



BOROUGH OF BERLIN
MUNICIPAL BUILDING
59 SOUTH WHITE HORSE PIKE
BERLIN, NJ 08009

REGULAR MEETING MINUTES

THURSDAY, AUGUST 12, 2021 – 7:00 PM

CALL TO ORDER AND FLAG SALUTE

Mayor Rick Miller called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

SUNSHINE NOTICE

Mayor Miller stated that adequate notice of this meeting had been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been advertised in the Courier-Post and posted on the Borough Hall Bulletin Board showing the said meeting's date, place, and time.

ROLL CALL

Councilman Len Badolato – ABSENT
Councilwoman Patricia Cummings – PRESENT
Councilman Keith Hohing – ABSENT
Councilman Jake Miller – PRESENT
Councilman Andrew Simone – PRESENT
Council President Jim Pearce – PRESENT
Mayor Rick Miller – PRESENT

Also, Present: Howard Long, Solicitor
 Michaela Bosler, Deputy Clerk
 Debra DiMattia, CFO
 Millard Wilkinson, Police Chief

APPROVAL OF MINUTES:

July 8, 2021 Workshop Meeting
July 8, 2021 Regular Meeting
July 8, 2021 Executive Session

Miller motioned to approve the minutes. Pearce seconded the motion, which passed with all members present voting in favor in a Roll Call Vote.

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COUNCIL REPORTS

- BUILDINGS, PARKS, & RECREATION – Councilman Len Badolato was not present for his report.

- PUBLIC WORKS, STREETS & ROADS - Councilman Andrew Simone reported to the public that the contractor doing work on Route 30 temporarily pulled out of Berlin to work on another job. ADA ramps will continued to be installed. Curbs and driveways are being reinstalled on Pineview Avenue. After those have been installed, they will continue to work on W. Broad after completion of the Route 30 project. There is a vacancy for a Laborer position in the Public Works Department which has been posted. Applications will not be accepted after Friday, August 13th. The position will likely be filled by September. Street sweeper has been demolished, and another model will be demolished later this week upon the recommendation of Public Works Department. The budget includes capital funds for a new street sweeper for not only cosmetic purposes, but also as required by the NJ Department of Environmental Protection.

- WATER & SEWER - Councilwoman Patricia Cummings reported Phase I of the water meter replacement is ongoing. 78 utility mark out request were completed. All routine maintenance at both water plants were completed. Both line pumps were rebuilt and put back in service at Plant #1. Crew repaired a service leak on Rondon Ave. The Laurel Hill Court water main replacement project is complete. The main was replaced, water services to each house were replaced and a fire hydrant was installed. For sewer, completed all routine monthly maintenance at our 10 pump stations. Completed all routine monthly maintenance on our 10 emergency backup generators at the sewer pump stations. Phase I of the sewer pump station SCADA installation is complete. Pump #1 at the Jackson Road pump station failed and a new pump has been ordered.

- PUBLIC SAFETY – Council President Pearce reported Police Department handled a total of 1,466 calls The Data Driven Approach to Crime and Traffic (D.D.A.C.T.S.) continued along the White Horse Pike. The No Need To Speed Campaign focused on Ridgeview and Glenview Avenue. The department is working on getting a new K-9 Public Safety unit, as laws in NJ are updated for what K-9 units are and are not allowed to search for. OEM contacted all departments and will be working on evacuation drills at Spring Oaks. Berlin Ambulance responded to 238 calls; 87 were within Berlin Borough. EMS is anticipating the delivery of the new ambulance. Fire Department received 58 calls for service and continued to receive training on Tuesday nights, and are almost ready to contract to purchase the new fire truck.

- COMMUNICATION – Councilman Keith Hohing was not present for his report.

- FINANCE – Chairman Jake Miller reported the revenues collected during the month. Met with PBA Collected Bargaining Agreement to work on the contract.

- SOLICITOR – Solicitor Howard Long had nothing to report.

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- MAYOR – Mayor Rick Miller thanked the Police, Fire, and Ambulance for putting together National Night Out. Advised improvements are being added to the playgrounds within the next week around Orchard and Joans playgrounds. Development on the old K-Mart location is starting back up.

Simone motioned to approve the monthly reports. Cummings seconded the motion, which passed with all members present voting in favor in a Roll Call Vote.

UNFINISHED BUSINESS

- ORD. 2021-10 AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF BERLIN PART II, GENERAL REGULATIONS, CHAPTER 309-1, ENTITLED TRAILERS AND CAMP CARDS, DEFINITIONS, IN THE BOROUGH OF BERLIN, COUNTY OF CAMDEN AND STATE OF NEW JERSEY

There was no action taken for this ordinance. The public hearing and potential adoption for this ordinance will be scheduled at a later date and time, and will be advertised accordingly in the Courier Post as required by N.J.S.A. 40:49-2.

NEW BUSINESS

- ORD. 2021-11 AN ORDINANCE AMENDING SALARY ORDINANCE 2019-01 SUPPLEMENTING CHAPTER 62 OF THE CODE OF THE BOROUGH OF BERLIN ENTITLED “SALARIES”

The Deputy Clerk stated this is the first reading and introduction; the public hearing for Ordinance 2021-11 will be on September 9, 2021 at 7:00 PM.

Miller motioned to introduce Ordinance 2021-11. Pearce seconded the motion with all members present voting in favor in a Roll Call Vote.

- ORD. 2021-12 AN ORDINANCE AUTHORIZING THE BOROUGH OF BERLIN TO RELEASE THE AFFORDABILITY CONTROLS FOR CERTAIN UNITS LOCATED IN CARRIAGE STOP APARTMENTS, BLOCK 2406, LOT 24

The Deputy Clerk stated this is the first reading and introduction; the public hearing for Ordinance 2021-12 will be on September 9, 2021 at 7:00 PM.

Cummings motioned to introduce Ordinance 2021-12. Miller seconded the motion with all members present voting in favor in a Roll Call Vote.

- ORD. 2021-13 AN ORDINANCE AMENDING CHAPTER 9 OF THE RULES AND REGULATIONS

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THE OPERATION AND GOVERNMENT OF THE BERLIN BOROUGH POLICE DEPARTMENT THROUGH THE ADOPTION CERTAIN AMENDMENTS TO THE MANUAL ENTITLED "BERLIN BOROUGH POLICE DEPARTMENT RULES AND REGULATIONS"

The Deputy Clerk stated this is the first reading and introduction; the public hearing for Ordinance 2021-13 will be on September 9, 2021 at 7:00 PM.

Pearce motioned to introduce Ordinance 2021-13. Cummings seconded the motion with all members present voting in favor in a Roll Call Vote.

The Mayor stated the following resolutions are to be approved as a consent agenda. Council can at this time request to remove any of the resolutions from the consent agenda and they can be voted on separately. No resolutions were removed from the consent agenda.

- RES. 2021:099 AMENDING REQUEST FROM THE BERLIN BOROUGH FIRE COMPANY #1, STATION 211 TO CONDUCT A COIN DROP ON RT 30 AND WASHINGTON AVENUE ON SEPTEMBER 25, 2021
- RES. 2021:100 AUTHORIZING THE BOROUGH OF BERLIN TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH BERLIN DEVELOPMENT, LLC ("BERLIN DEVELOPMENT")
- RES. 2021:101 AUTHORIZING THE BOROUGH OF BERLIN TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH LAMBERTISTA FINANCIAL, LLC ("LAMBERTISTA") AND FDC BERLIN PROPERTIES, LLC ("FDC")
- RES. 2021:102 AUTHORIZING AND DIRECTING THE BOROUGH OF BERLIN PLANNING BOARD TO UNDERTAKE A PRELIMINARY INVESTIGATION TO DETERMINE WHETHER THE PROPOSED STUDY AREA WHICH INCLUDES BLOCK 1100, LOT 6 ARE TO BE DELINEATED AS AN AREA IN NEED OF NON-CONDEMNATION REDEVELOPMENT PURSUANT TO THE LOCAL REDEVELOPMENT AND HOUSING LAW (N.J.S.A. 40A:12A-1 ET SEQ.)
- RES. 2021:103 RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, STATE OF NEW JERSEY, AUTHORIZING OUTSTANDING COURT OFFICE CHECKS MORE THAN 6 MONTHS OLD ISSUED FOR REFUND OF OVERPAYMENTS, RESTITUTION AND BAIL TO HEREBY BY CANCELLED
- RES. 2021:104 RESOLUTION AUTHORIZING THE REFUND OF POLICE OUTSIDE SERVICES BALANCE
- RES. 2021:105 AUTHORIZING THE TAX CANCELLATION OF FUTURE TAXES FOR BLOCK 2200

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LOT 2.01 DUE TO 100% TOTALLY DISABLED VETERAN

- RES. 2021:106 AUTHORIZE PURCHASE OF POLICE VEHICLE UNDER NEW JERSEY STATE PURCHASING CONTRACT #20-FLEET-01189
- RES. 2021:107 AUTHORIZING THE PURCHASE OF ONE (1) FORD SUPER DUTY F-600 ELIMINATOR DUMP THROUGH SOURCEWELL NATIONAL CO-OP PURCHASING AGREEMENT 120716-NAF
- RES. 2021:108 AUTHORIZING REFUND OF ESCROW FEES IN THE AMOUNT OF \$1,212.00
- RES. 2021:109 EXTEND GRACE PERIOD FOR Q3 TAX PAYMENTS
- RES. 2021:110 AUTHORIZING THE TAX CANCELLATION OF FUTURE TAXES FOR BLOCK 1312 LOT 3.01 DUE TO 100% TOTALLY DISABLED VETERAN
- RES. 2021:111 PAYMENT OF BILLS – AUGUST 2021
- RES. 2021:112 RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, STATE OF NEW JERSEY, AUTHORIZING THE USE OF AN ELECTRONIC TAX SALE
- RES. 2021:113 RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, STATE OF NEW JERSEY, AUTHORIZING THE FEES FOR TAX SALE
- RES. 2021:114 RESOLUTION OF THE BOROUGH OF BERLIN, COUNTY OF CAMDEN, STATE OF NEW JERSEY, AUTHORIZING THE CANCELLATION OF FIRE SUPPRESSION SYSTEM BILL FOR 1064 INDUSTRIAL DRIVE, WEST BERLIN, NJ 08091

Mayor Miller stated that the following resolutions will be added to the consent agenda.

- RES. 2021:115 RESOLUTION TO ENTER EXECUTIVE SESSION
- RES. 2021:116 APPOINTMENT OF PART-TIME CLERK FOR TAX OFFICE – LYNNE YOUNG
- RES. 2021:117 AUTHORIZE EXECUTION OF SHARED SERVICE AGREEMENT FOR REDEVELOPMENT PROJECT MANAGEMENT SERVICES WITH THE CAMDEN COUNTY IMPROVEMENT AUTHORITY
- RES. 2021:118 APPOINTMENT OF REGISTERED MUNICIPAL CLERK FOR THE BOROUGH OF BERLIN – MICHAELA BOSLER, RMC, CMR

Pearce motioned to open the meeting for public comment on the resolutions. Simone seconded the motion, which passed with all members present voting in favor in a Voice Vote.

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There were no comments from the public.

Miller motioned to close the meeting for public comment on the resolutions. Pearce seconded the motion, which passed with all members present voting in favor in a Voice Vote.

Simone motioned to approve the consent agenda. Pearce seconded the motion, which passed with all members present voting in favor in a Roll Call Vote.

PRIVILEGE OF THE FLOOR

Pearce motioned to open the meeting to the public for privilege of the floor. Simone seconded the motion, which passed with all members present voting in favor in a Voice Vote.

Helen Quanman – 24 Montclair Ave. – commented that the seniors in the Carriage Stop development need their mail delivered to their doorsteps and requested assistance from Council to contact the Postmaster.

Pearce motioned to close the meeting to the public for privilege of the floor. Cummings seconded the motion, which passed with all members present voting in favor in a Voice Vote.

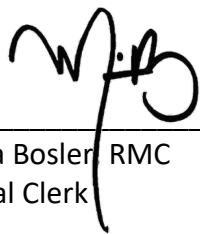
GOOD OF THE ORDER

NONE

ADJOURN

Pearce motioned to adjourn the meeting at 7:25 PM. Miller seconded the motion with all members present voting in favor in a Voice Vote.

Minutes respectfully submitted by:



Michaela Bosler RMC
Municipal Clerk