

**BOROUGH OF BERLIN**  
**CAUCUS MEETING AGENDA**  
**TUESDAY, MAY 5, 2015**  
**BERLIN COMMUNITY SCHOOL**  
**FRANKLIN AVENUE**  
**BERLIN N J**  
**7 PM**

**MEETING CALLED TO ORDER:**

**FLAG SALUTE:**

**SUNSHINE NOTICE:** Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and posted on the bulletin board in the municipal clerk's office located at 41 So. White Horse Pike showing the date, place and time of said meeting.

**ROLL CALL:** Mayor John Armano, Council President Lynn Kupchik, Council members Bilella, Pearce, Knight, Miller and Badolato.

**PRESENT ALSO:** Solicitor Howard Long, Fire Official/Chief William Behnke

- **PRIVILEGE OF FLOOR INCLUDING RESOLUTIONS.**
- **COUNCIL AND DEPARTMENT HEAD DISCUSSIONS**
- **FIRE OFFICIAL** William Behnke  
  
Discussion on inspection fee rates and changing existing Ordinance.
- **DPW Superintendent** of Public Works Mark Mauger
- **BUILDINGS & GROUNDS**, Chairman Len Badolato
- **STREETS & ROADS**, Chairman Gary Knight
- **WATER & SEWER**, Chairman Lynn Kupchik  
Discuss Business Association Community Yard Sale in regards to waiving the ordinance in place regarding the county and state roadway restriction for yard sales for just this one day only.
- **HEALTH & RECREATION**, Chairman Rick Miller  
**Camp Long A Coming**
- **PUBLIC SAFETY**, Chairman Jim Pearce

- **FINANCE**, Chairman Jim Bilella  
Resolution on agenda for camera installation in municipal building from Evesham Lock Also on change order for lowering countertop in clerk's office.
- **MAYOR ARMANO**
- **SOLICITOR**, Howard Long  
Discuss Ordinance 2015-15 that established a fine and court fee violations scheduled for failure to license dog adopted April 14.
- **ADMINISTRATOR**, Charleen Santora
- **PRIVILEGE OF FLOOR.**

**AGENDA OF MAY 14 COUNCIL MEETING AS FOLLOWS:**

**2<sup>ND</sup>. READ OF COLA ORDINANCE**

**ORDINANCE NO. 2015-06, AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET COST OF LIVING ALLOWANCE AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)**

Meeting open to the public on Ordinance 2015-06.  
Meeting closed to the public.

Motion to adopt Ordinance No. 2015-06\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.

**2015 GENERAL, WATER AND SEWER BUDGET**

**RESOLUTION R5-1; 2015**

**WHEREAS, N.J.S. 40A; 4-8**, as amended by Chapter 259, P. L. 1995 provides that the budget may be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of hearing, a complete copy of the budget has been made available for public inspection in the free public library, if any, located within our municipality and a county library. If there is no county library located within the municipality, then it must be provided to any county library in the county wherein the municipality is located. Further, the public officer delegated the responsibility for delivery of the copies to said libraries has completed a certification forwarded to the governing body that such deliveries were made and copies have been made available by the Clerk to persons requesting them; and, **WHEREAS**, these two conditions have been met; **NOW, THEREFORE BE IT RESOLVED**, that the budget shall be read by title only.

Motion; \_\_\_\_\_, Sec.; \_\_\_\_\_,

Questions  
RCV\_\_\_\_\_.

**2015 GENERAL, WATER & SEWER BUDGET APPROPRIATING \$7,691,436.82  
IN GENERAL, \$3,090,780.00 IN WATER AND \$766,400.00 IN SEWER.**

Hearing on 2015 General, Water & Sewer budget.  
Meeting closed on 2015 budget.  
Motion to adopt 2015 General, Water & Sewer budget; \_\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.

**ORDINANCES, 2<sup>ND</sup>. READING**

**ORDINANCE NO. 2015-07, AN ORDINANCE AMENDING THE CODE OF THE  
BOROUGH OF BERLIN TO ADD A SIGN MAINTENANCE ORDINANCE.**

Meeting open to the public on Ordinance No. 2015-07.  
Meeting closed to the public.

Motion to adopt Ordinance No. 2015-07\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.

**ORDINANCE NO. 2015-08, AN ORDINANCE AMENDING TAX ABATEMENT  
PROCEDURES AND REQUIREMENTS.**

Meeting open to the public on Ordinance No. 2015-08.  
Meeting closed to the public.

Motion to adopt Ordinance No. 2015-08\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.

**ORDINANCE NO. 2015-09, AN ORDINANCE AMENDING CHAPTER 3 –  
ADMINISTRATION OF GOVERNMENT, ARTICLE I, REGARDING PUBLIC  
PORTION AT BERLIN BOROUGH COUNCIL MEETINGS.**

Meeting open to the public on Ordinance No. 2015-09.  
Meeting closed to the public.

Motion to adopt Ordinance No. 2015-09; \_\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_.

**INTRODUCTION OF ORDINANCES:**

**SALARY ORDINANCE NO. 2015-10, ( NON CONTRACTUAL), AMENDS  
SALARY ORDINANCE NO. 2014-04 SUPPLEMENTING CHAPTER 62OF THE  
CODE OF THE BOROUGH OF BERLIN ENTITLED “SALARIES”  
BOND ORDINANCE NO. 2015-11**

Motion to introduce; \_\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_/

**RESOLUTIONS:**

**RESOLUTION R5-2; 2015**, APPROVAL FROM COUNCIL TO APPROVE CHANGE ORDER NO. 28 FOR FASOLINO CONTRACTING CORP. IN THE AMOUNT OF \$13,823.18 FOR SECURITY, FLOORS, CUPOLA REPAIRS, SECOND STORY REPAIRS, ALL IN AND FOR THE MUNICIPAL BUILDING.

**RESOLUTION R5-3; 2015** AUTHORIZATION TO APPROVE EVESHAM LOCK OF MARLTON N J TO INSTALL A NEW DOME CAMERA, EXISTING CAMERA AND, WIRING, CONNECTORS, CONDUIT AND TO REINSTALL AND CONFIGURE NEW CAMERA AND EXISTING CAMERA AT A PRICE NOT TO EXCEED \$967.70. (CFO TO CERTIFY FUNDS)

**RESOLUTION R5-4;2015** APPROVAL FROM BOROUGH COUNCIL TO WAIVE THE \$3.00 YARD SALE PERMIT FEE TO ALL BERLIN RESIDENTS FOR SATURDAY, MAY 30, 2015 DUE TO A COMMUNITY YARD SALE SPONSORED BY THE BERLIN BUSINESS ASSOCIATION.

**RESOLUTION R5-5; 2015**, AUTHORIZATION TO REFUND DEVELOPER ESCROW BALANCE FOR T MOBILE USA IN THE AMOUNT OF \$4390.50 AS PER RECOMMENDATION FROM PENNONI ASSOCIATES.

**RESOLUTION R5-6; 2015**, APPROVAL FROM COUNCIL FOR PENNONI ASSOCIATES TO CLOSE OUT GOLDEN CORRAL RESTAURANT USING THE BOND POSTING FOR THE PROPOSED AMOUNT OF \$3000. (FUNDS COMING FROM POSTED ESCROW)

**RESOLUTION R5-7;2015**, A RESOLUTION AUTHORIZING THE RE-APPOINTMENT OF TAX ASSESSOR TERRY STAGLIANO TO A SECOND FOUR YEAR APPOINTMENT COMMENCING BACK TO JULY 1, 2013 THROUGH JUNE 30, 2016.

**RESOLUTION R5-8;2015**, APPROVAL FROM BOROUGH COUNCIL TO ACCEPT PROPOSAL FROM PENNONI ASSOCIATES FOR ENGINEERING AND INSPECTIONS ON PIPELINE REHABILITATION PROJECT PHASE 2 FOR THE COST OF \$19,000 (TOTAL PROJECT COST IS ESTIMATED TO BE ABOUT \$319,000) (FUNDING CERTIFIED FROM CFO OUT OF ORD 2013-3.8)

**RESOLUTION R5-9;2015**, APPROVAL FOR MERCANTILE LICENSE FOR JOHN CALLANDRELLO, T/A JOHN CALLANDRELLO, LLC, FOR THE BUYING AND SELLING OF GOLD LOCATED AT 95 S. WHITE HORSE PIKE, BERLIN NJ.

**RESOLUTION R5-10; 2015**. APPROVAL OF MERCANTILE LICENSE FOR ANTHONY BASELICE, T/A AS SEEN ON TV WAREHOUSE FOR THE SALE OF HOUSEHOLD ITEMS LOCATED AT THE BERLIN MART, CLEMENTON ROAD BERLIN NJ

**RESOLUTION R5-11;2015**, AUTHORIZATION TO APPROVE CHANGE ORDER # 30 IN THE AMOUNT OF \$2460.00 FROM FASOLINO CONTRACTING OF SEWELL NJ FOR THE LOWERING OF COUNTERTOP IN CLERK'S OFFICE. (CFO TO CERTIFY THE FUNDS)

**RESOLUTION R5-12;2015**, APPROVAL TO APPOINT ERIN MALONEY FROM WEST BERLIN NJ AS CAMP LONG A COMING CAMP DIRECTOR FOR YEAR 2015 AT THE RATE ESTABLISHED IN THE 2015 SALARY ORDINANCE. (Discussion)

**RESOLUTION R5-13;2015**, AUTHORIZATION TO APPROVE CHANGE ORDER #1 FOR TRICOMM SERVICES CORP IN THE AMOUNT OF \$991.23 FOR LABOR AND MATERIAL FOR TELE/DATA ADDITIONS ON FIRST AND SECOND FLOOR AT THE MUNICIPAL BUILDING.

Motion to adopt Resolutions R5-2;2015 through R5-13;2015  
Sec.; \_\_\_\_\_  
Questions;  
RCV

**PRIVILEGE OF FLOOR:**

**PAYMENT OF THE BILLS FOR THE MONTH OF APRIL, 2015 IN THE AMOUNT OF \_\_\_\_\_.** Motion; \_\_\_\_, Sec.; \_\_\_\_, RCV\_\_\_\_\_.

**EXECUTIVE SESSION:**

Motion to go into closed session to discuss personnel matters with Construction Secretary Debbie Simone and with Deputy Clerk Melissa Bovera and any possible police negotiations. \_\_\_\_, Sec.; \_\_\_\_, RCV\_\_\_\_\_.

Motion to go back into open session; \_\_\_\_, Sec.; \_\_\_\_, RCV\_\_\_\_\_.

Motion to adjourn; \_\_\_\_\_, All in favor.

Charleen Santora, RMC