

**BOROUGH OF BERLIN**  
**RE-ORGANIZATION MINUTES**  
**SATURDAY, JANUARY 2, 2016**  
**MUNICIPAL BUILDING**  
**59 S. WHITE HORSE PIKE**  
**BERLIN NJ**  
**12:30 PM**

**RE-ORGANIZATION MEETING OF JANUARY 2, 2016 CALLED TO ORDER BY**  
**COUNCIL PRESIDENT LYNN KUPCHIK.**

**FLAG SALUTE LED BY COUNCIL PRESIDENT KUPCHIK.**

**SUNSHINE NOTICE:** Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and posted on the Borough Hall Bulletin Board showing the date, place and time of said meeting.

**INVOCATION:**

Reverend Jim Dabrowski from St. Simon Stock did the Invocation.

**OATHS OF OFFICE:**

Mayor Elect James Bilella was sworn in by Senator Dawn Addiego. His wife Denise and sons James, Joseph and Jonathan held the Bible.

Councilman Elect Ron Rocco was sworn in by Attorney Howard Long. His wife Joan and sister Terri held the Bible.

Councilman Elect Michael Buchanan was sworn in by Senator Dawn Addiego. His wife Casey, son Beau and daughter Annabella held the Bible.

Mayor Bilella wished everyone a happy new year and said a few words before getting started. He thanked his wife Denise and his three sons James, Joseph and Jonathon for their support over the years. As a councilman there have been many times when his duties have kept him away from his family. He appreciates their encouragement and support and would like not be standing here today as your Mayor without the help of his family. He also thanked the members of the community for their support and trust in allowing him to serve our town as the Mayor. He said it is truly an honor and pleasure to serve Berlin, a town that never loses its small town friendly appeal. He also thanked the many volunteers who work for the Borough serving the various committees and boards. Their willingness to give their time to help out town a better place is sincerely appreciated and helps make this community so special. He thanked the many employees of the Borough for their dedication and efforts to make Berlin safe and a great place to live and raise a family, particularly the outstanding dedicated members of the our Police Department and Fire Company. Mayor Bilella said that he is excited about Berlin's future and the opportunities and challenges that lay ahead. He and Council recognize the need to revitalize

the town's commercial core by creating places to shop, entertain and dine within the community. A full copy of Mayor Bilella's speech is attached to these minutes.

Councilman Rocco thanked everyone for coming and sharing the moment with himself and council. He also thanked his wife Joan for all of her support during the campaign; she had great enthusiasm and she was involved in a lot of behind the scenes work. Joan also contributed a lot of her time to the Berlin Senior Citizen Organization. Mr. Rocco thanked all of his friends for their support who worked behind the scenes. He thanked his dear sister for all her support and enthusiasm. Today as he took his oath he had the Bible open to one of his favorite passages; Proverb Chapter 4, Verse 7. He said that it is very important to have wisdom and knowledge and during the campaign he gained much knowledge about the town, the desires of the citizens, knowledge about the members on council and knowledge about himself. He hopes that more citizens attend the meetings to learn more and to contribute as well as be proud. He wished everyone a happy and healthy and prosperous new year. In closing Mr. Rocco said God bless to everyone here and God bless America.

Councilman Buchanan thanked everyone for coming and showing their support. First and foremost he thanked God for this opportunity to serve Berlin Borough as the work is going to begin this year. He thanked his wife Casey, son Beau and daughter Annabella for their love, support, efforts and contribution this year to make it a success; he said how much he loves them. Silent gratitude is of no use to anyone so he continued to echo all the thanks to the DPW, Police Department, Fire Department, the Ambulance and all the departments that encourage him to serve this great town. Also, he thanked all the long time Berlin citizens who have worked to make Berlin a great place to live enriched with family values. Thank you to all the newly involved citizens who are stepping up and volunteering for the first time to continue on enriching this town. He said that he loves Berlin as many people do too; it is a wonderful town. He encourages people to speak of a vision of a greater Berlin. The vision that all of council shares, is a vision of a walkable town and a town with more business development. He said bring your ideas as well as your friends with capital. Berlin is full of talented, skilled professionals and also generally attractive people. When he sees Franklin Avenue congested at BCS he is happy about that because it shows that there are parents involved with their children. That guarantees that they are going to grow up in a community where they are cared for, looked after and have strong family values. He said for the residents to feel free to contact him or anyone on council with any concerns or ideas. Thank you to everyone for coming. Best regards to you and your family and God bless.

#### **ROLL CALL:**

Mayor Jim Bilella, Council members Kupchik, Pearce, Miller, Badolato, Rocco and Buchanan.

#### **MAYOR BILELLA ACKNOWLEDGES DISTINGUISHED GUESTS**

Senator Dawn Addiego who has been a great friend of Berlin Borough, Former Mayor Millard Wilkinson, Former Councilwoman for Gloucester Twp Shelly Lovett and Joe Hower, newest assemblyman elect.

**RESOLUTION R1-1; 2016, APPOINTMENT OF ATTORNEY HOWARD LONG FROM THE FIRM OF WADE, LONG AND WOOD OF LAUREL SPRINGS, NJ AS BOROUGH SOLICITOR FOR BERLIN BOROUGH YEAR 2016**

Motion made by Rocco, seconded by Kupchik. All ayes followed.

**APPOINTMENT OF COUNCIL PRESIDENT**

Motion to appoint the Council President Year 2016 James Pearce;

Motion made by Rocco, seconded by Badolato. All ayes followed with the exception of Pearce who abstained.

**PLANNING BOARD APPOINTMENTS BY MAYOR**

**NEW APPOINTMENTS:**

|                    |             |                   |
|--------------------|-------------|-------------------|
| • James Bilella    | Class I     | 1/1/16 – 12/31/19 |
| • Andrew Simone    | Class II    | 1/1/16 – 12/31/16 |
| • Dan McDonnell    | Class IV    | 1/1/16 – 12/31/19 |
| • Ron Sabatini     | Class IV    | 1/1/16 – 12/31/19 |
| • Cynthia Jennings | Alternate 2 | 1/1/16 – 12/31/17 |

**PLANNING BOARD MEMBER'S RECOGNITIONS**

|                  |             |                   |
|------------------|-------------|-------------------|
| • Ron Katkocin   | Class IV    | 1/1/12 – 12/31/16 |
| • Jack Hall      | Class IV    | 1/1/12 – 12/31/16 |
| • Nick Maccaroni | Class IV    | 1/1/15 – 12/31/18 |
| • Dan Pomponio   | Class IV    | 1/1/15 – 12/31/18 |
| • John McCall    | Alternate 1 | 1/1/15 – 12/31/16 |

**PLANNING BOARD COUNCIL REPRESENTATIVE**

- Councilman Ron Rocco

Motion made by Miller, seconded by Pearce. All ayes followed with the exception of Rocco who abstained.

|           |   |
|-----------|---|
| Class I   | Mayor's term corresponds to time in office.   |
| Class II  | Official of Municipality other than a member of the Governing Body, 1-year term         |
| Class III | Member of the Governing Body, 1-year term   |
| Class IV  | Other citizens of Municipality appointed by the Mayor. 4-year Term. N.J.S.A. 40A:55D-23 |

**COMMITTEE APPOINTMENTS BY MAYOR WITH CONFIRMATION FROM COUNCIL**

|                     |  |
|---------------------|--|
| BUILDINGS & GROUNDS | Chairman Len Badolato<br>Committee Members Rocco & Pearce      |
| STREETS & ROADS     | Chairman Mike Buchanan<br>Committee Members Badolato & Kupchik |
| WATER & SEWER       | Chairman Ron Rocco<br>Committee Members Kupchik & Buchanan     |
| HEALTH & RECREATION | Chairman Rick Miller<br>Committee Members Pearce & Badolato    |
| PUBLIC SAFETY       | Chairman Jim Pearce<br>Committee Members Miller & Rocco        |
| FINANCE             | Chairwoman Lynn Kupchik<br>Committee Members Miller & Buchanan |

Motion made by Pearce, seconded by Miller. All ayes followed.

**APPOINTMENTS OF OFFICIALS BY MAYOR WITH CONFIRMATION FROM COUNCIL.**

|                         |                 |                   |
|-------------------------|-----------------|-------------------|
| • Treasurer             | Stacey DiVello  | 1/1/16 – 12/31/16 |
| • Deputy Clerk          | Melissa Bovera  | 1/1/16 – 12/31/16 |
| • Deputy Registrar      | Melissa Bovera  | 1/1/16 – 12/31/16 |
| • Borough Historian     | Cassie Buchanan | 1/1/16 – 12/31/16 |
| • Fire Official         | William Behnke  | 1/1/16 – 12/31/16 |
| • Fire Safety Inspector | Joe Cornforth   | 1/1/16 – 12/31/16 |
| • Plumbing Inspector    | Michael DePalma | 1/1/16 – 12/31/16 |
| • Fire Chief            | William Behnke  | 1/1/16 – 12/31/16 |
| • Zoning Official       | Michael DePalma | 1/1/16 – 12/31/16 |
| • Emerg Mgt Coord       | Michael Miller  | 1/1/16 – 12/31/18 |
| • Deputy EMC            | Fred Tuttle     | 1/1/16 – 12/31/16 |

Motion to approve made by Pearce, seconded by Buchanan. All ayes followed.

**DEPARTMENT HEAD RECOGNITIONS FOR OFFICIALS AND SUB-OFFICIALS FOR THE BOROUGH OF BERLIN 2016**

|                                 |                  |
|---------------------------------|------------------|
| • Administrator                 | Charleen Santora |
| • Registered Municipal Clerk    | Charleen Santora |
| • Certified Municipal Registrar | Charleen Santora |

- |                           |                   |
|---------------------------|-------------------|
| • CFO                     | Andriane McKendry |
| • Tax Assessor            | Theresa Stagliano |
| • Tax Collector           | Lisa Eggert       |
| • Chief of Police         | Michael DeLorenzo |
| • Ambulance Captain       | Lou DeMarco       |
| • Construction Official   | Michael DePalma   |
| • Fire Sub Code Inspector | Ron Snyder        |
| • Housing Inspector       | Kyle Wagner       |

### **HISTORIC PRESERVATION COMMISSION APPOINTMENT BY MAYOR WITH CONFIRMATION FROM COUNCIL**

- |   |         |      |  |                   |
|---|---------|------|--|-------------------|
| • Council Liaison Councilman Len Badolato |         |      |  | 1/1/16 – 12/31/16 |
| • Jose Hernandez                          | Class C | 4 yr |  | 1/1/16 – 12/31/19 |
| • Jerry Knott                             | Class C | 4 yr |  | 1/1/16 – 12/31/19 |
| • Joe Keskes                              | Class C | 4 yr |  | 1/1/16 – 12/31/19 |
| • Bridget Ross                            | Alt 1   | 2 yr |  | 1/1/16 – 12/31/17 |
| • Andrew Simone                           | Alt 2   | 2 yr |  | 1/1/16 – 12/31/17 |

Motion made by Miller, seconded by Badolato. All ayes followed.

### **HISTORIC PRESERVATION COMMISSION RECOGNITION OF MEMBERS:**

- |                    |         |      |                   |
|--------------------|---------|------|-------------------|
| • Micki Armano     | Class C | 4 yr | 1/1/14 - 12/31/17 |
| • Gail Mottershead | Class C | 4 yr | 1/1/14 - 12/31/17 |
| • Alan Blair       | Class A | 4 yr | 1/1/15 – 12/31/18 |
| • Tina Hoffman     | Class C | 4 yr | 1/1/15 – 12/31/18 |

### **RECOGNITION OF HISTORIC PRESERVATION COMMISSION ADVISORS**

- Millard Wilkerson Jr – Mayor Emeritus
- Dan Pomponio - President, Berlin Borough Historical Society

- |         |   |
|---------|---|
| Class A | A person who is knowledgeable in building design and construction or architectural history who may reside in the borough.                           |
| Class B | A person who is knowledgeable or with a demonstrated interest in Local history who may reside outside the borough.                                  |
| Class C | Members who must be residents of the Municipality who hold no Other Municipal position except they may be members of the Planning or Zoning Boards. |

### **BOARD OF HEALTH MEMBERS APPOINTMENTS BY MAYOR WITH CONFIRMATION FROM COUNCIL.**

- |  |                   |
|--|-------------------|
| • Council Liaison Councilman Rick Miller | 1/1/16 – 12/31/16 |
|--|-------------------|

- Michelle Primo 3 yr 1/1/16 - 12/31/18
- Denise Engle 3 yr 1/1/16 - 12/31/18
- Christina Miller 3 yr 1/1/15 - 12/31/17  
(unexpired term Rose)
- Dolores Motluck 3 yr 1/1/14 - 12/31/16  
(unexpired term VanDyke)
- Dan Cleary 3 yr 1/1/14 - 12/31/16  
(unexpired term Buchanan)
- Kelly Foster 3 yr 1/1/14 - 12/31/16  
(unexpired term of Scelso)

Motion made by Pearce, seconded by Kupchik. All ayes followed.

#### **BOARD OF HEALTH RECOGNITION OF MEMBERS**

- Dan Molnar 3 yr 1/1/15 - 12/31/17

#### **LIBRARY TRUSTEES APPOINTMENTS BY MAYOR WITH CONFIRMATION FROM COUNCIL.**

- Robert Foster 5 yr 1/1/16 – 12/31/20

Motion made by Badolato, seconded by Kupchik. All ayes followed.

#### **LIBRARY TRUSTEES RECOGNITION OF MEMBERS**

- James Bilella Mayor
- Kristen Martello Community School Superintendent
- Millard Wilkinson 5 yr 1/1/15 – 12/31/19
- Tina Hoffmann 5 yr 1/1/15 – 12/31/19
- Alan Nickerson 4 yr 1/1/15 – 12/31/18
- Nancy Grover 3 yr 1/1/15 – 12/31/17
- Janet Guerere 2 yr 1/1/15 – 12/31/16

#### **COURT APPOINTMENTS BY MAYOR WITH CONFIRMATION FROM COUNCIL.**

- **Municipal Judge** Krisden McCrink 3 yr 1/1/16 – 12/31/18

Motion to appoint made by Pearce, seconded by Buchanan. All ayes followed.

- **Municipal Prosecutor** Richard DeMichele 1 yr 1/1/16 – 12/31/16

Motion to appoint made by Miller, seconded by Pearce. All ayes followed.

- **Municipal Public Defender** Kimberly Garrigues 1 yr 1/1/16 – 12/31/16

Motion to appoint made by Miller, seconded by Rocco. All ayes followed.

- **Court Administrator** Kelly Foster 1 yr 1/1/16 – 12/31/16

Motion to appoint made by Pearce, seconded by Buchanan. All ayes followed.

#### **PROPERTY MAINTENANCE OFFICIAL APPOINTMENT BY MAYOR WITH CONFIRMATION FROM COUNCIL.**

- Bill Bansch 1 yr 1/1/16 – 12/31/16

Motion made by Rocco, seconded by Badolato. All ayes followed.

#### **PROPERTY MAINTENANCE BOARD APPOINTMENT BY MAYOR WITH CONFIRMATION FROM COUNCIL.**

- Property Maintenance Official Bill Bansch 1/1/16 – 12/31/16
- Council Representative Ron Rocco 1/1/16 – 12/31/16
- Planning Board Representative Ron Sabatini 1/1/16 – 12/31/16
- Zoning Official Michael DePalma 1/1/16 – 12/31/16
- Board of Health Michelle Primo 1/1/16 – 12/31/16
- Community Representative Cynthia Jennings 1/1/16 – 12/31/16

Motion made by Pearce, seconded by Miller. All ayes followed.

#### **ECONOMIC DEVELOPMENT COMMITTEE APPOINTMENTS BY MAYOR WITH CONFIRMATION FROM COUNCIL**

- Council Liaison Councilwoman Lynn Kupchik 1/1/16 – 12/31/16
- Patricia Cummings 3 yr 1/1/16 - 12/31/18
- Michael Latigona 3 yr 1/1/16 - 12/31/18
- Kevin McHugh 3 yr 1/1/16 - 12/31/18
- Michael McGowan , Alt #1 1 yr 1/1/16 – 12/31/16
- Michael Foster, Alt # 2 1 yr 1/1/16 – 12/31/16
- Genevieve Haldemen, Alt #3 1 yr 1/1/16 – 12/31/16

Motion made by Miller, seconded by Pearce. All ayes followed.

## **ECONOMIC DEVELOPMENT COMMITTEE RECOGNITION OF MEMBERS**

|                    |      |                   |
|--------------------|------|-------------------|
| • James Knight     | 3 yr | 1/1/14 – 12/31/16 |
| • Bob Suchowierski | 3 yr | 1/1/14 – 12/31/16 |
| • Carl Canfield    | 3 yr | 1/1/14 – 12/31/16 |
| • Marie Ryan       | 3 yr | 1/1/14 – 12/31/16 |
| • Roger Strong     | 3 yr | 1/1/15 – 12/31/17 |
| • Bob Foster       | 3 yr | 1/1/15 – 12/31/17 |

## **CELEBRATION ADVISORY COMMITTEE APPOINTMENTS BY MAYOR WITH CONFIRMATION FROM COUNCIL.**

|  |      |                   |
|--|------|-------------------|
| • Council Liaison Councilman Rick Miller |      | 1/1/16 – 12/31/16 |
| • Mike Latigona Chairman                 | 3 yr | 1/1/16 - 12/31/18 |
| • Marie Ryan Vice-Chairman               | 3 yr | 1/1/16 - 12/31/18 |

Motion made by Pearce, seconded by Miller. All ayes followed.

## **RESOLUTIONS**

**RESOLUTION R1-2; 2016,** AUTHORIZATION TO ADOPT A TEMPORARY BUDGET FOR YEAR 2016

Motion made by Kupchik, seconded by Badolato. All ayes.

**RESOLUTION R1-3; 2016,** APPOINTMENT OF BOWMAN & COMPANY FROM VOORHEES, NJ AS AUDITORS FOR THE BOROUGH OF BERLIN YEAR 2016

Motion made by Kupchik, seconded by Pearce. All ayes.

**RESOLUTION R1-4;2016,** APPOINTMENT OF PENNONI ASSOCIATES OF HADDON HEIGHTS, NJ AS GENERAL ENGINEER'S AND TAX MAP OFFICIALS FOR THE BOROUGH OF BERLIN YEAR 2016.

Motion made by Miller, seconded by Buchanan. All ayes.

**RESOLUTION R1-5; 2016** APPOINTMENT OF PENNONI ASSOCIATES OF HADDON HEIGHTS, NJ AS WATER & SEWER ENGINEERS FOR THE BOROUGH OF BERLIN YEAR 2016.

Motion made by Rocco, seconded by Buchanan. All ayes.

**RESOLUTION R1-6;2016,** APPOINTMENT OF EDGEWOOD ASSOCIATES OF BERLIN, NJ AS RISK MANAGEMENT CONSULTANTS IN COMPLIANCE WITH THE MEL/JIF INSURANCE COMPANY FOR THE BOROUGH OF BERLIN YEAR 2016.

Motion made by Pearce, seconded by Miller. All ayes.



**RESOLUTION R1-7; 2016**, APPOINTMENT OF SAUL EWING FROM PRINCETON, NJ AS BOND COUNSEL FOR THE BOROUGH OF BERLIN YEAR 2016

Motion made by Kupchik, seconded by Buchanan. All ayes.

**RESOLUTION R1-8; 2016**, APPOINTMENT OF STUART PLATT FROM THE LAW FIRM OF PLATT AND RISO, STRATFORD, NJ AS SPECIAL COAH COUNSEL FOR THE BOROUGH OF BERLIN YEAR 2016

Motion made by Rocco, seconded by Pearce. All ayes.

**RESOLUTION R1-9; 2016**, A RESOLUTION DESIGNATING THE COMMUNITY DEVELOPMENT BLOCK GRANT REPRESENTATIVES TO BE COUNCILMAN BUCHANAN AND ALTERNATE COUNCILMAN BADOLATO FOR YEAR 2016.

Motion made by Pearce, seconded by Kupchik. All ayes.

**RESOLUTION R1-10; 2016**, A RESOLUTION DESIGNATING THE FUND COMMISSIONER TO BE MILLARD WILKINSON, JR AND ALTERNATE FUND COMMISSIONER COUNCILMAN MILLER FOR YEAR 2016.

Motion made by Pearce, seconded by Buchanan. All ayes.

**RESOLUTION R1-11; 2016**, A RESOLUTION DESIGNATING THE SAFETY COORDINATOR FOR THE CAMDEN COUNTY JIF TO BE MILLARD WILKINSON, JR YEAR 2016

Motion made by Kupchik, seconded by Pearce. All ayes.

**RESOLUTION R1-12; 2016**, APPOINTMENT OF CHRIS NORMAN FROM THE LAW FIRM OF NORMAN & KINGSBURY, MOORESTOWN, NJ FOR WELL NO. 12 LITIGATION

Motion made by Rocco, seconded by Kupchik. All ayes.

**RESOLUTION R1-13; 2016**, A RESOLUTION APPOINTING CME ASSOCIATES FROM SOUTH HOWELL, NJ AS MUNICIPAL PLANNER FOR THE BOROUGH OF BERLIN YEAR 2016.

Motion made by Miller, seconded by Badolato. All ayes.

**RESOLUTION R1-14; 2016**, A RESOLUTION AUTHORIZING THE BOROUGH CLERK/AND OR ADMINISTRATOR AND THE CERTIFIED PURCHASING AGENT TO ADVERTISE, RECEIVE AND OPEN BIDS

**RESOLUTION R1-15; 2016**, A RESOLUTION FIXING THE RATE OF INTEREST TO BE CHARGED FOR THE DELINQUENCIES OF TAXES, WATER, SEWER AND ALL OTHER APPLICABLE MUNICIPAL CHARGES

**RESOLUTION R1-16; 2016**, A RESOLUTION DESIGNATING THE COURIER POST OF CHERRY HILL, NJ (CIRCULATES 7 DAYS A WEEK) AND CENTRAL RECORDS LANSDALE, PA (CIRCULATING 1 DAY A WEEK) AS OFFICIAL NEWSPAPERS FOR BERLIN BOROUGH YEAR 2016.

**RESOLUTION R1-17; 2016** A RESOLUTION ESTABLISHING THE CASH MANAGEMENT PLAN FOR YEAR 2016

**RESOLUTION R1-18; 2016**, A RESOLUTION ESTABLISHING THE PUBLIC MEETING FORMAT AS FOLLOWS:

1. Meeting called to order
2. Salute to the flag
3. Roll call
4. Council and Mayor Reports
5. Ordinances
6. Public hearing on resolutions
7. Resolutions
8. Payment of the bills
9. Privilege of floor
10. Adjournment

**RESOLUTION R1-19; 2016**, A RESOLUTION ESTABLISHING MEETING DATES FOR THE WORK SESSIONS/COUNCIL MEETINGS TO BE AS FOLLOWS:

| <u>7:00 PM</u><br>Work Sessions | <u>7:00 PM</u><br>Council Meetings |
|---------------------------------|------------------------------------|
| February 2, 2016                | February 11, 2016                  |
| March 1, 2016                   | March 10, 2016                     |
| April 5, 2016                   | April 14, 2016                     |
| May 3, 2016                     | May 12, 2016                       |
| June 7, 2016                    | June 16, 2016                      |
| July 5, 2016                    | July 14, 2016                      |
| August 2, 2016                  | August 11, 2016                    |
| September 6, 2016               | September 15, 2016                 |
| October 4, 2016                 | October 13, 2016                   |
| November 1, 2016                | November 10, 2016                  |
| December 6, 2016                | December 15, 2016                  |

**RESOLUTION R1-20;2016**, AUTHORIZATION TO APPROVE CONTRACT AWARD FOR GASOLINE TO FLEET SERVICES, SUNOCO OIL CO./SUN TRACT, BOX 3440, BOSTON, MA. UNDER STATE CONTRACT NUMBER T0394 58886.FUNDS CERTIFIED)

**RESOLUTION R1-21; 2016**, AUTHORIZATION FROM COUNCIL TO ENTER INTO AN AGREEMENT WITH COUNTYWIDE ANIMAL CARE AND CONTROL OF NEWFIELD NJ FOR ANIMAL CONTROL SERVICES FOR THE YEAR 2016 (CERTIFICATION OF FUNDS COMING FROM THE ANIMAL TRUST FUND)

**RESOLUTION 1-22-2016**, A RESOLUTION AUTHORIZING THERESA STAGLIANO AS AUTHORIZED AGENT TO REPRESENT THE BOROUGH OF BERLIN FOR TAX APPEALS.

**RESOLUTION R1-23; 2016**. A RESOLUTION AUTHORIZING TAX REFUND FOR BLOCK 2201.01 LOT 40 IN THE AMOUNT OF \$1,222.23 DUE TO VETERAN EXEMPTION APPROVAL

**RESOLUTION R1-24;2016**, AUTHORIZATION TO APPOINT DPW EMPLOYEE JOHN ALLESBROOK TO THE POSITION OF SUPERINTENDENT OF THE DEPARTMENT OF PUBLIC WORKS EFFECTIVE JANUARY 1, 2016 TO DECEMBER 31, 2018.

**RESOLUTION R1-25; 2016**, AUTHORIZATION TO PROMOTE CHARLES SEITZINGER AS JUNIOR FOREMAN TO REPLACE JR FOREMAN JOHN ALLESBROOK EFFECTIVE JANUARY 1, 2016

**RESOLUTION R1-26;2016**, APPROVAL FOR THE CONTINUING DISCLOSURE AGENT SERVICES AND APPOINTMENT AS INDEPENDENT REGISTERED MUNICIPAL ADVISOR OF RECORD TO BE PHOENIX ADVISORS, LLC OF BORDENTOWN NJ

**RESOLUTION R1-27;2016**, APPROVAL OF MERCANTILE LICENSE FOR MICHAEL SUAREZ, T/A GET THAT LEAN BODY AT 17 CLEMENTON ROAD, SUITE 2, BERLIN FOR A PERSONAL TRAINING BUSINESS.

**RESOLUTION R1-28;2016** APPROVAL OF MERCANTILE LICENSE FOR ROSEMARIE DECRISTO FOR THE SALE OF USED MERCHANDISE AT 41 CLEMENTON ROAD, BERLIN.

**RESOLUTION R1-29;2016** AUTHORATION FOR PENNONI ENGINEERS TO CONDUCT PRELIMINARY DESIGN OF INTERSECTION SIGNALIZATION IMPROVEMENTS AT CROSS KEYS RD AND CONSTITUTION BLVD/COLONIAL PARK RD; CROSS KEYS RD AND OLYMPIC RD/CRATER ST AND AT CLEMONTON RD AND FRANKLIN AVE.

**RESOLUTION R1-30; 2016** AUTHORIZING AND DIRECTING THE BERLIN BOROUGH PLANNING BOARD TO UNDERTAKE A PRELIMINARY INVESTIGATION TO DETERMINE WHETHER THE PROPOSED STUDY AREAS ARE TO BE DELINEATED AS AREAS IN NEED OF REDEVELOPMENT PURSUANT TO THE LOCAL REDEVELOPMENT AND HOUSING LAW

**RESOLUTION R1-31; 2016** AUTHORIZING AND DIRECTING THE BERLIN BOROUGH PLANNING BOARD TO UNDERTAKE A REEXAMINATION OF THE MASTER PLAN OF THE BOROUGH OF BERLIN

Motion to approve Resolutions R1-14 through R1-31 made by Pearce, seconded by Miller. All ayes.

**ORDINANCES INTRODUCTION** - BY TITLE ONLY

**ORDINANCE 2016-01**, AN ORDINANCE AMENDING CHAPTER 335 SECTION 77 OF THE CODE OF BERLIN ENTITLED GENERAL ZONING PROVISIONS.

Motion made by Miller, seconded by Buchanan. All ayes.

**ORDINANCE 2016-02**, AN ORDINANCE AMENDING CHAPTER 335 SECTION 82 OF THE CODE OF BERLIN ENTITLED C-1 CENTRAL BUSIESS DISTRICT.

Motion made by Pearce, seconded by Buchanan. All ayes.

**ORDINANCE 2016-03**, AN ORDINANCE AMENDING CHAPTER 335 SECTION 83 OF THE CODE OF BERLIN ENTITLED C-2 AND PC-2 NEIGHBORHOOD COMMERCIAL DISTRICT

Motion made by Miller, seconded by Buchanan. All ayes.

**ORDINANCE 2016-04**, AN ORDINANCE AMENDING CHAPTER 335 SECTION 84 OF THE CODE OF BERLIN ENTITLED C-3 AND PC-3 HIGHWAY COMERCIAL DISTRICT.

Motion made by Miller, seconded by Buchanan. All ayes.

**PRIVILEGE OF FLOOR:**

Millard Wilkinson – Full speech attached to these minutes.

Motion to adjourn the meeting made by Pearce, seconded by Badolato. All ayes. (1:30 p.m.)

**Charleen Santora**  
**RMC**