

**RE-ORGANIZATION MINUTES**  
**JANUARY 3, 2020**  
**MUNICIPAL BUILDING**  
**59. SO. WHITE HORSE PIKE**  
**BERLIN NJ**  
**6:00 PM**

Reorganization meeting called to order by Mayor Elect Rick Miller.

Flag salute led by the Student Government Vice President along with other children in the audience.

Sunshine notice read by municipal clerk.

Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and posted on the Borough Hall Bulletin Board located within the Municipal Building showing the date, place and time of said meeting.

**OATHS OF OFFICE**

Mayor elect Richard H. Miller IV. was sworn in by Howard Long, Esquire. Mayor's wife Chrissy and children Ava, Blake and Brooke held the Bible as Oath was given.

James B. Pearce, Jr., was sworn in as Howard Long, Esquire Jim's sons James and Luke held the Bible as the Oath was given.

Andrew Simone, Jr., was sworn in by Howard C. Long, Esquire. Andy's wife Kristen held the Bible as the Oath was given.

**ROLL CALL TO ESTABLISH QUORUM:**

Council members Hohing, Badolato, Simone, Pearce and Mayor Miller.

**FILLING THE LEGALLY MANDATED UNEXPIRED TERM OF FORMER COUNCILMAN RICK MILLER**

A motion was made by Councilman Pearce to appoint Jacob A. Miller to fill the unexpired term of former Councilman Pearce seconded by Hohing. Ayes Pearce, Simone, Badolato and Hohing.

**FILLING THE LEGALLY MANDATED UNEXPIRED TERM OF FORMER COUNCILMAN RON ROCCO**

Motion was made to appoint Patricia A. Cummings to fill the unexpired term of former Councilman Ron Rocco by Pearce seconded by Hohing. Ayes; Pearce, Simone, Badolato and Hohing.

### **SWEARING IN OF COUNCIL VACANCIES**

Jacob A. Miller was sworn in as Councilman by Howard C. Long, Esquire. His wife Robin Miller held the Bible as he took the Oath of office.

Patricia A. Cummings was sworn in as Councilwoman by Howard C. Long, Esquire. Her daughter Alexis Souza held the Bible as she took the Oath of office.

### **ROLL CALL OF MAYOR AND FULL COUNCIL**

Council Members Hohing, Badolato, Cummings, Miller, Simone, Pearce and Mayor Miller

**Mayor Miller acknowledges distinguished guests to be; Freeholder Jeff Nash and Jonathan Young from Camden County, Former Councilmen Joe Sahina and Stephan Clyde. Superintendent of Berlin School Dr. Joseph Campisi and school board members Jeff Greenberg, Kristen Simone. Former mayor and councilman Jim Chojnacki. Councilman Michael Torrisi from Hammonton. Former clerk and business administrator Charleen Santora. Former freeholder and mayor Millard Wilkinson Jr. Committeeman Andy Wade from Waterford. Chief of Police Millard Wilkinson and CFO Debra DiMattia Also Councilman Chris Morris of Berlin Township.**

**RESOLUTION R1-1; 2020** Appointment of Howard C. Long, Jr, Esquire, from the firm Wade, Long, Wood & Long, LLC, of Laurel Springs, NJ as Borough of Berlin Solicitor for the Year 2020.

**Motion made by Pearce seconded by Badolato. All were in favor.**

**Mayor states that Dave Long, Esquire is here at this meeting also representing the Law firm.**

### **APPOINTMENT OF COUNCIL PRESIDENT**

**Motion: to Appoint Jim Pearce as council president was made by Simone, seconded by Hohing. All were in favor.**

### **PLANNING BOARD APPOINTMENTS BY MAYOR**

#### **NEW APPOINTMENTS**

- |                   |          |                   |
|-------------------|----------|-------------------|
| • Rick Miller     | Class I  | 1/1/20 - 12/31/23 |
| • Michael McGowan | Class II | 1/1/20 – 12/31/20 |
| • Fran Ballak     | Class IV | 1/1/20 – 12/31/23 |

- Ken Ryker                                      Class IV                                      1/1/17 – 12/31/20  
(unexpired term of Simone)
- Harry Earle                                      Alternate 1                                      1/1/19 – 12/31/20  
(unexpired term of Ballak)
- Bradley Cusick                                      Alternate II                                      1/1/20 – 12/31/21
- Michael Foster                                      Class IV                                      1/1/19 - 12/31/22  
(unexpired term of Cummings)

### **PLANNING BOARD MEMBER'S RECOGNITIONS**

- Thomas Dulin                                      Class IV                                      1/1/17 – 12/31/20
- Jeannine Schumacher                                      Class IV                                      1/1/18 – 12/31/21
- Dan Pomponio                                      Class IV                                      1/1/19 – 12/31/22

### **PLANNING BOARD COUNCIL REPRESENTATIVE**

- Councilman Andy Simone (Class III)

Motion made to appoint Class III, Council Representative Andy Simone by Councilman Pearce seconded by Miller. All were in favor.

- Class I                      Mayor's term corresponds to time in office.
- Class II                      Official of Municipality other than a member of the Governing  
Body, 1-year term
- Class III                      Member of the Governing Body. 1-year term
- Class IV                      Other citizens of Municipality appointed by the Mayor. 4-year  
Term. N.J.S.A. 40A:55D-23

### **COMMITTEE APPOINTMENTS**

- Buildings, Parks & Recreation                      Chairman Len Badolato  
Co-Chairs Andy Simone & Patricia Cummings
- Public Works, Streets & Roads                      Chairman Andy Simone  
Co-Chairs Patricia Cummings & Len Badolato
- Water & Sewer                                      Chairman Patricia Cummings  
Co-Chairs Len Badolato & Andy Simone
- Public Safety                                      Chairman Jim Pearce  
Co-Chairs Keith Hohing & Jake Miller
- Finance                                      Chairman Keith Hohing  
Co-Chairs Jim Pearce & Jake Miller
- Communications                                      Chairman Jake Miller  
Co-Chairs Keith Hohing & Jim Pearce

Motion to approve committee appointments made by Hohing seconded by Simone. All were in favor.

**APPOINTMENTS OF OFFICIALS**

• Treasurer	Stacey DiVello	1/1/20 – 12/31/20
• Deputy Clerk	Dana McGarvey	1/1/20 – 12/31/20
• Deputy Registrar	Dana McGarvey	1/1/20 – 12/31/20
• Borough Historian	Beth Pomponio	1/1/20 – 12/31/20
• Fire Official	William Behnke	1/1/20 – 12/31/20
• Fire Safety Inspector	Joe Cornforth	1/1/20 – 12/31/20
• Fire Safety Inspector	Dennis Rosenbaum	1/1/20 – 12/31/20
• Plumbing Inspector	Edward Toussaint	1/1/20 – 12/31/20
• Fire Chief	Michael Kernan	1/1/20 – 12/31/20
• Zoning Official	Debbie Simone	1/1/20 – 12/31/20
• Deputy EMC	Fred Tuttle	1/1/20 – 12/31/20

Motion made by Simone seconded by Badolato. All were in favor.

**DEPARTMENT HEAD RECOGNITIONS FOR OFFICIALS AND SUB-OFFICIALS FOR THE BOROUGH OF BERLIN 2020**

• CFO	Debbie DiMattia, CMFO
• Registered Municipal Clerk	Lois Sahina
• Municipal Registrar	Lois Sahina
• Chief of Police	Millard V. Wilkinson
• Emergency Mgt Coord	Rushi Pandya
• Ambulance Captain	Lou DeMarco
• DPW Superintendent	John Allsebrook
• Tax Assessor	Theresa Stagliano
• Tax Collector	Lisa Eggert
• Construction Official	Edward Toussaint
• Fire Sub Code Inspector	Ron Snyder
• Housing Inspector	Edward Toussaint

**HISTORIC PRESERVATION COMMISSION APPOINTMENTS**

• Council Liaison Councilman Len Badolato	1 yr.	1/1/20 - 12/31/20
• Tracy Salvatore	Class C	4 yr. 1/1/20 - 12/31/23
• Lisa Doris	Alt 1	2 yr. 1/1/20 - 12/31/21
• Hal Taylor	Class C	4 yr. 1/1/20 - 12/31/23
• Jose Hernandez	Class C	4 yr. 1/1/20 - 12/31/23
• Andrew Simone Jr	Class A	1 yr. 1/1/20 – 12/31/20

Motion made by Cummings seconded by Miller. All were in favor.

## **HISTORIC PRESERVATION COMMISSION RECOGNITION OF MEMBERS**

- |                    |         |       |                   |
|--------------------|---------|-------|-------------------|
| • Michelle Secrest | Class C | 4 yr. | 1/1/18 - 12/31/21 |
| • Gail Mottershead | Class C | 4 yr. | 1/1/18 - 12/31/21 |
| • Tina Hoffman     | Class C | 4 yr. | 1/1/19 - 12/31/22 |

## **RECOGNITION OF HISTORIC PRESERVATION COMMISSION ADVISORS**

- Millard Wilkinson Jr - Mayor Emeritus
- Dan Pomponio - President, Berlin Borough Historical Society

Class A        A person who is knowledgeable in building design and construction or architectural history who may reside in the borough.

Class B        A person who is knowledgeable or with a demonstrated interest in Local history who may reside outside the borough.

Class C        Members who must be residents of the Municipality who hold no Other Municipal position except they may be members of the Planning or Zoning Boards.

## **BOARD OF HEALTH RECOGNITION OF MEMBERS**

Council Liaison Councilman Keith Hohing	1 yr.	1/1/20 - 12/31/20
Dan Molnar	3 yr.	1/1/18 - 12/31/20
Christina Miller	3 yr.	1/1/18 - 12/31/20

## **LIBRARY TRUSTEES APPOINTMENTS**

- |                         |       |                   |
|-------------------------|-------|-------------------|
| • Millard Wilkinson Jr. | 5 yr. | 1/1/20 - 12/31/24 |
| • Tina Hoffmann         | 5 yr. | 1/1/20 - 12/31/24 |

**Motion made by Badolato seconded by Pearce. All were in favor.**

## **LIBRARY TRUSTEES RECOGNITION OF MEMBERS**

- |                                     |                                        |
|-------------------------------------|----------------------------------------|
| • Mayor Rick Miller                 | Mayor                                  |
| • Superintendent Dr. Joseph Campisi | Berlin Community School Superintendent |
| • Nancy Grover                      | 5 yr. 1/1/18 - 12/31/22                |
| • Deanna Schuenemann                | 5 yr. 1/1/17 - 12/31/21                |
| (unexpired term of Guerere)         |                                        |
| • Robert Foster                     | 5 yr. 1/1/16 - 12/31/20                |
| • Mary K Albertson                  | 5 yr. 1/1/19 - 12/31/23                |
| • Kim Cunningham                    | 5 yr. 1/1/19 - 12/31/23                |

## **COURT APPOINTMENTS**

- **Municipal Prosecutor** Richard DeMichele 1 yr. 1/1/20 - 12/31/20

**Motion to appoint made by Pearce seconded by Simone. All were in favor**

- **Municipal Public Defender** Brian Herman 1 yr. 1/1/20 - 12/31/20

**Motion made by Badolato seconded by Hohing. All were in favor.**

- **Court Administrator** Kelly Foster 1 yr. 1/1/20 - 12/31/20

**Motion made by Pearce seconded by Cummings. All were in favor.**

### **PROPERTY MAINTENANCE BOARD APPOINTMENTS**

- Council Representative Len Badolato 1/1/20 - 12/31/20
- Planning Board Representative Mike Foster 1/1/20 - 12/31/20
- Zoning Official Debbie Simone 1/1/20 - 12/31/20
- Board of Health Dan Molnar 1/1/20 - 12/31/20
- Community Representative Carrie Alper 1/1/20 - 12/31/20

**Motion to appoint made by Hohing seconded by Simone. All were in favor.**

### **BUSINESS ADVISORY COMMITTEE APPOINTMENTS**

- Keith Hohing Council Liaison 1 yr. 1/1/20 - 12/31/20
- Michael McGowan Class B 3 yr. 1/1/19 - 12/31/21
- Michelle Primo Class A 3 yr. 1/1/19 - 12/31/21  
(unexpired term of Trinidad)
- Robert Long Class A 3 yr. 1/1/20 - 12/31/22
- Gary Banks Class C 2 yr. 1/1/20 - 12/31/21
- Manwell Baroody Class A 3 year 1/1/20 - 12/31/22

**Motion made to appoint made by Badolato seconded by Miller. All were in favor.**

### **CELEBRATION ADVISORY COMMITTEE APPOINTMENTS**

- Rick Miller Governing Body Liaison 1 yr. 1/1/20 - 12/31/20
- Tracy Salvatore Chairwoman 3 yr. 1/1/19 - 12/31/21
- Christina Miller Vice-Chairwoman 3 yr. 1/1/19 - 12/31/21

**Motion made by Simone seconded by Badolato. All were in favor.**

**Meeting was opened to the public on resolutions only.**

**No one from the public asked to speak therefore Mayor Miller closed the meeting to the public.**

## **RESOLUTIONS**

**RESOLUTION R1-2; 2020**, Authorization to Adopt a Temporary Budget for Year 2020.

**RESOLUTION R1-3; 2020** Appointment of Daniel DiGangi, CPA, from Bowman & Associates, of Voorhees, NJ, as Auditors for the Borough of Berlin for the Year 2020.

**RESOLUTION R1-4;20**, Appointment of Hugh Dougherty, P.E., CME from Pennoni Associates of Haddon Heights, NJ as General Engineers and Tax Map Officials for the Borough of Berlin Year 2020.

**RESOLUTION R1-5; 2020** Appointment of Hugh Dougherty, P.E., CME from Pennoni Associates of Haddon Heights, NJ as Water & Sewer Engineers for the Borough of Berlin Year 2020.

**RESOLUTION R1-6;2020**, A resolution appointing Christopher Dochney of CME Associates as Municipal Planner for the Borough of Berlin Year 2020.

**RESOLUTION R1-7;2020**, Appointment of Edgewood Associates of Berlin, NJ as Risk Management Consultants in compliance with the MEL/JIF insurance company for the Borough of Berlin Year 2020.

**RESOLUTION R1-8; 2020**, **Appointment** of the Law Firm of Parker McCay, PA as Bond Counsel for the Borough of Berlin Year 2020.

**RESOLUTION R1-9; 2020**, **Appointment** of Stuart Platt, Esquire from the Law Firm of Platt & Riso, Stratford, NJ as Special COAH Counsel for the Borough of Berlin Year 2020.

**RESOLUTION R1-10;2020**, Appointment of ERI, CME & Maser Consulting as Special Projects Engineers for the Borough of Berlin Year 2020.

**RESOLUTION R1-11; 2020**, A resolution designating the Community Development Block Grant representatives to be Councilman Simone and Alternate Councilman Badolato for Year 2020.

**RESOLUTION R1-12; 2020**, A resolution designating the Fund Commissioner to be Millard Wilkinson, Jr. for Year 2020.

**RESOLUTION R1-13; 2020**, **A** resolution designating the Safety Coordinator for the Camden County JIF to be Millard V. Wilkinson for the Year 2020.

**RESOLUTION R1-14; 2020**, A resolution appointing Rachael Von der Tann as Part Time Tax Clerk.

**RESOLUTION R1-15; 2020**, A resolution for authorizing the Borough Clerk and/or Administrator and the Certified Purchasing Agent to advertise, receive and open bids.

**RESOLUTION R1-16; 2020**, A resolution fixing the rate of interest to be charged for the delinquencies of taxes, water, sewer and all other applicable Municipal charges.

**RESOLUTION R1-17; 2020**, A resolution designating the Courier Post of Cherry Hill, NJ and Philadelphia Inquirer of Philadelphia, PA as official newspapers for the Borough of Berlin Year 2020.

**RESOLUTION R1-18; 2020**, A resolution establishing the cash management plan for Year 2020

**RESOLUTION R1-19; 2020**, A resolution authorizing the Administrator to issue refunds less than \$500 for the Year 2020.

**RESOLUTION R1-20; 2020**, A resolution authorizing the Municipal Clerk to accept and approve mercantile licenses for Year 2020.

**RESOLUTION R1-21; 2020**, A resolution establishing the public meeting format as follows:

1. Meeting called to order
2. Salute to the flag
3. Roll call
4. Dept Reports and Payment of Bills
5. Council Reports
6. Ordinances
7. Resolutions
8. Public hearing on resolutions
9. Privilege of floor
10. Executive session (if required)
11. Adjournment

**RESOLUTION R1-22; 2020**, A resolution establishing meeting dates for the work sessions and council meetings to be as follows:

**6:30 PM Work Session**

**7:00 PM Council Meeting**

**Second Thursday each month**

February 13, 2020	August 13, 2020
March 12, 2020	September 10, 2020
April 9, 2020	October 8, 2020
May 7, 2020	November 12, 2020
June 11, 2020	December 10, 2020
July 9, 2020	



**Additional dates may schedule as needed, and the Governing Body may take formal action at all work sessions.**

**RESOLUTION R1-23; 2020**, Authorization to approve contract award for gasoline for fleet services to Sunoco Oil CO./SUN TRACT, Box 3440, Boston, MA. Under State contract number T0394 58886 (CFO has certified funds are available).

**RESOLUTION R1-24; 2020**, Authorization from Council to enter into an agreement with Camden County Animal Control Cooperative Agreement and Voorhees Animal Orphanage for Animal Control Services for Year 2020. (Certification of funds coming from the Animal Trust Fund).

**RESOLUTION 1-25; 2020**, A resolution authoring Theresa Stagliano as authorized agent to represent the Borough of Berlin for tax appeals.

**RESOLUTION R1-26; 2020**, Approval for the continuing disclosure agent services appointment as Independent Registered Municipal Advisor of record to be Phoenix Advisors, LLC of Bordentown, NJ.

**RESOLUTION R1-27; 2020**, A resolution authorizing RHP Towing, Atco, NJ & Linden Towing, Lindenwold, NJ to be authorized towing companies for the Borough of Berlin Year 2020. BERLIN.

**RESOLUTION R1-28; 2020**, A resolution authorizing Municipal Alliance on Alcohol and Drug Abuse.

**RESOLUTION R1-29; 2020**, A resolution designating the Sustainable NJ and Green Team Leader to be Nicole Lopez for Year 2020.

**Motion to approve Resolutions R1-02 through R1-29 made by Pearce seconded by Badolato. All were in favor.**

**Privilege of the floor to the public was opened by Mayor Miller. No one addressed the Mayor or council.**

**Mayor Miller asked the council for any remarks they wished to convey.**

**Councilman Hohing stated that he is proud to be part of this council and this community. Thanks, all for coming.**

**Councilman Len Badolato.**

**Councilman Badolato thanks all who came out to support the council wishing everyone good luck and congratulations on the new upcoming year.**

**Councilwoman Patricia Cummings**

Councilwoman Cummings thanks mayor and council and the residents of the community stating that she is very glad to serve the borough and this governing body.

**Councilman Jake Miller**

Councilman Miller thanks the residents of Berlin for their support and looks forward to working with the governing body.

**Councilman Andy Simone**

Congratulates all newly appointed and returning members to the borough boards, committees and especially Jake Miller and Patricia Cummings in join the governing body looking forward to working with them and maintaining the momentum making 2020 a successful year. He thanks all present at this meeting and thanks all for their teamwork as friends and councilmen. He thanks his wife Kristen for her patience and support allowing him to fulfill his commitment as a councilman. Being a 5<sup>th</sup> generation family he is happy to retain Berlin's culture, charm and history so that his children can make it their home. He pledges that he and his wife will continue to serve his community to the best of their ability. Thanks all for their continued trust.

**Council President Jim Pearce.**

Thanks all who came to this meeting. He is honored and grateful to be starting his 4<sup>th</sup> three (3) year term and for serving the residents of Berlin. He thanks the employees and volunteers for all that they do for this town. He states he looks forward to working with the entire governing body. Thanks Councilman Badolato for his years of service to the borough also thanking Councilman Hohing for coming on board and for all his new ideas he has already brought to the table along with Councilman Simone for running with him in the campaign for Councilman stating that Simone will be a great asset to the borough. Thanks newly elected officials Jake Miller and Councilwoman Patricia Cummings for their help in keeping Berlin moving forward. He thanks Mayor Rick Miller for all his energy and for what he is bringing to the borough. He thanks the clerk for all she does for this town along with the borough solicitor's Howard and Dan Long who do an amazing job and Pearce lastly thanks his sister Kitty, Brother in Law Don and his twin boys James and Luke who he greatly appreciates them. He will continue do his best for this town whether the people voted for him or not. His duty is to do the best of his ability states Pearce pledging to communicate with all and will take all into consideration, especially with our residents. He supports this group and enjoys working with all.

**Mayor Rick Miller**


Thanks everyone who joined in this ceremony on this day stating that this is a reinforcement of all to work together to make Berlin a better place to live, work and raise a family. He is truly honored to be the mayor of this town, where he used to play as a young boy. He thanks his wife Chrissy and children for their support and apologizes for the time he spends away from them but reassures them it in hopes to make a better community for

them also. He thanks his parents Rick and Brenda and thanks his grand mom Flos along with his brother and sisters. Congratulations Councilman Jim Pearce for his 4<sup>th</sup> term in office. Congratulations Councilman Andy Simone for all his hard work and efforts he is doing for the town adding him being responsible for securing over \$100,000. in grant money for the town. Thanks all of council for their support stating their success is his success and looks forward to working with all. To better protect our residents, we have already joined Voorhees Township in the "Save Lives" program that will provide Berlin residents a safe and free ride home if they have been drinking in an establishment that has a liquor license. Establishments such as Pasta Vino's, Woodbriar, Lucien's, Oli Gators and Paris Catering have already agreed to participate. Program is funded by them and other individuals but NOT taxpayers' dollars.

He pledges he will get all to invest in our community working with the State and County to make sure Berlin gets it fair resources. We will work with the schools to make sure your children continue to get a good education. Thanks all our volunteers, our employees, the police, DPW, EMS and fire department. A quote from mayor. "It's not the genius of those in charge giving direction that make people great...its great people that make those in charge look genius".

On a personal note about the tie he is wearing having a logo with an EB research partnership, EB being short for Epidermolysis bullosa, a rare tissue disorder. The butterfly is significant because it has fragile wings. At this point Councilman Pearce interjected with a story about when Mayor Rick Miller sat next to him on the council podium not having enough room and now that he is mayor, he has plenty of room. Mayor continues how he advocates on fighting for a cure of this rare disorder noting that his brother along with his one daughter has EB. He states that he shares this story is to invite all the residents to use this governing body as a resource to draw attention to all causes, they need fought, whether it be by a proclamation or a letter of support. In closing he thanks all for their trust in them stating that all problems may not be able to be solved but the body will always have an open dialogue with the residents.

Motion to adjourn by made by Pearce seconded by Badolato. All were in favor.



Charleen Santora, Acting Administrator

Transmitted on behalf of Municipal Clerk Lois Sahina