John Armano, Council President Lynn Kupchik, Council members Bilella, Pearce, Knight, Miller and Badolato. Councilmen Bilella and Pearce were absent.

PRESENT ALSO: Solicitor Howard Long, Administrator Charleen Santora, Chief of Police Michael DeLorenzo, DPW Superintendent Mark Mauger and EMS Captain Lou DeMarco

CHIEF OF POLICE MICHAEL DELORENZO PRESENTED AN AWARD TO ALISHA K. FLYNN FOR HER LIFE SAVING EFFORTS IN THE BOROUGH OF BERLIN AS DID EMS CAPTAIN LOU DEMARCO.

PRIVILEGE OF FLOOR:

Ron Rocco – 25 Carriage Stop Drive – Mr. Rocco had a question about the budget including the economic, planning and zoning salaries and wanted to know if the Board of Health members get paid. He also asked who the Senior Citizen Coordinator was.

DISCUSSION ITEMS:

BUILDINGS & GROUNDS, Chairmen Badolato reported that he is working on obtaining quotes for the removal of the oil tank in the front of the municipal building; Aqua Tex does not provide that service anymore. Also, he received a report from ZipF Associates in regard to the elevator. The elevator is 35 years old; the parts are obsolete and are not sold anymore. ZipF did provide a quote which he will discuss further with council.

STREETS & ROADS, Chairmen Knight will provide a full report at the council meeting on April 16, 2015. Also, there is a resolution on agenda for the Camden County Soil Conservation Application for Taunton Ave Phase I.

WATER & SEWER, Chairmen Kupchik will provide a full report at the council meeting on April 16, 2015. She did report that the water flow in Berlin Twp is being looked at due to the rusty water. There is a resolution on agenda for CADD Study and also there was some discussion on the old Markley Building on the WHP; the building is not condemned and it would take a structural engineer to condemn it.

HEALTH & RECREATION, Chairmen Miller will have a full report at the council meeting on April 16, 2015.

PUBLIC SAFETY, Chairmen Pearce was absent.

FINANCE, Chairmen Bilella was absent.

MAYOR, John Armano discussed a letter from Theresa DeMonte in regard to purchasing and placing a bench with a plaque at the park located at Constitution Blvd in memory of Carol Scurti who was a Berlin resident for 37 years and passed away. There would be no cost to the borough; the friends will fund it and are just seeking permission from council; (there was no objection from council). The Mayor and Lynn met with the county engineer in regard to the culvert on Park Drive and are working on getting it repaired and replaced. There was also discussion on reducing the speed limit on Clementon Road; a study must be done first and presented to the county.

DPW SUPERINTENDANT, Mark Mauger will meet with Pennoni Associates in regard to Well #15; the Well will be operational for the summer. Also, flushing on hydrants has begun and DPW does have chemicals available to remove rust from laundry if anyone should need it.

SOLICITOR, Howard Long discussed the packet that he distributed to council regarding tax abatements; he is making modifications and the ordinance will be ready for introduction. Also, the JIF/MEL training will take place after the council meeting on April 16th and this will allow for the borough to get the \$250.00 reduction in the insurance premium.

ADMINISTRATOR, Charleen Santora discussed several agenda items; Fire Chief Bill Behnke will be at the April 16th meeting to discuss the fees for the proposed ordinance that is on the agenda. Also, some resolutions will be added to the agenda; oil tank removal resolution, cable support for 59 S. WHP and a mercantile resolution. Also, the flushing of the hydrants was advertised twice in the courier post and on the Berlin Borough website. SJ Gas distributed a fact sheet to the residents and that fact sheet can be found on the Berlin Borough website.

ORDINANCES AND RESOLUTIONS:

ORDINANCE NO. 2015-06, AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET COST OF LIVING ALLOWANCE AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

INTRODUCTION OF THE 2015 GENERAL, WATER, SEWER BUDGET

2ND READING ORDINANCES:

ORDINANCE NO. 2015-03, AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF BERLIN CHAPTER 25 AND ADDING NEW CHAPTER 46, ARTICLE IX

ORDINANCE NO. 2015-04, AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF BERLIN TO ADD CHAPTER 315, ARTICLE XVIII: CRATER STREET-PROHIBITED PARKING DURING CERTAIN DATES AND TIMES

ORDINANCE NO. 2015-05, AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF BERLIN ESTABLISHING A FINE AND COURT FEES VIOLATION SCHEDULE FOR FAILURE TO LICENSE DOGS AND CATS

1ST READING ORDINANCES:

ORDINANCE NO. 2015-07, SIGN MAINTENANCE (**DISCUSSION**)

ORDINANCE NO. 2015-08 AN ORDINANCE AMENDING ORDINANCE NO. 2002-15 CHAPTER 37A OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED "FIRE RPREVENTION ADMINISTRATION" REGARDING FIRE INSPECTION FEES (**DISCUSSION**) **Fire Chief Behnke will be at the 4/16/2015 council meting**

ORDINANCE NO. 2015-09, AN ORDINANCE AMENDING TAX ABATEMENT PROCEDURES AND REQUIREMENTS

RESOLUTIONS:

R4-1;2015, AUTHORIZATION TO APPROVE MERCANTILE LICENSE FOR CHRIS O'NEILL T/A FIRST RATE AUTO REPAIR, LLC LOCATED AT 241 W. WHITE HORSE PIKE FOR AN AUTO REPAIR SHOP

R4-2;2015, A RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, STATE OF NEW JERSEY, AUTHORIZING THE CANCELLATION OF WATER SEWER CONNECTION CHARGES IN THE AMOUNT OF \$2,854.74 FOR BLOCK 300 LOT 3 DUE TO EXISTING SERVICE

R4-3;2015, A RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, STATE OF NEW JERSEY, AUTHORIZING THE CANCELLATION OF WATER SEWER CONNECTION CHARGES IN THE AMOUNT OF \$2,854.74 FOR BLOCK 300 LOT 3 DUE TO EXISTING SERVICE

R4-4;2015, AUTHORIZATION TO APPOINT JOHN ALLSBROOK TO RECYCLE COORDINATOR FOR THE BOROUGH OF BERLIN EFFECTIVE IMMEDIATELY FOR THE YEAR 2014

R4-5;2015, AUHTORIZATION TO ENTER INTO A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF BERLIN, THE BERLIN TOWNSHIP FIRE DISTRICT, AND WINSLOW TOWNSHIP FIRE DISTRICT #1 FOR AID AND ASSISTANCE UPON REQUEST FOR FIRE ORIGIN AND CAUSE INVESTIGATION SERVICES

R4-6;2015, AUTHORIZATION TO APPROVE PROPOSAL FROM PENNONI ASSOCIATES FOR PROFESSIONAL SERVICES TO CONSTRUCT A HYDRAULIC MODEL OF A PORTION OF THE BERLIN WATER DISTRIBUTION SYSTEM FOR THE COST OF \$15,000.00 (CFO working on CAF)

R4-7;2015, APPROVAL FROM BOROUGH COUNCIL TO SUBMIT THE CAMDEN COUNTY SOIL CONSERVATION APPLICATION FOR TAUNTON AVENUE PHASE I AT THE COST OF \$1,125.00 PAYABLE TO THE CAMDEN COUNTY SOIL CONSERVATION DISTRICT AS PER RECOMMENDATION FROM PENNONI ASSOCIATES (CFO working on CAF)

R4-8;2015, LIBRARY AGREEMENT (Discussion)

R4-9;2015, AUTHORIZATION TO APPROVE CHANGE ORDER #26 FOR FASOLINO CONTRACTING IN THE AMOUNT OF \$4,119.60 FOR PHASE 2 CONSTRUCTION REPAIRS IN THE MUNICIPAL BUILDING

Councilman Knight suggested that on the proposed sign Ordinance 2015-07 that part C. reads "The property owner shall thereafter have 30 days to repair or remove sign" rather than 10 days. All council members agreed.

PRIVILEGE OF THE FLOOR:

There was no public comment.

CLOSED SESSION TO DISCUSS POLICE NEGOTIATIONS AND LIBRARY AGREEMENT:

Motion to go into closed session to discuss police negotiations and Library Agreement made by Councilman Miller, seconded by Councilman Knight. All members present voted in favor.

Motion to come out of closed session made by Councilman Knight, seconded by Councilwoman Kupchik. All members present were in favor.

Motion to adjourn made by Councilman Knight, seconded by Councilman Badolato. All members present were in favor.


Charleen Santora, RMC