

BOROUGH OF BERLIN CONSTRUCTION DEPARTMENT
59 S. White Horse Pike, Berlin, NJ. 08009
(856) 767-7777 x 316 FAX (856) 767-1071
INSPECTION APPLICATION FOR CERTIFICATE OF CONTINUED OCCUPANCY
NOTE: All utilities must be on for inspection.

Date Received _____ Date of inspection _____

PLEASE COMPLETE THIS SECTION BELOW (PLEASE PRINT OR TYPE)

Check One: House Sale _____ House Rental _____ Apartment Rental _____
Commercial _____ Commercial Use _____
Property Location: _____ Block: _____ Lot: _____
Apartment No. _____ Floor _____ Phone _____

Owner/Seller _____ Present Address _____
Phone _____ Fax no. _____

Buyer _____ Present Address _____
Phone _____ Fax No. _____

Tenant _____ Present Address _____
Phone _____ Fax No. _____

Agent _____ Address _____
Phone _____ Fax No. _____

Building Information (Please be accurate)

1st Floor LR _____ DR _____ KIT _____ BATH _____ OTHER _____
BR _____ BR _____ BR _____

2nd Floor LR _____ DR _____ KIT _____ BATH _____ OTHER _____
BR _____ BR _____ BR _____

3rd Floor LR _____ DR _____ KIT _____ BATH _____ OTHER _____
BR _____ DR _____ KIT _____ BATH _____ OTHER _____

All proposed Occupants for Certificate of Continued Occupancy and any pets

Signature _____ Application Fee _____
Check No. _____ Cash _____

Access to Property Please Contact _____ Phone _____
Emergency Contact : _____ Phone _____