SPECIAL MEETING OF JANUARY 30, 2019 CALLED TO ORDER

FLAG SALUTE

SUNSHINE NOTICE: Adequate notice of this Special Meeting has been provided in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6, also known as the Sunshine Law. Said notice has been advertised and published in both the Courier Post and Inquirer Newspapers and posted on the Borough Hall Bulletin Board at the Berlin Hotel showing the date, place and time of said meeting.

ROLL CALL

Mayor Jim Bilella, Council Members, Pearce, Miller, Badolato, Rocco, Buchanan and MacDonnell.

ABSENT Councilmembers Miller, Badolato, Rocco

There is a quorum

Mr. Long - Proof of publication from the Philadelphia Inquirer that the meeting was advertised on January 25th, 2019 and the Courier Post on the morning of January 28th, 2019. The appropriate 48-hour notices were given of this meeting. The reason for this meeting is for:

RATIFICATION AND REAPPROVAL OF VARIOUS MOTIONS, MAYOR’S APPOINTMENT WITH CONFIRMATION OF COUNCIL AND RESOLUTIONS PREVIOUSLY ADOPTED AT THE REORGANIZATIONAL MEETING OF JANUARY 5, 2019 CONDUCTED AT 12:30 P.M.

There are a series of motions and since we have been through some of this, with consent, I would like to group some of these matters together.
All agreed to grouping of certain matters

MOTIONS

1. APPOINTMENT OF JAMES PEARCE COUNCIL PRESIDENT:

Motion to appoint James Pearce as the Council President Year 2019;

2. PLANNING BOARD COUNCIL REPRESENTATIVE:

Motion to appoint Councilman Daniel MacDonnell (Class III)
3. MOTION BY COUNCIL TO MAKE THE FOLLOW COMMITTEE APPOINTMENTS:

BUILDINGS, PARKS & RERCREATION
Chairman Len Badolato
Vice Chair Rocco

PUBLIC WORKS
Chairman Dan MacDonnell,
STREETS & ROADS
Vice Chair Badolato

WATER & SEWER
Chairman Ron Rocco
Vice Chair Buchanan

PUBLIC SAFETY
Chairman Jim Pearce
Vice Chair Miller

FINANCE
Chairman Mike Buchanan
Vice Chair MacDonnell

COMMUNICATIONS
Chairman Rick Miller
Vice Chair Pearce

Motion to approve 1-3 as read: Councilman MacDonnell
Second: Councilman Buchanan
All present were in Favor

APPOINTMENTS OF OFFICIALS BY MAYOR WITH CONFIRMATION FROM COUNCIL

1. BOROUGH OFFICIALS:

- Administrator William Behnke 1/1/19 – 12/31/19
- Treasurer Stacey Divello 1/1/19 – 12/31/19
- Deputy Clerk Dana McGarvey 1/1/19 – 12/31/19
- Deputy Registrar Dana McGarvey 1/1/19 – 12/31/19
- Borough Historian Beth Pomponio 1/1/19 – 12/31/19
- Fire Official William Behnke 1/1/19 – 12/31/19
- Fire Safety Inspector Joe Cornforth 1/1/19 – 12/31/19
- Fire Safety Inspector Dennis Rosenbaum 1/1/19 – 12/31/19
- Plumbing Inspector Michael DePalma 1/1/19 – 12/31/19
- Fire Chief Michael Kernan 1/1/19 – 12/31/19
- Zoning Official Michael DePalma 1/1/19 – 12/31/19
- Deputy EMC Fred Tuttle 1/1/19 – 12/31/19

2. HISTORIC PRESERVATION COMMISSION APPOINTMENT BY MAYOR WITH CONFIRMATION FROM COUNCIL:

- Council Liaison Councilman Len Badolato 1/1/19 – 12/31/19
- Tina Hoffman Class C 4 yr 1/1/19 – 12/31/22
- Hal Taylor Class C 4 yr 1/1/19 – 12/31/22
- Tracy Salvatore Class C 4 yr 1/1/16 – 12/31/19
  (Fill unexpired term of Taylor)
- Leana Trinidad Alt 1 2 yr 1/1/18 – 12/31/19
  (Fill unexpired term of Reggio)

3. LIBRARY TRUSTEES APPOINTMENTS BY MAYOR WITH CONFIRMATION FROM COUNCIL:

- Mary K Albertson 5 yr 1/1/19 – 12/31/23
- Kim Cunningham 5 yr 1/1/19 – 12/31/23

4. COURT APPOINTMENTS BY MAYOR WITH CONFIRMATION FROM COUNCIL

- Municipal Judge Kristen McCrink, J.M.C. 3 yr 1/1/19 – 12/31/21
- Municipal Prosecutor Richard DeMichele 1 yr 1/1/19 – 12/31/19
- Municipal Public Defender Kristina M. Bryant 1 yr 1/1/19 – 12/31/19
- Court Administrator Kelly Foster 1 yr 1/1/19 – 12/31/19

5. PROPERTY MAINTENANCE BOARD APPOINTMENT BY MAYOR WITH CONFIRMATION FROM COUNCIL

- Council Representative Ron Rocco 1/1/19 – 12/31/19
- Planning Board Representative Ron Sabatini 1/1/19 – 12/31/19
- Zoning Official Michael DePalma 1/1/19 – 12/31/19
- Board of Health Dan Molnar 1/1/19 – 12/31/19
- Community Representative Cynthia Jennings 1/1/19 – 12/31/19

6. BUSINESS ADVISORY COMMITTEE APPOINTMENTS BY MAYOR WITH CONFIRMATION FROM COUNCIL

- Michael McGowan 3 yr. 1/1/19 - 12/31/21
- Leana Trinidad 3 yr. 1/1/19 - 12/31/21

7. CELEBRATION ADVISORY COMMITTEE APPOINTMENTS BY MAYOR WITH CONFIRMATION FROM COUNCIL

- Council Liaison Councilman Rick Miller 1/1/19 – 12/31/19
- Tracy Salvatore Chairwoman 3 yr 1/1/19 - 12/31/21
- Christina Miller Vice-Chairwoman 3 yr 1/1/19 - 12/31/21
**Motion to approve Mayor Appointments with Confirmation of Council 1-7 as read:** Council President Pearce

**Sec:** Councilman MacDonnell

All present were in Favor

**MEETING OPEN TO THE PUBLIC ON RESOLUTIONS ONLY** - No one spoke

**MEETING CLOSED TO THE PUBLIC**

Council President Pearce made Mayor, Council and Mr. Long aware that there are two date changes to be made to **RESOLUTION R1-22; 2019**, A RESOLUTION ESTABLISHING MEETING DATES FOR THE WORK SESSIONS AND COUNCIL MEETINGS TO BE AS FOLLOWS: October 8th 2019 will be changed to October 1st, 2019 and October 17th, 2019 will be changed to October 10th.

**Mr. Long** - We will move with this in mind

**RESOLUTIONS**


**RESOLUTION R1-2; 2019**, AUTHORIZATION TO ADOPT A TEMPORARY BUDGET FOR YEAR 2019.


RESOLUTION R1-10; 2019, APPOINTMENT OF ERI, CME AND MASER CONSULTING AS SPECIAL PROJECTS ENGINEERS FOR THE BOROUGH OF BERLIN YEAR 2019.

RESOLUTION R1-11; 2019, A RESOLUTION DESIGNATING THE COMMUNITY DEVELOPMENT BLOCK GRANT REPRESENTATIVES TO BE COUNCILMAN BUCHANAN AND ALTERNATE COUNCILMAN BADOLATO FOR YEAR 2019.

RESOLUTION R1-12; 2019, A RESOLUTION DESIGNATING THE FUND COMMISSIONER TO BE MILLARD WILKINSON, JR FOR YEAR 2019.

RESOLUTION R1-13; 2019, A RESOLUTION DESIGNATING THE SAFETY COORDINATOR FOR THE CAMDEN COUNTY JIF TO BE MILLARD WILKINSON, JR FOR YEAR 2019.

RESOLUTION R1-14; 2019, A RESOLUTION DESIGNATING THE SUSTAINABLE NJ AND GREEN TEAM LEADER TO BE NICOLE LOPEZ FOR YEAR 2019.

RESOLUTION R1-15; 2019, A RESOLUTION AUTHORIZING THE BOROUGH CLERK/AND OR ADMINISTRATOR AND THE CERTIFIED PURCHASING AGENT TO ADVERTISE, RECEIVE AND OPEN BIDS.

RESOLUTION R1-16; 2019, A RESOLUTION FIXING THE RATE OF INTEREST TO BE CHARGED FOR THE DELINQUENCIES OF TAXES, WATER, SEWER AND ALL OTHER APPLICABLE MUNICIPAL CHARGES.


RESOLUTION R1-18; 2019, A RESOLUTION ESTABLISHING THE CASH MANAGEMENT PLAN FOR YEAR 2019.

RESOLUTION R1-19; 2019, A RESOLUTION AUTHORIZING THE ADMINISTRATOR TO ISSUE REFUNDS LESS THAN $500 FOR THE YEAR 2019.

RESOLUTION R1-20; 2019, A RESOLUTION AUTHORITY THE MUNICIPAL CLERK TO ACCEPT AND APPROVE MERCHANTILE LICENSES FOR YEAR 2019.

RESOLUTION R1-21; 2019, A RESOLUTION ESTABLISHING THE PUBLIC MEETING FORMAT AS FOLLOWS:

1. Meeting called to order
2. Salute to the flag
3. Roll call
4. Dept Reports and Payment of Bills
5. Council and Mayor Reports
6. Ordinances
7. Public hearing on resolutions
8. Resolutions
9. Privilege of floor
10. Executive session (if required)
11. Adjournment

**RESOLUTION R1-22; 2019.** A RESOLUTION ESTABLISHING MEETING DATES FOR THE WORK SESSIONS AND COUNCIL MEETINGS TO BE AS FOLLOWS: Date corrections are listed below:

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<th>Work Sessions</th>
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**ADDITIONAL WORK SESSIONS MAY SCHEDULED AS NEEDED**

MAYOR AND COUNCIL MAY TAKE FORMAL ACTION AT ALL WORK SESSIONS

**RESOLUTION R1-23; 2019.** AUTHORIZATION TO APPROVE CONTRACT AWARD FOR GASOLINE TO FLEET SERVICES, SUNOCO OIL CO./SUN TRACT, BOX 3440, BOSTON, MA. UNDER STATE CONTRACT NUMBER T0394 58886 (CFO HAS CERTIFIED FUNDS ARE AVAILABLE).

**RESOLUTION R1-24; 2019.** AUTHORIZATION FROM COUNCIL TO ENTER INTO AN AGREEMENT WITH CAMDEN COUNTY ANIMAL CONTROL COOPERATIVE AGREEMENT AND VOORHEES ANIMAL ORPHANAGE FOR ANIMAL CONTROL SERVICES FOR THE YEAR 2019. (CERTIFICATION OF FUNDS COMING FROM THE ANIMAL TRUST FUND).

**RESOLUTION 1-25; 2019.** A RESOLUTION AUTHORIZING THERESA STAGLIANO AS AUTHORIZED AGENT TO REPRESENT THE BOROUGH OF BERLIN FOR TAX APPEALS.

**RESOLUTION R1-26; 2019.** APPROVAL FOR THE CONTINUING DISCLOSURE AGENT SERVICES AND APPOINTMENT AS INDEPENDENT REGISTERED MUNICIPAL ADVISOR OF RECORD TO BE PHOENIX ADVISORS, LLC OF BORDENTOWN NJ.
**RESOLUTION R1-27: 2019**, A RESOLUTION AUTHORIZING RHP TOWING FROM ATCO, LINDEN TOWING FROM LINDENWOLD TO BE THE AUTHORIZED TOWING COMPANIES FOR THE BOROUGH OF BERLIN.

**Motion to approve Resolutions R1-1 through R1-27 as read:** Council President Pearce  
**Second:** Councilman Buchanan

**Councilman MacDonnell** I have a question on the motion concerning Resolution R01-21:2019 the Public Meeting Format. Does anyone have an opposition to reading the resolutions first, then doing the public hearing? This way the public has an opportunity to hear what the resolutions are before the public hearing and before adoption. It was agreed upon by all present to switch the order of #7 & #8 and also add #9 resolution adoptions.

The new public meeting format will be as follows:

1. Meeting called to order  
2. Salute to the flag  
3. Roll call  
4. Dept Reports and Payment of Bills  
5. Council and Mayor Reports  
6. Ordinances  
7. Reading Resolutions  
8. Public hearing on resolutions  
9. Resolution Adoptions  
10. Privilege of floor  
11. Executive session (if required)  
12. Adjournment

**Mr. Long** - With those who motioned and seconded, with your consent given, would you agree to amendment of your motions?  
Consent was given by both Council President Pearce and Councilman Buchanan  
All present were in favor

**ORDINANCES**

**FIRST READING ORDINANCE**


**Motion to Introduce:** Councilman MacDonnell  
**Sec.:** Council President Pearce  
All present were in favor

**PRIVILEGE OF FLOOR:** No one spoke

**CLOSED PRIVILEGE OF THE FLOOR**

**GOOD OF THE ORDER**
Council President Pearce - Are we not doing recognitions and Mayors direct appointments?

Mr. Long - We do not need to do recognitions and the Mayor can make direct appointments any time after the stroke of midnight into the New Year. These are both on the agenda as a matter of curtsey.

Motion to adjourn: Council President Pearce
Sec.; Councilman MacDonnell
All present were in favor

Lois Sahina, RMC
Municipal Clerk
January 30, 2019