

**BOROUGH OF BERLIN  
COUNCIL MEETING MINUTES  
FEBRUARY 4, 2013  
MUNICIPAL BUILDING  
59 SO. WHITE HORSE PIKE  
BERLIN NJ  
7:00 PM**

**MEETING CALLED TO ORDER B Y MAYOR ARMANO**

**FLAG SALUTE LED BY MAYOR ARMANO**

**SUNSHINE NOTICE:** Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been published in the Courier Post and Philadelphia Inquirer showing the date, place and time of said meeting.

**ROLL CALL:** Mayor John J. Armano, Council President Jim Bilella, Council members Maccaroni, Scelso, Kupchik, Pearce and Knight.

**PRESENT ALSO:** Solicitor George Botcheos

- **APPROVAL OF MINUTES:**

Re-organization minutes of January 5, 2013

Motion made by Councilman Scelso, seconded by Maccaroni. All present were in favor.

- **DEPARTMENT HEAD REPORTS FOR DECEMBER, 2012**

Tax collections	\$426,675.69
Water & Sewer	703,913.66
Bureau of Fire Prevention	7,992.72
Municipal Court	13,696.80
Police Report	1712 calls

Motion to approve made by Councilman Maccaroni, seconded by Kupchik. All present were in favor.

**PRIVILEGE OF FLOOR:**

Millard Wilkinson – Millard expressed his thanks and appreciation for the appointment of the new Library Director and looks forward to working with her as she will be a real asset to the library and the community.

## **COUNCIL REPORTS:**

- MAYOR ARMANO did not have a report. Report was given at December caucus meeting.
- BUILDINGS & GROUNDS, Chairman Gary Knight discussed the police station renovations. Met with Architect about a week or so ago to review, meeting with him again soon. State Department of Public Law and Safety met with Chief DeLorenzo to make sure proposed drawings for the renovations are in compliance./Post office heater was recently repaired for the third time. Heater is about 40 years old and we are looking at obtaining grants to purchase a new one./Plans for the renovations are available for review if anyone would like to take a look.
- STREETS & ROADS, Chairman James Bilella informed everyone the Ellis Avenue design is moving forward and plans should be ready in March or April; able to go out and bid and start construction sometime in the summer.
- WATER & SEWER, Chairman Lynn Kupchik discussed the change order in regard to Well No. 15. Resolution R2-13;2013 is on the agenda tonight to approve the change order./American Water has applied for an increase to the state for residential use.
- HEALTH & RECREATION, Chairman Jim Pearce met with the senior citizens in regard to 131 South White Horse Pike; they will no longer be occupying the community center. Seniors will be covering the cost for items such as cleaning supplies, etc while the borough maintains the outside of the building./Three people are being interviewed for Camp Director for Camp Long-A-Coming./Need to receive another quote for the security system at the community system. Gym and lobby area will be covered with new security system; total of 13 cameras.
- PUBLIC SAFETY, Chairman Scott Scelso provided yearly report for the Police Department. Met with Chief of Police to discuss budget./Looking at purchasing a natural gas car which will be given to the most hard-working officer, not by seniority. Morale is up with the police department. Steve Palma, new officer is finishing up program and will be out on his own soon./Fire department had 60 calls in January.
- FINANCE, Chairman Nick Maccaroni mentioned R2-12; 2013 having to do with Armstrong Capital./Tax sale will be February 27<sup>th</sup>./Auditors are in the building closing out 2012 and we should know where we stand soon.
- SOLICITOR, George Botcheos discussed the Inter-Municipal Service Agreement./Resolution R2-11; 2013 will be tabled tonight and reviewed. Recommendations and final draft of the resolution will be ready for the next meeting.
- ADMINISTRATOR, Charleen Santora discussed letters have been mailed to residents in regard to their animal license; it is time to renew for 2013./In December a letter was mailed to apartment license owners reminding them to renew for the year; about 40

more licenses need to be renewed./The web page is being updated on a daily basis and soon we will meet with web designer to discuss a new layout.

**INTRODUCTIONS OF ORDINANCES:**

**ORDINANCE NO. 2013-01**, AN ORDINANCE AMENDING SALARY ORDINANCE 2012-01 SUPPLEMENTING CHAPTER 62 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED "SALARIES"

Motion to introduce Ordinance No. 2013-01 made by Councilman Maccaroni, seconded by Bilella. All present were in favor.

**ORDINANCE NO. 2013-02**, AN ORDINANCE AMENDING ORDINANCE NO. 2012-21 SUPPLEMENTING CHAPTER 129 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED, "CONSTRUCTION CODES, UNIFORM"

Motion to introduce Ordinance No. 2013-02 made by Councilman Pearce, seconded by Knight. All present were in favor.

**RESOLUTIONS:**

Mayor Armano opened the meeting to the public for comment on Resolutions R2-1 through R2-18; 2013

No comments from the public.

Mayor Armano closed the public comment portion of the meeting.

**RESOLUTION R2-1;2013**, INTER-MUNICIPAL SERVICE AGREEMENT BETWEEN THE BOROUGH OF BERLIN, PINE HILL BOROUGH MUNICIPAL UTILITIES AUTHORITY, AND THE SOUTHERN NEW JERSEY COUNCIL BOY SCOUTS OF AMERICA, INC. REGARDING THE COLLECTION OF SEWAGE.

**RESOLUTION R2-2; 2013**, RESOLUTION APPOINTING CARL CANFIELD AS ALTERNATE NO. 1 FOR THE ECONOMIC REDEVELOPMENT COMMITTEE AND ROGER STRONG AS ALTERNATE NO. 2 EFFECTIVE JANUARY, 2013 THROUGH DECEMBER 31, 2013.

**RESOLUTION R2-3;2013**, RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, STATE OF NEW JERSEY, AUTHORIZING A TAX SALE PURSUANT TO N.J.S.A. 54:5-19 & THE MAILING OF TAX SALE NOTICES PURSUANT TO N.J.S.A. 54:5-26

**RESOLUTION R2-4;2013**, RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, STATE OF NEW JERSEY, AUTHORIZING THE CANCELLATION OF CERTAIN TAXES WITH DELINQUENT AND CREDIT BALANCES UNDER FIVE DOLLARS.

**RESOLUTION R2-5;2013**, RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, STATE OF NEW JERSEY, AUTHORIZING THE TAX REFUND FOR BLOCK 2101, LOT 5 DUE TO MORTGAGE CO. OVERPAYMENT IN THE AMOUNT OF \$2650.79.

**RESOLUTION R2-6;2013**, RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, STATE OF NEW JERSEY, AUTHORIZING THE REFUND OF CONSTRUCTION PERMIT #2012-00252 FOR BLOCK 2505 LOT 24 IN THE AMOUNT OF \$172.00

**RESOLUTION R2-7;2013**, AUTHORIZATION TO REFUND PAYMENT OF \$220.00 TO CHRIST THE KING REGIONAL SCHOOL DUE TO ERROR IN REGARD TO RAFFLE/BINGO FEE

**RESOLUTION R2-8;2013**, RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, STATE OF NEW JERSEY, AUTHORIZING THE WATER REFUND FOR BLOCK 2501 LOT 72 & 73 DUE TO OVERESTIMATED 3<sup>RD</sup> QUARTER WATER BILLING FOR BLOCK 2501, LOT 72 IN THE AMOUNT OF \$946.60 AND BLOCK 2501, LOT 73 IN THE AMOUNT OF \$1239.70

**RESOLUTION R2-9; 2013**, RESOLUTION AUTHORIZING THE REFUND OF DEVELOPER ESCROW BALANCE IN THE AMOUNT OF \$500.00, BLOCK 2007, LOT 12.

**RESOLUTION R2-10;2013**, AUTHORIZATION TO APPROVE A MERCANTILE LICENSE FOR JOSEPH NELSON T/A STREAMLINE CUSTOMS FOR THE BUSINESS OF AUTO REPAIR LOCATED AT 31 EGG HARBOR ROAD, BERLIN NJ

**RESOLUTION R2-11;2013**, AUTHORIZATION TO ENTER INTO AGREEMENT WITH THE BOROUGH OF PINE HILL, THE TOWNSHIP OF WEST BERLIN, AND THE TOWNSHIP OF WATERFORD FOR MUTUAL AID IN REGARDS TO PUBLIC WORKS.

**RESOLUTION R2-12; 2013**, A RESOLUTION AUTHORIZING TAX COLLECTOR TO BE APPOINTED RECEIVER OF RENTS.

**RESOLUTION R2-13; 2013**, AUTHORIZATION TO APPROVE CHANGE ORDER NO 1 FROM PENNONI ASSOCIATES FOR CHLORINATION SYSTEM FOR WELL NO. 15 FOR CONTRACTOR LEVEL 1 IN THE AMOUNT OF \$20,511.00. (CFO has certified funds)

**RESOLUTION R2-14;2013**, AUTHORIZATION TO APPROVE A MERCANTILE LICENSE FOR MOHAMMED EASMAEL T/A CAP SWAG FOR THE SALE OF HATS LOCATED AT 4 CLEMENTON ROAD, STORE # 235, BERLIN NJ

**RESOLUTION R2-15;2013**, AUTHORIZATION TO REFUND PAYMENT OF \$25.00 TO VIRGINIA DE LAURENTIS DUE TO ERROR IN REGARD TO FE FOR AN APARTMENT LICENSE RENEWAL.

**RESOLUTION R2-16; 2013**, AUTHORIZATION TO APPROVE A MERCANTILE LICENSE FOR RICHARD RHODES, T/A GRAND VAC & SEW FOR THE SALE OF VACUUMS LOCATED AT 41 CLEMENTON ROAD, STORE 214A, BERLIN, NJ.

**RESOLUTION R2-17; 2013**, AUTHORIZING THE TAX REFUND OF \$1678.60 FOR BLOCK 520, LOT 1.19 DUE TO REFINANCE.

**RESOLUTION R2-18;2013**, AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH THE SENIOR CITIZENS ORGANIZATION OF BERLIN BOROUGH FOR THE USE OF 131 SOUTH WHITE HORSE PIKE EXCLUSIVELY FOR A SENIOR CENTER.

Motion to table Resolution R2-11;2013 made by Councilman Scelso, seconded by Pearce. All present were in favor.

Motion to approve Resolutions R2-1 through R2-10; 2013 and Resolutions R2-12 through R2-18;2013 made by Councilman Pearce, seconded by Bilella. All present were in favor.

**PAYMENT OF THE BILLS FOR THE MONTH OF JANUARY, 2013** IN THE AMOUNT OF \$4,877,677.16. Motion made by Councilman Maccaroni, seconded by Scelso. All present were in favor.

Motion to adjourn made by Councilman Pearce, seconded by Kupchik. All present were in favor.

Charleen Santora, RMC

Borough Clerk