



**BOROUGH OF BERLIN**  
MUNICIPAL BUILDING  
59 SOUTH WHITE HORSE PIKE  
BERLIN, NJ 08009

**REGULAR MEETING MINUTES**

THURSDAY, JULY 8, 2021 – 7:00 PM

**CALL TO ORDER AND FLAG SALUTE**

Mayor Rick Miller called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

**SUNSHINE NOTICE**

Mayor Miller stated that adequate notice of this meeting had been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier-Post and posted on the Borough Hall Bulletin Board showing the said meeting's date, place, and time.

**ROLL CALL**

Councilman Len Badolato – ABSENT  
Councilwoman Patricia Cummings – ABSENT  
Councilman Keith Hohing – PRESENT  
Councilman Jake Miller – PRESENT  
Councilman Andrew Simone – PRESENT  
Council President Jim Pearce – PRESENT  
Mayor Rick Miller – PRESENT

Also, Present: Howard Long, Solicitor  
Michaela Bosler, Deputy Clerk  
Debra DiMattia, CFO  
Millard Wilkinson, Police Chief

**APPROVAL OF MINUTES:**

June 10, 2021            Workshop Meeting  
June 10, 2021            Regular Meeting  
June 10, 2021            Executive Session

Pearce motioned to approve the minutes. Hohing seconded the motion, which passed with all members present voting in favor in a Roll Call Vote.

**COUNCIL REPORTS**

- BUILDINGS, PARKS, & RECREATION – Councilman Len Badolato was not present for his report

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- PUBLIC WORKS, STREETS & ROADS - Councilman Andrew Simone reported to the public that the magnets with the trash and recycling schedules, also have the the DPW and 24 hour sewer phone numbers listed on there as well. Commented that if residents who have questions concerning construction projects in the Borough are welcome to contact the Borough for more information.
- WATER & SEWER - Councilwoman Patricia Cummings was not present for her report.
- PUBLIC SAFETY – Council President Pearce reported that OEM is continuing to receive PPE through Camden County OEM. Berlin Ambulance responded to 229 calls; 100 were within Berlin Borough. Fire Department received 65 calls for service and continued to receive training on Tuesday nights, which part of June’s training also involved Pine Hill’s fire department. Police Department responded to 1,680 calls. The Data-Driven Approach to Crime and Traffic Safety (D.D.A.C.T.S.) continued. No need to speed campaign focused on Ridgeview and Glenview Ave. In person court is scheduled to start again on July 19<sup>th</sup>. Commented that the Class II Officer will be sworn in upon the Mayor’s availability.
- COMMUNICATION – Councilman Keith Hohing reported that he attended various committee meetings. Attended budget meetings and upkept social media and website maintenance and upgrading the phone system.
- FINANCE – Chairman Jake Miller reported the revenues collected during the month.
- SOLICITOR – Solicitor Howard Long reported that Ordinance 2021:10 should be removed from the agenda this evening for council’s consideration after discussing some concerns brought to his attention by the Fire Marshall.
- MAYOR – Mayor Rick Miller thanked the Fire Department and Emergency Management for setting up the welcome home parade for Sergeant Greer. Reported that the Senior Bus is running again with limited capacity and restrictions. Announced that the community center will also be opening up with restrictions. Thanked the CFO/Acting Administrator and Deputy Clerk for keeping the operations of the Borough running accordingly during this transition.

Pearce motioned to approve the monthly reports. Hohing seconded the motion, which passed with all members present voting in favor in a Roll Call Vote.

**UNFINISHED BUSINESS**

- ORD. 2021-10 AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF BERLIN PART II,

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GENERAL REGULATIONS, CHAPTER 309-1, ENTITLED TRAILERS AND CAMP CARDS, DEFINITIONS, IN THE BOROUGH OF BERLIN, COUNTY OF CAMDEN AND STATE OF NEW JERSEY

Upon the recommendation of the Solicitor, the Governing Body agreed to remove the Public Hearing for Ordinance 2021-10 from the agenda, and to reconsider adoption at the next regular meeting of August 12, 2021.

**NEW BUSINESS**

The Mayor stated the following resolutions are to be approved as a consent agenda. Council can at this time request to remove any of the resolutions from the consent agenda and they can be voted on separately. No resolutions were removed from the consent agenda.

- RES. 2021:086      AUTHORIZING REFUND OF ESCROW FEES IN THE AMOUNT OF \$230.75
- RES. 2021:087      AUTHORIZING REFUND OF ESCROW FEES IN THE AMOUNT OF \$1,123.00
- RES. 2021:088      AUTHORIZING THE EXECUTION OF A MARKET TO AFFORDABLE LANDLORD AGREEMENT AND EXPENDITURE OF \$60,000.00 FROM THE AFFORDABLE HOUSING TRUST FUND FOR THE CREATION OF TWO AFFORDABLE FAMILY RENTAL UNITS IN BERLIN BOROUGH
- RES. 2021:089      AUTHORIZING THE EXECUTION OF A MARKET TO AFFORDABLE LANDLORD AGREEMENT AND EXPENDITURE OF \$110,000.00 FROM THE AFFORDABLE HOUSING TRUST FUND FOR THE CREATION OF FOUR AFFORDABLE FAMILY RENTAL UNITS IN BERLIN BOROUGH
- RES. 2021:090      RESOLUTION AUTHORIZING AMENDMENT TO PROFESSIONAL SERVICES CONTRACT
- RES. 2021:091      A RESOLUTION AUTHORIZING THE BOROUGH OF BERLIN TO ACCEPT A GRANT FROM THE STATE OF NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY, OFFICE OF THE ATTORNEY GENERAL, IN THE AMOUNT OF \$14,266, UNDER THE SFY21 BODY WORN CAMERA GRANT PROGRAM, AWARD NO. 21-BWC-031, AND AUTHORIZING MAYOR RICHARD MILLER AND POLICE CHIEF MILLARD WILKINSON TO EXECUTE, AND THE BOROUGH CLERK TO ATTEST TO, AN AWARD, AND ANY AND ALL DOCUMENTS IN CONNECTION WITH THIS GRANT
- RES. 2021:092      RESOLUTION APPOINTING ROBERT MURRAY JR. AS SPECIAL LAW ENFORCEMENT OFFICER CLASS II FOR THE BERLIN POLICE DEPARTMENT
- RES. 2021:093      APPROVAL OF BUDGET INSERTION FOR THE FISCAL YEAR 2021 CLEAN

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COMMUNITIES GRANT IN THE AMOUNT OF \$16,160.99

- RES. 2021:094 RESOLUTION AUTHORIZING THE EXETENSION OF A CONTRACT FOR A TERM OF AN ADDITIONAL TWELVE (12) MONTHS FOR EMERGENCY REPAIRS UNDER CONTRACT BBWSX 18008, TO R.D. ZEULI, INC.
- RES. 2021:095 RESOLUTION APPROVING SUBMISSION OF GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE BERLIN BOROUGH 2022 ROAD PROGRAM PROJECT
- RES. 2021:096 PAYMENT OF BILLS – JULY 2021

Miller motioned to open the meeting for public comment on the resolutions. Pearce seconded the motion, which passed with all members present voting in favor in a Voice Vote.

There were no comments from the public.

Hohing motioned to close the meeting for public comment on the resolutions. Simone seconded the motion, which passed with all members present voting in favor in a Voice Vote.

Miller motioned to approve the consent agenda. Hohing seconded the motion, which passed with all members present voting in favor in a Roll Call Vote.

**PRIVILEGE OF THE FLOOR**

Pearce motioned to open the meeting to the public for privilege of the floor. Hohing seconded the motion, which passed with all members present voting in favor in a Voice Vote.

There were no comments from the public.

Pearce motioned to close the meeting to the public for privilege of the floor. Simone seconded the motion, which passed with all members present voting in favor in a Voice Vote.

**GOOD OF THE ORDER**

The Solicitor commented that as of today, the State has not reviewed all of the budgets, and therefore Camden County is unable to certify the tax rates for all municipalities within its jurisdiction. Without the tax rate, the Tax Collector will not be able to send out tax bills before the 3<sup>rd</sup> quarter payment is due. The Solicitor recommended Council approving a resolution which would authorize the CFO to establish an estimated tax rate and allow the Tax Collector to send out estimated tax bills if needed.

- RES. 2021:098 RESOLUTION TO ESTABLISH AN ESTIMATED MUNICIPAL TAX LEVY PURSUANT TO CHAPTER 72, P.L. 1994

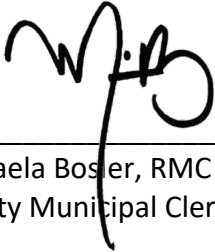
Pearce motioned to approve Resolution 2021:098. Simone seconded the motion, which passed with all members present voting in favor in a Roll Call Vote.

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**ADJOURN**

Pearce motioned to adjourn the meeting at 7:15 PM. Simone seconded the motion with all members present voting in favor in a Voice Vote.

Minutes respectfully submitted by:



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Michaela Bosler, RMC  
Deputy Municipal Clerk