

BOROUGH OF BERLIN
COUNCIL MEETING MINUTES
MONDAY, JULY 1, 2013
MUNICIPAL BUILDING
59 SO. WHITE HORSE PIKE
BERLIN NJ
6:30 pm

MEETING CALLED TO ORDER BY MAYOR ARMANO.

FLAG SALUTE LED BY MAYOR ARMANO.

SUNSHINE NOTICE: Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier Post and Philadelphia Inquirer showing the date, place and time of said meeting.

ROLL CALL: Mayor John Armano, Council President James Bilella, Council Members Maccaroni, Scelso, Kupchik, Pearce and Knight.

PRESENT ALSO: Solicitor George Botcheos.

Motion to go into closed session to hold police department interview made by Councilman Scelso, seconded by Maccaroni. All present were in favor.

Motion to go back into open session made by Councilman Maccaroni, seconded by Scelso. All present were in favor.

Councilman Scelso made a motion to hire Robert Monahan as a Class II Detective at a rate of \$20.00 an hour contingent upon medical clearance effective upon medical clearance, seconded by Pearce. All members present were in favor.

- **APPROVAL OF MINUTES:**

Council Meeting of May 6, 2013
Caucus Meeting of May 28, 2013
Council Meeting of June 3, 2013

Motion to approve made by Councilman Maccaroni, seconded by Scelso. All present were in favor.

- **DEPARTMENT HEAD REPORTS FOR THE MONTH OF MAY, 2013.**

Tax Collector	\$2,967,822.01
Water & Sewer	77,982.50

Municipal Court	\$16,702.62
Municipal Clerk	17,163.00
Animal licenses	4,076.00
Construction permit fees	5,257.00
Zoning fees	335.00
Community center	4,749.00
Ambulance calls	189

Motion to approve made by Councilman Pearce, seconded by Bilella. All present were in favor.

- **PRIVILEGE OF FLOOR:**

There was no public comment.

- **COMMITTEE REPORTS:**

- **POLICE CHIEF**, Michael DeLorenzo reported on two residential burglaries that took place. Detective Bureau made arrests. / There were also two arrests made today at 83 S. White Horse Pike for drug paraphernalia. / A DWI checkpoint was conducted on Saturday night. Checkpoint was funded by the Department of Highway Traffic Safety in the amount of \$2,000.00. / A full report is attached to these minutes.
- **MAYOR**, John Armano discussed the recent storm. Water flowed out of the retention basin at the Kmart over to Tansboro Road and Smokey Run. Mayor Armano, Nick, Charleen, Bill Behnke, Richard Crane, and Officer Mike Miller were all out at the scene. DEP will take action.
- **BUILDINGS & GROUNDS**, Chairman Gary Knight stated that the underground tank at the municipal building grounds has been removed. The soil has to be removed and tested and then new soil will be put in. Cost will be about \$50,000.00 so mayor reached out to Aqua Tex to find out what areas of the job have to be done and perhaps some of our own men can do some of the work as well to cut down the cost. Environmental Joint Insurance Fund provided a grant in the amount of \$10,000.00 which can be used for remediation and to test and replace the new soil. / Discussion about the "to do list." Making good progress. / Discussion about Fourth of July festivities.
- **STREETS & ROADS**, Chairman James Bilella reported Department of Corrections called in regard to the new addition to the municipal building. Additional paperwork for the juvenile division has to be filed and approved. Chief DeLorenzo is aware and is working on that.

- **WATER & SEWER**, Chairman Lynn Kupchik reported on Well # 12. July and August should be drill months and we do not know if it will affect the water. / Discussion about water bills and revenue.
- **HEALTH & RECREATION**, Chairman James Pearce reported 210 campers are signed up for Camp Long-A-Coming. Director Kristine Height cleaned the Community Center and she had a training session with her counselors. Director Height would like to utilize the soccer fields for camp. Director Height met with president of Berlin Soccer and the camp will be allowed to use their nets. / Fencing or wall will be put up in the storage area allowing less access to the panels. / Cameras are complete at the Community Center. / Repair work was done at the Community Center. / Waiting on the defibrillator. Box is up.
- **PUBLIC SAFETY**, Chairman Scott Scelso reported the ambulance had 189 calls for May; the fire company had 62 calls for May which is up in the last five months; and the police handled 1865 calls. About 426 summonses were issued. Nineteen arrests. A full report including stats is attached to these minutes. / In regard to the major flooding on Tansboro Road, this is the first time hearing about it.
- **FINANCE**, Chairman Nick Maccaroni reported the exit conference was held with the auditor. Really good year. Thirty one (31) items to be addressed, nothing had to be reported to the state. Minor house keeping issues to be handled. Finance department doing well. / Copy of Cherry Hill Township ordinance in regard to vacant properties will be distributed to council for discussion at next caucus meeting.
- **SOLICITOR**, George Botcheos did not have anything to report.
- **ADMINISTRATOR**, Charleen Santora discussed two liquor licenses that were not issued due to state tax clearance. Venice has met all requirements and will receive a renewal license, so it's just Lucky Lou's license that will not be issued. / Wishes everyone a happy fourth and will see everyone at the parade.

ORDINANCES:

ORDINANCE NO. 2013-08, AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 9 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED "CONTRACTS, PUBLIC"

Motion to introduce Ordinance No. 2013-08 made by Councilman Pearce, seconded by Maccaroni. All present were in favor.

RESOLUTIONS:

Meeting open to the public on Resolutions R7-1 through R7-12; 2013

RESOLUTION R7-1;2013, A RESOLUTION NOTING THAT THE GOVERNING BODY OF THE BOROUGH OF BERLIN HAS REVIEWED, AS A MINIMUM, THE SECTION OF THE ANNUAL AUDIT ENTITLED "FINDINGS AND RECOMMENDATIONS AS EVIDENCED BY THE GROUP AFFIDAVIT SIGNED.

RESOLUTION R7-2; 2013, A RESOLUTION AUTHORIZING SIGNING OF SOFTWARE ACQUISITION AND LICENSE AGREEMENT AND SOFTWARE SUPPORT AGREEMENT FOR THE AMOUNT TOTALING \$48,940.00 (CFO HAS CERTIFIED THE FUNDS)

RESOLUTION R7-3; 2013, A RESOLUTION AUTHORIZING THE TRANSACTION BETWEEN THE BOROUGH AND SUSQUEHANNA BANK FOR THE LEASING OF POLICE VEHICLES

RESOLUTION R7-4; 2013, A RESOLUTION AUTHORIZING THE CANCELLATION OF RESERVE FOR REVISION OF TAX MAPS

RESOLUTION R7-5;2013, AUTHORIZATION TO APPROVE A MERCANTILE LICENSE FOR DEBBIE GATTO AND EVE PERSICKETTI, T/A CEDAR BROOK DANCE ACADEMY FOR A DANCE SCHOOL LOCATED AT 421 ROUTE 73 SOUTH, BERLIN NJ.

RESOLUTION R7-6;2013, AUTHORIZATION TO APPROVE A MERCANTILE LICENSE FOR THOMAS CORKEY, T/A MICHAEL AND RYAN TOY WORLD, LLC FOR THE SALE OF TOYS LOCATED AT 41 CLEMENTON ROAD, BERLIN NJ

RESOLUTION R7-7;2013, AUTHORIZATION TO APPROVE AN AGREEMENT BETWEEN THE BOROUGH AND PUMP IT UP, THE INFLATABLE PARTY ZONE OF MARLTON NJ FOR CAMP LONG A COMING OUTING ON MONDAY, JULY 22 FOR APPROXIMATELY 125 CHILDREN AT THE PRICE OF \$6.95 PER CHILD.

RESOLUTION R7-8;2013, APPROVAL FROM BOROUGH COUNCIL FOR TAX COLLECTOR TO LIEN THE FOLLOWING PROPERTIES AFTER ATTEMPTS HAVE BEEN MADE TO COLLECT FEES FOR PROPERTY MAINTENANCE TO NO AVAIL;

10 GARDENS AVENUE	MAY 16	\$610.00
16 HAYES AVENUE	MAY 23	830.00
1 JEFFERSON AVENUE	MAY 16	610.00

RESOLUTION R7-9; 2013, APPROVAL TO REIMBURSE \$42.00 FOR A FIRE SAFETY PERMIT THAT WAS NOT ISSUED TO JEANNE JOHNSON, 38W. 5TH AVENUE, PINE HILL N J (EVENT WAS CANCELED FOR BERLIN)

RESOLUTION R7-10;2013, A RESOLUTION AUTHORIZING THE REFUND OF CAMP MONEY TO PEGGY DONALDSON FOR \$5.00, OVERPAYMENT, CHRISTINA GRAZIANO, \$5.00, OVERPAYMENT, MARIE TRIMBLE RYAN \$5.00 OVERPAYMENT AND ANNA BEHNKE, 110.00 DUE TO ERROR.

RESOLUTION R7-11;2013, A RESOLUTION FROM THE GOVERNING BODY OF THE BOROUGH OF BERLIN AFFIRMING THAT \$.015 WAS COMMITTED TO THE 2013 OPEN SPACE BUDGET LINE.

RESOLUTION R7-12; 2013, AUTHORIZATION TO HIRE ASSISTANT CAMP COUNSELORS FOR CAMP LONG A COMING 2013;

Caroline Browne
Jake Caruso
Sarah Chiumento
Lillian Chen
Chase Finnigan
Kevin Henley
Haley Reese
Victoria Robinson

Motion to adopt Resolutions R7-1 through R7-12; 2013 made by Councilman Pearce, seconded by Bilella. All present were in favor.

PAYMENT OF BILLS FOR THE MONTH OF JUNE, 2013 IN THE AMOUNT OF \$2,082,759.02

Motion to approve made by Councilman Maccaroni, seconded by Bilella. All present were in favor.

Motion to adjourn made by Maccaroni, seconded by Pearce. All present were in favor,



Charleen Santora, RMC/Borough Clerk/Admin