



**BOROUGH OF BERLIN  
59 SOUTH WHITE HORSE PIKE  
BERLIN, NJ 08009**

**REORGANIZATION MEETING AGENDA**

**WEDNESDAY, JANUARY 5, 2022  
6:00 PM**

**via Zoom**

**<https://us02web.zoom.us/j/87081925122?pwd=aStXNmdzTERSM2Y0dlZwYkVJeWFZdz09>**

**Meeting ID: 87081925122**

**Passcode: 088900**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**STATEMENT OF ADVERTISEMENT**

Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and The Philadelphia Inquirer and posted on the Borough Hall Bulletin Board located within the Municipal Building showing the date, place and time of said meeting.

**OATHS OF OFFICE**

Patricia Cummings will be sworn in as Councilwoman by Solicitor Howard Long;  
Her daughter, Alexis Souza, will hold the Bible.

Jake Miller will be sworn in as Councilman by Solicitor Howard Long;  
His wife, Robin Miller, and children, Jacob and Olivia Miller, will hold the Bible.

**ROLL CALL**

Councilman Len Badolato  
Councilwoman Patricia Cummings  
Councilman Keith Hohing  
Councilman Jake Miller  
Councilman James Pearce  
Councilman Andrew Simone  
Mayor Rick Miller

RES. 2022:001 APPOINTMENT OF COUNCIL PRESIDENT  
 Motion to approve Res. 2022:001: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

RES. 2022:002 APPOINTMENT OF HOWARD C. LONG, JR., ESQUIRE, FROM THE FIRM  
 WADE, LONG, WOOD, & LONG, LLC, OF LAUREL SPRINGS, NJ AS BOROUGH  
 SOLICITOR FOR THE YEAR 2022  
 Motion to approve Res. 2022:002: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

**PLANNING BOARD**

**NEW APPOINTMENTS**

- Michael McGowan Class II 1/1/2022 – 12/31/2022
- Councilman Andrew Simone Class III 1/1/2022 – 12/31/2022
- Jeannie Schumacher Class IV 1/1/2022 – 12/31/2025
- Eric Hahn Alternate, Class IV 1/1/2022 – 12/31/2023

**RECOGNITION OF PLANNING BOARD MEMBERS**

- Rick Miller Class I 1/1/2020 – 12/31/2023
- Thomas Dulin Class IV 1/1/2021 – 12/31/2024
- Ken Ryker Class IV 1/1/2021 – 12/31/2024
- Dan Pomponio Class IV 1/1/2019 – 12/31/2022
- Michael Foster Class IV 1/1/2019 – 12/31/2022
- Fran Ballak Class IV 1/1/2020 – 12/31/2023
- Harry Earle Alternate, Class IV 1/1/2021 – 12/31/2022

*Class I Mayor’s term corresponds to time in office.*  
*Class II Official of Municipality other than a member of the Governing Body, 1-year term*  
*Class III Member of the Governing Body. 1-year term*  
*Class IV Other citizens of Municipality appointed by the Mayor. 4-year Term. N.J.S.A. 40A:55D-23*

**APPOINTMENT OF COUNCIL COMMITTEE**

Buildings, Parks & Recreation Chairman Len Badolato  
 Co-Chairs Andy Simone & Patricia Cummings

Public Works, Streets & Roads Chairman Andy Simone  
 Co-Chairs Patricia Cummings & Len Badolato

Water & Sewer Chairman Patricia Cummings  
 Co-Chairs Len Badolato & Andy Simone

Public Safety	Chairman Jim Pearce Co-Chairs Keith Hohing & Jake Miller
Finance	Chairman Jake Miller Co-Chairs Jim Pearce & Keith Hohing
Communications	Chairman Keith Hohing Co-Chairs Jake Miller & Jim Pearce

**APPOINTMENT OF BOROUGH OFFICIALS**

- |                         |                  |                       |
|-------------------------|------------------|-----------------------|
| • Treasurer             | Stacey DiVello   | 1/1/2022 – 12/31/2022 |
| • Fire Official         | William Behnke   | 1/1/2022 – 12/31/2022 |
| • Fire Safety Inspector | Joe Cornforth    | 1/1/2022 – 12/31/2022 |
| • Fire Safety Inspector | Dennis Rosenbaum | 1/1/2022 – 12/31/2022 |
| • Fire Chief            | Michael Kernan   | 1/1/2022 – 12/31/2022 |
| • Zoning Official       | Wayne Hans       | 1/1/2022 – 12/31/2022 |
| • Deputy EMC            | Fred Tuttle      | 1/1/2022 – 12/31/2022 |
| • Deputy EMC            | Craig Falstick   | 1/1/2022 – 12/31/2022 |
| • P.A.C.O.              | Debra DiMattia   | 1/1/2022 – 12/31/2022 |
| • Property Maintenance  | Vince DeMatteo   | 1/1/2022 – 12/31/2022 |

**APPOINTMENT OF JIF COMMISSIONER AND COORDINATOR**

- |                          |                        |                       |
|--------------------------|------------------------|-----------------------|
| • JIF Fund Commissioner  | Millard Wilkinson, Jr. | 1/1/2022 – 12/31/2022 |
| • JIF Safety Coordinator | Millard V. Wilkinson   | 1/1/2022 – 12/31/2022 |

**APPOINTMENT OF COMMUNITY DEVELOPMENT BLOCK GRANT REPRESENTATIVES**

- |                        |                        |                       |
|------------------------|------------------------|-----------------------|
| • C.D.B.G. Coordinator | Councilman Andy Simone | 1/1/2022 – 12/31/2022 |
| • C.D.B.G. Alternate   | Debra DiMattia         | 1/1/2022 – 12/31/2022 |

**DEPARTMENT HEAD RECOGNITIONS FOR OFFICIALS AND SUB-OFFICIALS FOR YEAR 2022**

- |                              |                      |
|------------------------------|----------------------|
| • CMFO/Administrator         | Debra DiMattia       |
| • Municipal Clerk/Registrar  | Michaela Bosler      |
| • Chief of Police            | Millard V. Wilkinson |
| • Project Coordinator        | William Behnke       |
| • Emergency Mgt. Coordinator | Rushi Pandya         |
| • Ambulance Captain          | Lou DeMarco          |
| • DPW Superintendent         | John Allsebrook      |
| • Tax Assessor               | Theresa Stagliano    |
| • Tax Collector              | Leigha Bogdanowicz   |
| • Construction Official      | Edward Toussaint     |

- Electrical Inspector                      Sal Catalina
- Fire Sub Code Inspector                Ron Snyder
- Housing Inspector                        Edward Toussaint

**HISTORIC PRESERVATION COMMISSION**

**NEW APPOINTMENTS**

- Councilman Len Badolato                Council Liaison                      1/1/2022 – 12/31/2022
- Michelle Secrest                            Class C                                    1/1/2022 – 12/31/2025
- Gail Mottershead                         Class C                                    1/1/2022 – 12/31/2025
- Lisa Doris                                     Alternate, Class C                    1/1/2022 – 12/31/2023
- Karina Evers                                 Alternate, Class C                    1/1/2022 – 12/31/2023

**RECOGNITION OF HISTORIC PRESERVATION COMMISSION MEMBERS**

- Tina Hoffman                                Class C                                    1/1/2019 – 12/31/2022
- Hal Taylor                                     Class C                                    1/1/2020 – 12/31/2023
- Jose Hernandez                             Class C                                    1/1/2020 – 12/31/2023
- Tracy Salvatore                             Class C                                    1/1/2020 – 12/31/2023
- Luke Evers                                     Class C                                    1/1/2021 – 12/31/2024

**RECOGNITION OF HISTORIC PRESERVATION COMMISSION ADVISORS**

- Millard Wilkinson Jr                      Mayor Emeritus

*Class A            A person who is knowledgeable in building design and construction or architectural history who may reside in the borough.*

*Class B            A person who is knowledgeable or with a demonstrated interest in Local history who may reside outside the borough.*

*Class C            Members who must be residents of the Municipality who hold no Other Municipal position except they may be members of the Planning or Zoning Boards.*

**BOARD OF HEALTH**

**NEW APPOINTMENTS**

- Councilman Keith Hohing                Council Liaison                      1/1/2022 – 12/31/2022

**RECOGNITION OF BOARD OF HEALTH MEMBERS**

- Dan Molnar                                    Member                                    1/1/2021 – 12/31/2023
- Christina Miller                             Member                                    1/1/2021 – 12/31/2023

**LIBRARY TRUSTEES**

**NEW APPOINTMENTS**

- Deanna Schuenemann Trustee 1/1/2022 – 12/31/2026

**RECOGNITION OF LIBRARY TRUSTEE MEMBERS**

- Nancy Grover Trustee 1/1/2018 – 12/31/2022
- Corrine Dowdel Trustee 1/1/2021 – 12/31/2025
- Mary K. Albertson Trustee 1/1/2019 – 12/31/2023
- Kim Cunningham Trustee 1/1/2019 – 12/31/2023
- Millard Wilkinson, Jr. Trustee 1/1/2020 – 12/31/2024
- Tina Hoffmann Trustee 1/1/2020 – 12/31/2024
- Mayor Rick Miller Mayor
- Dr. Joseph Campisi Berlin Community School Superintendent

**COURT**

**NEW APPOINTMENTS**

- Kristen McCrink, JMC Judge 1/1/2022 – 12/31/2024
- Richard DeMichele Prosecutor 1/1/2022 – 12/31/2022
- Francis Falkenstein Public Defender 1/1/2022 – 12/31/2022
- Kelly Foster Court Administrator 1/1/2022 – 12/31/2022

**PROPERTY MAINTENANCE BOARD**

**NEW APPOINTMENTS**

- Len Badolato Council Representative 1/1/2022 – 12/31/2022
- Mike Foster Planning Board Representative 1/1/2022 – 12/31/2022
- Wayne Hans Zoning Official 1/1/2022 – 12/31/2022
- Dan Molnar Board of Health 1/1/2022 – 12/31/2022
- Carri Alper Community Representative 1/1/2022 – 12/31/2022

**APPROVAL OF MINUTES**

DECEMBER 9, 2021 WORKSHOP MEETING  
 DECEMBER 9, 2021 EXECUTIVE SESSION  
 DECEMBER 9, 2021 REGULAR MEETING

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

**RESOLUTIONS:**

RESOLUTIONS 2022:003 THROUGH 2022:021 WILL BE DONE AS A CONSENT AGENDA

Council can at this time request to remove any of the resolutions from the consent agenda and they can be voted on separately.

- RES. 2022:003 APPOINTING HUGH DOUGHERTY, P.E., OF PENNONI ASSOCIATES FROM HADDON HEIGHTS, NJ AS MUNICIPAL ENGINEER FOR THE BOROUGH OF BERLIN FOR THE YEAR 2022.
- RES. 2022:004 APPOINTING HUGH DOUGHERTY, P.E., CME OF PENNONI ASSOCIATES FROM HADDON HEIGHTS, NJ AS WATER & SEWER ENGINEER FOR THE BOROUGH OF BERLIN FOR THE YEAR 2022.
- RES. 2022:005 APPOINTING DANIEL M. DIGANGI OF BOWMAN & ASSOCIATES, FROM VOORHEES, NJ, AS AUDITOR FOR THE BOROUGH OF BERLIN FOR THE YEAR 2022.
- RES. 2022:006 APPOINTING CHRISTOPHER DOCHNEY OF CME ASSOCIATES AS MUNICIPAL PLANNER FOR THE BOROUGH OF BERLIN FOR THE YEAR 2022.
- RES. 2022:007 APPOINTING EDGEWOOD ASSOCIATES OF BERLIN, NJ AS RISK MANAGEMENT CONSULTANTS FOR THE BOROUGH OF BERLIN FOR THE YEAR 2022.
- RES. 2022:008 APPOINTING STUART PLATT, ESQ. OF THE LAW FIRM OF THE PLATT LAW GROUP, FROM STRATFORD, NJ AS SPECIAL COAH COUNSEL FOR THE BOROUGH OF BERLIN FOR THE YEAR 2022
- RES. 2022:009 APPOINTING ERI, CME & MASER CONSULTING AS SPECIAL PROJECTS ENGINEERS FOR THE BOROUGH OF BERLIN FOR THE YEAR 2022
- RES. 2022:010 ADOPTING TEMPORARY BUDGET FOR THE YEAR 2022
- RES. 2022:011 SETTING THE RATE OF INTEREST TO BE CHARGED FOR THE DELINQUENCIES OF TAXES, WATER, SEWER, AND ALL OTHER APPLICABLE MUNICIPAL CHARGES.
- RES. 2022:012 ADOPTING THE CASH MANAGEMENT PLAN FOR THE YEAR 2022
- RES. 2022:013 DESIGNATING THE COURIER POST OF CHERRY HILL, NJ, THE RETROSPECT OF COLLINGSWOOD, NJ, AND THE PHILADELPHIA INQUIRER OF PHILADELPHIA, PA AS OFFICIAL NEWSPAPERS FOR THE BOROUGH OF BERLIN FOR THE YEAR 2022
- RES. 2022:014 ESTABLISHING MEETING DATES AND FORMAT FOR THE YEAR 2022
- RES. 2022:015 APPOINTING PHOENIX ADVISORS, LLC OF BORDENTOWN, NJ. AS INDEPENDENT REGISTERED MUNICIPAL ADVISOR FOR DISCLOSURE AGENT SERVICES.
- RES. 2022:016 APPOINTING RHP TOWING, FROM ATCO, NJ AND LINDEN TOWING, FROM

LINDENWOLD, NJ TO BE THE AUTHORIZED TOWING COMPANIES FOR THE BOROUGH OF BERLIN FOR THE YEAR 2022

- RES. 2022:017      AWARDING CONTRACT TO JHARTE ASSOCIATES OF BERLIN AS THE MANAGED IT PROVIDER FOR THE BOROUGH OF BERLIN FOR THE YEAR 2022
  
- RES. 2022:018      APPOINTING THERESA STAGLIANO AS AUTHORIZED AGEND FOR TAX APPEALS
  
- RES. 2022:019      AUTHORIZING THE ADOPTION OF THE 2021 CAMDEN COUNTY, NEW JERSEY HAZARD MITIGATION PLAN UPDATE
  
- RES. 2022:020      APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY GRANT PROGRAM ADMINISTERED BY THE DEPARTMENT OF LAW AND PUBLIC SAFETY, OFFICE OF THE ATTORNEY GENERAL
  
- RES. 2022:021      APPOINTING DEBRA DIMATTIA AS PUBLIC AGENCY COMPLIANCE OFFICER

Motion to open the public for the consent agenda: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_  
Motion to close the public for the consent agenda: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_  
Motion to approve consent agenda: \_\_\_\_\_ Second: \_\_\_\_\_ RCV: \_\_\_\_\_

**PRIVILEGE OF FLOOR**

Motion to open the public portion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_  
Motion to close the public portion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

**GOOD OF THE ORDER**

**ADJOURN**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Voice Vote: \_\_\_\_\_