BOROUGH OF BERLIN  
59 SOUTH WHITE HORSE PIKE  
BERLIN, NJ  08009

REORGANIZATION MEETING AGENDA

WEDNESDAY, JANUARY 5, 2022  
6:00 PM

via Zoom  
https://us02web.zoom.us/j/87081925122?pwd=aStXNmdzTERSM2Y0dIZwYkVJeWFZdz09  
Meeting ID: 87081925122  
Passcode: 088900

CALL TO ORDER

PLEDGE OF ALLEGIANCE

STATEMENT OF ADVERTISEMENT  
Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and The Philadelphia Inquirer and posted on the Borough Hall Bulletin Board located within the Municipal Building showing the date, place and time of said meeting.

OATHS OF OFFICE

Patricia Cummings will be sworn in as Councilwoman by Solicitor Howard Long;  
Her daughter, Alexis Souza, will hold the Bible.

Jake Miller will be sworn in as Councilman by Solicitor Howard Long;  
His wife, Robin Miller, and children, Jacob and Olivia Miller, will hold the Bible.

ROLL CALL
Councilman Len Badolato  
Councilwoman Patricia Cummings  
Councilman Keith Hohing  
Councilman Jake Miller  
Councilman James Pearce  
Councilman Andrew Simone  
Mayor Rick Miller
RES. 2022:001  APPOINTMENT OF COUNCIL PRESIDENT
Motion to approve Res. 2022:001:  __________  Second:__________  RCV: __________

RES. 2022:002  APPOINTMENT OF HOWARD C. LONG, JR., ESQUIRE, FROM THE FIRM WADE, LONG, WOOD, & LONG, LLC, OF LAUREL SPRINGS, NJ AS BOROUGH SOLICITOR FOR THE YEAR 2022
Motion to approve Res. 2022:002:  __________  Second:__________  RCV: __________

PLANNING BOARD

NEW APPOINTMENTS
• Michael McGowan  Class II  1/1/2022 – 12/31/2022
• Councilman Andrew Simone  Class III  1/1/2022 – 12/31/2022
• Jeannie Schumacher  Class IV  1/1/2022 – 12/31/2025
• Eric Hahn  Alternate, Class IV  1/1/2022 – 12/31/2023

RECOGNITION OF PLANNING BOARD MEMBERS
• Rick Miller  Class I  1/1/2020 – 12/31/2023
• Thomas Dulin  Class IV  1/1/2021 – 12/31/2024
• Ken Ryker  Class IV  1/1/2021 – 12/31/2024
• Dan Pomponio  Class IV  1/1/2019 – 12/31/2022
• Michael Foster  Class IV  1/1/2019 – 12/31/2022
• Fran Ballak  Class IV  1/1/2020 – 12/31/2023
• Harry Earle  Alternate, Class IV  1/1/2021 – 12/31/2022

Class I  Mayor’s term corresponds to time in office.
Class II  Official of Municipality other than a member of the Governing Body, 1-year term
Class III  Member of the Governing Body. 1-year term
Class IV  Other citizens of Municipality appointed by the Mayor. 4-year Term. N.J.S.A. 40A:55D-23

APPOINTMENT OF COUNCIL COMMITTEE
Buildings, Parks & Recreation  Chairman Len Badolato
Co-Chairs Andy Simone & Patricia Cummings

Public Works, Streets & Roads  Chairman Andy Simone
Co-Chairs Patricia Cummings & Len Badolato

Water & Sewer  Chairman Patricia Cummings
Co-Chairs Len Badolato & Andy Simone
Public Safety
Chairman Jim Pearce
Co-Chairs Keith Hohing & Jake Miller

Finance
Chairman Jake Miller
Co-Chairs Jim Pearce & Keith Hohing

Communications
Chairman Keith Hohing
Co-Chairs Jake Miller & Jim Pearce

APPOINTMENT OF BOROUGH OFFICIALS
• Treasurer Stacey DiVello 1/1/2022 – 12/31/2022
• Fire Official William Behnke 1/1/2022 – 12/31/2022
• Fire Safety Inspector Joe Cornforth 1/1/2022 – 12/31/2022
• Fire Safety Inspector Dennis Rosenbaum 1/1/2022 – 12/31/2022
• Fire Chief Michael Kernan 1/1/2022 – 12/31/2022
• Zoning Official Wayne Hans 1/1/2022 – 12/31/2022
• Deputy EMC Fred Tuttle 1/1/2022 – 12/31/2022
• Deputy EMC Craig Falstick 1/1/2022 – 12/31/2022
• P.A.C.O. Debra DiMattia 1/1/2022 – 12/31/2022
• Property Maintenance Vince DeMatteo 1/1/2022 – 12/31/2022

APPOINTMENT OF JIF COMMISSIONER AND COORDINATOR
• JIF Fund Commissioner Millard Wilkinson, Jr. 1/1/2022 – 12/31/2022
• JIF Safety Coordinator Millard V. Wilkinson 1/1/2022 – 12/31/2022

APPOINTMENT OF COMMUNITY DEVELOPMENT BLOCK GRANT REPRESENTATIVES
• C.D.B.G. Coordinator Councilman Andy Simone 1/1/2022 – 12/31/2022
• C.D.B.G. Alternate Debra DiMattia 1/1/2022 – 12/31/2022

DEPARTMENT HEAD RECOGNITIONS FOR OFFICIALS AND SUB-OFFICIALS FOR YEAR 2022
• CMFO/Administrator Debra DiMattia
• Municipal Clerk/Registrar Michaela Bosler
• Chief of Police Millard V. Wilkinson
• Project Coordinator William Behnke
• Emergency Mgt. Coordinator Rushi Pandya
• Ambulance Captain Lou DeMarco
• DPW Superintendent John Allsebrook
• Tax Assessor Theresa Stagliano
• Tax Collector Leigha Bogdanowicz
• Construction Official Edward Toussaint
• Electrical Inspector  Sal Catalina
• Fire Sub Code Inspector  Ron Snyder
• Housing Inspector  Edward Toussaint

HISTORIC PRESERVATION COMMISSION

NEW APPOINTMENTS
• Councilman Len Badolato  Council Liaison  1/1/2022 – 12/31/2022
• Michelle Secrest  Class C  1/1/2022 – 12/31/2025
• Gail Mottershead  Class C  1/1/2022 – 12/31/2025
• Lisa Doris  Alternate, Class C  1/1/2022 – 12/31/2023
• Karina Evers  Alternate, Class C  1/1/2022 – 12/31/2023

RECOGNITION OF HISTORIC PRESERVATION COMMISSION MEMBERS
• Tina Hoffman  Class C  1/1/2019 – 12/31/2022
• Hal Taylor  Class C  1/1/2020 – 12/31/2023
• Jose Hernandez  Class C  1/1/2020 – 12/31/2023
• Tracy Salvatore  Class C  1/1/2020 – 12/31/2023
• Luke Evers  Class C  1/1/2021 – 12/31/2024

RECOGNITION OF HISTORIC PRESERVATION COMMISSION ADVISORS
• Millard Wilkinson Jr  Mayor Emeritus

Class A  A person who is knowledgeable in building design and construction or architectural history who may reside in the borough.
Class B  A person who is knowledgeable or with a demonstrated interest in Local history who may reside outside the borough.
Class C  Members who must be residents of the Municipality who hold no Other Municipal position except they may be members of the Planning or Zoning Boards.

BOARD OF HEALTH

NEW APPOINTMENTS
• Councilman Keith Hohing  Council Liaison  1/1/2022 – 12/31/2022

RECOGNITION OF BOARD OF HEALTH MEMBERS
• Dan Molnar  Member  1/1/2021 – 12/31/2023
• Christina Miller  Member  1/1/2021 – 12/31/2023

LIBRARY TRUSTEES
NEW APPOINTMENTS
• Deanna Schuenemann  Trustee  1/1/2022 – 12/31/2026

RECOGNITION OF LIBRARY TRUSTEE MEMBERS
• Nancy Grover  Trustee  1/1/2018 – 12/31/2022
• Corrine Dowdel  Trustee  1/1/2021 – 12/31/2025
• Mary K. Albertson  Trustee  1/1/2019 – 12/31/2023
• Kim Cunningham  Trustee  1/1/2019 – 12/31/2023
• Millard Wilkinson, Jr.  Trustee  1/1/2020 – 12/31/2024
• Tina Hoffmann  Trustee  1/1/2020 – 12/31/2024
• Mayor Rick Miller  Mayor
• Dr. Joseph Campisi  Berlin Community School Superintendent

COURT
NEW APPOINTMENTS
• Kristen McCrink, JMC  Judge  1/1/2022 – 12/31/2024
• Richard DeMichele  Prosecutor  1/1/2022 – 12/31/2022
• Francis Falkenstein  Public Defender  1/1/2022 – 12/31/2022
• Kelly Foster  Court Administrator  1/1/2022 – 12/31/2022

PROPERTY MAINTENANCE BOARD
NEW APPOINTMENTS
• Len Badolato  Council Representative  1/1/2022 – 12/31/2022
• Mike Foster  Planning Board Representative  1/1/2022 – 12/31/2022
• Wayne Hans  Zoning Official  1/1/2022 – 12/31/2022
• Dan Molnar  Board of Health  1/1/2022 – 12/31/2022
• Carri Alper  Community Representative  1/1/2022 – 12/31/2022

APPROVAL OF MINUTES
DECEMBER 9, 2021  WORKSHOP MEETING
DECEMBER 9, 2021  EXECUTIVE SESSION
DECEMBER 9, 2021  REGULAR MEETING
Motion: __________________ Second: ___________________ RCV: __________________

RESOLUTIONS:
RESOLUTIONS 2022:003 THROUGH 2022:021 WILL BE DONE AS A CONSENT AGENDA
Council can at this time request to remove any of the resolutions from the consent agenda and they can be voted on separately.


RES. 2022:008 APPOINTING STUART PLATT, ESQ. OF THE LAW FIRM OF THE PLATT LAW GROUP, FROM STRATFORD, NJ AS SPECIAL COAH COUNSEL FOR THE BOROUGH OF BERLIN FOR THE YEAR 2022

RES. 2022:009 APPOINTING ERI, CME & MASER CONSULTING AS SPECIAL PROJECTS ENGINEERS FOR THE BOROUGH OF BERLIN FOR THE YEAR 2022

RES. 2022:010 ADOPTING TEMPORARY BUDGET FOR THE YEAR 2022

RES. 2022:011 SETTING THE RATE OF INTEREST TO BE CHARGED FOR THE DELINQUENCY OF TAXES, WATER, SEWER, AND ALL OTHER APPLICABLE MUNICIPAL CHARGES.

RES. 2022:012 ADOPTING THE CASH MANAGEMENT PLAN FOR THE YEAR 2022


RES. 2022:014 ESTABLISHING MEETING DATES AND FORMAT FOR THE YEAR 2022

RES. 2022:015 APPOINTING PHOENIX ADVISORS, LLC OF BORDENTOWN, NJ. AS INDEPENDENT REGISTERED MUNICIPAL ADVISOR FOR DISCLOSURE AGENT SERVICES.

RES. 2022:016 APPOINTING RHP TOWING, FROM ATCO, NJ AND LINDEN TOWING, FROM
LINDENWOLD, NJ TO BE THE AUTHORIZED TOWING COMPANIES FOR THE BOROUGH OF BERLIN FOR THE YEAR 2022

RES. 2022:017 AWARDING CONTRACT TO JHARTE ASSOCIATES OF BERLIN AS THE MANAGED IT PROVIDER FOR THE BOROUGH OF BERLIN FOR THE YEAR 2022

RES. 2022:018 APPOINTING THERESA STAGLIANO AS AUTHORIZED AGEND FOR TAX APPEALS

RES. 2022:019 AUTHORIZING THE ADOPTION OF THE 2021 CAMDEN COUNTY, NEW JERSEY HAZARD MITIGATION PLAN UPDATE

RES. 2022:020 APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY GRANT PROGRAM ADMINISTERED BY THE DEPARTMENT OF LAW AND PUBLIC SAFETY, OFFICE OF THE ATTORNEY GENERAL

RES. 2022:021 APPOINTING DEBRA DIMATTIA AS PUBLIC AGENCY COMPLIANCE OFFICER

Motion to open the public for the consent agenda: _________ Second:__________ Voice Vote: _________
Motion to close the public for the consent agenda: _________ Second:__________ Voice Vote: _________
Motion to approve consent agenda: _________ Second:__________ RCV: _________

PRIVILEGE OF FLOOR
Motion to open the public portion: _________ Second:__________ Voice Vote: _________
Motion to close the public portion: _________ Second:__________ Voice Vote: _________

GOOD OF THE ORDER

ADJOURN
Motion: ________________  Second: ________________  Voice Vote: ________________