

**ANNUAL FINANCIAL STATEMENT FOR THE YEAR 2018
(UNAUDITED)**

POPULATION LAST CENSUS 7,588
NET VALUATION TAXABLE 2018 739,391,168
MUNICODE 0405

**FIVE DOLLARS PER DAY PENALTY IF NOT FILED BY:
COUNTIES - JANUARY 26, 2019
MUNICIPALITIES - FEBRUARY 10, 2019**

ANNUAL FINANCIAL STATEMENT REQUIRED TO BE FILED UNDER NEW JERSEY STATUTES ANNOTATED 40A:5-12, AS AMENDED, COMBINED WITH INFORMATION REQUIRED PRIOR TO CERTIFICATION OF BUDGETS BY THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES.

Borough of Berlin, County of Camden

SEE BACK COVER FOR INDEX AND INSTRUCTIONS.
DO NOT USE THESE SPACES

| | Date | Examined By: | |
|---|------|--------------|-------------------|
| 1 | | | Preliminary Check |
| 2 | | | Examined |

I hereby certify that the debt shown on Sheets 31 to 34a, 49 to 51a and 63 to 65a are complete, were computed by me and can be supported upon demand by a register or other detailed analysis.

Signature _____
Name Daniel M. DiGangi
Title Registered Municipal Accountant
Email ddigangi@bowmanllp.com

(This must be signed by Chief Financial Officer, Comptroller, Auditor or Registered Municipal Accountant.)

REQUIRED CERTIFICATION BY THE CHIEF FINANCIAL OFFICER:

I hereby certify that I am responsible for filing this verified Annual Financial Statement, (~~which I have prepared~~) or (which I have not prepared) ~~eliminate one~~ and information required also included herein and that this Statement is an exact copy of the original on file with the clerk of the governing body, that all calculations, extensions and additions are correct, that no transfers have been made to or from emergency appropriations and all statements contained herein are in proof; I further certify that this statement is correct insofar as I can determine from all the books and records kept and maintained in the Local Unit.

Further, I do hereby certify that I, Debra A. DiMattia, am the Chief Financial Officer, License # N-0593, of the Borough of Berlin, County of Camden and that the statements annexed hereto and made a part hereof are true statements of the financial condition of the Local Unit as at December 31, 2018, completely in compliance with N.J.S. 40A:5-12, as amended. I also give complete assurances as to the veracity of required information included herein, needed prior to certification by the Director of Local Government Services, including the verification of cash balances as of December 31, 2018.

Signature _____
Title Chief Financial Officer
Address 59 South White Horse Pike, Berlin, NJ 08009
Phone Number 856-767-7777 Ext. 311
Fax Number 856-753-9122
Email ddimattia@berlinnj.org

IT IS HEREBY INCUMBENT UPON THE CHIEF FINANCIAL OFFICER, WHEN NOT PREPARED BY SAID, AT A MINIMUM MUST REVIEW THE CONTENTS OF THIS ANNUAL FINANCIAL STATEMENT WITH THE PREPARER, SO AS TO BE FAMILIAR WITH THE REPRESENTATIONS AND ASSERTIONS MADE HEREIN.

THE REQUIRED CERTIFICATION BY AN RMA IS AS FOLLOWS:

Preparation by Registered Municipal Accountant (Statement of Statutory Auditor Only)

I have prepared the post-closing trial balances, related statements and analyses included in the accompanying Annual Financial Statement from the books of account and records made available to me by the Borough of Berlin as of December 31, 2018 and have applied certain agreed-upon procedures thereon as promulgated by the Division of Local Government Services, solely to assist the Chief Financial Officer in connection with the filing of the Annual Financial Statement for the year then ended as required by N.J.S. 40A:5-12, as amended.

Because the agreed-upon procedures do not constitute an examination of accounts made in accordance with generally accepted auditing standards, I do not express an opinion on any of the post-closing trial balances, related statements and analyses. In connection with the agreed-upon procedures, ~~(except for circumstances as set forth below, no matters)~~ or (no matters) ~~{eliminate one}~~ came to my attention that caused me to believe that the Annual Financial Statement for the year ended December 31, 2018 is not in substantial compliance with the requirements of the State of New Jersey, Department of Community Affairs, Division of Local Government Services. Had I performed additional procedures or had I made an examination of the financial statements in accordance with generally accepted auditing standards, other matters might have come to my attention that would have been reported to the governing body and the Division. This Annual Financial Statement relates only to the accounts and items prescribed by the Division and does not extend to the financial statements of the municipality/county, taken as a whole.

Listing of agreed-upon procedures not performed and/or matters coming to my attention of which the Director should be informed:

NONE.

Certified by me

This 27th day of January, 2019

Daniel M. DiGangi
Registered Municipal Accountant

Bowman & Company LLP
(Firm Name)

601 White Horse Road
(Address)

Voorhees, New Jersey 08043
(Address)

(856) 435 6200
(Phone Number)

ddigangi@bowmanllp.com
(Email)

(856) 435-0440
(Fax Number)

**MUNICIPAL BUDGET LOCAL EXAMINATION QUALIFICATION CERTIFICATION
BY
CHIEF FINANCIAL OFFICER**

One of the following Certifications must be signed by the Chief Financial Officer if your municipality is eligible for local examination.

CERTIFICATION OF QUALIFYING MUNICIPALITY

1. The outstanding indebtedness of the previous fiscal year **is not in excess of 3.5%**
2. All emergencies approved for the previous fiscal year **did not exceed 3%** of total appropriations;
3. The tax collection rate **exceeded 90%**
4. Total deferred charges **did not equal or exceed 4%** of the total tax levy;
5. There were **no "procedural deficiencies" noted** by the registered municipal accountant on Sheet 1a of the Annual Financial Statement; and
6. There was **no operating deficit** for the previous fiscal year.
7. The municipality did **not** conduct an accelerated tax sale for less than 3 consecutive years.
8. The municipality did **not** conduct a tax levy sale the previous fiscal year and does not plan to conduct one in the current year.
9. The current year budget does **not** contain a levy or appropriation "CAP" referendum.
10. The municipality will not apply for Transitional Aid for 2019.

The undersigned certifies that this municipality has complied in full in meeting ALL of the above criteria in determining its qualification for local examination of its Budget in accordance with N.J.A.C. 5:30-7.5.

Municipality: Borough of Berlin

Chief Financial Officer: Debra A. DiMattia

Signature: _____

Certificate #: N-0593

Date: _____

CERTIFICATION OF NON-QUALIFYING MUNICIPALITY

The undersigned certifies that this municipality does not meet Item(s)# _____ of the criteria above and therefore does not qualify for local examination of its Budget in accordance with N.J.A.C. 5:30-7.5.

Municipality: _____

Chief Financial Officer: _____

Signature: _____

Certificate #: _____

Date: _____

21-6000085

Fed I.D. #

Borough of Berlin

Municipality

Camden

County

Report of Federal and State Financial Assistance

Expenditures of Awards

Fiscal Year Ending: December 31, 2018

| | (1) | (2) | (3) |
|-------|--|--------------------------------------|--|
| | Federal Programs Expended (administered by <u>the State</u>) | State Programs <u>Expended</u> | Other Federal Programs <u>Expended</u> |
| TOTAL | \$ <u>50,790.44</u> | \$ <u>661,423.48</u> | \$ _____ |

Type of Audit required by US Uniform Guidance and NJ OMB 15-08:

_____ Single Audit

_____ Program Specific Audit

 X Financial Statement Audit Performed in Accordance
With Government Auditing Standards (Yellow Book)

Note: All local governments, who are recipients of federal and state awards (financial assistance), must report the total amount of federal and state funds expended during its fiscal year and the type of audit required to comply with US Uniform Guidance and NJ OMB 15-08.

The single audit threshold has been increased to \$750,000 beginning with fiscal year starting 1/1/2015.

(1) Report expenditures from federal pass-through programs received directly from state governments. Federal pass-through funds can be identified by the Catalog of Federal Domestic Assistance (CFDA) number reported in the State's grant/contract agreements.

(2) Report expenditures from state programs received directly from state government or indirectly from pass-through entities. **Exclude state aid (i.e., CMPTRA, Energy Receipts tax, etc.) since there are no compliance requirements.**

(3) Report expenditures from federal programs received directly from the federal government or indirectly from entities other than state governments.

Signature of Chief Financial Officer

Date

IMPORTANT!

READ INSTRUCTIONS

INSTRUCTION

The following certification is to be used ONLY in the event there is NO municipality operated utility.

If there is a utility operated by the municipality or if a "utility fund" existed on the books of account, do not sign this statement and do not remove any of the UTILITY sheets from the document.

CERTIFICATION

I hereby certify that there was no "utility fund" on the books of account and there was no utility owned and operated by the _____ of _____, County of _____ during the year 2018 and that sheets 40 to 68 are unnecessary.

I have therefore removed from this statement the sheets pertaining only to utilities

Signature _____

Name _____

Title _____

(This must be signed by the Chief Financial Officer, Comptroller, Auditor or Registered Municipal Accountant.)

NOTE:

When removing the utility sheets, please be sure to refasten the "index" sheet (the last sheet in the statement) in order to provide a protective cover sheet to the back of the document.

MUNICIPAL CERTIFICATION OF TAXABLE PROPERTY AS OF OCTOBER 1, 2018

Certification is hereby made that the Net Valuation Taxable of property liable to taxation for the tax year 2019 and filed with the County Board of Taxation on January 10, 2019 in accordance with the requirement of N.J.S.A. 54:4-35, was in the amount of \$ _____.

SIGNATURE OF TAX ASSESSOR

Borough of Berlin

MUNICIPALITY

Camden

COUNTY

NOTE THAT A TRIAL BALANCE IS REQUIRED AND NOT A BALANCE SHEET

POST CLOSING

TRIAL BALANCE - CURRENT FUND (CONT'D)

AS OF DECEMBER 31, 2018

Cash Liabilities Must be Subtotalled and Subtotal Must be Marked With "C" - Taxes Receivable Must Be Subtotalled

| Title of Account | Debit | Credit |
|---|---------------------|---------------------|
| Totals from Sheet 3 | 9,517,659.00 | - |
| Cash Liabilities: | | |
| Appropriation Reserves | | 501,254.26 |
| Due to State of New Jersey - Senior Citizens & Veterans Deductions | | 24,346.09 |
| Local District School Tax Payable | | 591,929.48 |
| Regional School Tax Payable | | |
| Regional High School Tax Payable | | 383,381.59 |
| County Taxes Payable | | |
| Due County for Added and Omitted Taxes | | 32,899.60 |
| Special District Taxes Payable | | |
| State Library Aid (See Sheet 16) | | |
| Prepaid Taxes | | 284,977.12 |
| Tax Overpayments | | 191.40 |
| Reserve for Master Plan | | 35,266.62 |
| Due State -- DCA Fees | | 30,219.00 |
| Reserve for Encumbrances | | 102,092.14 |
| Due Open Space Trust Fund | | 222,533.12 |
| Due General Capital Fund | | 65,808.00 |
| Due Water Operating Fund | | 2,243.38 |
| Due Sewer Operating Fund | | 1,484.01 |
| Due Trust Other Fund | | 26,730.01 |
| Sub-total Cash Liabilities C | | 2,305,355.82 |
| Reserve for Receivables | | 542,505.53 |
| School Taxes Deferred (Sheets 13& 14) | | 5,091,870.54 |
| Fund Balance | | 1,577,927.11 |
| Total | 9,517,659.00 | 9,517,659.00 |

(Do not crowd - add additional sheets)

POST CLOSING TRIAL BALANCE - TRUST FUNDS

(Assessment Section Must be Separately Stated)

AS OF DECEMBER 31, 2018

| Title of Account | Debit | Credit |
|-------------------------|---------------------|---------------------|
| Trust Other Fund | | |
| Cash | 1,755,865.47 | |
| Deferred Charges | | |
| Due from Camden County | 3,215.00 | |
| Due from Developers | 8,183.98 | |
| Due from Grant Fund | 236.07 | |
| Due from Current Fund | 26,730.01 | |
| | | |
| Various Reserves | | 1,756,754.21 |
| Due State of NJ - VCCB | | 37,476.32 |
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| Sub-total | 1,794,230.53 | 1,794,230.53 |

(Do not crowd - add additional sheets)

**MUNICIPAL PUBLIC DEFENDER
CERTIFICATION**
Public Law 1998, C. 256

| | | | |
|---|---------|--------|---------------------|
| Municipal Public Defender Expended Prior Year 2017: | (1) | \$ | 7,000.00 |
| | | x | 25% |
| | (2) | \$ | 1,750.00 |
| Municipal Public Defender Trust Cash Balance December 31, 2018: | (3) | \$ | <u>8,750.00</u> |

Note: If the amount of money in a dedicated fund established pursuant to this section exceeds by more than 25% the amount which the municipality expended during the prior year providing the services of a municipal public defender, the amount in excess of the amount expended shall be forwarded to the Criminal Disposition and Review Collection Fund administered by the Victims of Crime Compensation Board (P.O. Box 084, Trenton, N.J. 08625).

Amount in excess of the amount expended: 3 - (1 + 2) = \$ NONE

The undersigned certifies that the municipality has complied with the regulations governing *Municipal Public Defender* as required under Public Law 1998, C. 256.

Chief Financial Officer: Debra A. DiMattia
Signature: _____
Certificate #: N-0593
Date: _____

SCHEDULE OF TRUST FUND RESERVES

| <u>Purpose</u> | Amount Dec. 31, 2017 per Audit Report | <u>Receipts</u> | <u>Disbursements</u> | Balance as at Dec. 31, 2018 |
|---------------------------------|--|------------------------|------------------------|-----------------------------------|
| 1. <u>See attached sheet 6C</u> | \$ <u>1,406,824.47</u> | \$ <u>5,375,041.25</u> | \$ <u>5,025,111.51</u> | \$ <u>1,756,754.21</u> |
| 2. _____ | _____ | _____ | _____ | _____ |
| 3. _____ | _____ | _____ | _____ | _____ |
| 4. _____ | _____ | _____ | _____ | _____ |
| 5. _____ | _____ | _____ | _____ | _____ |
| 6. _____ | _____ | _____ | _____ | _____ |
| 7. _____ | _____ | _____ | _____ | _____ |
| 8. _____ | _____ | _____ | _____ | _____ |
| 9. _____ | _____ | _____ | _____ | _____ |
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| 14. _____ | _____ | _____ | _____ | _____ |
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| 16. _____ | _____ | _____ | _____ | _____ |
| 17. _____ | _____ | _____ | _____ | _____ |
| 18. _____ | _____ | _____ | _____ | _____ |
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| 20. _____ | _____ | _____ | _____ | _____ |
| 21. _____ | _____ | _____ | _____ | _____ |
| 22. _____ | _____ | _____ | _____ | _____ |
| 23. _____ | _____ | _____ | _____ | _____ |
| 24. _____ | _____ | _____ | _____ | _____ |
| 25. _____ | _____ | _____ | _____ | _____ |
| 26. _____ | _____ | _____ | _____ | _____ |
| 27. _____ | _____ | _____ | _____ | _____ |
| 28. _____ | _____ | _____ | _____ | _____ |
| 29. _____ | _____ | _____ | _____ | _____ |
| 30. _____ | _____ | _____ | _____ | _____ |
| Totals: | \$ <u>1,406,824.47</u> | \$ <u>5,375,041.25</u> | \$ <u>5,025,111.51</u> | \$ <u>1,756,754.21</u> |

ANALYSIS OF TRUST ASSESSMENT CASH AND INVESTMENTS PLEDGED TO LIABILITIES AND SURPLUS

| Title of Liability to which Cash and Investments are Pledged | Audit Balance Dec. 31, 2017 | RECEIPTS | | | | | Disbursements | Balance Dec. 31, 2018 |
|---|-----------------------------------|--------------------------|-------------------|-------|-------|-------|---------------|--------------------------|
| | | Assessments and Liens | Current Budget | | | | | |
| Assessment Serial Bond Issues: | | XXXXX | XXXXX | XXXXX | XXXXX | XXXXX | XXXXX | XXXXX |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| Assessment Bond Anticipation Note Issues: | XXXXX | XXXXX | XXXXX | XXXXX | XXXXX | XXXXX | XXXXX | XXXXX |
| | | | | | | | | |
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| | | | | | | | | |
| Other Liabilities | | | | | | | | |
| Trust Surplus | | | | | | | | |
| Less Assets "Unfinanced" | XXXXX | XXXXX | XXXXX | XXXXX | XXXXX | XXXXX | XXXXX | XXXXX |
| | | | | | | | | |
| | | | | | | | | |
| Total | - | - | - | - | - | - | - | - |

Sheet 7

POST CLOSING TRIAL BALANCE - GENERAL CAPITAL FUND

AS OF DECEMBER 31, 2018

| Title of Account | Debit | Credit |
|--|----------------------|----------------------|
| Est. Proceeds Bonds and Notes Authorized | 250.00 | XXXXXXXXX |
| Bonds and Notes Authorized but Not Issued | XXXXXXXXX | 250.00 |
| Cash | 1,568,813.31 | |
| Deferred Charges | | |
| Due from State of New Jersey | 23,531.40 | |
| Deferred Charges to Future Taxation Funded | 12,474,179.95 | |
| Deferred Charges to Future Taxation Unfunded | 250.00 | |
| Due Current Fund | 65,808.00 | |
| Due Open Space Trust Fund | 50,000.00 | |
| | | |
| | | |
| Contracts Payable | | 336,593.40 |
| Reserve for Encumbrances | | 75,417.22 |
| General Capital Bonds | | 12,335,119.00 |
| Assessment Serial Bonds | | |
| Bond Anticipation Notes | | |
| Assessment Notes | | |
| Loans Payable | | 139,060.95 |
| Loans Payable | | |
| Improvement Authorizations - Funded | | 1,212,311.97 |
| Improvement Authorizations - Unfunded | | 250.00 |
| Capital Improvement Fund | | 16,164.00 |
| Down Payments on Improvements | | |
| Capital Surplus | | 67,666.12 |
| | | |
| Total | 14,182,832.66 | 14,182,832.66 |

(Do not crowd - add additional sheets)

CASH RECONCILIATION DECEMBER 31, 2018

| | Cash | | Less Checks Outstanding | Cash Book Balance |
|--|--------------|---------------|----------------------------|----------------------|
| | *On Hand | On Deposit | | |
| Current | 2,431,280.12 | 4,375,958.08 | 2,974,955.27 | 3,832,282.93 |
| Trust - Assessment | | | | |
| Trust - Dog License | | 13,074.86 | 975.00 | 12,099.86 |
| Trust - Other | 1,204.03 | 1,866,675.90 | 112,014.46 | 1,755,865.47 |
| Capital - General | | 1,615,923.98 | 47,110.67 | 1,568,813.31 |
| Water - Operating Utility Operating | 700,549.82 | 1,529,181.36 | 701,152.56 | 1,528,578.62 |
| Water - Capital Utility Capital | | 1,107,294.56 | 37,748.68 | 1,069,545.88 |
| Sewer Utility Operating | 186,883.11 | 299,810.96 | 182,184.76 | 304,509.31 |
| Sewer Utility Capital | | 809,483.84 | | 809,483.84 |
| Public Assistance #1** | | | | |
| Public Assistance #2** | | | | |
| Garbage District | | | | |
| Federal and State Grant Fund | | | | |
| Municipal Open Space Trust Fund | 1,151.73 | 152,851.05 | | 154,002.78 |
| Sewer Assessment Trust | | | | |
| Water Assessment Trust | | | | |
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| Total | 3,321,068.81 | 11,770,254.59 | 4,056,141.40 | 11,035,182.00 |

* - Include Deposits In Transit
 ** - Be sure to include a Public Assistance reconciliation and trial balance if the municipality maintains such a bank account

REQUIRED CERTIFICATION

I hereby certify that all amounts shown in the "Cash on Deposit" column on Sheet 9 and 9(a) have been verified with the applicable bank statements, certificates, agreements or passbooks at December 31, 2018.

I also certify that all amounts, if any, shown for Investments in Savings and Loan Associations on any trial balance have been verified with the applicable passbooks at December 31, 2018.

All "Certificates of Deposit", "Repurchase Agreements" and other investments must be reported as cash and included in this certification.

(THIS MUST BE SIGNED BY THE REGISTERED MUNICIPAL ACCOUNTANT (STATUTORY AUDITOR) OR CHIEF FINANCIAL OFFICER) depending on who prepared this Annual Financial Statement as certified to on Sheet 1 or 1(a).

Signature: _____

Title: Registered Municipal Accountant

CASH RECONCILIATION DECEMBER 31, 2018 (CONT'D)
LIST BANKS AND AMOUNTS SUPPORTING "CASH ON DEPOSIT"

| | |
|--------------------|----------------------|
| Republic Bank: | |
| Current | 2,155,156.31 |
| Collector | 3,092,262.09 |
| Dog License | 13,074.86 |
| Open Space | 152,851.05 |
| Affordable Housing | 493,836.06 |
| COAH | 19.61 |
| Enforcement | 5,844.84 |
| Escrow Checking | 481,200.29 |
| Payroll | 154,902.68 |
| Investigation | 175.95 |
| Recreation | 68,889.23 |
| TTL | 160,908.05 |
| Trust Other | 500,899.19 |
| General Capital | 1,615,923.98 |
| Water Operating | 837,920.38 |
| Water Capital | 1,107,294.56 |
| Sewer Operating | 119,611.62 |
| Sewer Capital | 809,483.84 |
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| Total | 11,770,254.59 |

Note: Sections N.J.S. 40A:4-61, 40A:4-62 and 40A:4-63 of the Local Budget Law require that separate bank accounts be maintained for each allocated fund.

SCHEDULE OF APPROPRIATED RESERVES FOR FEDERAL AND STATE GRANTS

| Grant | Balance Jan. 1, 2018 | Transferred from 2018 Budget Appropriations | | | Decreased | | | Balance Dec. 31, 2018 |
|------------------------|-------------------------|--|------------------------------|---|------------|---|---|--------------------------|
| | | Budget | Appropriation By 40A:4-87 | | | | | |
| See attached sheet 11A | 220,544.72 | 461,788.66 | 146,692.10 | | 590,387.17 | | | 238,638.31 |
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| Total | 220,544.72 | 461,788.66 | 146,692.10 | - | 590,387.17 | - | - | 238,638.31 |

Sheet 11

SCHEDULE OF UNAPPROPRIATED RESERVES FOR FEDERAL AND STATE GRANTS

| Grant | Balance Jan. 1, 2018 | Transferred from 2018 Budget Appropriations | | Receipts | Grants Receivable | Realized as Miscellaneous Revenue | | Balance Dec. 31, 2018 |
|------------------------|-------------------------|--|------------------------------|----------|----------------------|---|---|--------------------------|
| | | Budget | Appropriation By 40A:4-87 | | | | | |
| See attached sheet 12A | 10,471.66 | | | | 521,201.50 | 526,280.76 | | 5,392.40 |
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| Totals | 10,471.66 | - | - | - | 521,201.50 | 526,280.76 | - | 5,392.40 |

Sheet 12

*LOCAL DISTRICT SCHOOL TAX

| | Debit | Credit |
|--|---------------|---------------|
| Balance January 1, 2018 | XXXXXXXXXX | XXXXXXXXXX |
| School Tax Payable # 85001-00 | XXXXXXXXXX | 289,318.00 |
| School Tax Deferred (Not in excess of 50% of Levy - 2017 - 2018) 85002-00 | XXXXXXXXXX | 3,371,664.00 |
| Levy School Year July 1, 2018 - June 30, 2019 | XXXXXXXXXX | 7,899,416.00 |
| Levy Calendar Year 2018 | XXXXXXXXXX | |
| Paid | 7,596,804.52 | XXXXXXXXXX |
| Balance December 31, 2018 | XXXXXXXXXX | XXXXXXXXXX |
| School Tax Payable # 85003-00 | 591,929.48 | XXXXXXXXXX |
| School Tax Deferred (Not in excess of 50% of Levy - 2018 - 2019) 85004-00 | 3,371,664.00 | XXXXXXXXXX |
| * Not including Type 1 school debt service, emergency authorizations-schools, transfer to Board of Education for use of local schools | 11,560,398.00 | 11,560,398.00 |

Must include unpaid requisitions

MUNICIPAL OPEN SPACE TAX

| | Debit | Credit |
|------------------------------------|------------|------------|
| Balance January 1, 2018 85045-00 | XXXXXXXXXX | |
| 2018 Levy 85105-00 | XXXXXXXXXX | 110,900.00 |
| Added and Omitted Levy | XXXXXXXXXX | 589.65 |
| Interest Earned | XXXXXXXXXX | |
| Expenditures | 111,489.65 | XXXXXXXXXX |
| Balance December 31, 2018 85046-00 | - | XXXXXXXXXX |
| | 111,489.65 | 111,489.65 |

REGIONAL SCHOOL TAX

(Provide a separate statement for each Regional District involved)

| | Debit | Credit |
|--|------------|------------|
| Balance January 1, 2018 | XXXXXXXXXX | XXXXXXXXXX |
| School Tax Payable # 85031-00 | XXXXXXXXXX | |
| School Tax Deferred (Not in excess of 50% of Levy - 2017 - 2018) 85032-00 | XXXXXXXXXX | |
| Levy School Year July 1, 2018 - June 30, 2019 | XXXXXXXXXX | |
| Levy Calendar Year 2018 | XXXXXXXXXX | |
| Paid | | XXXXXXXXXX |
| Balance December 31, 2018 | XXXXXXXXXX | XXXXXXXXXX |
| School Tax Payable # 85033-00 | - | XXXXXXXXXX |
| School Tax Deferred (Not in excess of 50% of Levy - 2018 - 2019) 85034-00 | - | XXXXXXXXXX |
| # Must include unpaid requisitions | - | - |

REGIONAL HIGH SCHOOL TAX

| | Debit | Credit |
|--|--------------|--------------|
| Balance January 1, 2018 | XXXXXXXXXX | XXXXXXXXXX |
| School Tax Payable # 85041-00 | XXXXXXXXXX | 361,760.25 |
| School Tax Deferred (Not in excess of 50% of Levy - 2017 - 2018) 85042-00 | XXXXXXXXXX | 1,720,206.54 |
| Levy School Year July 1, 2018 - June 30, 2019 | XXXXXXXXXX | 4,191,390.00 |
| Levy Calendar Year 2018 | XXXXXXXXXX | |
| Paid | 4,169,768.66 | XXXXXXXXXX |
| Balance December 31, 2018 | XXXXXXXXXX | XXXXXXXXXX |
| School Tax Payable # 85043-00 | 383,381.59 | XXXXXXXXXX |
| School Tax Deferred (Not in excess of 50% of Levy - 2018 - 2019) 85044-00 | 1,720,206.54 | XXXXXXXXXX |
| # Must include unpaid requisitions | 6,273,356.79 | 6,273,356.79 |

COUNTY TAXES PAYABLE

| | Debit | Credit |
|---|--------------|--------------|
| Balance January 1, 2018 | XXXXXXXXXX | XXXXXXXXXX |
| County Taxes 80003-01 | XXXXXXXXXX | |
| Due County for Added and Omitted Taxes 80003-02 | XXXXXXXXXX | 15,390.62 |
| 2018 Levy | XXXXXXXXXX | XXXXXXXXXX |
| General County 80003-03 | XXXXXXXXXX | 6,032,397.96 |
| County Library 80003-04 | XXXXXXXXXX | |
| County Health | XXXXXXXXXX | |
| County Open Space Preservation | XXXXXXXXXX | 147,010.01 |
| Due County for Added and Omitted Taxes 80003-05 | XXXXXXXXXX | 32,899.60 |
| Paid | 6,194,798.59 | XXXXXXXXXX |
| Balance December 31, 2018 | XXXXXXXXXX | XXXXXXXXXX |
| County Taxes | - | XXXXXXXXXX |
| Due County for Added and Omitted Taxes | 32,899.60 | XXXXXXXXXX |
| | 6,227,698.19 | 6,227,698.19 |

SPECIAL DISTRICT TAXES

| | Debit | Credit |
|---|------------|------------|
| Balance January 1, 2018 80003-06 | XXXXXXXXXX | |
| 2018 Levy: (List Each Type of District Tax Separately - see Footnote) | XXXXXXXXXX | XXXXXXXXXX |
| Fire - 81108-00 | XXXXXXXXXX | XXXXXXXXXX |
| Sewer - 81111-00 | XXXXXXXXXX | XXXXXXXXXX |
| Water - 81112-00 | XXXXXXXXXX | XXXXXXXXXX |
| Garbage - 81109-00 | XXXXXXXXXX | XXXXXXXXXX |
| Open Space - 81105-00 | XXXXXXXXXX | XXXXXXXXXX |
| | XXXXXXXXXX | XXXXXXXXXX |
| | XXXXXXXXXX | XXXXXXXXXX |
| Total 2018 Levy 80003-07 | XXXXXXXXXX | |
| Paid 80003-08 | | XXXXXXXXXX |
| Balance December 31, 2018 80003-09 | - | |
| | - | - |

Footnote: Please state the number of districts in each instance

STATE LIBRARY AID

RESERVE FOR MAINTENANCE OF FREE PUBLIC LIBRARY WITH STATE AID

| | | Debit | Credit |
|------------------------------------|----------|------------|------------|
| Balance January 1, 2018 | 80004-01 | XXXXXXXXXX | |
| State Library Aid Received in 2018 | 80004-02 | XXXXXXXXXX | |
| Expended | 80004-09 | | XXXXXXXXXX |
| Balance December 31, 2018 | 80004-10 | - | |
| | | - | - |

RESERVE FOR EXPENSE OF PARTICIPATION IN FREE COUNTY LIBRARY WITH STATE AID

| | | | |
|------------------------------------|----------|------------|------------|
| Balance January 1, 2018 | 80004-03 | XXXXXXXXXX | |
| State Library Aid Received in 2018 | 80004-04 | XXXXXXXXXX | |
| Expended | 80004-11 | | XXXXXXXXXX |
| Balance December 31, 2018 | 80004-12 | - | |
| | | - | - |

RESERVE FOR AID TO LIBRARY OR READING ROOM WITH STATE AID (N.J.S.A. 40:54-35)

| | | | |
|------------------------------------|----------|------------|------------|
| Balance January 1, 2018 | 80004-05 | XXXXXXXXXX | |
| State Library Aid Received in 2018 | 80004-06 | XXXXXXXXXX | |
| Expended | 80004-13 | | XXXXXXXXXX |
| Balance December 31, 2018 | 80004-14 | - | |
| | | - | - |

RESERVE FOR LIBRARY SERVICES WITH FEDERAL AID

| | | | |
|------------------------------------|----------|------------|------------|
| Balance January 1, 2018 | 80004-07 | XXXXXXXXXX | |
| State Library Aid Received in 2018 | 80004-08 | XXXXXXXXXX | |
| Expended | 80004-15 | | XXXXXXXXXX |
| Balance December 31, 2018 | 80004-16 | - | |
| | | - | - |

STATEMENT OF GENERAL BUDGET REVENUES 2018

| Source | Budget -01 | Realized -02 | Excess or Deficit* -03 |
|---|---------------|-----------------|---------------------------|
| Surplus Anticipated 80101- | 840,000.00 | 840,000.00 | - |
| Surplus Anticipated with Prior Written Consent of Director of Local Government 80102- | | | - |
| Miscellaneous Revenue Anticipated: | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| Adopted Budget | 2,022,285.66 | 2,547,807.57 | 525,521.91 |
| Added by N.J.S. 40A:4-87: (List on 17a) | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| | 146,692.10 | 146,692.10 | - |
| | | | - |
| Total Miscellaneous Revenue Anticipated 80103- | 2,168,977.76 | 2,694,499.67 | 525,521.91 |
| Receipts from Delinquent Taxes 80104- | 293,000.00 | 301,257.27 | 8,257.27 |
| | | | - |
| Amount to be Raised by Taxation: | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| (a) Local Tax for Municipal Purposes 80105- | 5,447,036.15 | XXXXXXXXXX | XXXXXXXXXX |
| (b) Addition to Local District School Tax 80106- | | XXXXXXXXXX | XXXXXXXXXX |
| (c) Minimum Library Tax 80121- | 244,064.66 | XXXXXXXXXX | XXXXXXXXXX |
| Total Amount to be Raised by Taxation 80107- | 5,691,100.81 | 5,858,929.44 | 167,828.63 |
| | 8,993,078.57 | 9,694,686.38 | 701,607.81 |

ALLOCATION OF CURRENT TAX COLLECTIONS

| | Debit | Credit |
|--|---------------|---------------|
| Current Taxes Realized in Cash (Total of Item 10 or 14 on Sheet 22) 80108-00 | XXXXXXXXXX | 23,841,027.85 |
| Amount to be Raised by Taxation | XXXXXXXXXX | XXXXXXXXXX |
| Local District School Tax 80109-00 | 7,899,416.00 | XXXXXXXXXX |
| Regional School Tax 80119-00 | - | XXXXXXXXXX |
| Regional High School Tax 80110-00 | 4,191,390.00 | XXXXXXXXXX |
| County Taxes 80111-00 | 6,179,407.97 | XXXXXXXXXX |
| Due County for Added and Omitted Taxes 80112-00 | 32,899.60 | XXXXXXXXXX |
| Special District Taxes 80113-00 | - | XXXXXXXXXX |
| Municipal Open Space Tax 80120-00 | 111,489.65 | XXXXXXXXXX |
| Reserve for Uncollected Taxes 80114-00 | XXXXXXXXXX | 432,504.81 |
| Deficit in Required Collection of Current Taxes (or) 80115-00 | XXXXXXXXXX | |
| Balance for Support of Municipal Budget (or) 80116-00 | 5,858,929.44 | XXXXXXXXXX |
| *Excess Non-Budget Revenue (see footnote) 80117-00 | | XXXXXXXXXX |
| *Deficit Non-Budget Revenue (see footnote) 80118-00 | XXXXXXXXXX | |
| | 24,273,532.66 | 24,273,532.66 |

* These items are applicable only when there is no "Amount to be Raised by Taxation" in the "Budget" column of the statement at the top of this sheet. In such instances, any excess or deficit in the above allocation would apply to "Non-Budget Revenue" only.

STATEMENT OF GENERAL BUDGET APPROPRIATIONS 2018

| | | |
|---|-----------------|---------------------|
| 2018 Budget as Adopted | 80012-01 | 8,846,386.47 |
| 2018 Budget - Added by N.J.S. 40A:4-87 | 80012-02 | 146,692.10 |
| Appropriated for 2018 (Budget Statement Item 9) | 80012-03 | 8,993,078.57 |
| Appropriated for 2018 Emergency Appropriation (Budget Statement Item 9) | 80012-04 | - |
| Total General Appropriations (Budget Statement Item 9) | 80012-05 | 8,993,078.57 |
| Add: Overexpenditures (see footnote) | 80012-06 | - |
| Total Appropriations and Overexpenditures | 80012-07 | 8,993,078.57 |
| Deduct Expenditures: | | |
| Paid or Charged [Budget Statement Item (L)] | 80012-08 | 7,957,320.44 |
| Paid or Charged - Reserve for Uncollected Taxes | 80012-09 | 432,504.81 |
| Reserved | 80012-10 | 501,254.26 |
| Total Expenditures | 80012-11 | 8,891,079.51 |
| Unexpended Balances Canceled (see footnote) | 80012-12 | 101,999.06 |

FOOTNOTES - RE: OVEREXPENDITURES

Every appropriation overexpended in the budget document must be marked with an * and must agree in the aggregate with this item.
 RE: UNEXPENDED BALANCES CANCELED:
 Are not to be shown as "Paid or Charged" in the budget document. In all instances "Total Appropriations" and "Overexpenditures" must equal the sum of "Total Expenditures" and "Unexpended Balances Canceled".

SCHEDULE OF EMERGENCY APPROPRIATIONS FOR LOCAL DISTRICT SCHOOL PURPOSES

(EXCEPT FOR TYPE I SCHOOL DEBT SERVICE)

| | | |
|---|-------------------|----------|
| 2018 Authorizations | XXXXXXXXXX | |
| N.J.S. 40A:4-46 (After adoption of Budget) | | |
| N.J.S. 40A:4-20 (Prior to adoption of Budget) | | |
| Total Authorizations | XXXXXXXXXX | - |
| Deduct Expenditures: | | |
| Paid or Charged | XXXXXXXXXX | |
| Reserved | | |
| Total Expenditures | | - |

RESULTS OF 2018 OPERATION

CURRENT FUND

| | Debit | Credit |
|--|--------------|--------------|
| Excess of Anticipated Revenues: | XXXXXXXXXX | XXXXXXXXXX |
| Miscellaneous Revenues Anticipated 80013-01 | XXXXXXXXXX | 525,521.91 |
| Delinquent Tax Collections 80013-02 | XXXXXXXXXX | 8,257.27 |
| | XXXXXXXXXX | |
| Required Collection of Current Taxes 80013-03 | XXXXXXXXXX | 167,828.63 |
| Unexpended Balances of 2018 Budget Appropriations 80013-04 | XXXXXXXXXX | 101,999.06 |
| Miscellaneous Revenue Not Anticipated 81113- | XXXXXXXXXX | 262,203.37 |
| Miscellaneous Revenue Not Anticipated: Proceeds of Sale of Foreclosed Property (Sheet 27) 81114- | XXXXXXXXXX | - |
| Payments in Lieu of Taxes on Real Property 81120- | XXXXXXXXXX | |
| Sale of Municipal Assets | XXXXXXXXXX | |
| Unexpended Balances of 2017 Appropriation Reserves 80013-05 | XXXXXXXXXX | 331,276.63 |
| Prior Years Interfunds Returned in 2018 80013-06 | XXXXXXXXXX | 4,275.14 |
| | XXXXXXXXXX | |
| | XXXXXXXXXX | |
| | XXXXXXXXXX | |
| Deferred School Tax Revenue: (See School Taxes, Sheets 13 & 14) | XXXXXXXXXX | XXXXXXXXXX |
| Balance January 1, 2018 80013-07 | 5,091,870.54 | XXXXXXXXXX |
| Balance December 31, 2018 80013-08 | XXXXXXXXXX | 5,091,870.54 |
| Deficit in Anticipated Revenues: | XXXXXXXXXX | XXXXXXXXXX |
| Miscellaneous Revenues Anticipated 80013-09 | | XXXXXXXXXX |
| Delinquent Tax Collections 80013-10 | | XXXXXXXXXX |
| | | XXXXXXXXXX |
| Required Collection of Current Taxes 80013-11 | | XXXXXXXXXX |
| Interfund Advances Originating in 2018 80013-12 | 130,574.45 | XXXXXXXXXX |
| Cancellation of Prior Year Senior and Veteran Deductions | 3,500.00 | XXXXXXXXXX |
| | | XXXXXXXXXX |
| | | XXXXXXXXXX |
| | | XXXXXXXXXX |
| Deficit Balance - To Trial Balance (Sheet 3) 80013-13 | XXXXXXXXXX | |
| Surplus Balance - To Surplus (Sheet 21) 80013-14 | 1,267,287.56 | XXXXXXXXXX |
| | 6,493,232.55 | 6,493,232.55 |

SURPLUS - CURRENT FUND YEAR 2018

| | | Debit | Credit |
|---|----------|--------------|--------------|
| 1. Balance January 1, 2018 | 80014-01 | XXXXXXXXXX | 1,150,639.55 |
| 2. | | XXXXXXXXXX | |
| 3. Excess Resulting from 2018 Operations | 80014-02 | XXXXXXXXXX | 1,267,287.56 |
| 4. Amount Appropriated in the 2018 Budget - Cash | 80014-03 | 840,000.00 | XXXXXXXXXX |
| 5. Amount Appropriated in the 2018 Budget - with Prior Written Consent of Director of Local Government Services | 80014-04 | | XXXXXXXXXX |
| 6. | | | XXXXXXXXXX |
| 7. Balance December 31, 2018 | 80014-05 | 1,577,927.11 | XXXXXXXXXX |
| | | 2,417,927.11 | 2,417,927.11 |

ANALYSIS OF BALANCE DECEMBER 31, 2018 (FROM CURRENT FUND - TRIAL BALANCE)

| | | | |
|--|----------|-----------|--------------|
| | | | |
| Cash | 80014-06 | | 3,832,282.93 |
| Investments | 80014-07 | | |
| Sub Total | | | 3,832,282.93 |
| Deduct Cash Liabilities Marked with "C" on Trial Balance | 80014-08 | | 2,305,355.82 |
| Cash Surplus | 80014-09 | | 1,526,927.11 |
| Deficit in Cash Surplus | 80014-10 | | |
| Other Assets Pledged to Surplus: * | | | |
| (1) Due from State of N.J. Senior Citizens and Veterans Deduction | 80014-16 | | |
| Deferred Charges # | 80014-12 | 51,000.00 | |
| Cash Deficit # | 80014-13 | | |
| | | | |
| | | | |
| | | | |
| | | | |
| Total Other Assets | 80014-14 | | 51,000.00 |
| * IN THE CASE OF A "DEFICIT IN CASH SURPLUS", "OTHER ASSETS WOULD ALSO BE PLEDGED TO CASH LIABILITIES. | 80014-15 | | 1,577,927.11 |

MAY NOT BE ANTICIPATED AS NON-CASH SURPLUS IN 2019 BUDGET.

(1) MAY BE ALLOWED UNDER CERTAIN CONDITIONS.

NOTE: Deferred charges for authorizations under N.J.S. 40A:4-55 (Tax Map, etc.), N.J.S. 40A:4-55 (Flood Damage, etc.), N.J.S. 40A:4-55.1 (Roads and Bridges, etc.) and N.J.S. 40A:4-55.13 (Public Exigencies, etc.) to the extent of emergency notes issued and outstanding for such purposes, together with such emergency notes, may be omitted from this analysis.

(FOR MUNICIPALITIES ONLY)
CURRENT TAXES - 2018 LEVY

| | | | |
|---|----------|----|-----------------------------|
| 1. Amount of Levy as per Duplicate (Analysis) # | 82101-00 | \$ | <u>24,074,576.71</u> |
| or (Abstract of Ratables) | 82113-00 | | _____ |
| 2. Amount of Levy Special District Taxes | 82102-00 | | _____ |
| 3. Amount Levied for Omitted Taxes under N.J.S.A. 54:4-63.12 et. seq. | 82103-00 | | _____ |
| 4. Amount Levied for Added Taxes under N.J.S.A. 54:4-63.1 et. seq. | 82104-00 | | <u>124,273.12</u> |
| 5a. Subtotal 2018 Levy | | | <u>24,198,849.83</u> |
| 5b. Reductions due to tax appeals ** | | | _____ |
| 5c. Total 2018 Tax Levy | 82106-00 | | <u><u>24,198,849.83</u></u> |
| 6 Transferred to Tax Title Liens | 82107-00 | | <u>15,273.90</u> |
| 7. Transferred to Foreclosed Property | 82108-00 | | _____ |
| 8. Remitted, Abated or Canceled | 82109-00 | | <u>20,010.57</u> |
| 9. Discount Allowed | 82110-00 | | _____ |
| 10. Collected in Cash: In 2017 | 82121-00 | | <u>851,360.83</u> |
| In 2018 * | 82122-00 | | <u>22,644,943.37</u> |
| Homestead Benefit Revenue | 82124-00 | | <u>279,336.85</u> |
| State's Share of 2018 Senior Citizens and Veterans Deductions Allowed | 82123-00 | | <u>65,386.80</u> |
| Total to Line 14 | 82111-00 | | <u><u>23,841,027.85</u></u> |
| 11. Total Credits | | | <u><u>23,876,312.32</u></u> |
| 12. Amount Outstanding December 31, 2018 | 83120-00 | | <u>322,537.51</u> |
| 13. Percentage of Cash Collections to Total 2018 Levy, (Item 10 divided by Item 5c) is | | | <u>98.52%</u> |
| | 82112-00 | | _____ |

Note: If municipality conducted Accelerated Tax Sale or Tax Levy Sale check here ___ & Complete Sheet 22a

14. Calculation of Current Taxes Realized in Cash:

| | | | |
|--|--|--|-----------------------------|
| Total of Line 10 | | | <u>23,841,027.85</u> |
| Less: Reserve for Tax Appeals Pending State Division of Tax Appeals | | | _____ |
| | | | - |
| To Current Taxes Realized in Cash (Sheet 17) | | | <u><u>23,841,027.85</u></u> |

Note A: In showing the above percentage the following should be noted:
Where Item 5 shows \$1,500,000.00, and Item 10 shows \$1,049,977.50,
the percentage represented by the cash collections would be
\$1,049,977.50 / \$1,500,000 or .699985. The correct percentage to
be shown as Item 13 is 69.99% and not 70.00%, nor 69.999%

Note: On Item 1 if Duplicate (Analysis) Figure is used; be sure to include
Senior Citizens and Veterans Deductions.

* Include overpayments applied as part of 2018 collections.

** Tax appeals pursuant to R.S. 54:3-21 et seq and/or R.S. 54:48-1 et seq approved by resolution of the governing
body prior to introduction of municipal budget. (N.J.S.A. 40A:4-41)

ACCELERATED TAX SALE / TAX LEVY SALE - CHAPTER 99

To Calculate Underlying Tax Collection Rate for 2018

Utilize this sheet only if you conducted an Accelerated Tax Sale or Tax Levy Sale pursuant to Chapter 99, P.L. 1997.

(1) Utilizing Accelerated Tax Sale

Total of Line 10 Collected in Cash (sheet 22)..... _____

LESS: Proceeds from Accelerated Tax Sale..... _____

NET Cash Collected _____

Line 5c (sheet 22) Total 2018 Tax Levy..... _____

Percentage of Collection Excluding Accelerated Tax Sale Proceeds
(Net Cash Collected divided by Item 5c) is..... _____

(2) Utilizing Tax Levy Sale

Total of Line 10 Collected in Cash (sheet 22)..... _____

LESS: Proceeds from Tax Levy Sale (excluding premium)..... _____

NET Cash Collected _____

Line 5c (sheet 22) Total 2018 Tax Levy..... _____

Percentage of Collection Excluding Accelerated Tax Sale Proceeds
(Net Cash Collected divided by Item 5c) is..... _____

SCHEDULE OF DUE FROM/TO STATE OF NEW JERSEY FOR SENIOR CITIZENS AND VETERANS DEDUCTIONS

| | Debit | Credit |
|--|------------|------------|
| 1. Balance January 1, 2018 | XXXXXXXXXX | XXXXXXXXXX |
| Due From State of New Jersey | | XXXXXXXXXX |
| Due To State of New Jersey | XXXXXXXXXX | 27,427.08 |
| 2. Sr. Citizens Deductions Per Tax Billings | 17,250.00 | XXXXXXXXXX |
| 3. Veterans Deductions Per Tax Billings | 51,000.00 | XXXXXXXXXX |
| 4. Senior and Veteran Deductions Allowed By Tax Collector 2018 Taxes | 1,000.00 | XXXXXXXXXX |
| 5. | | |
| 6. | | |
| 7. Sr. Citizens Deductions Disallowed By Tax Collector 2018 Taxes | XXXXXXXXXX | 3,863.20 |
| 8. Sr. Citizens Deductions Disallowed By Tax Collector 2017 Taxes | XXXXXXXXXX | 3,500.00 |
| 9. Received in Cash from State | XXXXXXXXXX | 58,805.81 |
| 10. | | |
| 11. | | |
| 12. Balance December 31, 2018 | XXXXXXXXXX | XXXXXXXXXX |
| Due From State of New Jersey | XXXXXXXXXX | |
| Due To State of New Jersey | 24,346.09 | XXXXXXXXXX |
| | 93,596.09 | 93,596.09 |

Calculation of Amount to be included on Sheet 22, Item 10-
2018 Senior Citizens and Veterans Deductions Allowed

| | |
|----------------------|-----------|
| Line 2 | 17,250.00 |
| Line 3 | 51,000.00 |
| Line 4 | 1,000.00 |
| Sub-Total | 69,250.00 |
| Less: Line 7 | 3,863.20 |
| To Item 10, Sheet 22 | 65,386.80 |

**SCHEDULE OF RESERVE FOR TAX APPEALS PENDING
(N.J.S.A. 54:3-27)**

| | | Debit | Credit |
|--|---|------------|------------|
| Balance January 1, 2018 | | XXXXXXXXXX | - |
| Taxes Pending Appeals | | XXXXXXXXXX | XXXXXXXXXX |
| Interest Earned on Taxes Pending Appeals | | XXXXXXXXXX | XXXXXXXXXX |
| Contested Amount of 2018 Taxes Collected which are Pending State Appeal (Item 14, Sheet 22) | | XXXXXXXXXX | |
| Interest Earned on Taxes Pending State Appeals | | XXXXXXXXXX | |
| Cash Paid to Appellants (Including 5% Interest from Date of Payment) Closed to Results of Operations (Portion of Appeal won by Municipality, including Interest) | | | XXXXXXXXXX |
| | | | XXXXXXXXXX |
| Balance December 31, 2018 | | - | XXXXXXXXXX |
| Taxes Pending Appeals* | - | XXXXXXXXXX | XXXXXXXXXX |
| Interest Earned on Taxes Pending Appeals | - | XXXXXXXXXX | XXXXXXXXXX |
| | | - | - |

* Includes State Tax Court and County Board of Taxation Appeals Not Adjusted by December 31, 2018

Signature of Tax Collector

License #

Date

**COMPUTATION OF APPROPRIATION:
RESERVE FOR UNCOLLECTED TAXES AND
AMOUNT TO BE RAISED BY TAXATION
IN 2019 MUNICIPAL BUDGET**

| | YEAR 2019 | YEAR 2018 |
|---|-----------|--|
| 1. Total General Appropriations for 2019 Municipal Budget Statement Item 8 (L) (Exclusive of Reserve for Uncollected Taxes 80015- | | XXXXXXXXXX |
| 2. Local District School Tax - Actual 80016- | | 7,899,416.00 |
| Estimate** 80017- | | XXXXXXXXXX |
| 3. Regional School District Tax - Actual 80025- | | - |
| Estimate* 80026- | | XXXXXXXXXX |
| 4. Regional High School Tax - Actual 80018- | | 4,191,390.00 |
| School Budget Estimate* 80019- | | XXXXXXXXXX |
| 5. County Tax Actual 80020- | | 6,179,407.97 |
| Estimate* 80021- | | XXXXXXXXXX |
| 6. Special District Taxes Actual 80022- | | - |
| Estimate* 80023- | | XXXXXXXXXX |
| 7. Municipal Open Space Tax Actual 80027- | | 111,489.65 |
| Estimate* 80028- | | XXXXXXXXXX |
| 8. Total General Appropriations & Other Taxes 80024-01 | - | |
| 9. Less: Total Anticipated Revenues from 2019 in Municipal Budget (Item 5) 80024-02 | | |
| 10. Cash Required from 2019 Taxes to Support Local Municipal Budget and Other Taxes 80024-03 | - | |
| 11. Amount of item 10 Divided by <input type="text"/> [820034-04] Equals Amount to be Raised by Taxation (Percentage used must not exceed the applicable percentage shown by Item 13, Sheet 22) 80024-05 | | |
| <u>Analysis of Item 11:</u> | | |
| Local District School Tax (Amount Shown on Line 2 Above) | - | * Must not be stated in an amount less than "actual" Tax of year 2018. ** May not be stated in an amount less than proposed budget submitted by the Local Board of Education to the Commissioner of Education on January 15, 2019 (Chap. 136, P.L. 1978). Consideration must be given to calendar year calculation. |
| Regional School District Tax (Amount Shown on Line 3 Above) | - | |
| Regional High School Tax (Amount Shown on Line 4 Above) | - | |
| County Tax (Amount Shown on Line 5 Above) | - | |
| Special District Tax (Amount Shown on Line 6 Above) | - | |
| Municipal Open Space Tax (Amount Shown on Line 7 Above) | - | |
| Tax in Local Municipal Budget | | |
| Total Amount (see Line 11) | | |
| 12. Appropriation: Reserve for Uncollected Taxes (Budget Statement, Item 8 (M) (Item 11, Less Item 10) 80024-06 | | |
| <u>Computation of "Tax in Local Municipal Budget"</u> | | Note: The amount of anticipated rev- enues (Item 9) may never exceed the total of Items 1 and 12. |
| Item 1 - Total General Appropriations | - | |
| Item 12 - Appropriation: Reserve for Uncollected Taxes | | |
| Sub-Total | | |
| Less: Item 9 - Total Anticipated Revenues | - | |
| Amount to be Raised by Taxation in Municipal Budget 80024-07 | | |

ACCELERATED TAX SALE - CHAPTER 99

Calculation To Utilize Proceeds In Current Budget As Deduction To Reserve For Uncollected Taxes Appropriation

Note: This sheet should be completed only if you are conducting an accelerated tax sale for the first time in the current year.

A. Reserve for Uncollected Taxes (sheet 25, Item 12) \$ _____

B. Reserve for Uncollected Taxes Exclusion
 Outstanding Balance of Delinquent Taxes
 (sheet 26, Item 14A) x % of _____
 Collection (Item 16)

C. TIMES: % of increase of Amount to be
 Raised by Taxes over Prior Year _____ %
 [(2019 Estimated Total Levy - 2018 Total Levy)/2018 Total Levy]

D. Reserve for Uncollected Taxes Exclusion Amount \$ _____
 [(B x C) + B]

E. Net Reserve for Uncollected Taxes
 Appropriation in Current Budget \$ _____
 (A - D)

2019 Reserve for Uncollected Taxes Appropriation Calculation (Actual)

- 1. Subtotal General Appropriations (item 8(L) budget sheet 29) \$ _____
- 2. Taxes not Included in the budget (AFS 25, items 2 thru 7) \$ _____
- Total \$ _____
- 3. Less: Anticipated Revenues (item 5, budget sheet 11) \$ _____
- 4. Cash Required \$ _____
- 5. Total Required at _____ % (items 4+6) \$ _____
- 6. Reserve for Uncollected Taxes (item E above) \$ _____

SCHEDULE OF DELINQUENT TAXES AND TAX TITLE LIENS

| | | Debit | Credit |
|--|----------|----------------|--------------|
| 1. Balance January 1, 2018 | | 322,156.61 | XXXXXXXXXX |
| A. Taxes | 83102-00 | 305,241.24 | XXXXXXXXXX |
| B. Tax Title Liens | 83103-00 | 16,915.37 | XXXXXXXXXX |
| 2. Canceled: | | XXXXXXXXXX | XXXXXXXXXX |
| A. Taxes | 83105-00 | XXXXXXXXXX | 3,618.96 |
| B. Tax Title Liens | 83106-00 | XXXXXXXXXX | |
| 3. Transferred to Foreclosed Tax Title Liens: | | XXXXXXXXXX | XXXXXXXXXX |
| A. Taxes | 83108-00 | XXXXXXXXXX | |
| B. Tax Title Liens | 83109-00 | XXXXXXXXXX | |
| 4. Added Taxes | 83110-00 | 3,500.00 | XXXXXXXXXX |
| 5. Added Tax Title Liens | 83111-00 | | XXXXXXXXXX |
| 6. Adjustment between Taxes (Other than current year) and Tax Title Liens: | | XXXXXXXXXX | XXXXXXXXXX |
| A. Taxes - Transfers to Tax Title Liens | 83104-00 | XXXXXXXXXX (1) | 1,687.69 |
| B. Tax Title Liens - Transfers from Taxes | 83107-00 | 1,687.69 | (1) XXXXXXXX |
| 7. Balance Before Cash Payments | | XXXXXXXXXX | 322,037.65 |
| 8. Totals | | 327,344.30 | 327,344.30 |
| 9. Balance Brought Down | | 322,037.65 | XXXXXXXXXX |
| 10. Collected: | | XXXXXXXXXX | 301,257.27 |
| A. Taxes | 83116-00 | 301,257.27 | XXXXXXXXXX |
| B. Tax Title Liens | 83117-00 | XXXXXXXXXX | XXXXXXXXXX |
| 11. Interest and Costs - 2018 Tax Sale | 83118-00 | 302.36 | XXXXXXXXXX |
| 12. 2018 Taxes Transferred to Liens | 83119-00 | 15,273.90 | XXXXXXXXXX |
| 13. 2018 Taxes | 83123-00 | 322,537.51 | XXXXXXXXXX |
| 14. Balance December 31, 2018 | | XXXXXXXXXX | 358,894.15 |
| A. Taxes | 83121-00 | 324,714.83 | XXXXXXXXXX |
| B. Tax Title Liens | 83122-00 | 34,179.32 | XXXXXXXXXX |
| 15. Totals | | 660,151.42 | 660,151.42 |

16. Percentage of Cash Collections to Adjusted Amount Outstanding (Item No. 10 divided by Item No. 9) is 93.55%

17. Item No. 14 multiplied by percentage shown above is 335,735.50 and represents the maximum amount that may be anticipated in 2019. 83125-00

(See Note A on Sheet 22 - Current Taxes)

(1) These amounts will always be the same.

SCHEDULE OF FORECLOSED PROPERTY
(PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION)

| | | Debit | Credit |
|-------------------------------------|----------|------------|------------|
| 1. Balance January 1, 2018 | 84101-00 | | XXXXXXXXXX |
| 2. Foreclosed or Deeded in 2018 | | XXXXXXXXXX | XXXXXXXXXX |
| 3. Tax Title Liens | 84103-00 | | XXXXXXXXXX |
| 4. Taxes Receivable | 84104-00 | | XXXXXXXXXX |
| 5A. | 84102-00 | | XXXXXXXXXX |
| 5B. | 84105-00 | XXXXXXXXXX | |
| 6. Adjustment to Assessed Valuation | 84106-00 | | XXXXXXXXXX |
| 7. Adjustment to Assessed Valuation | 84107-00 | XXXXXXXXXX | |
| 8. Sales | | XXXXXXXXXX | XXXXXXXXXX |
| 9. Cash * | 84109-00 | XXXXXXXXXX | |
| 10. Contract | 84110-00 | XXXXXXXXXX | |
| 11. Mortgage | 84111-00 | XXXXXXXXXX | |
| 12. Loss on Sales | 84112-00 | XXXXXXXXXX | |
| 13. Gain on Sales | 84113-00 | | XXXXXXXXXX |
| 14. Balance December 31, 2018 | 84114-00 | XXXXXXXXXX | - |
| | | - | - |

CONTRACT SALES

| | | Debit | Credit |
|---|----------|------------|------------|
| 15. Balance January 1, 2018 | 84115-00 | | XXXXXXXXXX |
| 16. 2018 Sales from Foreclosed Property | 84116-00 | | XXXXXXXXXX |
| 17. Collected * | 84117-00 | XXXXXXXXXX | |
| 18. | 84118-00 | XXXXXXXXXX | |
| 19. Balance December 31, 2018 | 84119-00 | XXXXXXXXXX | - |
| | | - | - |

MORTGAGE SALES

| | | Debit | Credit |
|---|----------|------------|------------|
| 20. Balance January 1, 2018 | 84120-00 | | XXXXXXXXXX |
| 21. 2018 Sales from Foreclosed Property | 84121-00 | | XXXXXXXXXX |
| 22. Collected * | 84122-00 | XXXXXXXXXX | |
| 23. | 84123-00 | XXXXXXXXXX | |
| 24. Balance December 31, 2018 | 84124-00 | XXXXXXXXXX | - |
| | | - | - |

Analysis of Sale of Property: \$ _____ -

* Total Cash Collected in 2018 (84125-00)

Realized in 2018 Budget _____ -

To Results of Operation (Sheet 19) _____ -

DEFERRED CHARGES

- MANDATORY CHARGES ONLY -

CURRENT, TRUST, AND GENERAL CAPITAL FUNDS

(Do not include the emergency authorizations pursuant to N.J.S. 40A:4-55,
N.J.S. 40A:4-55.1 or N.J.S. 40A:4-55.13 listed on Sheets 29 and 30.)

| <u>Caused By</u> | Amount Dec. 31, 2017 per Audit Report | Amount in 2018 Budget | Amount Resulting from 2018 | Balance as at Dec. 31, 2018 |
|--|--|-----------------------------|----------------------------------|-----------------------------------|
| 1. Emergency Authorization - Municipal* | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| 2. Emergency Authorizations - Schools | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| 3. <u>Deficit from Operations</u> | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| 4. _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| <u>Sub-total Current Fund</u> | \$ - | \$ - | \$ - | \$ - |
| 5. <u>Capital -</u> | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| 6. <u>Trust Assessment</u> | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| 7. <u>Animal Control Fund</u> | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| 8. <u>Trust Other</u> | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| 9. _____ | \$ _____ | \$ _____ | \$ _____ | \$ - |

*Do not include items funded or refunded as listed below.

EMERGENCY AUTHORIZATIONS UNDER N.J.S. 40A:4-47 WHICH HAVE BEEN FUNDED OR REFUNDED UNDER N.J.S. 40A:2-3 OR N.J.S. 40A:2-51

| <u>Date</u> | <u>Purpose</u> | <u>Amount</u> |
|-------------|----------------|---------------|
| 1. _____ | _____ | \$ _____ |
| 2. _____ | _____ | \$ _____ |
| 3. _____ | _____ | \$ _____ |
| 4. _____ | _____ | \$ _____ |
| 5. _____ | _____ | \$ _____ |

JUDGEMENTS ENTERED AGAINST MUNICIPALITY AND NOT SATISFIED

| <u>In Favor of</u> | <u>On Account of</u> | <u>Date Entered</u> | <u>Amount</u> | <u>Appropriated for in Budget of Year 2019</u> |
|--------------------|----------------------|---------------------|---------------|--|
| 1. _____ | _____ | _____ | \$ _____ | _____ |
| 2. _____ | _____ | _____ | \$ _____ | _____ |
| 3. _____ | _____ | _____ | \$ _____ | _____ |
| 4. _____ | _____ | _____ | \$ _____ | _____ |

N.J.S. 40A:4-53 SPECIAL EMERGENCY - TAX MAP; REVALUATION; MASTER PLAN; REVISION AND CODIFICATION OF ORDINANCES; DRAINAGE MAPS FOR FLOOD CONTROL; PRELIMINARY ENGINEERING STUDIES, ETC. FOR SANITARY SEWER SYSTEM; MUNICIPAL CONSOLIDATION ACT; FLOOD OR HURRICANE DAMAGE.

Sheet 29

| Date | Purpose | Amount Authorized | Not Less Than 1/5 of Amount Authorized* | Balance Dec. 31, 2017 | REDUCED IN 2018 | | Balance Dec. 31, 2018 |
|---------------|--------------------------------|-------------------|---|-----------------------|-----------------|------------------------|-----------------------|
| | | | | | By 2018 Budget | Canceled by Resolution | |
| 10/13/16 | Preparation of the Master Plan | 85,000.00 | 17,000.00 | 68,000.00 | 17,000.00 | | 51,000.00 |
| | | | | | | | |
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| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| Totals | | 85,000.00 | 17,000.00 | 68,000.00 | 17,000.00 | - | 51,000.00 |

80025-00 80026-00

It is hereby certified that all outstanding "Special Emergency" appropriations have been adopted by the governing body in full compliance with N.J.S. 40A:4-53 et seq. and are recorded on this page

Chief Financial Officer

* Not less than one-fifth (1/5) of amount authorized but not more than the amount shown in the column "Balance Dec. 31, 2018" must be entered here and then raised in the 2019 budget.

**N.J.S. 40A:4-55.1, ET SEQ., SPECIAL EMERGENCY - DAMAGE CAUSED TO ROADS OR BRIDGES BY SNOW, ICE, FROST OR FLOOD
N.J.S. 40A:4-55.13, ET SEQ., SPECIAL EMERGENCY - PUBLIC EXIGENCIES CAUSED BY CIVIL DISTURBANCES**

| Date | Purpose | Amount Authorized | Not Less Than 1/3 of Amount Authorized* | Balance Dec. 31, 2017 | REDUCED IN 2018 | | Balance Dec. 31, 2018 |
|--------|---------|-------------------|---|-----------------------|-----------------|------------------------|-----------------------|
| | | | | | By 2018 Budget | Canceled by Resolution | |
| | | | | | | | |
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| | | | | | | | |
| | | | | | | | |
| Totals | | - | - | - | - | - | - |
| | | | | | 80027-00 | 80028-00 | |

Sheet 30

It is hereby certified that all outstanding "Special Emergency" appropriations have been adopted by the governing body in full compliance with N.J.S. 40A:4-55.1 et seq. and N.J.S.A. 40A:4-55.13 et seq are recorded on this page

Chief Financial Officer

* Not less than one-third (1/3) of amount authorized but not more than the amount shown in the column "Balance Dec. 31, 2018" must be entered here and then raised in the 2019 budget.

**SCHEDULE OF BONDS ISSUED AND OUTSTANDING
AND 2019 DEBT SERVICE FOR BONDS
MUNICIPAL GENERAL CAPITAL BONDS**

| | | Debit | Credit | 2019 Debt Service |
|---|----------|---------------|---------------|-------------------|
| Outstanding January 1, 2018 | 80033-01 | XXXXXXXX | 6,122,119.00 | |
| Issued | 80033-02 | XXXXXXXX | 7,288,000.00 | |
| Paid | 80033-03 | 1,075,000.00 | XXXXXXXX | |
| | | | | |
| Outstanding December 31, 2018 | 80033-04 | 12,335,119.00 | XXXXXXXX | |
| | | 13,410,119.00 | 13,410,119.00 | |
| 2019 Bond Maturities - General Capital Bonds | | | 80033-05 | \$ 1,283,000.00 |
| 2019 Interest on Bonds * | | 80033-06 | 409,428.05 | |
| ASSESSMENT SERIAL BONDS | | | | |
| Outstanding January 1, 2018 | 80033-07 | XXXXXXXX | | |
| Issued | 80033-08 | XXXXXXXX | | |
| Paid | 80033-09 | | XXXXXXXX | |
| | | | | |
| Outstanding December 31, 2018 | 80033-10 | - | XXXXXXXX | |
| | | - | - | |
| 2019 Bond Maturities - Assessment Bonds | | | 80033-11 | \$ |
| 2019 Interest on Bonds | | 80033-12 | | |
| Total "Interest on Bonds - Debt Service" (*Items) | | | 80033-13 | \$ 409,428.05 |

LIST OF BONDS ISSUED DURING 2018

| Purpose | 2019 Maturity | Amount Issued | Date of Issue | Interest Rate |
|---------------------------------------|---------------|---------------|---------------|---------------|
| General Obligation Bonds of 2018 | 208,000.00 | 7,288,000.00 | 08/29/18 | **** |
| | | | | |
| **** Variable rate from 3.00% - 3.25% | | | | |
| | | | | |
| | | | | |
| | | | | |
| Total | 208,000.00 | 7,288,000.00 | | |

80033-14

80033-15

**SCHEDULE OF LOANS ISSUED AND OUTSTANDING
AND 2019 DEBT SERVICE FOR LOANS
MUNICIPAL GREEN ACRES TRUST LOAN**

| | | Debit | Credit | 2019 Debt Service |
|---|----------|------------|-----------------|---------------------|
| Outstanding January 1, 2018 | 80033-01 | XXXXXXXXXX | 168,308.34 | |
| Issued | 80033-02 | XXXXXXXXXX | | |
| Paid | 80033-03 | 29,247.39 | XXXXXXXXXX | |
| | | | | |
| Outstanding December 31, 2018 | 80033-04 | 139,060.95 | XXXXXXXXXX | |
| | | 168,308.34 | 168,308.34 | |
| 2019 Loan Maturities | | | 80033-05 | \$ 29,835.27 |
| 2019 Interest on Loans | | | 80033-06 | \$ 2,632.79 |
| Total 2019 Debt Service for Municipal Green Acres Trust Loan | | | 80033-13 | \$ 32,468.06 |

LOAN

| | | | | |
|------------------------------------|-------------|------------|-----------------|-------------|
| Outstanding January 1, 2018 | 80033-07 | XXXXXXXXXX | | |
| Issued | 80033-08 | XXXXXXXXXX | | |
| Paid | 80033-09 | | XXXXXXXXXX | |
| | | | | |
| Outstanding December 31, 2018 | 80033-10 | - | XXXXXXXXXX | |
| | | - | - | |
| 2019 Loan Maturities | | | 80033-11 | \$ |
| 2019 Interest on Loans | | | 80033-12 | \$ |
| Total 2019 Debt Service for | Loan | | 80033-13 | \$ - |

LIST OF LOANS ISSUED DURING 2018

| Purpose | 2019 Maturity | Amount Issued | Date of Issue | Interest Rate |
|---------|---------------|---------------|---------------|---------------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| Total | - | - | | |

80033-14 80033-15

SCHEDULE OF BONDS ISSUED AND OUTSTANDING AND 2019 DEBT SERVICE FOR BONDS

TYPE I SCHOOL TERM BONDS

| | | Debit | Credit | 2019 Debt Service |
|---|----------|------------|------------|-------------------|
| Outstanding January 1, 2018 | 80034-01 | XXXXXXXXXX | | |
| Paid | 80034-02 | | XXXXXXXXXX | |
| Outstanding December 31, 2018 | 80034-03 | - | XXXXXXXXXX | |
| | | - | - | |
| 2019 Bond Maturities - Term Bonds | 80034-04 | | \$ | |
| 2019 Interest on Bonds * | 80034-05 | | \$ | |
| TYPE I SCHOOL SERIAL BOND | | | | |
| Outstanding January 1, 2018 | 80034-06 | XXXXXXXXXX | | |
| Issued | 80034-07 | XXXXXXXXXX | | |
| Paid | 80034-08 | | XXXXXXXXXX | |
| Outstanding December 31, 2018 | 80034-09 | - | XXXXXXXXXX | |
| | | - | - | |
| 2019 Interest on Bonds * | 80034-10 | | \$ | |
| 2019 Bond Maturities - Serial Bonds | | | 80034-11 | \$ |
| Total "Interest on Bonds - Type I School Debt Service" (*Items) | | | 80034-12 | \$ - |

LIST OF BONDS ISSUED DURING 2018

| Purpose | 2019 Maturity -01 | Amount Issued -02 | Date of Issue | Interest Rate |
|---------|-------------------|-------------------|---------------|---------------|
| | | | | |
| | | | | |
| | | | | |
| Total | 80035- | - | | |

2019 INTEREST REQUIREMENT - CURRENT FUND DEBT ONLY

| | | Outstanding Dec. 31, 2018 | 2019 Interest Requirement |
|--|--------|------------------------------|------------------------------|
| 1. Emergency Notes | 80036- | \$ _____ | \$ _____ |
| 2. Special Emergency Notes | 80037- | \$ _____ | \$ _____ |
| 3. Tax Anticipation Notes | 80038- | \$ _____ | \$ _____ |
| 4. Interest on Unpaid State and County Taxes | 80039- | \$ _____ | \$ _____ |
| 5. _____ | | \$ _____ | \$ _____ |
| 6. _____ | | \$ _____ | \$ _____ |

DEBT SERVICE FOR NOTES (OTHER THAN ASSESSMENT NOTES)

| Title or Purpose of Issue | Original Amount Issued | Original Date of Issue* | Amount of Note Outstanding Dec. 31, 2018 | Date of Maturity | Rate of Interest | 2019 Budget Requirement | | Interest Computed to (Insert Date) |
|---------------------------|------------------------|-------------------------|--|------------------|------------------|-------------------------|-----------------|------------------------------------|
| | | | | | | For Principal | For Interest ** | |
| 1. | | | | | | | | |
| 2. | | | | | | | | |
| 3. | | | | | | | | |
| 4. | | | | | | | | |
| 5. | | | | | | | | |
| 6. | | | | | | | | |
| 7. | | | | | | | | |
| 8. | | | | | | | | |
| 9. | | | | | | | | |
| 10. | | | | | | | | |
| 11. | | | | | | | | |
| 12. | | | | | | | | |
| 13. | | | | | | | | |
| 14. | | | | | | | | |
| Total | - | | - | | | - | - | |

Sheet 33

80051-01

80051-02

Memo: Type I School Notes should be separately listed and totaled.

Memo: Refunding Bond Anticipation Notes should be separately listed and totaled.

* " Original Date of Issue" refers to the date when the first money was borrowed for a particular improvement, not the renewal date of subsequent notes which were issued.

All notes with an original date of issue of 2016 or prior require one legally payable installment to be budgeted if it is contemplated that such notes will be renewed in 2019 or written intent of permanent financing submitted with statement.

** If interest on notes is financed by ordinance, designate same, otherwise an amount must be included in this column.

(Do not crowd - add additional sheets)

DEBT SERVICE SCHEDULE FOR ASSESSMENT NOTES

| Title or Purpose of Issue | Original Amount Issued | Original Date of Issue* | Amount of Note Outstanding Dec. 31, 2018 | Date of Maturity | Rate of Interest | 2019 Budget Requirement | | Interest Computed to (Insert Date) |
|---------------------------|------------------------|-------------------------|--|------------------|------------------|-------------------------|-----------------|------------------------------------|
| | | | | | | For Principal | For Interest ** | |
| 1. | | | | | | | | |
| 2. | | | | | | | | |
| 3. | | | | | | | | |
| 4. | | | | | | | | |
| 5. | | | | | | | | |
| 6. | | | | | | | | |
| 7. | | | | | | | | |
| 8. | | | | | | | | |
| 9. | | | | | | | | |
| 10. | | | | | | | | |
| 11. | | | | | | | | |
| 12. | | | | | | | | |
| 13. | | | | | | | | |
| 14. | | | | | | | | |
| Total | - | | - | | | - | - | |

Sheet 34

MEMO: *See Sheet 33 for clarification of "Original Date of Issue"

80051-01

80051-02

Assessment Notes with an original date of issue of December 31, 2016 or prior must be appropriated in full in the 2019 Dedicated Assessment Budget or written intent of permanent financing submitted with statement.

**Interest on Assessment Notes must be included in the Current Fund Budget appropriation "Interest on Notes".

(Do not crowd - add additional sheets)

SCHEDULE OF CAPITAL LEASE PROGRAM OBLIGATIONS

| Purpose | Amount of Obligation Outstanding Dec. 31, 2018 | 2019 Budget Requirement | |
|--|---|-------------------------|-------------------|
| | | For Principal | For Interest/Fees |
| Leases approved by LFB after July 1, 2007 | | | |
| 1. | | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |
| Sub-total | | | |
| Leases approved by LFB prior to July 1, 2007 | | | |
| 1. | | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |
| Sub-total | | | |
| Total | - | - | - |

Sheet 34a

80051-01

80051-02

(Do not crowd - add additional sheets)

SCHEDULE OF IMPROVEMENT AUTHORIZATIONS (GENERAL CAPITAL FUND)

| IMPROVEMENTS Specify each authorization by purpose. Do not merely designate by a code number. | Balance - January 1, 2018 | | 2018 Authorizations | Reserve for Encumbrances Canceled | Expended | Improvement Authorization Refunds | Balance - December 31, 2018 | |
|--|---------------------------|--------------|------------------------|---|--------------|---|-----------------------------|----------|
| | Funded | Unfunded | | | | | Funded | Unfunded |
| Total from sheet 35A | 56,701.00 | 1,476,677.76 | 820,440.00 | 2,711.73 | 1,174,612.27 | 30,643.75 | 1,212,311.97 | 250.00 |
| | | | | | | | | |
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| | | | | | | | | |
| | | | | | | | | |
| | 56,701.00 | 1,476,677.76 | 820,440.00 | 2,711.73 | 1,174,612.27 | 30,643.75 | 1,212,311.97 | 250.00 |

Sheet 35

Place an * before each item of "Improvement" which represents a funding or refunding of an emergency authorization

GENERAL CAPITAL FUND

SCHEDULE OF CAPITAL IMPROVEMENT FUND

| | | Debit | | Credit |
|--|----------|------------|------------|------------|
| Balance January 1, 2018 | 80031-01 | XXXXXXXXXX | | 2,186.00 |
| Received from 2018 Budget Appropriation * | 80031-02 | XXXXXXXXXX | | 55,000.00 |
| | | XXXXXXXXXX | | |
| Improvement Authorizations Canceled (financed in whole by the Capital Improvement Fund) | 80031-03 | XXXXXXXXXX | | |
| | | | | |
| List by Improvements - Direct Charges Made for Preliminary Costs: | | XXXXXXXXXX | XXXXXXXXXX | |
| | | | XXXXXXXXXX | |
| | | | XXXXXXXXXX | |
| | | | XXXXXXXXXX | |
| | | | XXXXXXXXXX | |
| | | | XXXXXXXXXX | |
| | | | XXXXXXXXXX | |
| | | | XXXXXXXXXX | |
| | | | XXXXXXXXXX | |
| | | | XXXXXXXXXX | |
| | | | XXXXXXXXXX | |
| | | | XXXXXXXXXX | |
| | | | XXXXXXXXXX | |
| | | | XXXXXXXXXX | |
| | | | XXXXXXXXXX | |
| Appropriated to Finance Improvement Authorizations | 80031-04 | 41,022.00 | | XXXXXXXXXX |
| | | | | XXXXXXXXXX |
| Balance December 31, 2018 | 80031-05 | 16,164.00 | | XXXXXXXXXX |
| | | 57,186.00 | | 57,186.00 |

* The full amount of the 2018 budget appropriation should be transferred to this account unless the balance of the appropriation is to be permitted to lapse.

GENERAL CAPITAL FUND

SCHEDULE OF DOWN PAYMENTS ON IMPROVEMENTS

| | | Debit | Credit |
|--|----------|------------|------------|
| Balance January 1, 2018 | 80030-01 | XXXXXXXXXX | |
| Received from 2018 Budget Appropriation * | 80030-02 | XXXXXXXXXX | |
| Received from 2018 Emergency Appropriation * | 80030-03 | XXXXXXXXXX | |
| Appropriated to Finance Improvement Authorizations | 80030-04 | | XXXXXXXXXX |
| | | | XXXXXXXXXX |
| Balance December 31, 2018 | 80030-05 | - | XXXXXXXXXX |
| | | - | - |

*The full amount of the 2018 appropriation should be transferred to this account unless the balance of the appropriation is permitted to lapse.

CAPITAL IMPROVEMENTS AUTHORIZED IN 2018 AND DOWN PAYMENTS (N.J.S. 40A:2-11) GENERAL CAPITAL FUND ONLY

| Purpose | Amount Appropriated | Total Obligations Authorized | Down Payment Provided by Ordinance | Amount of Down Payment in Budget of 2018 or Prior Years |
|---------------------------------|---------------------|------------------------------|------------------------------------|---|
| Road Reconstruction | 250,000.00 | 237,500.00 | 12,500.00 | 12,500.00 |
| Acquisition of Police Equipment | 173,440.00 | 164,768.00 | 8,672.00 | 8,672.00 |
| Acquisition of Fire Equipment | 60,000.00 | 57,000.00 | 3,000.00 | 3,000.00 |
| Acquisition of Public Works | | | | - |
| Equipment | 337,000.00 | 320,150.00 | 16,850.00 | 16,850.00 |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| Total 80032-00 | 820,440.00 | 779,418.00 | 41,022.00 | 41,022.00 |

NOTE - Where amount in column "Down Payment Provided by Ordinance" is LESS than 5% of amount in column "Total Obligations Authorized", explanation must be made part of or attached to this sheet.

GENERAL CAPITAL FUND

STATEMENT OF CAPITAL SURPLUS YEAR - 2018

| | | Debit | Credit |
|--|----------|------------|------------|
| Balance January 1, 2018 | 80029-01 | XXXXXXXXXX | 67,666.12 |
| Premium on Sale of Bonds | | XXXXXXXXXX | |
| Funded Improvement Authorizations Canceled | | XXXXXXXXXX | |
| | | | |
| | | | |
| Appropriated to Finance Improvement Authorizations | 80029-02 | | XXXXXXXXXX |
| Appropriated to 2018 Budget Revenue | 80029-03 | | XXXXXXXXXX |
| Balance December 31, 2018 | 80029-04 | 67,666.12 | XXXXXXXXXX |
| | | 67,666.12 | 67,666.12 |

BONDS ISSUED WITH A COVENANT OR COVENANTS

- | | | | |
|---|--|---|---------|
| 1. Amount of Serial Bonds Issued Under Provisions of Chapter 233, P.L. 1944, Chapter 268, P.L. 1944, Chapter 428, P.L. 1943 or Chapter 77, Article VI-A, P.L. 1945, with Covenant or Covenants; Outstanding December 31, 2018 | | | _____ |
| 2. Amount of Cash in Special Trust Fund as of December 31, 2018 (Note A) | | | _____ |
| 3. Amount of Bonds Issued Under Item 1 Maturing in 2019 | | | _____ |
| 4. Amount of Interest on Bonds with a Covenant - 2019 Requirement | | | _____ |
| 5. Total of 3 and 4 - Gross Appropriation | | - | _____ |
| 6. Less Amount of Special Trust Fund to be Used | | | _____ |
| 7. Net Appropriation Required | | | _____ - |

NOTE A - This amount to be supported by confirmation from bank or banks

Footnote: Any formula other than the one shown above and required to be used by covenant or covenants is to be attached hereto

Item 5 must be shown as an item of appropriation, short extended, with Item 6 shown directly following as a deduction and with the amount of Item 7 extended into the 2019 appropriation column.

MUNICIPALITIES ONLY

IMPORTANT

This Sheet Must Be Completely Filled in or the Statement Will Be Considered Incomplete

(N.J.S.A.52:27BB-55 as Amended by Chap. 211, P.L 1981)

A.

- | | | | |
|---|----|----------------------|----------------------|
| 1. Total Tax Levy for the Year 2018 was | | \$ | <u>24,198,849.83</u> |
| 2. Amount of Item 1 Collected in 2018 (*) | \$ | <u>23,841,027.85</u> | |
| 3. Seventy (70) percent of Item 1 | \$ | <u>16,939,194.88</u> | |

(*) Including prepayments and overpayments applied.

B.

- Did any maturities of bonded obligations or notes fall due during the year 2018?
Answer YES or NO YES
- Have payments been made for all bonded obligations or notes due on or before December 31, 2018?
Answer YES or NO: YES If answer is "NO" give details

NOTE: If answer to Item B1 is YES, then Item B2 must be answered

- C. Does the appropriation required to be included in the 2019 budget for the liquidation of all bonded obligations or notes exceed 25% of the total of appropriations for operating purposes in the budget for the year just ended? Answer YES or NO: NO

D.

- | | | | |
|---|---|----|-----------------------------|
| 1. Cash Deficit 2017 | | \$ | <u> </u> |
| 2. 4% of 2017 Tax Levy for all purposes: | | | |
| Levy -- <u> </u> | = | \$ | <u> </u> |
| 3. Cash Deficit 2018 | | \$ | <u> </u> |
| 4. 4% of 2018 Tax Levy for all purposes: | | | |
| Levy -- <u> 24,198,849.83</u> | = | \$ | <u> 967,953.99</u> |

E.

| <u>Unpaid</u> | <u>2017</u> | <u>2018</u> | <u>Total</u> |
|--|--------------------------------|--------------------------------|--------------------------------|
| 1. State Taxes | \$ <u> </u> | \$ <u> </u> | \$ <u> </u> |
| 2. County Taxes | \$ <u> </u> | \$ <u> 32,899.60</u> | \$ <u> 32,899.60</u> |
| 3. Amounts due Special Districts | \$ <u> </u> | \$ <u> </u> | \$ <u> </u> |
| 4. Amounts due School Districts for Local School Tax | \$ <u> </u> | \$ <u> 591,929.48</u> | \$ <u> 591,929.48</u> |

SHEETS 40 to 68, INCLUSIVE, PERTAIN TO

UTILITIES ONLY

Note:

If no "utility fund" existed on the books of account and if no utility was owned and operated by the municipality during the year 2018, please observe instructions of Sheet 2.

POST CLOSING TRIAL BALANCE - WATER UTILITY FUND

AS OF DECEMBER 31, 2018

Operating and Capital Sections

(Separately Stated)

Cash Liabilities Must Be Subtotaled and Subtotal Must Be Marked With "C"

| Title of Account | Debit | Credit |
|---|---------------------|---------------------|
| WATER UTILITY OPERATING FUND | | |
| Cash | 1,528,578.62 | |
| Investments | | |
| Due Current Fund | 2,243.38 | |
| | | |
| Receivables Offset with Reserves: | | |
| Consumer Accounts Receivable | 257,855.31 | |
| Liens Receivable | | |
| | | |
| | | |
| | | |
| Deferred Charges (Sheet 48) | | |
| | | |
| Cash Liabilities: | | |
| Appropriation Reserves | | 335,861.53 |
| Accrued Interest on Bonds, Loans and Notes | | 20,324.12 |
| Water Overpayments | | 18,501.90 |
| Reserve for Encumbrances | | 12,826.51 |
| | | |
| | | |
| | | |
| | | |
| Sub-total Cash Liabilities | C | 387,514.06 |
| Reserve for Consumer Accounts and Lien Receivable | | 257,855.31 |
| | | |
| Fund Balance | | 1,143,307.94 |
| | | |
| Total Water Utility Operating Fund | 1,788,677.31 | 1,788,677.31 |

(Do not crowd - add additional sheets)

POST CLOSING TRIAL BALANCE - WATER UTILITY FUND

AS OF DECEMBER 31, 2018

Operating and Capital Sections

(Separately Stated)

Cash Liabilities Must Be Subtotaled and Subtotal Must Be Marked With "C"

| Title of Account | Debit | Credit |
|---|----------------------|----------------------|
| WATER UTILITY CAPITAL FUND | | |
| Cash | 1,069,545.88 | |
| Investments | | |
| Deferred Charges (Sheet 48) | | |
| Fixed Capital | 17,779,642.44 | |
| Fixed Capital Authorized and Uncomplete | 3,693,705.49 | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| Reserve for Encumbrances | | 36,338.66 |
| Bond Anticipation Notes Payable | | |
| Loans Payable | | |
| Loans Payable | | 1,394,222.84 |
| Serial Bonds Payable | | 2,622,881.00 |
| Improvement Authorizations: | | |
| Funded | | 653,447.32 |
| Unfunded | | |
| Capital Improvement Fund | | 81,915.71 |
| Capital Surplus | | 16,965.62 |
| Reserve for Payment of Debt | | 273,274.53 |
| Reserve for Amortization | | 17,287,206.32 |
| Deferred Reserve for Amortization | | 167,652.77 |
| Accrued Interest on Bonds and Notes | | 8,989.04 |
| Estimated Proceeds Bonds and Notes | 1,385.00 | XXXXXXXXXX |
| Bonds and Notes Authorized and Not Issued | XXXXXXXXXX | 1,385.00 |
| | | |
| Total Water Utility Capital Fund | 22,544,278.81 | 22,544,278.81 |

(Do not crowd - add additional sheets)

ANALYSIS OF WATER UTILITY ASSESSMENT TRUST CASH AND INVESTMENTS PLEGGED TO LIABILITIES AND SURPLUS

| Title of Liability to which Cash and Investments are Pledged | Audit Balance Dec. 31, 2017 | RECEIPTS | | | | | Disbursements | Balance Dec. 31, 2018 |
|---|-----------------------------------|--------------------------|---------------------|--------|--------|--------|---------------|--------------------------|
| | | Assessments and Liens | Operating Budget | | | | | |
| Assessment Serial Bond Issues: | XXXXXX | XXXXXX | XXXXXX | XXXXXX | XXXXXX | XXXXXX | XXXXXX | XXXXXX |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| Assessment Bond Anticipation Note Issues: | XXXXXX | XXXXXX | XXXXXX | XXXXXX | XXXXXX | XXXXXX | XXXXXX | XXXXXX |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| Other Liabilities | | | | | | | | |
| Trust Surplus | | | | | | | | |
| Less Assets "Unfinanced" | XXXXXX | XXXXXX | XXXXXX | XXXXXX | XXXXXX | XXXXXX | XXXXXX | XXXXXX |
| | | | | | | | | |
| | | | | | | | | |
| | - | - | - | - | - | - | - | - |

Sheet 43

SCHEDULE OF WATER UTILITY BUDGET - 2018

BUDGET REVENUES

| Source | Budget | Received in Cash | Excess or Deficit* |
|---|--------------|------------------|--------------------|
| Operating Surplus Anticipated 91301- | 542,700.00 | 542,700.00 | |
| Operating Surplus Anticipated with Consent of Director of Local Govt. Services 91302- | | | |
| Rents 91303- | 2,270,000.00 | 2,518,833.53 | 248,833.53 |
| Fire Hydrant Service 91304- | 420,000.00 | 461,363.22 | 41,363.22 |
| Miscellaneous 91305- | 70,000.00 | 114,965.67 | 44,965.67 |
| Reserve for Payment of Debt | 30,000.00 | 30,000.00 | - |
| | | | |
| Added by N.J.S. 40A:4-87: (List) | XXXXXX | XXXXXX | XXXXXX |
| | | | |
| | | | |
| Subtotal | 3,332,700.00 | 3,667,862.42 | 335,162.42 |
| Deficit (General Budget) ** 91306- | | | |
| | | | |
| | 3,332,700.00 | 3,667,862.42 | 335,162.42 |

** Amount in "Received in Cash" column for "Deficit (General Budget)" and amount expended for "Surplus (General Budget)" must agree with amounts shown for such items on Sheet 45.

STATEMENT OF BUDGET APPROPRIATIONS

| | |
|--|--------------|
| Appropriations | XXXXXX |
| Adopted Budget | 3,332,700.00 |
| Added by N.J.S. 40A:4-87 | |
| Emergency | |
| Total Appropriations | 3,332,700.00 |
| Add: Overexpenditures (See Footnote) | |
| Total Appropriations and Overexpenditures | 3,332,700.00 |
| Deduct Expenditures: | |
| Paid or Charged | 2,970,100.70 |
| Reserved | 335,861.53 |
| Surplus (General Budget) ** | |
| Total Expenditures | 3,305,962.23 |
| Unexpended Balance Canceled (See Footnote) | 26,737.77 |

FOOTNOTES: - RE: OVEREXPENDITURES:

Every appropriation overexpended in the budget document must be marked with an * and must agree in the aggregate with this item.

RE: UNEXPENDED BALANCES CANCELED:

Are not to be shown as "Paid or Charged" in the budget document. In all instances "Total Appropriations" and "Overexpenditures" must equal the sum of "Total Expenditures" and "Unexpended Balances Canceled"

STATEMENT OF 2018 OPERATION

WATER UTILITY

NOTE: Section 1 of this sheet is required to be filled out ONLY IF the 2018 Water Utility Budget contained either an item of revenue "Deficit (General Budget)" or an item of appropriation "Surplus (General Budget)"
 Section 2 should be filled out in every case.

SECTION 1:

| | | |
|--|--------------|--------------|
| Revenue Realized: | XXXXXX | |
| Budget Revenue (Not Including "Deficit (General Budget)") | 3,667,862.42 | |
| Miscellaneous Revenue Not Anticipated | | |
| 2017 Appropriation Reserves Canceled * | 285,300.95 | |
| | | |
| Total Revenue Realized | | 3,953,163.37 |
| Expenditures: | XXXXXX | |
| Appropriations (Not Including "Surplus (General Budget)") | XXXXXX | |
| Paid or Charged | 2,970,100.70 | |
| Reserved | 335,861.53 | |
| Expended Without Appropriation | | |
| Cash Refund of Prior Year's Revenue | | |
| Overexpenditure of Appropriation Reserves | | |
| Total Expenditures | 3,305,962.23 | |
| Less: Deferred Charges Included In Above "Total Expenditures" | | |
| Total Expenditures - As Adjusted | | 3,305,962.23 |
| Excess | | 647,201.14 |
| Budget Appropriation - Surplus (General Budget) ** | - | |
| Balance of "Results of 2018 Operation" | | |
| Remainder= ("Excess in Operations" - Sheet 46) | 647,201.14 | |
| | | |
| Deficit | | |
| Anticipated Revenue - Deficit (General Budget) ** | - | |
| Balance of "Results of 2018 Operation" | | |
| Remainder= ("Operating Deficit - to Trial Balance" - Sheet 46) | - | |

SECTION 2:

The following Item of 2017 Appropriation Reserves Canceled in 2018 Is Due to the Current Fund TO THE EXTENT OF the amount Received and Due from the General Budget of 2017 for an Anticipated Deficit in the Water Utility for 2017:

| | | |
|--|------------|------------|
| 2017 Appropriation Reserves Canceled in 2018 | 285,300.95 | |
| Less: Anticipated Deficit in 2017 Budget - Amount Received and Due from Current Fund - If none, enter "None" | | |
| *Excess (Revenue Realized) | | 285,300.95 |

**Items must be shown in same amounts on Sheet 44.

RESULTS OF 2018 OPERATIONS - WATER UTILITY

| | Debit | Credit |
|--|------------|------------|
| Excess in Anticipated Revenues | XXXXXX | 335,162.42 |
| Unexpended Balances of Appropriations | XXXXXX | 26,737.77 |
| Miscellaneous Revenue Not Anticipated | XXXXXX | - |
| Unexpended Balances of 2017 Appropriation Reserves * | XXXXXX | 285,300.95 |
| | | |
| Deficit in Anticipated Revenue | | XXXXXX |
| | | XXXXXX |
| Operating Deficit - to Trial Balance | XXXXXX | |
| Excess in Operations - to Operating Surplus | 647,201.14 | XXXXXX |
| *See restriction in amount on Sheet 45, SECTION 2 | 647,201.14 | 647,201.14 |

OPERATING SURPLUS - WATER UTILITY

| | Debit | Credit |
|--|--------------|--------------|
| Balance January 1, 2018 | XXXXXX | 1,038,806.80 |
| | | |
| Excess in Results of 2018 Operations | XXXXXX | 647,201.14 |
| Amount Appropriated in 2018 Budget - Cash | 542,700.00 | XXXXXX |
| Amount Appropriated in 2018 Budget with Prior Written Consent of Director of Local Government Services | | XXXXXX |
| | | |
| Balance December 31, 2018 | 1,143,307.94 | XXXXXX |
| | 1,686,007.94 | 1,686,007.94 |

ANALYSIS OF BALANCE DECEMBER 31, 2018 (FROM WATER UTILITY - TRIAL BALANCE)

| | | |
|---|---|--------------|
| Cash | | 1,528,578.62 |
| Investments | | - |
| Interfund Accounts Receivable | | 2,243.38 |
| Subtotal | | 1,530,822.00 |
| Deduct Cash Liabilities Marked with "C" on Trial Balance | | 387,514.06 |
| Operating Surplus Cash or (Deficit in Operating Surplus Cash) | | 1,143,307.94 |
| Other Assets Pledged to Operating Surplus* | | |
| Deferred Charges # | - | |
| Operating Deficit # | | |
| Total Other Assets | | - |
| | | 1,143,307.94 |

MAY NOT BE ANTICIPATED AS NON-CASH SURPLUS IN 2019 BUDGET.

* In the case of a "Deficit in Operating Surplus Cash", "other Assets" would be also pledged to cash liabilities.

SCHEDULE OF WATER UTILITY ACCOUNTS RECEIVABLE

| | | |
|---------------------------|------------------------|------------------------|
| Balance December 31, 2017 | | \$ <u>306,166.69</u> |
| Increased by: | | |
| Water Rents Levied | | \$ <u>2,932,240.68</u> |
| Decreased by: | | |
| Collections | \$ <u>2,980,166.25</u> | |
| Overpayments applied | \$ <u>30.50</u> | |
| Transfer to Water Liens | \$ _____ | |
| Other | \$ <u>355.31</u> | |
| | | \$ <u>2,980,552.06</u> |
| Balance December 31, 2018 | | \$ <u>257,855.31</u> |

SCHEDULE OF WATER UTILITY LIENS

| | | |
|------------------------------------|-------|------------|
| Balance December 31, 2017 | | \$ _____ |
| Increased by: | | |
| Transfers from Accounts Receivable | _____ | |
| Penalties and Costs | _____ | |
| Other | _____ | |
| | | \$ _____ - |
| Decreased by: | | |
| Collections | _____ | |
| Other | _____ | |
| | | \$ _____ - |
| Balance December 31, 2018 | | \$ _____ - |

DEFERRED CHARGES

- MANDATORY CHARGES ONLY -

WATER UTILITY FUND

(Do not include the emergency authorizations pursuant to N.J.S. 40A:4-55, listed on Sheet 29)

| <u>Caused by</u> | <u>Amount Dec. 31, 2017 per Audit Report</u> | <u>Amount in 2018 Budget</u> | <u>Amount Resulting from 2018</u> | <u>Balance as at Dec. 31, 2018</u> |
|--------------------------------|--|--------------------------------------|---|--|
| 1. Emergency Authorization - * | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| 2. _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| 3. _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| 4. _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| 5. Deficit in Operations | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| Total Operating | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| 6. _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| 7. _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| 8. _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| Total Capital | \$ _____ | \$ _____ | \$ _____ | \$ _____ |

*Do not include items funded or refunded as listed below.

EMERGENCY AUTHORIZATIONS UNDER N.J.S. 40A:4-47 WHICH HAVE BEEN FUNDED OR REFUNDED UNDER N.J.S. 40A:2-3 OR N.J.S. 40A:2-51

| <u>Date</u> | <u>Purpose</u> | <u>Amount</u> |
|-------------|----------------|---------------|
| 1. _____ | _____ | \$ _____ |
| 2. _____ | _____ | \$ _____ |
| 3. _____ | _____ | \$ _____ |
| 4. _____ | _____ | \$ _____ |
| 5. _____ | _____ | \$ _____ |

JUDGMENTS ENTERED AGAINST MUNICIPALITY AND NOT SATISFIED

| <u>In favor of</u> | <u>On Account of</u> | <u>Date Entered</u> | <u>Amount</u> | <u>Appropriated for in Budget of Year 2019</u> |
|--------------------|----------------------|---------------------|---------------|--|
| 1. _____ | _____ | _____ | \$ _____ | _____ |
| 2. _____ | _____ | _____ | \$ _____ | _____ |
| 3. _____ | _____ | _____ | \$ _____ | _____ |
| 4. _____ | _____ | _____ | \$ _____ | _____ |

**SCHEDULE OF BONDS ISSUED AND OUTSTANDING
AND 2019 DEBT SERVICE FOR BONDS
WATER UTILITY ASSESSMENT BONDS**

| | Debit | Credit | 2019 Debt Service |
|---|--------|--------|-------------------|
| Outstanding January 1, 2018 | XXXXXX | | |
| Issued | XXXXXX | | |
| | | | |
| | | | |
| Paid | | XXXXXX | |
| Outstanding December 31, 2018 | - | XXXXXX | |
| | - | - | |
| 2019 Bond Maturities - Assessment Bonds | | | \$ |
| 2019 Interest on Bonds * | | | |

WATER UTILITY CAPITAL BONDS

| | | | |
|--------------------------------------|--------------|--------------|---------------|
| Outstanding January 1, 2018 | XXXXXX | 1,737,881.00 | |
| Issued | XXXXXX | 1,270,000.00 | |
| Paid | 385,000.00 | XXXXXX | |
| | | | |
| Outstanding December 31, 2018 | 2,622,881.00 | XXXXXX | |
| | 3,007,881.00 | 3,007,881.00 | |
| 2019 Bond Maturities - Capital Bonds | | | \$ 429,881.00 |
| 2019 Interest on Bonds * | | 86,788.86 | |

INTEREST ON BONDS - WATER UTILITY BUDGET

| | | |
|--|-----------|--------------|
| 2019 Interest on Bonds (*Items) | 86,788.86 | |
| Less: Interest Accrued to 12/31/2018 (Trial Balance) | 11,980.59 | |
| Subtotal | 74,808.27 | |
| Add: Interest to be Accrued as of 12/31/2019 | 17,414.54 | |
| Required Appropriation 2019 | | \$ 92,222.81 |

LIST OF BONDS ISSUED DURING 2018

| Purpose | 2019 Maturity | Amount Issued | Date of Issue | Interest Rate |
|---------------------------------------|---------------|---------------|---------------|---------------|
| General Obligation Bonds of 2018 | 45,000.00 | 1,270,000.00 | 08/29/18 | **** |
| | | | | |
| **** Variable rate from 3.00% - 3.25% | | | | |
| | | | | |

**SCHEDULE OF LOANS ISSUED AND OUTSTANDING
AND 2019 DEBT SERVICE FOR LOANS**

WATER UTILITY _____ LOAN

| | Debit | Credit | 2019 Debt Service |
|-------------------------------|--------|--------|-------------------|
| Outstanding January 1, 2018 | XXXXXX | | |
| Issued | XXXXXX | | |
| | | | |
| Paid | | XXXXXX | |
| Outstanding December 31, 2018 | - | XXXXXX | |
| | - | - | |
| 2019 Loan Maturities | | | \$ |
| 2019 Interest on Loans * | | \$ | |

WATER UTILITY CAPITAL LOAN

| | | | |
|-------------------------------|--------------|--------------|---------------|
| Outstanding January 1, 2018 | XXXXXX | 1,593,296.75 | |
| Issued | XXXXXX | | |
| Paid | 199,073.91 | XXXXXX | |
| | | | |
| Outstanding December 31, 2018 | 1,394,222.84 | XXXXXX | |
| | 1,593,296.75 | 1,593,296.75 | |
| 2019 Loan Maturities | | | \$ 204,357.07 |
| 2019 Interest on Loans * | | \$ 20,025.01 | |

INTEREST ON LOANS - WATER UTILITY BUDGET

| | | | |
|--|----|-----------|--------------|
| 2019 Interest on Loans (*Items) | \$ | 20,025.01 | |
| Less: Interest Accrued to 12/31/2018 (Trial Balance) | \$ | 8,343.53 | |
| Subtotal | \$ | 11,681.48 | |
| Add: Interest to be Accrued as of 12/31/2019 | \$ | 6,598.36 | |
| Required Appropriation 2019 | | | \$ 18,279.84 |

LIST OF LOANS ISSUED DURING 2018

| Purpose | 2016 Maturity | Amount Issued | Date of Issue | Interest Rate |
|---------|---------------|---------------|---------------|---------------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | - | - | | |

DEBT SERVICE SCHEDULE FOR UTILITY NOTES (OTHER THAN UTILITY ASSESSMENT NOTES)

| Title or Purpose of Issue | Original Amount Issued | Original Date of Issue* | Amount of Note Outstanding Dec. 31, 2018 | Date of Maturity | Rate of Interest | 2019 Budget Requirement | | Interest Computed to (Insert Date) |
|---------------------------|------------------------|-------------------------|--|------------------|------------------|-------------------------|-----------------|------------------------------------|
| | | | | | | For Principal | For Interest ** | |
| 1. | | | | | | | | |
| 2. | | | | | | | | |
| 3. | | | | | | | | |
| 4. | | | | | | | | |
| 5. | | | | | | | | |
| 6. | | | | | | | | |
| 7. | | | | | | | | |
| 8. | | | | | | | | |
| 9. | | | | | | | | |
| | - | | - | | | - | - | |

Sheet 50

Important: If there is more than one utility in the municipality, identify each note.

* See Sheet 33 for clarification of "Original Date of Issue".

All notes with an original date of issue of 2016 or prior require one legal payable installment to be budgeted if it is contemplated that such notes will be renewed in 2019 or written intent of permanent financing submitted.

** If interest on note is financed by ordinance, designate same, otherwise an amount must be included in this column.

| INTEREST ON NOTES - WATER UTILITY BUDGET | |
|--|------|
| 2019 Interest on Notes | \$ - |
| Less: Interest Accrued to 12/31/2018 (Trial Balance) | \$ - |
| Subtotal | \$ - |
| Add: Interest to be Accrued as of 12/31/2019 | \$ - |
| Required Appropriation - 2019 | \$ - |

(Do not crowd - add additional sheets)

DEBT SERVICE SCHEDULE FOR UTILITY ASSESSMENT NOTES

| Title or Purpose of Issue | Original Amount Issued | Original Date of Issue* | Amount of Note Outstanding Dec. 31, 2018 | Date of Maturity | Rate of Interest | 2019 Budget Requirement | | Interest Computed to (Insert Date) |
|---------------------------|------------------------|-------------------------|--|------------------|------------------|-------------------------|-----------------|------------------------------------|
| | | | | | | For Principal | For Interest ** | |
| 1. | | | | | | | | |
| 2. | | | | | | | | |
| 3. | | | | | | | | |
| 4. | | | | | | | | |
| 5. | | | | | | | | |
| 6. | | | | | | | | |
| 7. | | | | | | | | |
| 8. | | | | | | | | |
| 9. | | | | | | | | |
| 10. | | | | | | | | |
| 11. | | | | | | | | |
| 12. | | | | | | | | |
| 13. | | | | | | | | |
| 14. | | | | | | | | |
| 15. | - | | - | | | - | - | |

Sheet 51

Important: If there is more than one utility in the municipality, identify each note.

Memo *See Sheet 33 for clarification of "Original Date of Issue".

Utility Assessment Notes with an original date of issue of December 31, 2016 or prior must be appropriated in full in the 2019 Dedicated Utility Assessment Budget or written intent of permanent financing submitted.

** Interest on Utility Assessment Notes must be included in the Utility Budget appropriation "Interest on Notes".

SCHEDULE OF CAPITAL LEASE PROGRAM OBLIGATIONS

| Purpose | Amount of Obligation Outstanding Dec. 31, 2018 | 2019 Budget Requirement | |
|--|---|-------------------------|-------------------|
| | | For Principal | For Interest/Fees |
| Leases approved by LFB after July 1, 2007 | | | |
| 1. | | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |
| Sub-total | - | - | - |
| Leases approved by LFB prior to July 1, 2007 | | | |
| 1. | | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |
| Sub-total | - | - | - |
| Total | - | - | - |

Sheet 51a

(Do not crowd - add additional sheets)

SCHEDULE OF IMPROVEMENT AUTHORIZATIONS (UTILITY CAPITAL FUND)

| IMPROVEMENTS Specify each authorization by purpose. Do not merely designate by a code number. | Balance - January 1, 2018 | | 2018 Authorizations | | Decreased | Encumbrances Canceled | Balance - December 31, 2018 | |
|--|---------------------------|------------|---------------------|---|------------|-----------------------|-----------------------------|----------|
| | Funded | Unfunded | | | | | Funded | Unfunded |
| See attached sheet 52A | 117,781.56 | 940,585.31 | | | 405,837.96 | 918.41 | 653,447.32 | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
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| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| Total | 70000- 117,781.56 | 940,585.31 | - | - | 405,837.96 | 918.41 | 653,447.32 | - |

Sheet 52

Place an * before each item of "Improvement" which represents a funding or refunding of an emergency authorization.

WATER UTILITY CAPITAL FUND
SCHEDULE OF CAPITAL IMPROVEMENT FUND

| | Debit | Credit |
|--|-----------|-----------|
| Balance January 1, 2018 | XXXXXX | 56,915.71 |
| Received from 2018 Budget Appropriation * | XXXXXX | 25,000.00 |
| | XXXXXX | |
| Improvement Authorizations Canceled (financed in whole by the Capital Improvement Fund) | XXXXXX | |
| | | |
| List by Improvements - Direct Charges Made for Preliminary Costs: | XXXXXX | XXXXXX |
| | | XXXXXX |
| | | XXXXXX |
| | | XXXXXX |
| | | XXXXXX |
| | | XXXXXX |
| | | XXXXXX |
| | | XXXXXX |
| | | XXXXXX |
| Appropriated to Finance Improvement Authorizations | | XXXXXX |
| | | XXXXXX |
| Balance December 31, 2018 | 81,915.71 | XXXXXX |
| | 81,915.71 | 81,915.71 |

WATER UTILITY CAPITAL FUND
SCHEDULE OF DOWN PAYMENTS ON IMPROVEMENTS

| | Debit | Credit |
|--|--------|--------|
| Balance January 1, 2018 | XXXXXX | |
| Received from 2018 Budget Appropriation | XXXXXX | |
| Received from 2018 Emergency Appropriation * | XXXXXX | |
| | | |
| Appropriated to Finance Improvement Authorizations | | XXXXXX |
| | | XXXXXX |
| Balance December 31, 2018 | - | XXXXXX |
| | - | - |

*The full amount of the 2018 appropriation should be transferred to this account unless the balance of the appropriation is permitted to lapse.

WATER UTILITY CAPITAL FUND

CAPITAL IMPROVEMENTS AUTHORIZED IN 2018

AND

DOWN PAYMENTS (N.J.S. 40A:2-11)

UTILITIES ONLY

| Purpose | Amount Appropriated | Total Obligations Authorized | Down Payment Provided by Ordinance | Amount of Down Payment in Budget of 2018 or Prior Years |
|---------|---------------------|------------------------------|------------------------------------|---|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| Total | - | - | - | - |

WATER UTILITY CAPITAL FUND STATEMENT OF CAPITAL SURPLUS

YEAR 2018

| | Debit | Credit |
|--|-----------|-----------|
| Balance January 1, 2018 | XXXXXX | 16,965.62 |
| Premium on Sale of Bonds | XXXXXX | |
| Funded Improvement Authorizations Canceled | XXXXXX | |
| | | |
| | | |
| | | |
| Appropriated to Finance Improvement Authorizations | | XXXXXX |
| Appropriated to 2018 Budget Revenue | | XXXXXX |
| Balance December 31, 2018 | 16,965.62 | XXXXXX |
| | 16,965.62 | 16,965.62 |

Bonds and Notes Authorized but Not Issued must be disclosed in this Utility Capital Section in the same manner as set forth in General Capital Fund on Sheet 8

POST CLOSING
TRIAL BALANCE SEWER UTILITY FUND
AS OF DECEMBER 31, 2018
OPERATING AND CAPITAL SECTIONS
(Separately Stated)
Cash Liabilities Must Be Subtotalled and Subtotal Must Be Marked With "C"

| Title of Account | Debit | Credit |
|---|---------------------|---------------------|
| SEWER UTILITY CAPITAL FUND | | |
| Cash | 809,483.84 | |
| Investments | | |
| Deferred Charges (Sheet 62) | | |
| Fixed Capital | 3,668,701.65 | |
| Fixed Capital Authorized and Uncomplete | 1,594,980.00 | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| Bond Anticipation Notes Payable | | |
| Loans Payable | | |
| Loans Payable | | |
| Serial Bonds Payable | | 1,407,000.00 |
| Improvement Authorizations: | | |
| Funded | | 784,957.60 |
| Unfunded | | 975.00 |
| Capital Improvement Fund | | 696.95 |
| Capital Surplus | | 770.51 |
| Deferred Reserve for Amortization | | 78,405.00 |
| Reserve for Amortization | | 3,777,301.65 |
| Reserve for Encumbrances | | 14,612.85 |
| Accrued Interest on Bonds and Notes | | 8,445.93 |
| Estimated Proceeds Bonds and Notes | 975.00 | XXXXXXXXXX |
| Bonds and Notes Authorized and Not Issued | XXXXXXXXXX | 975.00 |
| | | |
| Total Capital Fund | 6,074,140.49 | 6,074,140.49 |

(Do not crowd - add additional sheets)

ANALYSIS OF SEWER UTILITY ASSESSMENT TRUST CASH AND INVESTMENTS PLEGGED TO LIABILITIES AND SURPLUS

| Title of Liability to which Cash and Investments are Pledged | Audit Balance Dec. 31, 2017 | RECEIPTS | | | | | Disbursements | Balance Dec. 31, 2018 |
|---|-----------------------------------|--------------------------|---------------------|-------|-------|-------|---------------|--------------------------|
| | | Assessments and Liens | Operating Budget | | | | | |
| Assessment Serial Bond Issues: | XXXXX | XXXXX | XXXXX | XXXXX | XXXXX | XXXXX | XXXXX | XXXXX |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| Assessment Bond Anticipation Note Issues: | XXXXX | XXXXX | XXXXX | XXXXX | XXXXX | XXXXX | XXXXX | XXXXX |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| Other Liabilities | | | | | | | | |
| Trust Surplus | | | | | | | | |
| Less Assets "Unfinanced" | XXXXX | XXXXX | XXXXX | XXXXX | XXXXX | XXXXX | XXXXX | XXXXX |
| | | | | | | | | |
| | | | | | | | | |
| | - | - | - | - | - | - | - | - |

Sheet 57

SCHEDULE OF SEWER UTILITY BUDGET - 2018

BUDGET REVENUES

| Source | Budget | Received in Cash | Excess or Deficit* |
|---|------------|------------------|--------------------|
| Operating Surplus Anticipated 01 | 44,270.00 | 44,270.00 | |
| Operating Surplus Anticipated with Consent of Director of Local Govt. Services 02 | | | |
| Sewer Rents | 814,000.00 | 870,013.43 | 56,013.43 |
| Additional Sewer Rents | | | |
| Interest on Investments and Deposits | 500.00 | 4,521.10 | 4,021.10 |
| Miscellaneous | 7,000.00 | 7,235.72 | 235.72 |
| | | | |
| Added by N.J.S. 40A:4-87 (List) | XXXXXX | XXXXXX | XXXXXX |
| | | | |
| | | | |
| | | | |
| Subtotal | 865,770.00 | 926,040.25 | 60,270.25 |
| Deficit (General Budget) ** 07 | | | |
| | | | |
| | 865,770.00 | 926,040.25 | 60,270.25 |

**Amount in "Received in Cash" column for "Deficit (General Budget)" and amount expended for "Surplus (General Budget)" must agree with amounts shown for such items on Sheet 59.

STATEMENT OF BUDGET APPROPRIATIONS

| | |
|--|------------|
| Appropriations: | XXXXXX |
| Adopted Budget | 865,770.00 |
| Added by N.J.S. 40A:4-87 | |
| Emergency | |
| Total Appropriations | 865,770.00 |
| Add: Overexpenditures (See Footnote) | |
| Total Appropriations and Overexpenditures | 865,770.00 |
| Deduct Expenditures: | |
| Paid or Charged | 770,146.19 |
| Reserved | 73,958.92 |
| Surplus (General Budget) ** | |
| Total Expenditures | 844,105.11 |
| Unexpended Balance Canceled (See Footnote) | 21,664.89 |

FOOTNOTES - RE: OVEREXPENDITURES:

Every appropriation overexpended in the budget document must be marked with an * and must agree in the aggregate with this item.

RE: UNEXPENDED BALANCE CANCELED:

Are not to be shown as "Paid or Charged" in the budget document. In all instances "Total Appropriations" and "Over expenditures" must equal the sum of "Total Expenditures" and "Unexpended Balances Canceled"

STATEMENT OF 2018 OPERATION SEWER UTILITY

NOTE: Section 1 of this sheet is required to be filled out ONLY IF the 2018 Sewer Utility Budget contained either an item of revenue "Deficit (General Budget)" or an item of appropriation "Surplus (General Budget)"
Section 2 should be filled out in every case.

SECTION 1:

| | | |
|--|------------|-------------------|
| Revenue Realized: | XXXXXX | |
| Budget Revenue (Not Including "Deficit (General Budget)") | 926,040.25 | |
| Miscellaneous Revenue Not Anticipated | | |
| 2017 Appropriation Reserves Canceled * (Excess Revenue Realized) | 58,537.60 | |
| | | |
| Total Revenue Realized | | 984,577.85 |
| Expenditures: | XXXXXX | |
| Appropriations (Not Including "Surplus (General Budget)") | XXXXXX | |
| Paid or Charged | 770,146.19 | |
| Reserved | 73,958.92 | |
| Expended Without Appropriation | | |
| Cash Refund of Prior Year's Revenue | | |
| Overexpenditure of Appropriation Reserves | | |
| Total Expenditures | 844,105.11 | |
| Less: Deferred Charges Included In Above "Total Expenditures" | | |
| Total Expenditures - As Adjusted | | 844,105.11 |
| Excess | | 140,472.74 |
| Budget Appropriation - Surplus (General Budget) ** | - | |
| Remainder = Balance of Results of 2018 Operation ("Excess in Operations" - Sheet 60) | 140,472.74 | |
| | | |
| Deficit | | |
| Anticipated Revenue - Deficit (General Budget) ** | - | |
| Remainder = Balance of Results of 2018 Operation ("Operating Deficit - to Trial Balance" - Sheet 60) | - | |

SECTION 2:

The following Item of "2017 Appropriation Reserves Canceled in 2018" Is Due to the Current Fund TO THE EXTENT OF the amount Received and Due from the General Budget of 2017 for an Anticipated Deficit in the SEWER Utility for 2017:

| | | |
|---|-----------|-----------|
| 2017 Appropriation Reserves Canceled in 2018 | 58,537.60 | |
| Less: Anticipated Deficit in 2017 Budget - Amount Received and Due from Current Fund - If none, enter "None" | | |
| * Excess (Revenue Realized) | | 58,537.60 |

**Items must be shown in same amounts on Sheet 58.

RESULTS OF 2018 OPERATIONS - SEWER UTILITY

| | Debit | Credit |
|---|------------|------------|
| Excess in Anticipated Revenues | XXXXXX | 60,270.25 |
| Unexpended Balances of Appropriations | XXXXXX | 21,664.89 |
| Miscellaneous Revenue Not Anticipated | XXXXXX | - |
| Unexpended Balances of 2017 Appropriation Reserves* | XXXXXX | 58,537.60 |
| | | |
| Deficit in Anticipated Revenue | | XXXXXX |
| | | XXXXXX |
| Operating Deficit - to Trial Balance | XXXXXX | |
| Excess in Operations - to Operating Surplus | 140,472.74 | XXXXXX |
| * See <u>restriction</u> in amount on Sheet 59, SECTION 2 | 140,472.74 | 140,472.74 |

OPERATING SURPLUS - SEWER UTILITY

| | Debit | Credit |
|---|------------|------------|
| Balance January 1, 2018 | XXXXXX | 125,557.00 |
| | | |
| Excess in Results of 2018 Operations | XXXXXX | 140,472.74 |
| Amount Appropriated in 2018 Budget - Cash | 44,270.00 | XXXXXX |
| Amount Appropriated in 2018 Budget with Prior Written Consent of Director of Local Government Services | | XXXXXX |
| | | |
| Balance December 31, 2018 | 221,759.74 | XXXXXX |
| | 266,029.74 | 266,029.74 |

**ANALYSIS OF BALANCE DECEMBER 31, 2018
(FROM SEWER UTILITY - TRIAL BALANCE)**

| | |
|---|------------|
| Cash | 304,509.31 |
| Investments | |
| Interfund Accounts Receivable | 1,484.01 |
| Subtotal | 305,993.32 |
| Deduct Cash Liabilities Marked with "C" on Trial Balance | 84,233.58 |
| Operating Surplus Cash or (Deficit in Operating Surplus Cash) | 221,759.74 |
| *Other Assets Pledged to Operating Surplus | |
| Deferred Charges # | |
| Operating Deficit # | |
| Total Other Assets | - |
| # MAY NOT BE ANTICIPATED AS NON-CASH SURPLUS IN 2019 BUDGET | 221,759.74 |

* In the case of a "Deficit in Operating Surplus Cash", "Other Assets" would also be pledged to cash liabilities

SCHEDULE OF SEWER UTILITY ACCOUNTS RECEIVABLE

| | | |
|---------------------------|----|----------------------|
| Balance December 31, 2017 | | \$ <u>98,337.90</u> |
| Increased by: | | |
| Sewer _____ Rents Levied | | \$ <u>861,363.66</u> |
| Decreased by: | | |
| Collections | \$ | <u>864,250.17</u> |
| Overpayments applied | \$ | <u>5,763.26</u> |
| Transfer to _____ Liens | \$ | <u>617.93</u> |
| Other | \$ | <u>3,925.77</u> |
| | | \$ <u>874,557.13</u> |
| Balance December 31, 2018 | | \$ <u>85,144.43</u> |

SCHEDULE OF SEWER UTILITY LIENS

| | | |
|------------------------------------|----|------------------|
| Balance December 31, 2017 | | \$ _____ |
| Increased by: | | |
| Transfers from Accounts Receivable | \$ | <u>617.93</u> |
| Penalties and Costs | \$ | <u>128.56</u> |
| Other | \$ | _____ |
| | | \$ <u>746.49</u> |
| Decreased by: | | |
| Collections | \$ | _____ |
| Other | \$ | _____ |
| | | \$ _____ |
| Balance December 31, 2018 | | \$ <u>746.49</u> |

DEFERRED CHARGES

- MANDATORY CHARGES ONLY -

SEWER UTILITY FUND

(Do not include the emergency authorizations pursuant to N.J.S. 40A:4-55, listed on Sheet 29)

| <u>Caused by</u> | <u>Amount Dec. 31, 2017 per Audit Report</u> | <u>Amount in 2018 Budget</u> | <u>Amount Resulting from 2018</u> | <u>Balance as at Dec. 31, 2018</u> |
|--------------------------------|--|--------------------------------------|---|--|
| 1. Emergency Authorization - * | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| 2. _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| 3. _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| 4. _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| 5. Deficit in Operations | \$ _____ | \$ _____ | \$ - | \$ _____ |
| Total Operating | \$ - | \$ - | \$ - | \$ - |
| 6. _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| 7. _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| 8. _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| Total Capital | \$ - | \$ - | \$ - | \$ - |

*Do not include items funded or refunded as listed below.

EMERGENCY AUTHORIZATIONS UNDER N.J.S. 40A:4-47 WHICH HAVE BEEN FUNDED OR REFUNDED UNDER N.J.S. 40A:2-3 OR N.J.S. 40A:2-51

| <u>Date</u> | <u>Purpose</u> | <u>Amount</u> |
|-------------|----------------|---------------|
| 1. _____ | _____ | \$ _____ |
| 2. _____ | _____ | \$ _____ |
| 3. _____ | _____ | \$ _____ |
| 4. _____ | _____ | \$ _____ |
| 5. _____ | _____ | \$ _____ |

JUDGMENTS ENTERED AGAINST MUNICIPALITY AND NOT SATISFIED

| <u>In favor of</u> | <u>On Account of</u> | <u>Date Entered</u> | <u>Amount</u> | <u>Appropriated for in Budget of Year 2019</u> |
|--------------------|----------------------|---------------------|---------------|--|
| 1. _____ | _____ | _____ | \$ _____ | _____ |
| 2. _____ | _____ | _____ | \$ _____ | _____ |
| 3. _____ | _____ | _____ | \$ _____ | _____ |
| 4. _____ | _____ | _____ | \$ _____ | _____ |

**SCHEDULE OF BONDS ISSUED AND OUTSTANDING
AND 2019 DEBT SERVICE FOR BONDS
SEWER UTILITY ASSESSMENT BONDS**

| | Debit | Credit | 2019 Debt Service |
|---|--------|--------|-------------------|
| Outstanding January 1, 2018 | XXXXXX | | |
| Issued | XXXXXX | | |
| | | | |
| Paid | | XXXXXX | |
| Outstanding December 31, 2018 | - | XXXXXX | |
| | - | - | |
| 2019 Bond Maturities - Assessment Bonds | | | \$ |
| 2019 Interest on Bonds * | | | |

SEWER UTILITY CAPITAL BONDS

| | | | |
|--------------------------------------|--------------|--------------|---------------|
| Outstanding January 1, 2018 | XXXXXX | 534,000.00 | |
| Issued | XXXXXX | 965,000.00 | |
| Paid | 92,000.00 | XXXXXX | |
| | | | |
| Outstanding December 31, 2018 | 1,407,000.00 | XXXXXX | |
| | 1,499,000.00 | 1,499,000.00 | |
| 2019 Bond Maturities - Capital Bonds | | | \$ 109,000.00 |
| 2019 Interest on Bonds * | | 45,710.40 | |

INTEREST ON BONDS SEWER UTILITY BUDGET

| | | |
|--|-----------|--------------|
| 2019 Interest on Bonds (*Items) | 45,710.40 | |
| Less: Interest Accrued to 12/31/2018 (Trial Balance) | 3,299.20 | |
| Subtotal | 42,411.20 | |
| Add: Interest to be Accrued as of 12/31/2019 | 10,849.24 | |
| Required Appropriation 2019 | | \$ 53,260.44 |

LIST OF BONDS ISSUED DURING 2018

| Purpose | 2019 Maturity | Amount Issued | Date of Issue | Interest Rate |
|---------------------------------------|---------------|---------------|---------------|---------------|
| General Obligation Bonds of 2018 | 35,000.00 | 965,000.00 | 08/29/18 | **** |
| | | | | |
| **** Variable rate from 3.00% - 3.25% | | | | |
| | 35,000.00 | 965,000.00 | | |

SCHEDULE OF LOANS ISSUED AND OUTSTANDING AND 2019 DEBT SERVICE FOR LOANS

SEWER UTILITY LOAN

| | Debit | Credit | 2019 Debt Service |
|-------------------------------|--------|--------|-------------------|
| Outstanding January 1, 2018 | XXXXXX | | |
| Issued | XXXXXX | | |
| | | | |
| | | | |
| Paid | | XXXXXX | |
| Outstanding December 31, 2018 | - | XXXXXX | |
| | - | - | |
| 2019 Loan Maturities | | | \$ |
| 2019 Interest on Loans * | | \$ | |

SEWER UTILITY LOAN

| | | | |
|-------------------------------|--------|--------|----|
| Outstanding January 1, 2018 | XXXXXX | | |
| Issued | XXXXXX | | |
| Paid | | XXXXXX | |
| | | | |
| | | | |
| Outstanding December 31, 2018 | - | XXXXXX | |
| | - | - | |
| 2019 Loan Maturities | | | \$ |
| 2019 Interest on Loans * | | \$ | |

INTEREST ON LOANS - SEWER UTILITY BUDGET

| | | | |
|--|----|---|------|
| 2019 Interest on Loans (*Items) | \$ | - | |
| Less: Interest Accrued to 12/31/2018 (Trial Balance) | \$ | | |
| Subtotal | \$ | - | |
| Add: Interest to be Accrued as of 12/31/2019 | \$ | | |
| Required Appropriation 2019 | | | \$ - |

LIST OF LOANS ISSUED DURING 2018

| Purpose | 2019 Maturity | Amount Issued | Date of Issue | Interest Rate |
|---------|---------------|---------------|---------------|---------------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | - | - | | |

DEBT SERVICE SCHEDULE FOR UTILITY NOTES (OTHER THAN UTILITY ASSESSMENT NOTES)

| Title or Purpose of Issue | Original Amount Issued | Original Date of Issue* | Amount of Note Outstanding Dec. 31, 2018 | Date of Maturity | Rate of Interest | 2019 Budget Requirement | | Interest Computed to (Insert Date) |
|---------------------------|------------------------|-------------------------|--|------------------|------------------|-------------------------|-----------------|------------------------------------|
| | | | | | | For Principal | For Interest ** | |
| 1. | | | | | | | | |
| 2. | | | | | | | | |
| 3. | | | | | | | | |
| 4. | | | | | | | | |
| 5. | | | | | | | | |
| 6. | | | | | | | | |
| 7. | | | | | | | | |
| 8. | | | | | | | | |
| 9. | | | | | | | | |
| | | | - | | | - | - | |

Sheet 64

Important: If there is more than one utility in the municipality, identify each note.

* See Sheet 33 for clarification of "Original Date of Issue".

All notes with an original date of issue of 2016 or prior require one legal payable installment to be budgeted if it is contemplated that such notes will be renewed in 2019 or written intent of permanent financing submitted.

** If interest on note is financed by ordinance, designate same, otherwise an amount must be included in this column.

| INTEREST ON NOTES - | UTILITY BUDGET |
|--|----------------|
| 2019 Interest on Notes | \$ - |
| Less: Interest Accrued to 12/31/2018 (Trial Balance) | \$ |
| Subtotal | \$ - |
| Add: Interest to be Accrued as of 12/31/2019 | \$ |
| Required Appropriation - 2019 | \$ - |

(Do not crowd - add additional sheets)

DEBT SERVICE SCHEDULE FOR UTILITY ASSESSMENT NOTES

| Title or Purpose of Issue | Original Amount Issued | Original Date of Issue* | Amount of Note Outstanding Dec. 31, 2018 | Date of Maturity | Rate of Interest | 2019 Budget Requirement | | Interest Computed to (Insert Date) |
|---------------------------|------------------------|-------------------------|--|------------------|------------------|-------------------------|-----------------|------------------------------------|
| | | | | | | For Principal | For Interest ** | |
| 1. | | | | | | | | |
| 2. | | | | | | | | |
| 3. | | | | | | | | |
| 4. | | | | | | | | |
| 5. | | | | | | | | |
| 6. | | | | | | | | |
| 7. | | | | | | | | |
| 8. | | | | | | | | |
| 9. | | | | | | | | |
| 10. | | | | | | | | |
| 11. | | | | | | | | |
| 12. | | | | | | | | |
| 13. | | | | | | | | |
| 14. | | | | | | | | |
| 15. | | | - | | | - | - | |

Sheet 65

Important: If there is more than one utility in the municipality, identify each note.

Memo: *See Sheet 33 for clarification of "Original Date of Issue".

Utility Assessment Notes with an original date of issue of December 31, 2016 or prior must be appropriated in full in the 2019 Dedicated Utility Assessment Budget or written intent of permanent financing submitted.

** Interest on Utility Assessment Notes must be included in the Utility Budget appropriation "Interest on Notes".

SCHEDULE OF CAPITAL LEASE PROGRAM OBLIGATIONS

| Purpose | Amount of Obligation Outstanding Dec. 31, 2018 | 2019 Budget Requirement | |
|--|---|-------------------------|-------------------|
| | | For Principal | For Interest/Fees |
| Leases approved by LFB after July 1, 2007 | | | |
| 1 | | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |
| Sub-total | - | - | - |
| Leases approved by LFB prior to July 1, 2007 | | | |
| 1 | | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |
| Sub-total | - | - | - |
| Total | - | - | - |

Sheet 65a

80051-01

80051-02

(Do not crowd - add additional sheets)

SCHEDULE OF IMPROVEMENT AUTHORIZATIONS SEWER UTILITY CAPITAL FUND

| IMPROVEMENTS Specify each authorization by purpose. Do not merely designate by a code number. | Balance - January 1, 2018 | | 2018 Authorizations | | Expended | Encumbrances Canceled | Balance - December 31, 2018 | |
|--|---------------------------|------------|---------------------|---|-----------|-----------------------|-----------------------------|----------|
| | Funded | Unfunded | | | | | Funded | Unfunded |
| See attached sheet 66A | 132,930.34 | 690,277.33 | | | 37,275.07 | | 784,957.60 | 975.00 |
| | | | | | | | | |
| | | | | | | | | |
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| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| Total | 132,930.34 | 690,277.33 | - | - | 37,275.07 | - | 784,957.60 | 975.00 |

Sheet 66

Place an * before each item of "Improvement" which represents a funding or refunding of an emergency authorization.

SEWER UTILITY CAPITAL FUND

SCHEDULE OF CAPITAL IMPROVEMENT FUND

| | Debit | Credit |
|--|--------|--------|
| Balance January 1, 2018 | XXXXXX | 696.95 |
| Received from 2018 Budget Appropriation * | XXXXXX | |
| | XXXXXX | |
| Improvement Authorizations Canceled (financed in whole by the Capital Improvement Fund) | XXXXXX | |
| | | |
| List by Improvements - Direct Charges Made for Preliminary Costs: | XXXXXX | XXXXXX |
| | | XXXXXX |
| | | XXXXXX |
| | | XXXXXX |
| | | XXXXXX |
| | | XXXXXX |
| | | XXXXXX |
| | | XXXXXX |
| | | XXXXXX |
| Appropriated to Finance Improvement Authorizations | | XXXXXX |
| | | XXXXXX |
| Balance December 31, 2018 | 696.95 | XXXXXX |
| | 696.95 | 696.95 |

SEWER UTILITY CAPITAL FUND

SCHEDULE OF DOWN PAYMENTS ON IMPROVEMENTS

| | Debit | Credit |
|--|--------|--------|
| Balance January 1, 2018 | XXXXXX | |
| Received from 2018 Budget Appropriation * | XXXXXX | |
| Received from 2018 Emergency Appropriation * | XXXXXX | |
| | | |
| Appropriated to Finance Improvement Authorizations | | XXXXXX |
| | | XXXXXX |
| Balance December 31, 2018 | - | XXXXXX |
| | - | - |

*The full amount of the 2018 appropriation should be transferred to this account unless the balance of the appropriation is permitted to lapse.

SEWER UTILITY FUND
CAPITAL IMPROVEMENTS AUTHORIZED IN 2018
AND
DOWN PAYMENTS (N.J.S. 40A:2-11)

UTILITIES ONLY

| Purpose | Amount Appropriated | Total Obligations Authorized | Down Payment Provided by Ordinance | Amount of Down Payment in Budget of 2018 or Prior Years |
|---------|---------------------|------------------------------|------------------------------------|---|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | - | - | - | - |

SEWER UTILITY CAPITAL FUND
STATEMENT OF CAPITAL SURPLUS

YEAR 2018

| | Debit | Credit |
|--|--------|--------|
| Balance January 1, 2018 | XXXXXX | 770.51 |
| Premium on Sale of Bonds | XXXXXX | |
| Funded Improvement Authorizations Canceled | XXXXXX | |
| | | |
| | | |
| Appropriated to Finance Improvement Authorizations | | XXXXXX |
| Appropriated to 2018 Budget Revenue | | XXXXXX |
| Balance December 31, 2018 | 770.51 | XXXXXX |
| | 770.51 | 770.51 |

**INSTRUCTIONS IN PREPARATION OF
ANNUAL FINANCIAL STATEMENT FOR THE YEAR 2018**

The arrangement of the schedules is shown by the index appearing at the bottom hereof. The statement is prepared on a full cash basis. Any variations from a full cash basis must be taken up with the Division in advance of the preparation of the statement and the budget.

Summary statements only of debt service are required. The use of summarized forms is permitted to conserve time. Responsibility for the supporting detail is placed on the chief financial officer who must be in a position to support the summarized figures.

No sheets should be eliminated, except utility fund sheets under the conditions stipulated on Sheet 2. Those sheets not filed in should be marked "Not Applicable".

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