

BOROUGH OF BERLIN
COUNCIL MEETING MINUTES
THURSDAY, FEBRUARY 8, 2018
MUNICIPAL BUILDING
59 SOUTH WHITE HORSE PIKE
BERLIN, NJ 08009
7:00 P.M.

MEETING CALLED TO ORDER:

FLAG SALUTE:

SUNSHINE NOTICE: Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and posted on the Borough Hall Bulletin Board showing the date, place and time of said meeting.

ROLL CALL: Mayor Jim Bilella, Council President Rick Miller, Council Members Pearce, Badolato, Rocco, Buchanan, & MacDonnell.

ABSENT: Council President Miller, Councilman Badolato

PRESENT ALSO: Solicitor John Moustakas, Municipal Clerk Lois J. Sahina and Chief Financial Officer Michael T. Kwasizur

APPROVAL OF MINUTES

01-18-18 Council Meeting Minutes

Motion to approve adoption of the minutes; Councilman MacDonnell

Sec.; Councilman Pearce

All present were in favor

PAYMENT OF THE BILLS FOR THE MONTH OF FEBRUARY 2018 IN THE AMOUNT OF \$ 3,031,366.10

Motion to approve payment of the bills; Councilman Buchanan

Sec.; Councilman MacDonnell

All present were in favor

DEPARTMENT HEAD REPORTS FOR THE MONTH OF JANUARY 2018

Permit fees	\$ 6,356.00
Zoning fees	\$ 35.00
Re-sale inspection fees	\$ 600.00
Rental Inspections	\$ 200.00
Community Center fees	\$ 11,200.00
Tax collector's report	\$ 1,989,275.51
Utility report	\$ 153,059.59
Clerks report	\$ 6,534.00
Animal report	\$ 1750.00
Court Report	\$ 42,165.87

Motion to approve department head reports; Councilman Buchanan

Sec.; Councilman MacDonnell

All present were in favor

COUNCIL REPORTS:

- **BUILDINGS, PARKS, & RECREATION, Chairman Len Badolato** - No report given
- **PUBLIC WORKS, STREETS & ROADS, Chairman Dan MacDonnell**
 - We are wrapping up this past year's Road Program and moving forward with our new upcoming 2018 Road Program. There will be a resolution on our upcoming March agenda for Engineering Design Services to work on the new road program. There may also be a separate proposal for a traffic study to be done on the side streets off of the White Horse Pike, including, Thackara, Rich, Estaugh & Broad, Aves. This would be done to review for traffic calming measures. There were concerns brought to the Planning Board when Royal Farms came in as an applicant that there would be some traffic issues on those streets. The people who live on these streets have expressed that there is already a problem with traffic. I know personally as well as the Mayor, committed to the people in those areas, that we would look at some of the possible things that we can be done to elevate some of the traffic and then probably hold a public meeting with the people in that area and so we can review those concepts and see what would be a good fit. The reason that proposal will be included in this year's design of the road program, is because I would like to implement some of those traffic calming measures into the road program because we are likely to see an increase in funding this year from DOT.
 - I would also like to ask for everyone to support our Public Works Supervisor, John Allsebrook who is recommending Mr. Mark Schiendelman for the open position in the Public Works Department, as a Laborer 4, effective February 8, 2018. John had many good applicants, but he feels Mark is very qualified, has great experience and will fit in well with the Department of Public Works and will be an asset for us from day one.
- **WATER & SEWER, Chairman Ron Rocco**
 - Water Collection Office Report – The Sewer Income, Water Connections and Sewer Connection figures were read for 2018 vs. 2017
 - There were no water complaints
 - DPW Supervisor Water Report – DPW started to paint the interior of the lime room and replaced worn a chemical feed line at plant #2. All emergency generators and routine maintenance was completed at plant #1
 - DPW Supervisor Sewer Report – DPW replaced pump cutters at Cross Keys Pump Station. All emergency back- up generators and routine maintenance were completed at all nine sewer pump stations.
 - We took delivery of our new sewer video trailer. Training will begin on February 9, 2018. When this is complete we will start our surveys of our sewer system. In the future I will be able to give you updated reports on the findings of the surveys. With the acquisition of this mechanism it will save our Borough \$15,000.00 per survey.
 - We are waiting to hear from the County about how much funding we will be given towards an upcoming \$450,000.00 project.
- **COMMUNICATIONS, Chairman Rick Miller** – No report given

- **PUBLIC SAFETY, Chairman Jim Pearce**

-Statistic Reports for January 2018:

- 1267 - Total Calls handled
- 128 - Total Investigation Reports Taken
- 22 - Drug Arrests
- 41 - Criminal Arrests
- 21 - Warrant Arrests
- 67 - Adult Arrests
- 4 - Juvenile Arrests
- 5 - DWI Arrests
- 43 - Accidents
- 439 - Tickets Issued

-The “No Need to Speed Campaign” from February to March will be focusing on Franklin Ave, between Broad & Park Ave and the White Horse Pike.

-Our New Fire Chief Mike Kernan, informed me that there was a total of 86 fire calls for the month of January

- **FINANCE, Chairman Mike Buchanan**

- The Annual Debt Statement was completed on January 30, 2018
- The 2017 Fiscal Financial Statements are due on February 10, 2018
- In the future, we will be talking about the debt relief for our bonds, how we are paying our principals and interests, while educating our public on our position and financial strategy with our goal for financial strength for the Borough. We will be looking all our future years unfolding as we look at the debt balance and also moving forward with our suggestions.

- **ECONOMIC DEVELOPMENT & REAL ESTATE, Mayor Jim Bilella**

- In conjunction with the League of Municipalities, Berlin will again be sponsoring an essay Scholarship Competition for the 2018 year. Three \$1000.00 scholarships will be awarded state wide. I will be sending the application and information to Eastern Regional High School and we will be putting this opportunity on our website. It will be open to any Junior and Senior student who goes to any school, but they must reside in Berlin Borough.
- We will be moving forward with the sale of two lots and this will be happening in mid-March right after our next Council Meeting

- **SOLICITOR, John Moustakas** – No report was given

- **CHIEF FINANCIAL OFFICER, Michael T. Kwasizur** – No report given

2ND READING ORDINANCES

ORDINANCE 2018-01

SALARY ORDINANCE AMENDS SALARY ORDINANCE 2017-03 SUPPLEMENTING CHAPTER 62 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED “NON-CONTRACTUAL SALARIES”.

MEETING OPEN TO THE PUBLIC PORTION- No one spoke
FLOOR WAS CLOSED TO THE PUBLIC

Motion to Adopt: Councilman MacDonnell

Sec.; Councilman Pearce

All present were in favor except, Councilman Buchanan voted NAY

1ST READING ORDINANCE INTRODUCTIONS - by Title only

ORDINANCE 2018-06

AN ORDINANCE CONFIRMING AND AUTHORIZING OUTSIDE POLICE RATES

Motion to Introduce: Councilman MacDonnell

Sec.; Councilman Pearce

All present were in favor

ORDINANCE 2018-07

AN ORDINANCE AMENDING CONSTRUCTION CODE FEES

Motion to Introduce: Councilman Pearce

Sec.; Councilman MacDonnell

All present were in favor

ORDINANCE 2018-08

AN ORDINANCE AMENDING THE NUMBER OF BOARD OF HEALTH MEMBERS

Motion to Introduce: Councilman Buchanan

Sec.; Councilman MacDonnell

All present were in favor

READING RESOLUTIONS R02-01; 2018 THROUGH R02-05; 2018

MEETING OPEN TO THE PUBLIC ON RESOLUTIONS R02-01; 2018 THROUGH R02-05; 2018 - No one spoke

MEETING CLOSED TO THE PUBLIC

READING OF RESOLUTIONS

RESOLUTION R02-01; 2018

RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, STATE OF NEW JERSEY, AUTHORIZING THE REFUND OF \$1,628.69 TO CORELOGIC

RESOLUTION R02-02; 2018

RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, STATE OF NEW JERSEY, AUTHORIZING THE RELEASE OF A PERFORMANCE BOND IN THE AMOUNT OF \$37,206.00 TO GOLDEN CORRAL LOCATED ON RT 73 IN WEST BERLIN NJ

RESOLUTION R02-03; 2018

RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, STATE OF NEW JERSEY, AUTHORIZING THE REFUND OF \$2984.78 WHICH IS THE REMAINING 10% BALANCE DOWN WHICH WAS ORIGINALLY PROVIDED AND APPLIED TO THE TOTAL PERFORMANCE BOND FOR GOLDEN CORRAL

RESOLUTION R02-04; 2018

RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, STATE OF NEW JERSEY, AUTHORIZING THE 3 YEAR COOPERATIVE AGREEMENTS WITH THE COUNTY OF CAMDEN TO ESTABLISH A COOPERATIVE MEANS OF CONDUCTING CERTAIN ELIGIBLE COMMUNITY DEVELOPMENT AND AFFORDABLE HOUSING ACTIVITIES

RESOLUTION R02-05; 2018

RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, STATE OF NEW JERSEY, AUTHORIZING CONFIRMATION OF MAYOR'S APPOINTMENT FOR MARK SCHIENDELMAN AS A NEW HIRE FOR THE DEPARTMENT OF PUBLIC WORKS IN THE POSITION OF LABORER 4.

Motion to approve Resolutions R02-01 through R02-05; 2018; Councilman MacDonnell
Sec.; Councilman Buchanan

All present were in favor

PRIVILEGE OF THE FLOOR – No one spoke

GOOD OF THE ORDER- No one spoke

Motion to adjourn; Councilman MacDonnell

Sec.; Councilman Pearce

All present were in Favor

Lois J. Sahina

Registered Municipal Clerk

February 8, 2018