



BOROUGH OF BERLIN
MUNICIPAL BUILDING
59 SOUTH WHITE HORSE PIKE
BERLIN, NJ 08009

REORGANIZATION MEETING AGENDA

SATURDAY JANUARY 2, 2021 - 10:00 A.M.

The meeting is going to be held through electronic medium on the Zoom platform and is accessible on the internet at

<https://us02web.zoom.us/j/3897473719?pwd=MEQ1cHd0dklXYzZ3RnY4b1hvblowZz09>

- or by dialing in to 646 558 8656. The Meeting ID: 389 747 3719 and the Passcode: 155972 is the same for either method.

RE-ORGANIZATION MEETING OF JANUARY 2, 2021 CALLED TO ORDER

FLAG SALUTE

SUNSHINE NOTICE: Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and posted on the Borough Hall Bulletin Board located within the Municipal Building showing the date, place and time of said meeting.

OATHS OF OFFICE

Len Badolato will be sworn in as Councilman

Keith Hohing will be sworn in as Councilman

Patricia Cummings will be sworn in as Councilman

Jake Miller will be sworn in as Councilman

ROLL CALL TO ESTABLISH QUORUM

Council Members: Badolato, Cummings, Hohing, Miller, Pearce, Simone, Mayor Miller

RESOLUTION 2021-001 - Appointment of Jim Pearce as Council President

RESOLUTION 2021-002 - Appointment of Howard C. Long, Jr, Esquire, from the firm Wade, Long, Wood & Long, LLC, of Laurel Springs, NJ as Borough of Berlin Solicitor for Berlin Borough through December 31, 2021

PLANNING BOARD APPOINTMENTS BY MAYOR

January 2, 2021 – Berlin Reorganization Meeting

NEW APPOINTMENTS

- Michael McGowan Class II 1/1/21 – 12/31/21
- Ken Ryker Class IV 1/1/21 – 12/31/24
- Thomas Dulin Class IV 1/1/21 – 12/31/24
- Harry Earle Alternate #1 1/1/21 – 12/31/22

PLANNING BOARD MEMBER'S RECOGNITIONS

- Rick Miller Class I 1/1/20 - 12/31/23
- Fran Ballak Class IV 1/1/20 – 12/31/23
- Bradley Cusick Alternate II 1/1/20 – 12/31/21
- Michael Foster Class IV 1/1/19 - 12/31/22
- Jeannine Schumacher Class IV 1/1/18 – 12/31/21
- Dan Pomponio Class IV 1/1/19 – 12/31/22

PLANNING BOARD COUNCIL REPRESENTATIVE

- Councilman Andy Simone (Class III)

Class I Mayor's term corresponds to time in office.
Class II Official of Municipality other than a member of the Governing
 Body, 1-year term
Class III Member of the Governing Body. 1-year term
Class IV Other citizens of Municipality appointed by the Mayor. 4-year
 Term. N.J.S.A. 40A:55D-23

COUNCIL COMMITTEE APPOINTMENTS

Buildings, Parks & Recreation	Chairman Len Badolato Co-Chairs Andy Simone & Patricia Cummings
Public Works, Streets & Roads	Chairman Andy Simone Co-Chairs Patricia Cummings & Len Badolato
Water & Sewer	Chairman Patricia Cummings Co-Chairs Len Badolato & Andy Simone
Public Safety	Chairman Jim Pearce Co-Chairs Keith Hohing & Jake Miller
Finance	Chairman Jake Miller Co-Chairs Jim Pearce & Keith Hohing
Communications	Chairman Keith Hohing Co-Chairs Jake Miller & Jim Pearce

APPOINTMENT OF BOROUGH OFFICIALS

- Treasurer Stacey DiVello 01/01/2021-12/31/2021
- Deputy Clerk Dana McGarvey 01/01/2021-12/31/2021
- Borough Historian Beth Pomponio 01/01/2021-12/31/2021
- Fire Official William Behnke 01/01/2021-12/31/2021
- Fire Safety Inspector Joe Cornforth 01/01/2021-12/31/2021
- Fire Safety Inspector Dennis Rosenbaum 01/01/2021-12/31/2021
- Fire Chief Michael Kernan 01/01/2021-12/31/2021
- Zoning Official Debbie Simone 01/01/2021-12/31/2021
- Deputy EMC Fred Tuttle 01/01/2021-12/31/2021
- Deputy EMC Craig Falstick 01/01/2021-12/31/2021
- P.A.C.O. Dwayne M. Harris 01/01/2021-12/31/2021
- Property Maintenance Joe Lobrano 01/01/2021-12/31/2021

APPOINTMENT OF: Millard Wilkinson, Jr. JIF Fund Commissioner for the Year 2021.

APPOINTMENT OF: Millard V. Wilkinson, Safety Coordinator for the Camden County JIF for the Year 2021

APPOINTMENT OF: Community Development Block Grant Representatives

- C.D.B.G. Coordinator Councilman Andy Simone 01/01/2021-12/31/2021
- C.D.B.G. Alternate Councilman Len Badolato 01/01/2021-12/31/2021

DEPARTMENT HEAD RECOGNITIONS FOR OFFICIALS AND SUB-OFFICIALS FOR THE BOROUGH OF BERLIN 2021

- Municipal Clerk/Administrator Dwayne M. Harris
- Debbie DiMattia CMFO
- Municipal Registrar Dana McGarvey
- Chief of Police Millard V. Wilkinson
- Emergency Mgt. Coordinator Rushi Pandya
- Ambulance Captain Lou DeMarco
- DPW Superintendent John Allsebrook
- Tax Assessor Theresa Stagliano
- Tax Collector Leigha Bogdanowicz
- Construction Official Edward Toussaint
- Fire Sub Code Inspector Ron Snyder
- Housing Inspector Edward Toussaint

HISTORIC PRESERVATION COMMISSION APPOINTMENTS

- Council Liaison Councilman Len Badolato 1 yr. 1/1/21 - 12/31/21
- Luke Evers 1 yr. 1/1/21 - 12/31/21

HISTORIC PRESERVATION COMMISSION RECOGNITION OF MEMBERS

- Michelle Secrest Class C 4 yr. 1/1/18 - 12/31/21
- Gail Mottershead Class C 4 yr. 1/1/18 - 12/31/21
- Tina Hoffman Class C 4 yr. 1/1/19 - 12/31/22
- Tracy Salvatore Class C 4 yr. 1/1/20 - 12/31/23
- Lisa Doris Alt 1 2 yr. 1/1/20 - 12/31/21
- Hal Taylor Class C 4 yr. 1/1/20 - 12/31/23
- Jose Hernandez Class C 4 yr. 1/1/20 - 12/31/23

RECOGNITION OF HISTORIC PRESERVATION COMMISSION ADVISORS

- Millard Wilkerson Jr - Mayor Emeritus
- Dan Pomponio - President, Berlin Borough Historical Society

- Class A A person who is knowledgeable in building design and construction or architectural history who may reside in the borough.
- Class B A person who is knowledgeable or with a demonstrated interest in Local history who may reside outside the borough.
- Class C Members who must be residents of the Municipality who hold no Other Municipal position except they may be members of the Planning or Zoning Boards.

BOARD OF HEALTH APPOINTMENTS

- Council Liaison Councilman Keith Hohing 1 yr. 1/1/21 - 12/31/21
- Dan Molnar 3 yr. 1/1/21 - 12/31/23
- Christina Miller 3 yr. 1/1/21 - 12/31/23

LIBRARY TRUSTEES APPOINTMENTS

- Robert Foster 5 yr. 1/1/21 - 12/31/25

LIBRARY TRUSTEES RECOGNITION OF MEMBERS

- Mayor Rick Miller Mayor
- Superintendent Dr. Joseph Campisi Berlin Community School Superintendent
- Nancy Grover 5 yr. 1/1/18 - 12/31/22
- Deanna Schuenemann 5 yr. 1/1/17 - 12/31/21
- Mary K Albertson 5 yr. 1/1/19 - 12/31/23
- Kim Cunningham 5 yr. 1/1/19 - 12/31/23
- Millard Wilkerson Jr. 5 yr. 1/1/20 - 12/31/24
- Tina Hoffmann 5 yr. 1/1/20 - 12/31/24

COURT APPOINTMENTS

- **Municipal Prosecutor** Richard DeMichele 1 yr. 1/1/21 - 12/31/21
- **Municipal Public Defender** Francis Falkenstein 1 yr. 1/1/21 - 12/31/21
- **Court Administrator** Kelly Foster 1 yr. 1/1/21 - 12/31/21

PROPERTY MAINTENANCE BOARD APPOINTMENTS

- Council Representative Len Badolato 1/1/21 - 12/31/21
- Planning Board Representative Mike Foster 1/1/21 - 12/31/21
- Zoning Official Debbie Simone 1/1/21 - 12/31/21
- Board of Health Dan Molnar 1/1/21 - 12/31/21
- Community Representative Carrie Alper 1/1/21 - 12/31/21

BUSINESS ADVISORY COMMITTEE APPOINTMENTS

- Keith Hohing Council Liaison 1 yr. 1/1/21 – 12/31/21

RECOGNIZING BUSINESS ADVISORY COMMITTEE

- Michael McGowan Class B 3 yr. 1/1/19 - 12/31/21
- Michelle Primo Class A 3 yr. 1/1/19 - 12/31/21
- Robert Long Class A 3 yr. 1/1/20 - 12/31/22
- Gary Banks Class C 2 yr. 1/1/20 - 12/31/21
- Manuel Brody Class A 3 year 1/1/20 - 12/31/22

CELEBRATION ADVISORY COMMITTEE APPOINTMENTS

- Rick Miller Governing Body Liaison 1 yr. 1/1/21 - 12/31/21
- Tracy Salvatore Chairwoman 3 yr. 1/1/19 - 12/31/21
- Christina Miller Vice-Chairwoman 3 yr. 1/1/19 - 12/31/21

MEETING OPEN TO THE PUBLIC FOR RESOLUTIONS ONLY

MEETING CLOSED TO THE PUBLIC

RESOLUTIONS:

RESOLUTION 2021-003, Appointing Hugh Dougherty, P.E., of Pennoni Associates from Haddon Heights, NJ as Municipal Engineer for the Borough of Berlin for the Year 2021.

RESOLUTION 2021-004 Appointing Hugh Dougherty, P.E., CME of Pennoni Associates from Haddon Heights, NJ as Water & Sewer Engineer for the Borough of Berlin for the Year 2021.

RESOLUTION 2021-005, Appointing Daniel M. DiGangi of Bowman & Associates, from Voorhees, NJ, as Auditor for the Borough of Berlin for the Year 2021.

RESOLUTION 2021-006, Appointment of the Law Firm of Parker McCay, PA as Bond Counsel for the Borough of Berlin for the Year 2021.

RESOLUTION 2021-007, Appointing Christopher Dochney of CME Associates as Municipal Planner for the Borough of Berlin for the Year 2021.

RESOLUTION 2021-008, Appointing Edgewood Associates of Berlin, NJ as Risk Management Consultants for the Borough of Berlin for the Year 2021.

RESOLUTION 2021-009, Appointing Stuart Platt, Esq. of the Law Firm of Platt & Riso, from Stratford, NJ as Special COAH Counsel for the Borough of Berlin for the Year 2021

RESOLUTION 2021-010, Appointing ERI, CME & Maser Consulting as Special Projects Engineers for the Borough of Berlin for the Year 2021.

RESOLUTION 2021-011 Adopting Temporary Budget for the Year 2021.

RESOLUTION 2021-012, Setting the rate of interest to be charged for the delinquencies of taxes, water, sewer, and all other applicable Municipal charges.

RESOLUTION 2021-013, Adopting the Cash Management Plan for the Year 2021

RESOLUTION 2021-014, Designating the Courier Post of Cherry Hill, NJ and the Philadelphia Inquirer of Philadelphia, PA as official newspapers for the Borough of Berlin for the Year 2021.

RESOLUTION 2021-015, Establishing Meeting Dates and format for the year 2021 as follows:

Meeting Dates: Second Thursday each month

February 11, 2021	August 12, 2021
March 11, 2021	September 9, 2021
April 8, 2021	October 14, 2021
May 13, 2021	Wednesday, November 10, 2021 [Thursday is Veteran's Day]
June 10, 2021	December 9, 2021
July 8, 2021	

Work Session - 6:30 PM
Council Meeting – 7:00 PM

Additional dates may be schedules as needed, and the Governing Body may take formal action at all work sessions.

January 2, 2021 – Berlin Reorganization Meeting

Format:

1. Meeting called to order
2. Salute to the flag
3. Roll call
4. Council Reports
5. Ordinances
6. Resolutions
7. Public comments on resolutions
8. Privilege of the floor
9. Executive Session (if required)
10. Adjournment

RESOLUTION 2021-016, Appointing Phoenix Advisors, LLC of Bordentown, NJ. as Independent Registered Municipal Advisor for disclosure agent services.

RESOLUTION 2021-017, Appointing RHP Towing, from Atco, NJ and Linden Towing, from Lindenwold, NJ to be the authorized towing companies for the Borough of Berlin for the Year 2021.

RESOLUTION 2021-018, Appointing Karl Hansen as Mechanic in the Department of Public Works with a 90-day extended probationary period.

RESOLUTION 2021-019, Awarding Contract to JHarte Associates of Berlin as the Managed IT provider for the Borough of Berlin for the Year 2021.

Motion to approve Resolutions 2021-003 through 2021-019 as a Consent Agenda

PRIVILEGE OF FLOOR:

GOVERNING BODY REMARKS:

Hohing, Cummings, J. Miller, Badolato, Simone, Pearce, R. Miller

Motion to adjourn: _____ **Second:** _____ **Voice Vote:** _____ present were in favor