

BOROUGH OF BERLIN
CAUCUS MEETING AGENDA
TUESDAY, JULY 7, 2015
MUNICIPAL BUILDING
59 SO. WHITE HORSE PIKE
BERLIN NJ
7:00 PM

MEETING CALLED TO ORDER:

FLAG SALUTE:

SUNSHINE NOTICE: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and posted on the Borough Hall Bulletin Board showing the date, place and time of said meeting.

ROLL CALL: Mayor John Armano, Council President Lynn Kupchik, Council members Bilella, Pearce, Knight, Miller and Badolato.

PRESENT ALSO: Solicitor Howard Long, Chief of Police Michael DeLorenzo, DPW Superintendent Mark Mauger, Property Maintenance Robert Monahan and Administrator Charleen Santora.

PRIVILEGE OF FLOOR:

- **COMMITTEE REPORTS:**
- **CHIEF OF POLICE Michael DeLorenzo**
- **DPW SUPERINTENDENT**
- **PROPERTY MAINTENANCE Robert Manahan**
- **BUILDINGS & GROUNDS, Chairman Len Badolato**
- **STREETS & ROADS, Chairman Gary Knight**
- **WATER & SEWER, Chairman Lynn Kupchik**
- **HEALTH & RECREATION, Chairman Rick Miller**
- **PUBLIC SAFETY, Chairman Jim Pearce**
- **FINANCE, Chairman Jim Bilella**

- **MAYOR John Armano**
- **SOLICITOR, Howard Long**
- **ADMINISTRATOR, Charleen Santora**

ORDINANCES:

2ND READING

ORDINANCE NO. 2015-13, SALARY ORDINANCE AMENDING SALARY ORDINANCE 2014-04 SUPPLEMENTING CHAPTER 62 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED “SALARIES”.

ORDINANCE NO. 2015-14, AN ORDINANCE AMENDING CHAPTER 284 – STORM SEWERS OF THE CODE OF THE BOROUGH OF BERLIN.

ORDINANCE NO. 2015-15, AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF BERLIN TO MODIFY THE METHOD OF APPOINTING THE PUBLIC OFFICER (PROPERTY MAINTENANCE INSPECTOR).

ORDINANCE NO. 2015-16, AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF BERLIN TO REGULATE RESIDENTIAL PARKING.

BOND ORDINANCE INTRODUCTION TO CANCEL OUT OLD ORDINANCE BALANCES.

ORDINANCE # 2015-17; AN ORDINANCE OF THE BOROUGH OF BERLIN, IN THE COUNTY OF CAMDEN, NEW JERSEY; CANCELING CERTAIN FUNDED AND UNFUNDED APPROPRIATION BALANCES IN THE AMOUNT OF \$98,299.80 AND RE-APPROPRIATING SAID FUNDS FOR OTHER CAPITAL IMPROVEMENTS, UTILITY CAPITAL IMPROVEMENTS AND FOR OTHER PURPOSES

RESOLUTIONS:

RESOLUTION R7-1-2016, AUTHORIZATION FROM BOROUGH COUNCIL TO USE THE SERVICES OF EITHER MR. OR MRS. MORT ROSE FROM BERLIN, NJ, THE PRESENT COMMUNITY CENTER ATTENDANTS, TO BE CALLED IN BY THE AMBULANCE CAPTAIN OR ANOTHER DESIGNATED PERSON TO SIT WITH OR ATTEND TO ANY PERON (S) THAT MAY NEED THE COOLING CENTER BETWEEN THE HOURS OF 9 AM AND 5 PM UNTIL SUCH TIME AS OTHER ARRANGEMENTS ARE TO BE MADE BY THE GOVERNING BODY.

RESOLUTION R7-2;2015, AUTHORIZATION TO ENTER INTO A NEW CONTRACT WITH THE PRESENT CLEANING SERVICE COMPANY JAN-PRO OF HADDON HEIGHTS, NJ FOR THE MUNICIPAL BUILDING AND FOR THE POLICE STATION THREE DAYS A WEEK AT THE COST OF \$975.00 OR \$225.00 PER WEEK FOR TWO BUILDINGS FROM JULY 1, 2015 TO JUNE 30, 2016.. (CFO HAS CERTIFIED THE FUNDS).

RESOLUTION R7-3;2015, A RESOLUTION DECLARING THAT THE GOVERNING BODY OF THE BOROUGH OF BERLIN STATES THAT IT HAS COMPLIED WITH N.J.A.C. 5:30-6.5 IN REGARDS TO THE 2014 AUDIT AND DOES HEREBY SUBMIT A CERTIFIED COPY OF THIS RESOLUTION AND THE REQUIRED AFFIDAVIT TO SAID BOARD TO SHOW EVIDENCE OF SAID COMPLIANCE.

RESOLUTION R7-4; 2015, A RESOLUTION AUTHORIZING THE REFUND OF DEVELOPER ESCROW BALANCE FOR BLOCK 302, LOT 6 IN THE AMOUNT OF \$277.50.

RESOLUTION R7-5;2015, A RESOLUTION AUTHORIZING 2ND QUARTER 2015 UTILITY BILL ADJUSTMENTS FOR THE FOLLOWING PROPERTIES; 223 HADDON AVE, 625.00, PAYMENT MAILED TO OFFICE IN ERROR AND WATERFORD MATERIALS FOR \$337.80 USED EXCESS OF \$500 SECURITY DEPOSIT.

RESOLUTION R7-6;2015, APPROVAL FROM BOROUGH COUNCIL TO ACCEPT CHANGE ORDER # 2 DEDUCTION FOR THE MALAN AVENUE RECONSTRUCTION PROJECT FOR A DECREASED AMOUNT OF \$3395.00.

RESOLUTION R7-7; 2015, APPROVAL FROM BOROUGH COUNCIL TO AMEND RESOLUTION R6-17; 2015 ORIGINALLY APPROVED AS CHANGE ORDER # 34 FOR FASOLINO CONTRACTORS TO THE NEW AMOUNT OF \$8064.00.

RESOLUTION R7-8; 2015 AUTHORIZATION TO APPROVE CHANGE ORDER'S AS LISTED BELOW FROM FASOLINO CONTRACTING OF SEWELL NJ IN;

CHARGE ORDER # 15	\$9390.00	EXTRA PAVING & SOFT AREA REMEDIATION
CHARGE ORDER # 16	2715.60	LARGER SOFT SPOT REPAIR & CLEANOUT/VALVE BOX REPAIR/ADJUSTMENTS
CHANGE ORDER # 18	1980.00	INSTALLATION OF OWNER PROVIDED CASEWORK/TOP
CHANGE ORDER # 19	3240.00	MEN'S LOCKER ROOM RE-CONFIGURATION
CHANGE ORDER # 20	1225.80	REMOVE, DISPOSE, REPLACE EXISTING AREA OF CONCRETE DUE TO EVEN RISER, CRACKS,

DISPLACEMENT AND ABANDONED DRAINAGE TROUGH AS WELL AS TO CONNECT TO NEW CANOPY WALK.

CHANGE ORDER # 21	4920.00	ADDITIONAL OF TWO
ADDITIONAL LOCKERS		
CHANGE ORDER # 22	360.00	Non slip VCT on 2 landings
VCB in Sally port		
CHANGE ORDER # 25	21,149.00	BULLET PROOF GLASS
FOR CLERK/TAX/COURT CLERK OFFICES		
CHANGE ORDER # 29	1846.78	INSTALL SIX WOOD
DOORS		
CHANGE ORDER # 33	2200.00	
INSTALLATION/REMOVAL OF TEMPORARY HANDRAILS AND		
INSTALLATION OF PHASE 1 AND 2 FIRE EXTINGUISHERS AND CABINETS		

RESOLUTION R7-9; 2015, A RESOLUTION OF THE BOROUGH OF BERLIN SUPPORTING ASSEMBLY BILL A 4235 SUPPORTING LOCAL JURISDICTION TO PRINT SEPARATE TAX BILLS TO EACH TAXPAYER, ONE SHOWING THE AMOUNT OF PROPERTY TAXES DUE AND PAYABLE FOR MUNICIPAL TAX PURPOSES, THE OTHER SHALL STATE THE AMOUNT OF PROPERTY TAXES DUE AND PAYABLE FOR COUNTY PURPOSES, SCHOOL PURPOSES AND FOR THE PURPOSES OF ANY OTHER SPECIAL DISTRICT ON BEHALF OF WHICH THE MUNICIPALITY COLLECTS PROPERTY TAXES.

RESOLUTION R7-10; 2015, A RESOLUTION BY THE GOVERNING BODY OF THE BOROUGH OF BERLIN ADVOCATING THE SUPPORTING OF RESEARCH FOR FINDING A CURE FOR FIBRODYSPLASIA OSSIFICANS PROGRESSIVA.

RESOLUTION R7-11;2015, AUTHORIZATION TO APPROVE A MERCANTILE LICENSE FOR DANIEL DELLAMARINE, TA HELPING HANDS GYM LOCATED AT 37 BERLIN CLEMENTON ROAD, BERLIN FOR A FITNESS GYM FOR SPECIAL NEEDS.

RESOLUTION R7-12; 2015, AUTHORIZATION TO APPROVE A MERCANTILE LICENSE FOR DAN LAWLER, T/A AMERICAN POOL LOCATED AT 1040 SO. ROUTE 73 BERLIN FOR A POOL MANAGEMENT COMPANY.

RESOLUTION R7-13;2015, AUTHORIZATION TO AWARD THE TAUNTON AVENUE RESURFACING CONTRACT TO GARALD A BARRETT LLC OF BERLIN NJ IN THE AMOUNT OF \$189,904.91 BASE BID PLUS----- (FUNDS CERTIFIED)

RESOLUTION R7-14;2015, AUTHORIZATION TO APPROVE CHANGE ORDER # 4 FOR TRICOMM SERVICES OF MOORESTOWN NJ IN THE

AMOUNT OF \$1766.14 FOR ADDITIONAL IT WIRING IN BASEMENT OF MUNICIPAL BUILDING. (FUNDS CERTIFIED)

RESOLUTION R7-15; 2015, AUTHORIZATION TO APPROVE THE FOLLOWING CHANGE ORDERS FOR MJF ELECTRICAL CONTRACTING OF TREVOSE, PA. FOR BOTH THE POLICE STATION AND THE MUNICIPAL BUILDING;

CHANGE ORDER # 2 \$23,748.26 TO SUPPLY AND INSTALL NEW ELECTRICAL PANEL WITH BREAKERS FOR THE ADDITIONAL RECEPTACLES REQUIRED PER SPECS.

CHANGE ORDER # 3 6963.25 RECONFIGURE OUTLETS AND CIRCUITRY IN ALL OFFICES AND MEETING ROOMS. RELOCATE AND MOVE RECEPTACLE AND DATA LOCATIONS TO MEET THE CRITERIA OF POLICE DEPARTMENT. RAISE OUTLETS TO MEET CASE WORK REQUIREMENTS.

CHANGE ORDER # 13 6668.68 DEMO LIGHTING, SWITCHES, RECEPTACLES AND MISC APPARATUS AT LOCATIONS OF 3 AREAS ON FIRST FLOOR.

CHANGE ORDER # 14 1946.37 ADD FIRE ALARM DEVICES IN PHASE 1 NEW ADDITION PER FIRE INSPECTOR REQUEST. INCLUDED DEVICES AND PROGRAMMING FROM OUR FIRE ALARM VENDOR. RUN WIRING ABOVE CEILINGS AND OLD WORK IN SHEETROCK WALLS.

CHANGE ORDER # 15 3954.85 FEED AHU FROM MDP PANEL IN EXISTING BUILDING. INCLUDED JUNCTION BOX IN NEW ELECTRICAL ROOM AND RUN FEEDER 200' TO MDP LOCATION. NEEDED NEW 50/3 BREAKER.

CHANGE ORDER # 19 12,800.00 SUPPLY AND INSTALL NEW LIGHT FIXTURES, LAMPS, SUPPORTS, AND WIRING BETWEEN FIXTURES. SUPPLY AND INSTALL NEW SWITCHES IN EXISTING LOCATIONS FROM EXISTING CIRCUITS.

CHANGE ORDER # 23 3200.00 SUPPLY AND INSTALL NEW BATHROOM FIXTURES AND LAMPS CONNECTED TO EXISTING CIRCUITS AND SWITCHING.

CHANGE ORDER # 24 1000.00 SUPPLY AND INSTALL CIRCUIT AND WIRING FOR TIME CLOCK INSTALLED IN NEW VESTIBULE.

CHANGE ORDER # 25 1909.18 REMOVE AS REQUESTED ALL EMERGENCY LIGHTS.

CHANGE ORDER # 27 3249.21 SUPPLY AND INSTALL NEW
EXIT SIGNS AT FIVE LOCATIONS ON FIRST FLOOR. REMOVE EXISTING
EXIT SIGN AND JUNCTION BOX.

- **PRIVILEGE OF FLOOR:**

Motion to go into closed session to discuss personnel matters and any possible police negotiation information; _____, Sec.; _____, RCV_____.

Motion to adjourn; _____, RCV_____.

Charleen Santora, RMC
Borough Clerk