

**BOROUGH OF BERLIN
COUNCIL MEETING MINUTES
MONDAY, MARCH 5, 2012
MUNICIPAL BUILDING
59 SO. WHITE HORSE PIKE
BERLIN NJ
7:00 PM**

MEETING CALLED TO ORDER BY MAYOR ARMANO.

FLAG SALUTE LED BY THE MAYOR.

SUNSHINE NOTICE: Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and Philadelphia Inquirer showing the date, place and time of said meeting.

ROLL CALL: Mayor John J. Armano, Council members Maccaroni, Chance, Kupchik and Pearce were all present. Council President Scelso arrived shortly after meeting started. Councilman Bilella was absent. Mayor Armano said he had another commitment.

PRESENT ALSO: Solicitor George Botcheos.

APPROVAL OF MINUTES:

Caucus Meeting January 31, 2012

Closed session minute January 31, 2012

Council meeting minutes February 6, 2012

Budget workshop minutes February 11, 2012

Motion to approve was made by Chance seconded by Maccaroni. All were in favor except Councilman Pearce abstained for the February 11, 2012 meeting..

DEPARTMENT HEAD REPORTS FOR THE MONTH OF JANUARY, 2012;

Tax Collectors report \$2,203,701.51

Water & Sewer \$173,975.22

Construction report \$6,829.00

Municipal Court \$11,690.64

Municipal Clerk's license 1\$5,286.20

Municipal Clerk's animal \$734.40

Motion to approve was made by Maccaroni seconded by Chance. All were in favor.

PRIVILEGE OF FLOOR:

No one requested to speak to council.

INTRODUCTION OF COLA ORDINANCE:

ORDINANCE NO; 2012-9, AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET COST OF LIVING ALLOWANCE AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

Motion to introduce was made by Chance seconded by Maccaroni. All were in favor.

INTRODUCTION OF 2012 GENERAL, WATER & SEWER BUDGET AS FOLLOWS;
GENERAL, \$6,870,329.41, WATER \$2,848,100.00 AND SEWER, 676,110.00.

Motion to introduce made by Maccaroni seconded by Chance. Councilwoman Kupchik stated she has more questions and will get together with the CFO for answers. Ayes; Maccaroni, Chance, Kupchik and Pearce. Councilman Scelso had not arrived as of this vote.

COUNCIL MEMBER REPORTS:

MAYOR ARMANO Asks council again for their strategic written plan. /Final bid with Hudson Energy for kilowatt hours is projecting a cost savings of about \$66,503.00. All contracts have been signed.

BUILDINGS & GROUNDS, Chairman Scott Scelso stated that the original contractor who priced out 131 So. White Horse Pike cannot supply necessary paperwork needed to be able to work with municipality. DPW is looking into other quotes.

STREETS & ROADS, Chairman Jim Bilella was absent.

WATER & SEWER, Chairman Lynn Kupchik. Waiting on numbers for the re-drilling of well # 10. Also states there is enough money in the bond to continue the project.

HEALTH & RECREATION, Chairman Jim Pearce still waiting on the key information for the community center. /Working on alarm pricing for the community center./Permit for the renting of the soft ball fields will now be used./Waiting on more details for logo being made with TD Bank's name./Wall will be repainted at the community center before any signs are put up./Glory Day Sports looking into partitions for center./Had meeting with Lonaconing Camp Director and it was agreed the registration fees would go from \$105 to \$115 for single enrollments and from \$275 to \$300 for family enrollments with the possibility of a higher fee for out of town residents who attend camp. Also discussed extending the camp to afternoon hours. /Rental totals amounted to \$10,258 from January 1 to present date for community center. /Will be putting pictures on the web showing the community center facilities. /Looking into the possibility of making the Community Center funds through a trust fund. /Emergency lighting at center is being working at the DPW with an effort to keep down cost. /Risk Management Consultant Mark VanDertann is making sure insurance for campers is done properly.

PUBLIC SAFETY, Chairman Dennis Chance reiterates that our Chief of Police Robert Carrara will be retiring officially October 1, however leaving May 1, 2012 and read the chief's retirement letter into the record. /The fire marshal gave a written report along with the police report that is attached to these minutes for the month of January noting that there were 1838 calls for our police department covering 9688 miles with 29 accidents issuing 167 summonses.

FINANCE, Chairman Nick Maccaroni states the official copy of the budget has been given to all council for tonight's introduction.

SOLICITOR, George Botcheos

ADMINISTRATOR, Charleen Santora. Gave information regarding other town's charges for mercantile licenses and feels the borough is in line, however, suggests that a late fee be added for late payers for both mercantile license and apartment licenses. /Public hearing will be held with Berlin Township Planning Board on March 13, 2012 from H2O Entertainment Group for the constructing of an outdoor wave pool on Route 73 in Berlin Township. /Public hearing will be held by Atlantic City Electric for an increase in rates and charges for electric service on March 22, 2012 in Mays Landing.

2ND. READING ORDINANCES

2012-01, SALARY ORDINANCE 2012-01 AMENDS SALARY ORDINANCE 2011-06 AND 2010-16 SUPPLEMENTING CHAPTER 62 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED "SALARIES".

Motion to open to the public by Pearce seconded by Kupchik. All were in favor.

No questions or comment.

Motion to close public hearing made by Pearce seconded by Kupchik. All were in favor.

Motion to adopt 2012-01 Salary Ordinance by Chance seconded by Pearce. All were in favor.

2012-02, ORDINANCE DELETING CHAPTER 98 OF THE CODE AND CREATING A NEW CHAPTER 256 ENTITLED RENTAL PROPERTIES.

Motion to rescind Ordinance until a later date made by Pearce and seconded by Chance. All were in favor.

2012-03, AUTHORIZING THE ACQUISITION OF CERTAIN REAL PROPERTY, BY GIFT, KNOWN AS THE REMAINING PORTION OF SECTION 2-1, CARRIAGE STOP, FORMERLY KNOWN AS A PORTION OF BLOCK 9, LOT 24 ON THE OFFICIAL TAX MAP OF THE BOROUGH OF BERLIN, PURSUANT TO N.J.S.A. 40A:12-5(a)(1).

Motion to open public hearing on 2012-03 made by Chance seconded by Kupchik. All were in favor.

No questions or comments.

Motion to close public hearing made by Kupchik seconded by Chance. All were in favor.

Motion to adopt made by Pearce seconded by Scelso. All were in favor.

2012-04, ORDINANCE AMENDING CHAPTER 335, ZONING AND LAND USE, TO CREATE THE R-4 ZONING DISTRICT.

Meeting open to the public on Ordinance No. 2012-04 made by Pearce seconded by Kupchik. All were in favor.

No questions or comments.

Motion to close public hearing made by Pearce seconded by Kupchik. All were in favor.

Motion to adopt Ordinance No. 2012-04 made by Chance seconded by Pearce. All were in favor.

2012-06, AN ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS AND RELATED EXPENSES IN AND FOR THE BOROUGH APPROPRIATING \$641,000 THEREFORE, AND AUTHORIZING THE ISSUANCE OF \$607,100 IN GENERAL IMPROVEMENT BONDS OR NOTES OF THE BOROUGH TO FINANCE THE SAME.

Meeting open to the public on Ordinance No. 2012-06 made by Chance seconded by Maccaroni. All were in favor.

No questions or comments

Motion to close public hearing made by Scelso seconded by Pearce. All were in favor.

Motion to adopt Ordinance No. 2012-06 made by Maccaroni seconded by Scelso. All were in favor.

INTRODUCTION OF ORDINANCES:

ORDINANCE NO. 2012-05, AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 162 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED, FIRE PREVENTION.

Motion to table to make some changes made by Pearce seconded by Kupchik. All were in favor.

ORDINANCE NO. 2012-07, AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 315 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED, VEHICLE AND TRAFFIC.

Motion to introduce made by Pearce seconded by Scelso. All were in favor.

RESOLUTIONS:

Meeting open to the public on Resolutions R3-2; 2012 to R3-12; 2012.

Meeting closed to the public.

R3-2; 2012, AUTHORIZATION TO WAIVE ELECTRICAL PERMIT FEE FOR THE BERLIN BAPTIST CHURCH IN THE AMOUNT OF \$61.00.

RESOLUTION R3-3; 2012, A RESOLUTION OF THE BOROUGH AUTHORIZING THE TAX REFUND FOR BLOCK 2303, LOT 28, 204 STOCKTON BLVD. DUE TO HOMESTEAD CREDIT.

RESOLUTION R3-4; 2012, APPROVAL FROM COUNCIL TO EXECUTE THE CAMDEN COUNTY JOINT INSURANCE FUND 2012 SAFETY CONTRACT.

RESOLUTION R3-5;2012, AUTHORIZATION TO APPROVE A MERCANTILE LICENSE FOR DANA MCGARVEY T/A LUCKY WHEELS FOR THE SALE OF BIKES LOCATED AT 41 CLEMENTON ROAD, STORE # 133, BERLIN.

RESOLUTION R3-6;2012, AUTHORIZATION TO ENTER INTO A SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF CAMDEN AND THE TOWNSHIP OF VOORHEES, BOROUGH OF GIBBSBORO AND THE BOROUGH OF BERLIN FOR THE GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE.

RESOLUTION R3-7;2012, AUTHORIZATION TO APPROVE A MERCANTILE LICENSE FOR JORGE REYES, T/A J.R.A. LEATHERS AND SPORTSWEAR LLC FOR THE SALE OF RETAIL CLOTHING LOCATED AT 41 CLEMENTON ROAD, STORE # 220, BERLIN.

RESOLUTION R3-8; 2012, YMCA AGREEMENT ENTERING 2012 CONTRACT FOR THE USAGE AT THE BERLIN COMMUNITY CENTER.

RESOLUTION R3-9;2012, AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH OTIS ELEVATOR OF MOORESTOWN NJ FOR A TWO YEAR CONTRACT THAT COVERS ALL PART AND LABOR AT THE COST OF \$190.00 PER MONTH EFFECTIVE ON OR AROUND MARCH 1, 2012.

RESOLUTION R3-10;2012, APPROVAL TO ENTER INTO AN AGREEMENT WITH THE FLYERS SKATE ZONE GROUP OF VOORHEES, NJ FOR CAMP LONG-A-COMING FOR TWO HOURS JULY 5, 2012 AT THE COST OF \$670.00.

RESOLUTION R3-11;2012, APPROVAL TO EXECUTE THE APPLICATION AND PERMIT # SU12-084 WITH THE CAMDEN COUNTY DEPARTMENT OF PARKS AND THE BOROUGH OF BERLIN FOR CAMP LONG A COMING FROM JULY 2, 2012 TO JULY 26, 2012 MONDAY THRU THURSDAYS FROM 9 AM TO 1 PM AT NO CHARGE TO THE BOROUGH OR CAMP.

RESOLUTION R3-12;2012, A RESOLUTION AUTHORIZING THE FILING OF A RECYCLING TONNAGE REPORT FOR THE YEAR 2011 TO THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION NAMING SUPERINTENDENT MARK MAUGER AND FOREMAN JOHN ALLSBROOK AS COORDINATORS.

Motion to adopt Resolutions R3-2; 2012 through R3-12; 2012 made by Pearce seconded by Kupchik. All were in favor.

PAYMENT OF BILLS FOR THE MONTH OF FEBRUARY IN THE AMOUNT OF \$3,436,857.33.
Motion made by Maccaroni seconded by Kupchik. All were in favor.

Motion to adjourn made by Pearce seconded by Scelso. All were in favor.

Charleen Santora, RMC