BOROUGH OF BERLIN

COUNCIL MEETING AGENDA

THURSDAY, APRIL 9, 2020

REMOTE LIVESTREAM

**MEETNG CALLED TO ORDER**:

**FLAG SALUTE:**

SUNSHINE NOTICE: Adequate notice of this meeting, in compliance with the Open public Meetings Act, has been provided for by e-mail to the Courier Post and by posting on the Borough of Berlin’s Bulletin Board and on the Borough’s website, Berlinnj.org., all on or before April 9, 2020. This regular meeting will be conducted remotely without providing a physical meeting place and by electronic means, in accordance with P.L. 2020, c. 11, as posted April 7, 2020 on the Borough’s website and at the Borough’s Administrative office.

**ROLL CALL:** Mayor Rick Miller, Council President Jim Pearce, Council members Badolato, Simone, Hohing, Miller and Cummings.

Live streaming also:

Solicitor Howard Long and CFO Debra DiMattia

* APPROVAL OF MINUTES:

Council meeting minutes of November 14, 2019

Council meeting workshop minutes of March 12, 2020

Council meeting minutes of March 12, 2020.

Motion; \_\_\_\_\_\_, Sec.; \_\_\_\_\_\_, Abstain; \_\_\_\_\_\_\_\_\_ RCV\_\_\_\_\_\_\_\_\_

* **DEPARTMENT HEAD REPORTS FOR THE MONTH OF MARCH 2020**

Municipal Clerk’s 2,804.00

Animal report 688.00

Monthly rental inspections 600.00

Permits fees 10,560.00

Resale inspections 1,700.00

Zoning fees 1,500.00

Municipal Court 19,045.31 (33,513.09)

Tax Collector’s report 252,179.37

Utility report 590,849.14

Motion to approve department head reports for the month of March\_\_\_\_\_\_\_, Sec.; \_\_\_\_\_\_, RCV\_\_\_\_\_\_\_\_\_\_.

* **PAYMENT OF THE BILLS FOR THE MONTH OF MARCH 2020 IN THE AMOUNT OF $1,295,339.36**

Motion; \_\_\_\_\_, Sec, \_\_\_\_\_\_, RCV\_\_\_\_\_\_\_\_\_\_.

* **COUNCIL REPORTS:**

BUILDINGS, PARKS & RECREATION, Chairman Len Badolato

PUBLIC WORKS, STREETS & ROADS, Chairman Andy Simone

WATER & SEWER, Chairman Patricia Cummings

PUBLIC SAFETY, Chairman Jim Pearce

COMMUNICATIONS, Keith Hohing

FINANCE, Chairman Jake Miller

MAYOR Rick Miller

SOLICITOR Howard Long

Motion to approve reports; \_\_\_\_\_\_, Sec.; \_\_\_\_\_\_\_\_\_, RCV\_\_\_\_\_\_\_\_\_\_.

**ORDINANCE AND RESOLUTIONS (Before introduction of budget)**

**1st. Reading.**

**Ordinance No. 2020-04**, An ordinance to exceed the Municipal Budget Cost of Living Allowance, (COLA), and to establish a Cap Bank (N.J.S.A. 40A:4-45.14)

Motion to introduce; \_\_\_\_\_\_\_, Sec.; \_\_\_\_, RCV\_\_\_\_\_\_\_\_\_.

**RESOLUTION R4-1;2020**

A resolution authorizing local examination of the 2020 budget.

**RESOLUTION R4-2;2020**,

A resolution for the certification of compliance with the United States Equal Employment Opportunity Commissions’ “Enforcement Guidance on the Consideration of Arrest and Convicting Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964”

Meeting open to the public on Resolutions R4-1 and R4-2;2020

Meeting closed to the public.

Motion to introduce Resolutions R4-1;2020 and R4-2;2020\_\_\_\_\_\_\_, Sec.; \_\_\_\_\_\_\_, RCV\_\_\_\_\_\_\_.

**INTRODUCTION OF THE 2020 GENERAL, WATER, SEWER BUDGET AND OPEN SPACE BUDGET.**

Appropriating $9,466,509.86 in general, $3,450,000.00 in Water, 908,600.00 in sewer and $110,950.00 in open space.

Motion to introduce; \_\_\_\_\_, Sec.; \_\_\_\_\_\_, RCV

Public hearing for this 2020 General, Water, Sewer and Open Space budget will be held on Thursday, May,14, 2020 at 7:00 pm in the Municipal Building, 59 So. White Horse Pike, Berlin or again via Livestream whereas information will be provided prior to May 14.

**2ND. READING ORDINANCES**

**ORDINANCE NO. 2020-01**, An Ordinance amending the code of the Borough of Berlin to add Chapter 67, Article I, 67-5A and B entitled water department, in the Borough of Berlin, County of Camden and State of New Jersey.

Motion to open to the public Ordinance No. 2020-01\_\_\_\_, Sec., \_\_\_\_\_, RCV\_\_\_\_\_\_\_.

Motion to close public hearing \_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_\_.

Motion to adopt Ordinance No. 2020-01\_\_\_\_\_, Sec.; \_\_\_\_, RCV\_\_\_\_\_.

**ORDINANCE NO. 2020-02,** An Ordinance authorizing an extension of a lease of land and building located at 11 Jackson Road, Block 1400, Lot 14, on the official tax map of the Borough of Berlin, County of Camden, State of New Jersey.

Motion to open to the public Ordinance No. 2020-02\_\_\_\_, Sec.; \_\_\_\_, RCV\_\_\_\_\_.

Motion to close public hearing \_\_\_\_\_, Sec.; \_\_\_\_\_, RCV\_\_\_\_\_\_\_.

Motion to adopt Ordinance No. 2020-02\_\_\_\_\_\_\_\_, Sec.; \_\_\_\_, RCV\_\_\_\_\_\_.

**RESOLUTIONS:**

**RESOLUTION R4-3;2020**, A resolution of the Borough of Berlin authorizing the due date for March utility bills to be extended to May 31, 2020.

**RESOLUTION R4-4;2020**, A resolution of the Borough of Berlin, authorizing and approving the Berlin Borough Police Department applications and participation for the enrollment in the Law Enforcement Support Office (LESO) 1033 program.

**RESOLUTION R4-5;2020,** A resolution authorizing the bond reduction and escrow amounts to be revised for the Carriage Mews, Block 2400, Lots 27 & 28 per recommendation from Pennoni Associates as a field inspecting of all bonded improvements using the approved plans has been completed. Reduction is as follows; Original performance guarantee was $588,639.04 cash for a new revised amount to be $176,591.71 therefore releasing $412,047.33 and a new escrow amount revised to $19,621.30, therefore refunding $45,783.04 from the original cash escrow of $65,404.34.

**RESOLUTION R4-6;2020,** A resolution of the Borough of Berlin authorizing public works to strip down and sell on Gov deals the following vehicles;

1999 Ford F250, Vin # 1FTNF21SXXEE21740

2006 Ford F250 Vin # 1FTSX21526EB16192

**RESOLUTION R4-7;2020,** A resolution of participation for the Safe and Secure Communities Grant program for funding of $60,000 with a match of $225,960 for an approximate project total cost of $285,960 for period of 2/7/2020 to 2/6/2021.

**RESOLUTION R4-8;2020,** A resolution authorizing application for Program Year 2020 Recreation Facility Enhancement funding for Centennial playground, Orchard Playground and Joan’s Lane Playground from the Camden County Open Space, Farmland, Recreation and historic Preservation Trust Fund.

**RESOLUTION R4-9;2020,** A resolution authorizing utility bill adjustments for the following properties; 530 Tansboro Road, Adjusted $54,250 less and 5 Park Avenue, $157.00 more.

**RESOLUTION R4-10;2020,** A resolution to extend the animal license late fee from April 30, 2020 to June 30, 2020 due to the lack of payments in person and by mail in regards to the Coronavirus for a one-time extension.

Meeting open to the public on Resolutions R4-3;2020 thru R4-10;2020

Meeting closed to the public on Resolutions.

Motion to adopt Resolutions R4-3;2020 thru R4-10;2020\_\_\_\_\_\_\_\_, Sec.; \_\_\_\_\_\_\_, RCV\_\_\_\_\_\_\_\_.

* **PRIVILEGE OF FLOOR via livestream.**
* **GOOD OF THE ORDER**

**Motion to adjourn\_\_\_\_\_\_, Sec.; \_\_\_\_\_\_\_, RCV\_\_\_\_\_\_\_\_.**

**Charleen Santora**

**Acting Admin.**