

BOROUGH OF BERLIN
CAUCUS MEETING AGENDA
TUESDAY, JUNE 2, 2015
BERLIN COMMUNITY SCHOOL
FRANKLIN AVENUE
BERLIN NJ
7:00 PM

MEETING CALLED TO ORDER:

FLAG SALUTE:

SUNSHINE NOTICE: Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and posted on the bulletin board in the municipal clerk's office located at 41 So. White Horse Pike showing the date, place and time of said meeting.

ROLL CALL: Mayor John Armano, Council President Lynn Kupchik, Council members Bilella, Pearce, Knight, Miller and Badolato

PRESENT ALSO: Solicitor Howard Long, Administrator Charleen Santora, Construction/Zoning Official Michael DePalma and Police Chief Michael DeLorenzo

PRIVILEGE OF FLOOR INCLUDING RESOLUTIONS:

COUNCIL AND DEPARTMENT HEAD DISCUSSIONS:

- **CONSTRUCTION/ZONING OFFICIAL** Michael DePalma
- **POLICE CHIEF** Michael DeLorenzo
- **BUILDINGS & GROUNDS**, Chairman Len Badolato
- **STREETS & ROADS**, Chairman Gary Knight
- **WATER & SEWER**, Chairman Lynn Kupchik
- **HEALTH & RECREATION**, Chairman Rick Miller
- **PUBLIC SAFETY**, Chairman Jim Pearce
- **FINANCE**, Chairman Jim Bilella
- **MAYOR ARMANO**

Discussion On Chairs For The Court Room (Resolution R5-29;2015; Orginally Tabled)

Camden County E -Waste

- **SOLICITOR**, Howard Long
- **ADMINISTRATOR**, Charleen Santora

AGENDA FOR JUNE 11, 2015 COUNCIL MEETING AS FOLLOWS:

ORDINANCES

2ND READING:

ORDINANCE NO. 2015-10, AN ORDINANCE OF THE BOROUGH OF BERLIN IN THE COUNTY OF CAMDEN, NEW JERSEY PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS AND RELATED EXPENSES IN AND ; AUTHORIZING THE ISSUANCE OF \$2,075,000 PRINCIPAL AMOUNT OF OBLIGATIONS OF THE BOROUGH TO FINANCE SAID PURPOSES AND PROVIDING FOR OTHER MATTERS RELATING THERETO

Meeting open to the public on Ordinance 2015-10.

Meeting closed to the public.

Motion to adopt Ordinance No. 2015-10____, Sec.; _____, RCV_____.

ORDINANCE NO. 2015-11, AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF BERLIN ESTABLISHING A FINE AND COURT FEES VIOLATION SCHEDULE FOR FAILURE TO LICENSE DOGS AND CATS

Meeting open to the public on Ordinance 2015-11.

Meeting closed to the public.

Motion to adopt Ordinance No. 2015-11____, Sec.; _____, RCV_____.

ORDINANCE NO. 2015-12, AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF BERLIN MODIFYING THE FEES OF HE BERLIN COMMUNITY CENTER

Meeting open to the public on Ordinance 2015-12.

Meeting closed to the public.

Motion to adopt Ordinance No. 2015-12____, Sec.; _____, RCV_____.

INTRODUCTION OF ORDINANCES:

**ORDINANCE NO. 2015-13, NON-CONTRACTUAL SALARY ORDINANCE
AMENDING SALARY ORDINANCE NO. 2014-04 SUPPLEMENTING CHAPTER 62
OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED "SALARIES"**

Motion to introduce Salary Ordinance No. 2015-13 _____ Sec; _____ RCV; _____

RESOLUTIONS:

R6-1;2015, APPROVAL OF MERCANTILE LICENSE FOR LUCIEN EYEN AND JAIME POE T/A JLS GOURMET, LLC FOR A BAKERY SPECIALIZING IN BELGIUM WAFFLES LOCATED AT 105 S. WHITE HORSE PIKE

R6-2;2015, AUTHORIZATION FOR THE REFUND OF SECURITY DEPOSITS TOTALING \$594.60 FOR HYDRANT METER RENTAL BY ARCADIS

R6-3;2015, AUTHORIZATION FOR THE REFUND OF DEVELOPER ESCROW BALANCE IN THE AMOUNT OF \$37.50 TO JENNIFER ROACH, BLOCK 2303, LOT 25

R6-4;2015, AUTHORIZATION FOR THE REFUND OF DEVELOPER ESCROW BALANCE IN THE AMOUNT OF \$353.61 FOR VIRTUA WEST JERSEY HEALTH, BLOCK 1805, LOT 24

R6-5;2015, AUTHORIZATION TO APPROVE BUDGET INSERTION PER NJSA 40A:4-87 FROM THE NJ DEPARTMENT OF ENVIRONMENTAL PROTECTION'S CLEAN COMMUNITIES PROGRAM IN THE AMOUNT OF \$16,335.45

R6-6;2015, AUTHORIZATION TO APPROVE BUDGET INSERTION PER NJSA 40A:4-87 FROM THE NJ DIVISION OF HIGHWAY TRAFFIC SAFETY'S CLICK-IT-OR-TICK-IT PROGRAM IN THE AMOUNT OF \$4,000

R6-7;2015, AUTHORIZATION TO APPROVE LIQUOR LICENSE RENEWALS FOR THE YEAR 2015-2016 FOR THE FOLLOWING ESTABLISHMENTS AS THEY HAVE MET ALL REQUIREMENTS NEEDED TO RENEW; VFW, RENAISSANCE BEVERAGES II LLC, TREA INC, EVINO'S CORP INC, LUCCH LLC, PARIS CATERER'S AND WOODBRIAR CORP

R6-8;2015, AUTHORIZATION TO AMEND RESOLUTION R11-4;2015 FOR CHANGE ORDER #1 FOR DRISCOLL MECHANICAL OF MT EPHRAIM FOR THE DIFFERENCE OF \$1,594.82 WHICH INCLUDES THE 10% OVERHEAD AND 5% PROFIT BRINGING THE TOTAL COST OF THE CHANGE ORDER TO \$11,881.94 (CFO TO CERTIFY THE FUNDS)

(BREAKDOWN IS AS FOLLOWS: DUCT SUBCONTRACTOR COST = \$10,332.12; 10% OVERHEAD COST = \$1,033.21; AND 5% PROFIT = \$516.61; TOTAL COST FOR CHANGE ORDER #1 = \$11,881.94)

R6-9;2015, AUTHORIZATION TO APPROVE CHANGE ORDER #4 FOR DRISCOLL MECHANICAL OF MT EPHRAIM, NJ IN THE AMOUNT OF \$4,355.53 FOR THE FURNISHING AND INSTALLATION OF 1 EXHAUST FAN WITH 2 WIRE MESH SCREENS ABOVE THE HOLDING CELLS AND DUCT UP THROUGH THE ROOF FOR THE POLICE STATION (CFO TO CERTIFY THE FUNDS)

R6-10;2015, AUTHORIZATION TO APPROVE CHANGE ORDER #6 FOR DRISCOLL MECHANICAL OF MT. EPHRAIM, NJ IN THE AMOUNT OF \$14,463.09 FOR THE FURNISHING AND INSTALLATION OF NEW HOT WATER MAINS FROM THE BASEMENT TO THE FIRST FLOOR CEILING SPACE OF THE MUNICIPAL BUILDING (CFO TO CERTIFY THE FUNDS)

R6-11;2015, A RESOLUTION ACCEPTING THE RESIGNATION OF BOB MONAHAN FROM THE POSITION OF PART-TIME DETECTIVE FROM THE BOROUGH OF BERLIN POLICE DEPARTMENT EFFECTIVE MAY 31, 2015

R6-12;2015, AUTHORIZATION TO APPROVE THE FOLLOWING CAMP COUNSELORS FOR CAMP LONG-A-COMING FOR THE YEAR 2015

Sara Browne (new hire)	\$20.00/hr
Beth Snyder (new hire)	\$20.00/hr
Marie Majuri (new hire)	\$20.00/hr
Jessica McGowan	\$20.00/hr
Kit Rose	\$9.50/hr
Rylee Jacobs	\$8.50/hr
Jake Caruso	\$8.00/hr
Sarah Chiumento	\$8.00/hr
Kevin Henley	\$8.00/hr
Haley Reese	\$8.00/hr
Armen Mardikian	\$7.50/hr
Sean Collins	\$7.50/hr
Brett Cooper	\$7.50/hr
Sophia Baldino (new hire)	\$6.00/hr
Kylie Easterday (new hire)	\$6.00/hr
Trevor Shannon (new hire)	\$6.00/hr
Kyle Henley (new hire)	\$7.00/hr
David Robinson (new hire)	\$6.00/hr
Julie Heaton (new hire)	\$8.00/hr
Megan Kalberer (new hire)	\$8.00/hr

Sub List:

Jamie Brown
Matt Jenkins
Debbie Mansis
Lillian Chen
Taylor Pilla

Motion to adopt Resolutions R6-1;2015 through R6-12;2015 _____;Sec.; _____
Questions:
RCV_____

PRIVILEGE OF FLOOR:

EXECUTIVE SESSION:

Motion to go into closed session for Police Department interviews for a Class II
Officer_____, Sec.; _____, RCV_____.

Motion to go back into open session; _____, Sec.; _____, RCV_____

Motion to adjourn _____Sec;_____ All in favor.

Charleen Santora, RMC