



# BOROUGH OF BERLIN

## WORKSHOP MEETING MINUTES

THURSDAY, November 12, 2020 – 6:00 pm.

Council president Pearce called the meeting to order at 6:00 pm. He stated that adequate notice of this meeting had been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier-Post and posted on the Borough Hall Bulletin Board showing the said meeting's date, place, and time.

After the salute to the Flag, the following roll call was taken:

Present: Councilmembers: Badolato, Cummings, Hohing, Miller, Simone, Pearce.  
Mayor Miller arrives at 6: 30 pm.  
Absent: None

Also, Present: Dwayne Harris, Administrator/Clerk; Debra DiMattia, CFO

### **COUNCIL DISCUSSION:**

The meeting started with a discussion on the options regarding the replacement of the Tax Collector. The current tax Collector had submitted a letter of resignation, effective December 4. The Governing body reviewed the options to enter a short-term contract with a vendor like Jersey Professionals, who would supply a CTC for as long as needed. The Governing Body could appoint a CTC full-time or nominate a CTC part-time while sending an in-house employee to school to receive the training and education necessary to assume that title.

The body decided it would be in the Borough's best interest to hire a full-time CTC but would ask the current CTC if she would remain on a part-time basis a few hours a week to see the Borough through the upcoming Tax Sale. Councilman Miller said he would have that discussion.


- BUILDINGS, PARKS, & RECREATION – No additional reports currently.
- PUBLIC WORKS, STREETS & ROADS - Chairman Andrew Simone lead a discussion regarding the tree replacement in front of the Borough Hall. The estimated cost would be around \$3,000 to include purchase and installation. It was determined the price was too excessive, and it would be more practical to purchase additional lights and give them to the Rotary to enhance the lighting on the tree currently in place.
- WATER & SEWER - Chairwoman Patricia Cummings had no other matters to report and will give her report during the meeting.
- PUBLIC SAFETY – Council President Pearce will reserve his comments for the meeting.
- COMMUNICATION – no comments currently.
- FINANCE - Chairman Jake Miller will reserve his reports for the meeting.

➤ SOLICITOR –absent.

Meeting was adjourned.

I, Dwayne M. Harris, Administrator/ Clerk of the Borough of Berlin, in the County of Camden, State of New Jersey, hereby certify these Minutes were approved by the Governing Body, at its Regular Meeting, held December 17, 2020.

WITNESS my hand this 13th day of November 2020.

A handwritten signature in black ink that reads "Dwayne M. Harris". The signature is written in a cursive style with a large, stylized "D" at the beginning.

Dwayne M. Harris, RMC  
Administrator/Clerk