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**BOROUGH OF BERLIN**

**59 S. WHITE HORSE PIKE**

**BERLIN, NJ 08009**

**REGULAR MEETING MINUTES**

**SEPTEMBER 8, 2022**

**7:00 P.M.**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**STATEMENT OF ADVERTISEMENT:**

Notice of this meeting has been provided to the Courier Post and The Philadelphia Inquirer is posted on the Borough Hall Bulletin Board stating the time and the place of the meeting.

**ROLL CALL:**

COUNCILMAN LEN BADOLATO - PRESENT

COUNCILWOMAN PATRICIA CUMMINGS - PRESENT

COUNCILMAN KEITH HOHING - PRESENT

COUNCILMAN JAKE MILLER - PRESENT

COUNCILMAN ANDREW SIMONE - PRESENT

COUNCIL PRESIDENT JIM PEARCE - PRESENT

MAYOR RICK MILLER - ABSENT

Also present: Solicitor, Howard Long

Acting Administrator Charleen Santora

Deputy Clerk Rachel von der Tann

Project Manager Bill Behnke

**APPROVAL OF MINUTES**

Workshop August 11, 2022

MOTION TO APPROVE: COUNCILMAN BODALOTO

SECONDED: COUNCILMAN MILLER

AYES: ALL

NAYS: NONE

ROLL CALL: COUNCILMAN BADOLATO- Y COUNCILWOMAN CUMMINGS- Y

COUNCILMAN HOHING- Y COUNCILMAN MILLER- Y

COUNCILMAN SIMONE- Y COUNCIL PRESIDENT PEARCE Y

**COUNCIL REPORTS**

BUILDINGS & GROUNDS CHAIRMAN LEN BADOLATO

PUBLIC WORKS, STREETS & ROADS CHAIRMAN ANDREW SIMONE

WATER & SEWER CHAIRWOMAN PATRICIA CUMMINGS

PUBLIC SAFETY CHAIRMAN JIM PEARCE

COMMUNICATION CHAIRMAN KEITH HOHING

FINANCE CHAIRMAN JAKE MILLER

SOLICITOR SOLICITOR HOWARD LONG

MAYOR’S REPORT MAYOR RICK MILLER

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| Revenues Collected Report 2022 | | | | | | | | | | |  | |
| Councilman Jake Miller | | | | | | | | | | |  | |
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|  | AUG | | SEPT | | OCT | | NOV | | DEC | |  | |
| Permit Fees | **$ 1,900.00** | |  | |  | |  | |  | |  | |
| Rental Inspection Fees | **N/A** | |  | |  | |  | |  | |  | |
| Zoning Fees | **$ 400.00** | |  | |  | |  | |  | |  | |
| Resale Inspection Fees | **$ 400.00** | |  | |  | |  | |  | |  | |
| Community Center Fees | **$ 295.00** | |  | |  | |  | |  | |  | |
| Tax Collector | **$ 6,521,946.83** | |  | |  | |  | |  | |  | |
| Utility Collector | **$ 306,587.69** | |  | |  | |  | |  | |  | |
| Animal Licensing Fees | **$ 164.00** | |  | |  | |  | |  | |  | |
| Clerks Office | **$ 5,430.00** | |  | |  | |  | |  | |  | |
| Court Office | **$ 15,393.74** | |  | |  | |  | |  | |  | |
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| \*\*\* - Rental and resale inspection fees combined; cannot separate reports in the software generated report | | | | | | | | | | | | |
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**NEW BUSINESS**

**INTRODUCTION OF ORDINANCE**

ORDINANCE NO. 2022-11, AN ORDINANCE AMENDING SALARY ORDINANCE 2019-01 SUPPLEMENTING CHAPTER 62 OF THE OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED “SALARIES”

MOTION TO INTRODUCE: COUNCILMAN SIMONE

SECONDED: COUNCILWOMAN CUMMINGS

AYES: ALL

NAYS: NONE

ROLL CALL: COUNCILMAN BADOLATO- Y COUNCILWOMAN CUMMINGS- Y

COUNCILMAN HOHING- Y COUNCILMAN MILLER- Y

COUNCILMAN SIMONE- Y COUNCIL PRESIDENT PEARCE Y

Ordinance will be considered for adoption after an open public hearing to be held on Thursday, October 13, 2022, at 7 pm in the Municipal Building.

**UNFINISHED BUSINESS:**

FIRST READING ORDINANCE – CARRIED TO OCTOBER 13th MEETING PENDING PLANNING BOARD REVIEW

ORDINANCE NO. 2022-10, AN ORDINANCE AUTHORIZING AMENDMENT TO THE ZONING CODE TO CHANGE VERBIAGE FROM MINIMUM TO MAXIMUM ON FLOOR AREA RATIO REQUIREMENTS IN THE C2, PC2, C3 AND PC3 DISTRICTS.

MOTION TO CARRY: COUNCILMAN SIMONE

SECONDED: COUNCILMAN CUMMINGS

AYES: ALL

NAYS: NONE

Ordinance will be considered for adoption after an open public hearing to be held on Thursday, October 13, 2022, at 7 pm in the Municipal Building.

**INTRODUCTION OF ORDINANCE**

ORDINANCE NO. 2022-12, AN ORDINANCE OF THE BOROUGH OF BERLIN AMENDING CHAPTER 28-7, ENTITLED DESIGNATION OF HISTORIC LANDMARKS

MOTION TO INTRODUCE: COUNCILMAN SIMONE

SECONDED: COUNCILWOMAN CUMMINGS

AYES: ALL

NAYS: NONE

ROLL CALL: COUNCILMAN BADOLATO- Y COUNCILWOMAN CUMMINGS- Y

COUNCILMAN HOHING- Y COUNCILMAN MILLER- Y

COUNCILMAN SIMONE- Y COUNCIL PRESIDENT PEARCE Y

Ordinance will be considered for adoption after an open public hearing to be held on Thursday, October 13, 2022, at 7 pm in the Municipal Building.

**RESOLUTIONS 2022-134 THROUGH 2022-153**

MOTION TO OPEN PUBLIC PORTION

FOR THE CONSENT AGENDA: COUNCILMAN HOHING

SECONDED: COUNCILMAN SIMONE

AYES: ALL

NONE: NONE

ROLL CALL: COUNCILMAN BADOLATO- Y COUNCILWOMAN CUMMINGS- Y

COUNCILMAN HOHING- Y COUNCILMAN MILLER- Y

COUNCILMAN SIMONE- Y COUNCIL PRESIDENT PEARCE Y

RES. 2022:134 A RESOLUTION AUTHORIZING THE AGREEMENT TO RENEW MEMBERSHIP IN THE CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND EFFECTIVE DECEMBER 31, 2022, THRU JANUARY 1, 2026.

RES. 2022:135 A RESOLUTION AWARDING A COOP CONTRACT TO CRANFORD COOP # 47 CPCPS FOR A 2022 BLACK POLICE INTERCEPTOR.

RES. 2022:136 A RESOLUTION AUTHORIZING THE CANCELLATION OF CERTAIN FIRE SUPPRESSION CHARGES PLUS INTEREST FOR BLOCK 1800, LOT 9 KNOWN AS THE K MART SHOPPING CENTER.

RES. 2022:137 A RESOLUTION AUTHORIZING THE APPROVAL FOR PENNONI ASSOCIATES, INC. TO INSPECT ALL PLANS, REPORTS AND OTHER RELEVANT DOCUMENTS PERTAINING TO THE PROPOSED WORK AT THE CHESTNUT STREET WATER TANK FOR A NEW ANTENNA PROPOSED BY ADVANTAGE ENGINEERING FOR VERIZON CONTINGENT UPON THE POSTING OF ESCROW IN THE AMOUNT OF $1800.

RES. 2022:138 A RESOLUTION AUTHORIZING PENNONI ASSOCIATES, INC TO DO WATER CONNECTION INSPECTIONS FOR THE TOWNSHIP OF BERLIN ON A PROPOSED WATERMAIN EXTENSION ON MINCK AVENUE IN BERLIN TOWNSHIP POSTING ECROW WITH THE BOROUGH AND THE PERFORMANCE BOND ON BEHALF OF EMS ENTERPRISES OF BERLIN NJ

RES. 2022:139 A RESOLUTION AUTHORIZING THE APPROVAL OF A PARTIAL PAYMENT IN THE AMOUNT OF $375,545.30 FOR A PIERCE IMPEL CHASSIS TO BE USED AS PART OF A FIRE APPARATUS ALREADY APPROVED BY RESOLUTION 2021-123 THROUGH HGAC COOPERATIVE PURCHASING PROGRAM UNDER CONTRACT FS12-19 FOR A SAVING OF $11,250.00

RES. 2022:140 APPROVE AMUSEMENT GAMING LICENSE AG-01 FOR MONACO E KARTING LLC

RES. 2022:141 A RESOLUTION AUTHORIZING THE APPROVAL OF A MERCANTILE LICENSE FOR MONACO E KARTING LLC LOCATED AT 328 SO. WHITE HORSE PIKE FOR THE USE OF A GO CART ESTABLISHMENT

RES. 2022:142 A RESOLUTION AUTHORIZNG THE APPROVAL OF A SHARED SERVICE AGREMENT BETWEEN VOORHEES TOWNSHIP AND BERLIN BOROUGH FOR MUNICIPAL CLERK SERVICES.

RES. 2022-143 A RESOLUTION TO COMMENCE THE STARTING OF A 4 INCH FIRE SURPRESSION SYSTEM FOR MCDONALDS LOCATED AT 230 SO. WHITE HORSE PIKE SOUTH, BERLIN NJ

RES. 2022-144 A RESOLUTION AUTHORIZNG THE AWARD FOR THE ANNUAL ON CALL EMERGENCY SERVICES CONTRACT TO R.D. ZEULI, INC. OF WEST BERLIN NJ FOR THE AMOUNT OF $276,006.40, THE LOWEST OF TWO BIDDERS.

RES. 2022-145 A RESOLUTION AUTHORIZNIG PAYMENT # 1 FOR THE EDGEWOOD WATER MAIN PROJECT IN THE AMOUNT OF $141,895.18 TO THINK PAVERS HARDSCAPING, LLC OF MOUNT ROYAL, NJ.

RES. 2022-146 A RESOLUTION AUTHORIZING THE AWARD UNDER THE SOURCEWELL COOP FOR THE PURCHASE OF (1) NEW HOLLAND BACKHOE MODEL 95C IN THE AMOUNT OF $115,690.65

RES. 2022-147 A RESOLUTION AUTHORIZING THE INCREASE OF RADIO READ FEE ALSO KNOWN AS MXU FEE FROM $150. TO $160 ON REPLACEMENTS AND NEW INSTALLATIONS.

RES. 2022-148 A RESOLUTION AUTHORIZING THE FEES FOR TAX SALE

RES. 2022-149 A RESOLUTION AUTHORIING THE USE OF AN ELECTRONIC TAX SALE FOR THE 2022 TAX SALE SCHEDULED FOR OCTOBER 27, 2022.

RES. 2022-150 PAYMENT OF THE BILLS IN THE AMOUNT OF $3,461,700.40

RES. 2022-151 APPROVAL FOR THE RESIGNATION OF POLICE OFFICER ANDREW JARVIS DUE TO MEDICAL REASONS

RES. 2022-152 APPROVAL TO ACCEPT THE RESIGNATION CROSSING GUARD SANDRA HUFF

RES. 2022-153 APPROVAL FROM BOROUGH COUNCIL TO APPROVE THE AFSCME CONTRACT FOR THE YEARS JANUARY 1, 2022, TO DECEMBER 31, 2024.

RES. 2022-154 APPROVING THE HIRING OF SANDRA JAKUBOWSKI AS A CROSSING GUARD

MOTION TO APPROVE CONSENT AGENDA: COUNCILMAN SIMONE

SECONDED: COUNCILMAN HOHING

AYES: AYES

NONE: NONE

**PRIVILEGE OF THE FLOOR**

MOTION TO OPEN THE PUBLIC PORTION: COUNCILMAN HOHING

SECONDED: COUNCILMAN MILLER

AYES: ALL

NAYS: NONE

Tina Hoffman

55 Summit Avenue

Mrs. Hoffman addressed council regarding some historic locations in the borough that are not currently protected and requested that these locations be added to the historical preservation list. She requested an ordinance be introduced to add several locations to the list.

Solicitor Long read the title of the ordinance for the record and added it to the agenda.

**EXECUTIVE SESSION**

MOTION TO ENTER INTO EXECUTIVE SESSION: COUNCILMAN BADOLATO

SECONDED:

AYES:

NAYS:

MOTION TO OPEN TO THE PUBLIC:

SECONDED:

AYES:

NONE:

**ADJOURN**

MOTION TO ADJOURN: COUNCILMAN MILLER

SECONDED: COUNCILMAN HOHING

AYES: ALL

NAYS: NONE

Charleen Santora

Acting Admin