

BOROUGH OF BERLIN
COUNCIL MEETING MINUTES
THURSDAY, MAY 10, 2018
MUNICIPAL BUILDING
59 SOUTH WHITE HORSE PIKE
BERLIN, NJ 08009
7:00 P.M.

MEETING CALLED TO ORDER:

FLAG SALUTE:

SUNSHINE NOTICE: Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and posted on the Borough Hall Bulletin Board showing the date, place and time of said meeting.

ROLL CALL: Mayor Jim Bilella, Council President Rick Miller, Council Members Pearce, Badolato, Rocco, Buchanan, & MacDonnell.

ABSENT: Council President Miller, Councilman Pearce

PRESENT ALSO: Solicitor Howard Long, Municipal Clerk Lois J. Sahina and Chief Financial Officer Michael T. Kwasizur

APPROVAL OF MINUTES

4/12/18 - Council Meeting Minutes

4/12/18 - Council Meeting Minutes - Closed Session

Motion to approve adoption of the minutes: Councilman Badolato

Sec.: Councilman Buchanan

All present were in Favor

DEPARTMENT HEAD REPORTS FOR THE MONTH OF APRIL 2018

Permit fees	\$ 13,401.00
Zoning fees	\$ 365.00
Re-sale inspection fees	\$ 750.00
Rental Inspections	\$ 100.00
Community Center fees	\$ 500.00
Tax collector's report	\$ 3,523,394.42
Utility report	\$ 177,029.43
Clerks report	\$ 587.00
Animal report	\$ 4049.00
Court Administrator	\$ 24,886.39

Motion to approve department head reports; Councilman Buchanan

Sec.; Councilman Badolato

All present were in favor

PAYMENT OF THE BILLS FOR THE MONTH OF APRIL 2018 IN THE AMOUNT OF \$ 2,575,391.78

Motion to approve payment of the bills; Councilman Badolato

Sec.; Councilman Buchanan

All present were in favor

COUNCIL REPORTS:

- **BUILDINGS, PARKS, & RECREATION, Chairman Len Badolato**
 - Painting Rebid -The hotel section of the library will be going out for rebid again. We only received one bid the first time and it was over our allocated funds for this project. The Certificate of Availability of funds for this project are not to exceed \$70,000.00.
 - ADA Compliance -The Borough Hall parking lot is not compliant with ADA standards. We are going to repaint the parking spaces to meet the requirements.
 - DBRC Meet & Greet -The DBRC will have a meet and greet at Lucien's on May 23rd at 6:00 pm. They will go over their goals and plans for the center of town.
- **PUBLIC WORKS, STREETS & ROADS, Chairman Dan MacDonnell**
 - 2017 Road Project - will be completely finished in a few weeks
 - 2018 Road Project – We are in the finalization of the design phase of the 2018 Road Project. We want to go out to bid on this project in June, award in July and start in late August early September. We are receiving double the amount of money compared to last year because of the gas tax. We will be doing a traffic study from White Horse Pike and all of the adjacent side streets. We will also conduct a meeting with residents on these streets to get their input and suggestions on how to slow traffic down.
 - Jackson Road – The County will be starting road work on Jackson Road towards the end of Berlin. The road will be closed, so an alternate route should be taken.
 - Planning Board Meeting- The Planning Board meeting for Monday has been cancelled because no applications were submitted.
- **WATER & SEWER, Chairman Ron Rocco**
 - Water & Sewer Reports were read for 2017 vs. 2018. They included income, connections, routine maintenance and replacements needed to all wells and pump stations.
 - Hydrant Flushing – is now completed and we had minimum water complaints during this process in April.
 - Water Accountability Act -The Borough and our Public Works Supervisor, John Allsebrook are working with Hugh Dougherty, our engineer to plan how the borough will be meeting the new mandatory standards of The Water Accountability Act. The state will be requiring every municipality in NJ to meet and be accountable to these standards.
 - SCADA – The training of DPW workers on the SCADA system, is almost complete. They will begin using the robotic system on May 31st.

- Social Media Recognition – goes out to Councilman Miller. He is doing a great job informing our residents with up to day information. For example: On May 12th there was a hazardous conditions alert and also a delay in the trash pickup. He posted these issues on our website to update our residents.
- **COMMUNICATIONS, Chairman Rick Miller** – Absent no report given
- **PUBLIC SAFETY, Chairman Jim Pearce** – Absent no report given
- **FINANCE, Chairman Mike Buchanan**
 - Harker Avenue – I have had residents complaining about the trash that has accumulated at the sight of the old car dealership. I will contact DPW to try and have this issue addressed.
 - Budget- On tonight’s agenda you will see resolution R05-04; 2018 which is the adoption of the 2018 budget.
 - Rails to Trails – Collingswood will be sponsoring this upcoming biking event for those that would be interested in participating.
- **ECONOMIC DEVELOPMENT & REAL ESTATE, Mayor Jim Bilella**
 - DBRC Grant – The DBRC is in the process for applying for the TCDI Grant. If excepted the would include a study of our downtown modes of transportation by foot traffic and vehicles. This plan could then be taken to DOT. We will find out in July or August if we will receive this grant.
 - Placement of Flags – will take place at the Berlin Cemetery on May 26th.
 - Memorial Day – There will be a ceremony at the Berlin War Memorial at 9:00 am which will then continue to the Gate of Heaven Cemetery and conclude at 12:30 at the Berlin Cemetery.
 - Freeholders – On May 17th a County Meeting will be held at the Berlin Township Municipal Building. This is a great opportunity to meet our County Freeholders.
- **SOLICITOR, Howard Long** – No report was given
- **CHIEF FINANCIAL OFFICER, Michael T. Kwasizur** – No report was given

2ND READING ORDINANCES BEFORE BUDGET ADOPTION

ORDINANCE NO. 2018-11

COLA ORDINANCE TO EXCEED THE MUNICIPAL BUDGET COSTS OF LIVING ALLOWANCE AND TO ESTABLISH A CAP BANK (N.J.S.A 40A:4-45.14)

HEARING OPEN TO THE PUBLIC ON ORDINANCE NO. 2018-11 – No one spoke

HEARING CLOSED TO THE PUBLIC

Motion to Adopt: Councilman MacDonnell

Sec.; Councilman Badolato

All present were in favor

2018 GENERAL, WATER, SEWER AND OPEN SPACE BUDGET

RESOLUTION R05-01;2018

Whereas, N. J. S. 40A:4-8, as amended by 7 L. 2015, c. 95 14, 20-15, provides that the budget may be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of hearing, a complete copy of the budget has been made available for public inspection and has been made available to each person upon request; and WHEREAS, these two conditions have been met; and NOW, THEREFORE BE IT RESOLVED, that the budget shall be read by title only.

HEARING OPEN TO THE PUBLIC ON THE 2018 GENERAL, WATER, SEWER, AND OPEN SPACE BUDGET- No one spoke

HEARING CLOSED TO THE PUBLIC

Motion to Adopt: Councilman Buchanan

Sec.; Councilman Badolato

All present were in favor

RESOLUTION R05-02

AUTHORIZING THE ADOPTION OF THE 2018 GENERAL, WATER & SEWER BUDGET APPROPRIATING \$8,846,386.47 FOR THE GENERAL BUDGET, \$3,332,700.00 FOR WATER, \$865,770.00 FOR SEWER AND \$110,950.00 FOR OPEN SPACE.

HEARING OPEN TO THE PUBLIC ON THE 2018 GENERAL, WATER, SEWER, AND OPEN SPACE BUDGET – No one spoke

HEARING CLOSED TO THE PUBLIC

Motion to Adopt the 2018 General, Water, Sewer, and Open Space Budget; Councilman Buchanan

Sec.; Councilman Badolato

All present were in favor

2ND READING ORDINANCES

ORDINANCE NO. 2018-09

ORDINANCE AUTHORIZING THE LEASE OF LAND AND BUILDING LOCATED AT 11 JACKSON ROAD, BLOCK 1400, LOT 14, ON THE OFFICIAL TAX MAP OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN AND STATE OF NEW JERSEY TO THE DOWNTOWN BERLIN REVITALIZATION CORPORATION FROM THE BOROUGH OF BERLIN FOR NOMINAL CONSIDERATION IN ACCORDANCE WITH N.J.S.A. 40A:12-14 OF THE NEW JERSEY LOCAL LANDS AND BUILDINGS LAW, UNDER TERMS AND CONDITIONS TO BE ESTABLISHED BY THE MAYOR AND BOROUGH COUNCIL

**HEARING OPEN TO THE PUBLIC ON THE 2018 GENERAL, WATER, SEWER,
AND OPEN SPACE BUDGET – No one spoke**

HEARING CLOSED TO THE PUBLIC

Motion to Adopt: Councilman Badolato

Sec.; Councilman MacDonnell

All present were in favor

ORDINANCE NO. 2018-12

BOND ORDINANCE AUTHORIZING THE ACQUISITION OF VARIOUS CAPITAL EQUIPMENT AND THE COMPLETION OF VARIOUS CAPITAL IMPROVEMENTS IN AND FOR THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, NEW JERSEY; APPROPRIATING THE SUM OF \$820,440 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$779,418; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

HEARING OPEN TO THE PUBLIC ON THE ACQUISITION OF VARIOUS CAPITAL EQUIPMENT AND CAPITAL IMPROVEMENTS – No one spoke

HEARING CLOSED TO THE PUBLIC

Motion to Adopt: Councilman MacDonnell

Sec.; Councilman Badolato

All present were in favor

1st READING ORDINANCES

ORDINANCE NO. 2018-13

ORDINANCE AUTHORIZING CHANGING CHAPTER 306 OF BOROUGH CODE ENTITLED “TOWING”. TO REQUEST FEES FOR STORAGE AND IMPOUNDMENT OF VEHICALS

HEARING OPEN TO THE PUBLIC ON CHANGING CHAPTER 306 OF BOROUGH CODE ENTITLED TOWING– No one spoke

HEARING CLOSED TO THE PUBLIC

Motion to Introduce: Councilman MacDonnell

Sec.; Councilman Buchanan

All present were in favor

ORDINANCE NO. 2018-14

ORDINANCE AUTHORIZING THE ABOLISHMENT OF CHAPTER 265 OF BOROUGH CODE ENTITLED “SHADE TREE ADVISORY COMMITTEE”

HEARING OPEN TO THE PUBLIC ON THE ORDINANCE AUTHORIZING THE ABOLISHMENT OF CHAPTER 265 OF BOROUGH CODE ENTITLED “SHADE TREE ADVISORY COMMITTEE” – No one spoke

HEARING CLOSED TO THE PUBLIC

Motion to Introduce: Councilman Buchanan

Sec.: Councilman Badolato

All present were in favor

READING RESOLUTIONS R05-03; 2018 THROUGH R05-11; 2018

MEETING OPEN TO THE PUBLIC ON RESOLUTIONS R05-03; 2018 THROUGH R05-11; 2018 – No one spoke

MEETING CLOSED TO THE PUBLIC

RESOLUTION R05-03; 2018

A RESOLUTION AUTHORIZING THE BOROUGH TO PURCHASE AN F-450 WATER UTILITY TRUCK UNDER STATE CONTRACT #A88215 FROM WINNER FORD IN AN AMOUNT NOT TO EXCEED \$60,000.00

RESOLUTION R05-04; 2018

A RESOLUTION AMENDING RESOLUTION R7-2; 2010, A RESOLUTION TO UPDATE THE PROVISIONS OF CHAPTER 48 (N.J.S.A. 52:14.17-38) UNDER WHICH A PUBLIC EMPLOYER MAY AGREE TO PAY OR PARTIALLY PAY FOR THE STATE HEALTH BENEFITS PROGRAM (SHBP) COVERAGE OF CERTAIN EMPLOYEES

RESOLUTION R05-05; 2018

A RESOLUTION AUTHORIZING THE BOROUGH TO ACCEPT BIDS ON THE BALL FIELD DRAINAGE PROJECT IN AN AMOUNT NOT TO EXCEED \$84,500.00

RESOLUTION R05-06; 2018

A RESOLUTION AUTHORIZING THE BOROUGH TO ENTER INTO A COOPERATIVE PRICING AGREEMENT WITH THE CRANFORD POLICE COOPERATIVE PRICING SYSTEM (ID #47-CPCPS) ACTING AS THE LEAD AGENCY.

RESOLUTION R05-07; 2018

A RESOLUTION OF INTENT SUPPORTING THE REQUEST FOR PLANNING GRANT DOLLARS FROM THE DVRPC TCDI FUNDING

RESOLUTION R05-08; 2018

A RESOLUTION OF AWARDDING E2 PROJECT MANAGEMENT LLC THE CONTRACT FOR THE HISTORICAL SURVEY FUNDED FROM THE CLG GRANT IN AN AMOUNT NOT TO EXCEED \$24,999.00

RESOLUTION R05-09; 2018

A RESOLUTION AUTHORIZING REJECTION OF ALL BIDS FOR EXTERIOR PAINTING FOR THE HOTEL AT THE MARIE FLECHE MEMORIAL LIBRARY AND AUTHORIZING A RE-BID AS SOON AS PRACTICAL

RESOLUTION R05-10; 2018

A RESOLUTION AUTHORIZING A RE-BID FOR THE HOTEL EXTERIOR PAINTING FOR THE HOTEL AT THE MARIE FLECHE MEMORIAL LIBRARY WITH AVAILABLE FUNDING OF \$70,000.00

RESOLUTION R05-11; 2018

A RESOLUTION AUTHORIZING THE HIRING OF DANIEL VIERECK AND ALEX SHAW AS SEASONAL EMPLOYEES FOR THE DEPARTMENT OF PUBLIC WORKS AT A RATE OF \$10 PER HOUR

Motion to approve Resolutions R05-03 through R05-11; 2018 – Councilman Rocco

Sec.; Councilman Buchanan

All present were in favor

PRIVILEGE OF THE FLOOR – No one spoke

GOOD OF THE ORDER –

Councilman MacDonnell – I would like to clarify Resolution R05-03; 2018. This is not a water truck. It is a utility water truck.

Councilman Badolato – The Electric Company is giving away free trees to municipalities. I asked for six trees and we will be receiving three.

Thanks, were extended to our Property Maintenance Officer, Bill Bansch for all of his efforts in the clean up of the White Horse Pike.

Motion to adjourn; Councilman MacDonnell

Sec., Councilman Badolato

All present were in Favor

Lois J. Sahina

Registered Municipal Clerk

May 10, 2018