

BOROUGH OF BERLIN
BUDGET WORKSHOP MINUTES
SATURDAY, April 2, 2016
8:00 am

Meeting called to order by Mayor Bilella.

Flag Salute led by Mayor Bilella.

Sunshine notice read by the clerk.

Roll Call: Mayor James Bilella, Council President Jim Pearce, Council members Kupchik, Miller, Badolato, Rocco and Buchanan were all present.

Present also: CFO Andi McKendry, Auditor Dan DiGangi and Administrator Charleen Santora.

Mayor Bilella turned the meeting to Finance Chair Lynn Kupchik who asked the council to start the budget discussions with water and sewer.

After discussion and questions regarding the water budget as presented it was found to be in line with adequate appropriations to move forward with it as presented.

The sewer budget was discussed in length and it was determined that a very small increase would be needed to reflect the 3rd. and 4th quarters of this year for an approximate amount of about \$30.00 for the year. This small increase will allow a surplus in next year's sewer budget.

The general budget was then open for discussion and there were several budget items that some cuts were made in. For the record it was stated that there is no elimination of the senior coordinator. It is just not a paying position now.

After several cuts and adjustments were made the council was able to project a budget with a very small increase to the tax payers, or less than .03 cents.

PRIVILEGE OF FLOOR:

Joan Rocco
25 Carriage Stop Drive
Berlin N J

Mrs. Rocco's concern was how the borough would operate with a part time employee in the clerk's office noting that the police department is not always open to the public and these are two offices are essential to the public

The mayor and other council members will look into that with the police department and also state that they are looking into coverage in house for the clerk's office.

At this time a motion was made to go into closed session to discuss personnel matters regarding Court Administrator by Kupchik seconded by Pearce. All were in favor

Motion made to go back into open session by Pearce seconded by Rocco. All were in favor.

The clerk was asked to put a resolution on the next agenda to for consideration to approve a \$100.00 per month increase to the court administrator effective April 1, 2016.

Before the meeting adjourned Mayor Bilella asked all of the council members to get their information for the workshop to the clerk and himself so it can be put on the agenda before Tuesday's meeting.

He also requested from the council to keep their comments at a minimum of 10 minutes.

A motion was made to adjourn by Kupchik seconded by Pearce. All were in favor.

Charleen Santora, RMC