

BOROUGH OF BERLIN
WORKSHOP MEETING MINUTES
TUESDAY, APRIL 03, 2018
MUNICIPAL BUILDING
59 SOUTH WHITE HORSE PIKE
BERLIN, NJ 08009
7:00 P.M.

MEETING CALLED TO ORDER:

SALUTE:

SUNSHINE NOTICE: Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and posted on the Borough Hall Bulletin Board showing the date, place and time of said meeting.

ROLL CALL: Mayor Bilella, Council President Miller, Council Members Jim Pearce, Badolato, Rocco, Buchanan, & MacDonnell.

ABSENT: Councilman Pearce, Councilman Rocco

PRESENT ALSO: Solicitor Howard Long, RMC Lois J. Sahina and CMFO Michael T. Kwasizur

COUNCIL DISCUSSION:

- BUILDINGS, PARKS, & RECREATION, Chairman Len Badolato
- The Berlin Athletic Association, Councilman MacDonnell and I met with and discussed the cost of fixing the drainage problems on the fields. They understand and are ok with the Borough putting their yearly allocation towards the cost of fixing this problem.
- The Bid Opening for the Painting of the Hotel Section of the Library - was open today 4/3/18 at 10:00 am in the Court Room of the Municipal Building. We only received one bid from Dowco Painting from 1 Rena Street PO Box 115 Newfield, NJ 08344, with the base bid price of \$114,725.00, Alternate A-1 \$300.00, Alternate A-2 \$350.00 and Alternate A-3 \$350.00. Maser Engineers has taken the bid specs to review for completeness and will notify us of his findings and recommendations. I spoke with our CFO and this bid is out of the scoop of what funds that were allocated for this project. We will have to consider re-bidding this again.
- The Camden County Agricultural and Environmental Association contacted me and asked if we had a conference room they could use for an upcoming meeting. If everyone is ok with this I will be here to open and close up the building for them. Last year they were the association that gave us trees to plant along the pike.
- Community Center Bi-laws - Mr. Long is going to review the bi-laws of how the Community Center was built and help us move forward with the future plans of the Community Center
- Cindy Williams from the DBRC will be giving a presentation this evening about the signage inside and outside of the Municipal Building. Cindy presented three options that would all

work together to create unity and visually help direct residents and non-residents throughout the complex. The Mayor and all of Council agreed to look at the middle of the road signage in lines of pricing. They want it to look uniformed and be durable enough to last for years to come.

- Tina Hoffman and Keith Hoeing also made a small presentation from the DBRC about if there were any funds available to purchase mosey and reservoir flower pots to hang on the street lights in the down town area. They will also be looking for sponsors from the businesses in town for the funding of the flower pots and new banners. Cindy Williams also asked if the DBRC can apply on their own for the TCBI Grant which is sponsored by the Delaware Valley Transportation for enhancements in better ways to safely travel through town and slow traffic down with possible bump outs and a planning study to help with the traffic conditions and develop an easier way to walk through the downtown area. As a result, they hope this will benefit the down town area economically. The Mayor and Council had no problem with them applying for this grant. There is no cost to apply and it must be done on line by April 20, 2018.
- There is also another grant which we should consider applying for in the future, which is the Sustainable Jersey Grant.
 - PUBLIC WORKS, STREETS & ROADS, Chairman Dan MacDonnell

- WATER & SEWER, Chairman Ron Rocco

- FINANCE, Chairman Mike Buchanan
- PUBLIC SAFETY, Chairman Jim Pearce
- COMMUNICATIONS, Chairman Rick Miller
- ECONOMIC DEVELOPMENT & REAL ESTATE, Mayor Jim Bilella
- SOLICITOR, Howard Long

- CHIEF FINANCIAL OFFICER, Michael T. Kwasizur

PRIVILEGE OF THE FLOOR:

GOOD OF THE ORDER:

Motion to adjourn; _____, Sec., _____, RCV

Lois J. Sahina
Registered Municipal Clerk
April 3, 2018