

COUNCIL MEEETING MINUTES FOR  
THURSDAY, MARCH 16, 2017  
MUNICIPAL BUILDING  
59 SO WHITE HORSE PIKE  
BERLIN, NJ 08009  
7:00 P.M.

MEETING CALLED TO ORDER:

FLAG SALUTE:

SUNSHINE NOTICE: Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and posted on the Borough Hall Bulletin Board showing the date, place and time of said meeting.

ROLL CALL: Mayor Jim Bilella, Council President Jim Pearce, Council Members Miller, Badolato, Rocco, Buchanan and MacDonnell

ABSENT: Councilman Miller

PRESENT ALSO: Solicitor Daniel Long, Municipal Clerk Lois J. Sahina and Administrator/CFO Michael T. Kwasizur

- **APPROVAL OF MINUTES**

- Workshop Meeting 2/7/2017
- Workshop Meeting Closed Session 2/7/17
- Council Meeting of 2/22/17
- Council Meeting Closed Session 2/22/17
- Workshop Meeting of 3/7/17
- Workshop Meeting Closed Session 3/7/17

- **DEPARTMENT HEAD REPORTS FOR THE MONTH FEBRUARY 2017**

Permit fees	\$ 6,684.00
Zoning fees	\$ 120.00
Re-sale inspection fees	\$ 700.00
Rental Inspections	\$ 550.00
Community Center fees	\$ 13,750.00
Tax collector's report	\$ 3,936,442.81
Utility report	\$ 53,255.92
Clerks report	\$ 3,694.00
Animal report	\$ 793.00
Court Administrator	\$ 29,055.06

Motion to approve; Councilman Rocco  
Sec.; Councilman MacDonnell  
Voice Vote; All in favor

## COUNCIL REPORTS

- BUILDINGS & GROUNDS, Chairman Len Badolato

I spoke with a representative from the County, DEP and the Camden County Airport about fixing a light on the incoming landing strip at the Winslow Airport, along with getting the trees in the Berlin Borough Camden County Park trimmed back. These two problems create a problem for incoming plans. They are going to look into getting some of the trees on the Berlin Borough side trimmed. They are also going to look into replacing the light on the incoming runway. There was also talk of putting together a directory for the pilots to inform them when using area runways that have potential problems.

- STREETS & ROADS, Chairman Dan MacDonnell

Last year parking permits were issued to the residents who lived on Malan & Chestnut Avenues. The excess of traffic and lack of available parking in this area are due to the VFW and Church that are located on Chestnut Avenues. This has helped those residents, however now the overflow of parkers are now parking on Arlington Avenue. I suggest that we also issue the residents of Arlington parking permits.

The second issue is a carryover issue from before I was elected into office. This issue concerns installing LED light signs at the busiest crosswalk intersections along the downtown pike area. Our goal is to enhance the downtown area to look inviting for people to shop, but safety is our first concern.

- WATER & SEWER, Chairman Ron Rocco

The DPW Superintendents Statistical Report for the Water and Sewer Departments were given comparing February 2016 vs. February 2017. Some of the items included on the reports were number of complaints, routine maintenance on pump stations and number of mark outs.

- HEALTH & RECREATION, Chairman Michael Buchanan

The Community Center continues to have open gym from 4-6 on Fridays, until the weather becomes warmer. We are still in need of an attendant at the Community Center. One snack vending machine has been delivered to the center and the other machine has been ordered.

We still have a large number of items in the Lost and Found which need to be claimed as soon as possible. This has also been posted on our website.

The DPW Department did a great job restriping the sides and front of our Municipal Building parking lot.

Our free rabies clinic will be held on Saturday, April 1, 2017 at the DPW building on Cross Keys Road and Park Drive. It is first come first serve and will be from 10:00 am - 12 noon.

The Camp Lone -a- Coming flyer has been posted on our website and will be available shortly for all residents who are interested in signing their child or children up for either a 4 week or 6 - week camp experience. The camp counselors are in need of walkie talkies. If anyone has or knows where they can be borrowed please contact me.

On Wednesday, March 8, 2017 I headed up an Open Forum, not a quorum, meeting at the VFW hall to discuss the parking ordinance and to give our residents an opportunity to express their opinions pros or cons about the presently stated ordinance. I am currently in the process of composing a summary of the information that was discussed at this meeting. Once completed, I will present the findings and status to the Mayor and Council for their review.

PUBLIC SAFETY, Chairman Jim Pearce

Chief Behnke will be at the fire hall tonight to show the new pumper truck. I will be going down to see our new truck. We are currently in the process of exchanging the titles of our old truck to Collings Lake for one of their trucks.

The Police Report for the month of February 2017 were given including arrests, DUI's, tickets issued, accidents and summons.

Some of the areas being watched for speeding motorist are Taunton and Washington Avenues.

Our DPW, Fire Department, OEM, Ambulance Squad and Police Department were all prepared for this past snow/ice storm. I just want to thank them all for their dedication, hard work and service.

- FINANCE, Chairman Rick Miller – No report given - Absent

- MAYOR, Jim Bilella

I would also like to thank all of our Borough services who helped to pre pair for this past storm. The roads were prepared before the storm which was a great help in minimizing the snow, ice and sleet accumulations.

Former Millard Wilkinson and myself met with the Berlin Community School representatives to discuss the needs of the school for the future. We want to be on the same page in order to continue their success going forward.

A few months back there was a concern about the property at the end of Glenview & Leroy. About 40 of the residents, on these blocks, signed a petition against the sale and building on this land because of the drainage issues and flooding.

A permit application has been filed to the DEP with these concerns and how it would affect the current residents with existing homes located on these streets. I have sent a letter to the DEP on behalf of these residents and also met with the DEP making them aware of the flooding issues

that would occur if sold and built on. I'm updating the residents of the actions that have been made towards this issue.

- SOLICITOR, Daniel Long - No report was given at this time
- ADMINISTRATOR, Mike Kwasizur – No report was given at this time

## ORDINANCES

### **2<sup>ND</sup> Reading**

#### ORDINANCE NO. 2017-03

AN ORDINANCE TO AMEND SALARY ORDINANCE 2016-08 SUPPLEMENTING CHAPTER 62 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED “NON-CONTRACTUAL SALARIES”.

Motion to adopt- Made by; Council President Pearce

Sec.; Councilman Badoloto

Voice Vote – All in Favor

#### ORDINANCE NO. 2017-04

AN ORDINANCE AMENDING ORDINANCE NO. 2016-07 SUPPLEMENTING CHAPTER 62 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED “CONTRACTUAL SALARIES”

Motion to adopt; Made by; Councilman MacDonnell

Sec.; Councilman Rocco

Voice Vote – All in Favor

## RESOLUTIONS

MEETING OPEN TO THE PUBLIC ON RESOLUTIONS R3-01;2017 THROUGH R3-11; 2017

MEETING CLOSED TO THE PUBLIC

#### RESOLUTION R3-01; 2017

RESOLUTION TO AUTHORIZE THE BOROUGH OF BERLIN TO SOLICIT BIDS FOR THE SEWER PIPE RELINING OF RT. 30 BETWEEN FRANKLIN AVE. & CEDAR

#### RESOLUTION R3-02; 2017

RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, STATE OF NEW JERSEY, AUTHORIZING TAX REFUND IN THE AMOUNT OF \$1,652.22 FOR BLOCK 2503 LOT 27 DUE TO MTG. CO. OVERPAYMENT.

RESOLUTION R03-03;2017

RESOLUTION TO AUTHORIZE THE BOROUGH OF BERLIN TO AUCTION SURPLUS & UNUSED PROPERTY ON GOVDEALS

RESOLUTION R03- 4; 2017

RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, STATE OF NEW JERSEY, AUTHORIZING THE CANCELLATION OF SEWER CHARGES IN THE AMOUNT OF \$186.00 FOR BLOCK 1108 LOT 2 DUE TO DECREASE IN SEWER UNITS.

RESOLUTION R3-05; 2017

RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, STATE OF NEW JERSEY, ACCEPTING AS A GIFT A PUMPER TRUCK FROM THE COLLINGS LAKES FIRE DEPARTMENT IN COLLINGS LAKES, NJ.

RESOLUTION R3-06; 2017

RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, STATE OF NEW JERSEY, AUTHORIZING REFUNDS OF DEVELOPER ESCROW BALANCES

RESOLUTION R3-07; 2017

RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, STATE OF NEW JERSEY, AUTHORIZING 1<sup>ST</sup> QUARTER UTILITY BILLING ADJUSTMENTS

RESOLUTION R3-08; 2017

RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, STATE OF NEW JERSEY, SUPPORTING THE BERLIN SOCCER CLUB'S APPLICATION FOR A CAMDEN COUNTY RECREATION GRANT

RESOLUTION R3-09; 2017

RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, STATE OF NEW JERSEY, AUTHORIZING APPROPRIATION RESERVE TRANSFERS DURING THE FIRST THREE MONTHS OF THE FISCAL YEAR

RESOLUTION R3-10; 2017

RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, STATE OF NEW JERSEY, AUTHORIZING EMERGENCY TEMPORARY BUDGET APPROPRIATIONS

RESOLUTION R3-11; 2017

RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, STATE OF NEW JERSEY, APPOINTING ENVIRONMENTAL RESOLUTION INC. AND MASER CONSULTING AS BOROUGH MUNICIPAL, WATER, AND SEWER SPECIAL PROJECTS ENGINEERS FOR 2017

Motion to approve Resolutions R3-01 through R3-11; 2017

Sec.; Councilman MacDonnell

RCV; Council President Pearce

- **PRIVILEGE OF THE FLOOR**

**PAYMENT OF THE BILLS FOR THE MONTH OF FEBRUARY 2017 IN THE  
AMOUNT OF \$ 1,644,960.11**

Motion - Councilman Rocco

Sec.; - Councilman MacDonnell

Voice Vote - All in Favor

Motion to adjourn; Council President Pearce

Sec.; Councilman MacDonnell

Voice Vote - All in Favor

Lois J. Sahina

Municipal Clerk

March 16, 2017